



AMENITIES COMMITTEE REPORT

Meeting Date: 15.04.2025

Agenda Item: 8

Subject:	Replacement Curtains – Council Chamber							
Prepared by:	Sam Dickins, Deputy Town Clerk							
Purpose of Report:	To select a supplier for the of the replacement curtains for the Council Chamber and recommend approval of the expenditure to Full Council.							
Background:	<p>Wareham Town Council agreed to allocate £10,000 within its 2025/26 budget to replace the Council Chamber curtains at its budget and precept setting meeting on 28 January 2025.</p> <p>The current Council Chamber curtains are experiencing material deterioration which poses risks both to their functionality as curtains and the marketability of the Council Chamber as a hireable venue.</p>							
Key Points:	<p>Quotes have been obtained to provide dark blue or navy curtains in velvet or velour, with pelmets and gold trim to complement the existing carpet within the Council Chamber.</p> <table><tr><td>Supplier 1</td><td>£11,162.50</td></tr><tr><td>Supplier 2</td><td>£7,763.58</td></tr><tr><td>Supplier 3</td><td>£7,890.00</td></tr></table> <p>The expenditure of this procurement will exceed £5,000 and in line with Wareham Town Council’s Financial Regulations, Full Council must authorise the commitment of this spend.</p>		Supplier 1	£11,162.50	Supplier 2	£7,763.58	Supplier 3	£7,890.00
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Implications	<p>Failure to procure replacement curtains may lead to the Council Chamber’s current curtains deteriorating and visible as to their condition.</p> <p>Failure to procure replacement curtains may contribute to making the Council Chamber a less attractive venue, leading to revenue losses.</p>							
Recommendation	To select a supplier for recommendation to Full Council for approval.							