



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 13 October 2020 via Zoom at 7.00pm.

Committee Members Present: Councillors K Critchley (Chairman), D Budd (Vice Chairman), M Cotton, B Ezzard, K Green, M Russell, R Schofield, C Turner

Officers present: V Ricketts, Town Clerk

201. Apologies for absence

Resolved that the apology for absence from Councillor Gover be approved.

202. Declarations of interest

Councillor Russell declared a personal interest in the donation to Royal British Legion (RBL), as he is a member of the Wareham branch.

203. Public participation time

There were no members of the public present and the Clerk had received no comments or questions from the public ahead of the meeting.

204. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Policy, Resources and Finance Committee held on 1 September 2020 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman

205. Matters arising from the minutes of the previous meeting

The Clerk advised that she had contacted the District Valuer with regard to the Swanage and Wareham Rugby Football Club lease and was awaiting a response.

206. Payment of outstanding creditors

The Town Clerk presented a list of payments for approval.

Resolved that payments be approved in the sum of £33,126.02 (£28,035.99 BACS and £5,090.03 direct debits), as appended to these minutes.

It was noted that the stonemason, commissioned to make the Gateway Stones, Mr Val Quinn, had received his final payment and that Mr Peter Andrews had offered to transport the stones free of charge to Wareham. A vote of thanks was extended to Mr Andrews.

207. Income report

Members received the income report to date. The Clerk was asked to investigate why it appeared that Safe Partnerships were paying the rent in arrears. The Clerk agreed to report back to Members on this matter via email after the meeting.

208. Budget Comparison Report

Members received the budget comparison report for the second quarter.

209. General Policy Update

Members noted the General Policy Update report prepared by the Town Clerk and requested that a priority list be brought to the next meeting. Members also agreed that it was necessary to bring a review of the Code of Conduct to the next full Council meeting.

210. Donation to the Royal British Legion

Members considered a donation to the Royal British Legion in respect of the wreaths which would be supplied to the Council for Remembrance Sunday.

Resolved to grant the Royal British Legion the sum of £250

211. Budget Review

Members considered a review of the Council's budget in light of the loss of income and increased expenditure due to the Covid19 pandemic.

During discussion, Members agreed that Amenities Committee should consider a Public Works Loan for Town Hall refurbishment.

Resolved that the revised budget review, as appended to these minutes, be approved.

212. Any other items the Chairman deems urgent

There were no matters of urgency.

213. Date of next meeting

Members noted the date of the next meeting, which is scheduled for **24 November 2020 at 7.00pm.**

214. Confidential Session

Resolved that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

215. Connigar Lane Car Park

The Town Clerk provided an update to the issue which was subject to the restrictions of the Coronavirus Act 2020. The matter would therefore be reconsidered in the new year.

Chairman..... Date.....

Payments List - Meeting Date 13th October 2020 - amended

Inv. Date	Ref No.	Payee	Amount	Details
17.09.20	97192	Dorset Electrical	322.48	Fire alarm, extinguishers, detection maintenance
28.09.20	21412	Morden Estates	196.13	Half yearly rent on allotments
28.09.20		Wareham Cricket Club	200.00	Guarantee deposit refund
24.09.20	351578742	Amazon	96.00	Prime business membership fee
24.09.20	352076366	Amazon	107.32	Telephone for caretakers's office
31.08.20	TEL6817	Rejuvenate	152.32	Telephone calls - August 2020
30.09.20		DC Pension Fund	4907.21	Pension contributions - September 2020
30.09.20		HMRC	4999.78	PAYE & NIC - September 2020
30.09.20		Salaries	13055.54	September wages
29.09.20	4033	Surrey Hills	540.00	Legal advice re Connigar Lane
29.09.20	120266	Clarity Copiers	21.29	Copier charges - September 2020
30.09.20	359990434	Amazon	25.99	Paper rolls & towels for toilets
30.09.20	2021001	Poole Bay Methodists	28.96	Wareham Church CCTV 23.06.20 to 23.09.20
30.09.20		Val Quinn	458.00	Re stone Gateway project
01.10.20	12922	Rejuvenate	567.36	Web hosting & monthly support 1/8 to 31/10/20
15.09.20	0399595	Loomis	268.03	Monthly contract fee - October 2020
11.09.20	20181	Amazon	57.83	Bulbs, Miracle Gro
11.09.20	756106	Amazon	31.75	Multi-use wipes
30.09.20		Purbeck Arborists	2000.00	Tree works on Northmoor Park
	Total BACS		28035.99	
Direct Debits				
03.09.20	5860641	O2	23.41	Mobile phone - September 2020
15.09.20	319322936	Lloyds	5.00	Service charges
27.09.20	9000373070	Fuelcard People	65.90	Diesel for vans
30.09.20	32054724	Suez	207.86	Town Hall refuse collection - 123kg excess weight
01.10.20	10474920	Sage	30.00	Payroll - October 2020
01.10.20	961510801	Water2business	31.50	Pavilion water usage -October 2020
01.10.20	2697290001	Water2business	74.00	Howards Lane toilets water usage - October'20
01.10.20	96200001	Water2business	85.00	Town Hall water usage - October 2020
01.10.20	300855984	Dorset Council	101.00	Howards Lane toilets rates - October 2020
01.10.20	300059492	Dorset Council	150.00	Museum rates - October 2020
01.10.20	300855997	Dorset Council	177.00	Quay toilets rates - October 2020
01.10.20	2688769801	Water2business	198.00	Quay toilets water usage - October 2020
01.10.20	300059573	Dorset Council	849.00	Howards Lane car park rates October 2020
01.10.20	300061477	Dorset Council	936.00	Town Hall rates - October 2020
05.10.20	5860640	O2	23.41	Mobile phone - October 2020
02.10.20	578498	Bonline	46.97	Town Hall & Museum CCTV - September 2020
02.10.20	1800052955	EE	102.46	Mobile 'phones & car park ticket machines - Oct'20
04.10.20		SSE	122.23	Howard Lane toilets electric usage 16.06-16.09.20
04.10.20		SSE	57.82	Pavilion electric 30.06.20-16.09.20
04.10.20		SSE	255.85	Quay toilets electric 17.06.20-16.09.20
04.10.20		SSE	1343.64	Town Hall electric 13.06.20-16.09.20

05.10.20	1130006941	Grenke Leasing	203.98	Photocopier lease Oct-Dec 2020
		Total DDRs Payable	5090.03	
		Total Payments	33126.02	

Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
INCOME					
Council					
1000	Precept		£357,615.00	£0.00	0.00%
1001	Mayor's Charity		£0.00	£2,723.30	100.00%
Total Council			£357,615.00	£360,338.30	0.76%
Policy Resources & Finance					
100	Rent Received				
100/1		£38,000.00	£20,797.00	-£17,203.00	-45.27%
100	Total	£38,000.00	£20,797.00	-£17,203.00	-45.27%
150	Bank Interest	£100.00	£35.76	-£64.24	-64.24%
170	Neighbourhood Plan	£0.00	£0.00	£0.00	0.00%
200	Misc Income	£0.00	£380.00	£380.00	100.00%
400	CIL	£0.00	£1,368.00	£1,368.00	100.00%
900	Suspense	£0.00	£0.00	£0.00	0.00%
Total Policy Resources & Finance		£38,100.00	£22,580.76	-£15,519.24	-40.73%
Amenities					
100	Corn Exchange Hire Income				
100/1	Corn Exchange	£9,000.00	£0.00	-£290.00	-103.22%
100/2	Council Chamber				
100/2/1	Weddings	£0.00	£291.67	£291.67	100.00%
100/2/2	Council Chamber Meetings	£0.00	£0.00	£0.00	0.00%
100/2/3		£0.00	£0.00	£0.00	0.00%
100/2	Total	£0.00	£291.67	£291.67	
100/3	Town Hall Electricity Recharged	£0.00	£0.00	£0.00	0.00%
100	Total	£9,000.00	£0.00	-£8,998.33	-99.98%
101	Donations	£0.00	£0.00	£0.00	0.00%

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
150	Parking Income					
150/1	Credit card	£20,000.00		£7,707.66	-£12,292.34	-61.46%
150/2	Cash	£50,000.00		£12,051.56	-£37,948.44	-75.90%
150	Total	£70,000.00	£40,000.00	£19,759.22	-£50,240.78	-71.77%
160	Car Park Permits					
160/1	Reserved Bay	£5,000.00		£1,128.33	-£3,871.67	-77.43%
160/2	Unreserved Bay	£0.00		£847.50	£847.50	100.00%
160/3	Non-registration specific bay	£0.00		£564.17	£564.17	100.00%
160/4	Temporary Permits	£0.00		£0.00	£0.00	0.00%
160/5	Permit amendments/reissued	£0.00		£0.00	£0.00	0.00%
160	Total	£5,000.00		£2,540.00	-£2,460.00	-49.20%
200	Recreation Ground Income					
200/1	Football Income	£1,500.00		£425.00	-£1,075.00	-71.67%
200/2	Other	£0.00		£780.00	£780.00	100.00%
200	Total	£1,500.00		£1,205.00	-£295.00	-19.67%
210	Croquet Income	£500.00		£240.75	-£259.25	-51.85%
220	Cricket Income	£500.00		-£87.50	-£587.50	-117.50%
	Total Amenities	£86,500.00	£47,500.00	£23,659.14	-£62,840.86	-72.65%
	Planning & Transport					
100	General	£0.00		£0.00	£0.00	0.00%
	Total Planning & Transport	£0.00		£0.00	£0.00	0.00%
	Personnel					
100	General	£0.00		£0.00	£0.00	0.00%
	Total Personnel	£0.00		£0.00	£0.00	0.00%
	Museum					
100	Donations	£1,600.00	£0.00	£0.00	-£1,600.00	-100.00%

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
150	Events	£300.00	£0.00	£0.00	-£300.00	-100.00%
200	Sales Income	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
201	Sundry income	£0.00	£0.00	£0.00	£0.00	0.00%
Total Museum		£2,900.00	£0.00	£0.00	-£2,900.00	-100.00%
Wareham in Bloom						
100	WIB Income	£5,500.00	£0.00	£150.00	-£5,350.00	-97.27%
Total Wareham in Bloom		£5,500.00	£0.00	£150.00	-£5,350.00	-97.27%
Reserves						
800	Cil	£0.00		£0.00	£0.00	0.00%
Total Reserves		£0.00		£0.00	£0.00	0.00%
Total Income		£490,615.00	£443,365.00	£406,728.20	-£83,886.80	-17.10%

Budget deficit on original income budget £47,250

Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
EXPENDITURE					
Council					
2100	Mayoral Expenses				
2100/1	Mayor	£2,725.00	£2,700.00	£25.00	0.92%
2100/2	Deputy Mayor	£0.00	£0.00	£0.00	0.00%
2100/3	Regalia & Gowns	£500.00	£0.00	£500.00	100.00%
2100	Total	£3,225.00	£2,700.00	£525.00	16.28%
2200	Election Expenses	£3,500.00	£0.00	£3,500.00	100.00%
2250	Ceremonial Photographs	£0.00	£0.00	£0.00	0.00%
2260	Events				
2260/1	Civic Events	£2,500.00	£0.00	£2,500.00	100.00%
2260/2	General Events	£1,000.00	£0.00	£1,000.00	100.00%
2260	Total	£3,500.00	£0.00	£3,500.00	100.00%
Total Council		£10,225.00	£6,725.00	£7,525.00	73.59%
Policy Resources & Finance					
2100	Staff Costs - Salaries				
2100/1	Staff Costs - Salaries	£170,000.00	£54,666.04	£115,333.96	67.84%
2100/2	Employers NI	£15,000.00	£7,741.39	£7,258.61	48.39%
2100/3	Staff Pensions Employee	£0.00	£5,397.12	-£5,397.12	100.00%
2100/4	Mileage				
2100/4/1	Mileage - Councillors	£750.00	£0.00	£750.00	100.00%
2100/4/2	Mileage - Staff	£750.00	£524.97	£225.03	30.00%
2100/4	Total	£1,500.00	£524.97	£975.03	65.00%
2100/5	Employee NI	£0.00	£6,422.04	-£6,422.04	100.00%
2100/6	Employee PAYE	£0.00	£8,190.60	-£8,190.60	100.00%
2100/7	Staff Pensions Employer	£37,400.00	£19,104.69	£18,295.31	48.92%

Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2100	Total	£223,900.00		£102,046.85	£121,853.15	54.42%
2200	Staff Costs General					
2200/1	Meetings & Training	£3,000.00	£1,000.00	£150.00	£2,850.00	95.00%
2200/2	Staff Clothing	£700.00		£81.64	£618.36	88.34%
2200	Total	£3,700.00	£2,700.00	£231.64	£3,468.36	93.74%
2250	Neighbourhood Plan	£2,500.00		£0.00	£2,500.00	100.00%
2260	Honorariums	£2,000.00		£0.00	£2,000.00	100.00%
2270	Town Crier Competition	£500.00		£35.08	£464.92	92.98%
2280	Burial Board Contribution	£12,000.00		£0.00	£12,000.00	100.00%
2300	Professional Fees					
2300/1	Audit Fees					
2300/1/1	Audit Fees - Internal	£600.00		£444.44	£155.56	25.93%
2300/1/2	Audit Fees - External	£900.00		£0.00	£900.00	100.00%
2300/1	Total	£1,500.00		£444.44	£1,055.56	70.37%
2300	Total	£1,500.00		£444.44	£1,055.56	70.37%
2310	Accountancy Consultancy Fees	£5,000.00	£2,000.00	£0.00	£5,000.00	100.00%
2311	Consultancy Fees	£0.00		£0.00	£0.00	0.00%
2320	Subscriptions	£3,000.00		£1,824.10	£1,175.90	39.20%
2330	Legal Fees & Costs	£2,500.00		£450.00	£2,050.00	82.00%
2340	Grants & Donations					
2340/1	Donations	£0.00		£400.00	£-400.00	100.00%
2340/2	Grants	£6,000.00		£0.00	£6,000.00	100.00%
2340	Total	£6,000.00		£400.00	£5,600.00	93.33%
2400	Office Costs					
2400/1	Insurance	£6,500.00		£0.00	£6,500.00	100.00%
2400/2	Bank Charges	£60.00		£20.00	£40.00	66.67%
2400/3	Office Expenditure	£4,000.00	£3,000.00	£1,321.76	£2,678.24	66.96%

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2400/4	Telephones	£500.00	£2,000.00	£1,129.06	-£629.06	-125.81%
2400/5	Premises Licences	£1,500.00		£0.00	£1,500.00	100.00%
2400/6	Computer	£1,500.00	£6,500.00	£6,385.61	-£4,885.61	-325.71%
2400/7	Software Support	£4,000.00	£6,000.00	£3,048.96	£951.04	23.78%
2400/8	Web Production	£1,000.00	£1,200.00	£1,197.50	-£197.50	-19.75%
2400/9	Misc Cleaning	£500.00		£160.28	£339.72	67.94%
2400	Total	£19,560.00	£27,260.00	£13,263.17	£6,296.83	32.19%
2450	CCTV Costs	£1,000.00	£500.00	-£144.98	£1,144.98	114.50%
2460	Vehicle Replacement	£2,000.00	£1,000.00	£0.00	£2,000.00	100.00%
2465	Contingency	£2,000.00	£1,000.00	£0.00	£2,000.00	100.00%
2900	COVID19 costs	£0.00	£3,000.00	£2,191.53	-£2,191.53	100.00%
9999	Suspense	£0.00		£0.00	£0.00	0.00%
Total Policy Resources & Finance		£287,160.00	£295,360.00	£120,741.83	£166,418.17	57.95%
Amenities						
2100	Town Hall General					
2100/1	Town Hall Electric	£3,000.00		£298.16	£2,701.84	90.06%
2100/2	Town Hall Gas	£1,500.00		£262.87	£1,237.13	82.48%
2100/3	Town Hall Water	£1,300.00		£543.00	£757.00	58.23%
2100/4	Town Hall Rates	£9,500.00		£5,612.25	£3,887.75	40.92%
2100/5	Town Hall Advertising	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
2100/6	Town Hall Equipment New	£1,000.00	£500.00	£0.00	£1,000.00	100.00%
2100/7	Town Hall Equip & Buildings Maint.	£12,500.00	£5,000.00	£3,065.58	£9,434.42	75.48%
2100/8	Town Hall replacement windows	£4,000.00		£0.00	£4,000.00	100.00%
2100/9	Town Hall lighting upgrade	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2100/70	Town Hall Reserves	£0.00		£0.00	£0.00	0.00%
2100	Total	£48,800.00	£24,800.00	£9,781.86	£39,018.14	79.96%
2200	Vehicle Costs					

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2200/1	Vehicle Service & Maintenance	£4,000.00		£75.00	£3,925.00	98.13%
2200/2	Vehicle Leasing Costs	£0.00		£1,167.48	-£1,167.48	100.00%
2200/3	Vehicle Fuel	£2,000.00		£645.99	£1,354.01	67.70%
2200/4	Vehicle Insurance	£0.00		£0.00	£0.00	0.00%
2200	Total	£6,000.00		£1,888.47	£4,111.53	68.53%
2300	General Expenditure					
2300/1	Street Lighting	£1,500.00		£174.96	£1,325.04	88.34%
2300/2	War Memorial Maintenance	£250.00		£0.00	£250.00	100.00%
2300/3	General Maintenance	£1,800.00		£9.00	£1,791.00	99.50%
2300/4	Street Furniture & seats	£1,000.00		£932.30	£67.70	6.77%
2300/5	Bus Shelter Maintenance	£250.00		£8.66	£241.34	96.54%
2300	Total	£4,800.00		£1,124.92	£3,675.08	76.56%
2400	Howards Lane Toilets					
2400/1	HL Rates	£1,000.00		£606.48	£393.52	39.35%
2400/2	HL Cleaning	£1,000.00		£35.40	£964.60	96.46%
2400/3	HL Maintenance	£1,000.00		£249.93	£750.07	75.01%
2400/4	HL Utilities					
2400/4/1	HL Water Charges	£1,000.00		£447.50	£552.50	55.25%
2400/4/2	HL Electricity Charges	£1,000.00		£49.46	£950.54	95.05%
2400/4	Total	£2,000.00		£496.96	£1,503.04	75.15%
2400	Total	£5,000.00		£1,388.77	£3,611.23	72.22%
2450	Quay Toilets					
2450/1	Quay Toilets Rates	£2,000.00		£1,493.45	£506.55	25.33%
2450/2	Quay Toilets Cleaning	£1,000.00		£28.18	£971.82	97.18%
2450/3	Quay Toilets Maintenance	£1,000.00		£343.30	£656.70	65.67%
2450/4	Quay Toilets Utilities					
2450/4/1	Quay Toilets Water	£3,000.00		£1,188.00	£1,812.00	60.40%

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2450/4/2	Quay Toilets Electricity	£1,000.00		£121.56	£878.44	87.84%
2450/4	Total	£4,000.00		£1,309.56	£2,690.44	67.26%
2450	Total	£8,000.00		£3,174.49	£4,825.51	60.32%
2500	Howards Lane Car Park					
2500/1	HL Car Park Rates	£9,000.00		£5,093.72	£3,906.28	43.40%
2500/2	HL Car Park New Equipment	£1,000.00		£0.00	£1,000.00	100.00%
2500/3	HL Car Park Tickets	£300.00		£138.00	£162.00	54.00%
2500/4	HL Car Park Money Collection					
2500/4/1	HL Money Collection Card Fees	£1,000.00		£462.94	£537.06	53.71%
2500/4/2	HL Money Collection Cash Fees	£3,000.00		£1,507.41	£1,492.59	49.75%
2500/4/3	HL tickets cash refunds	£0.00		£0.00	£0.00	0.00%
2500/4	Total	£4,000.00		£1,970.35	£2,029.65	50.74%
2500/5	HL Car Park Maintenance	£500.00		£0.00	£500.00	100.00%
2500/6	HL Car Park Drainage Works	£1,500.00		£0.00	£1,500.00	100.00%
2500/7	HL Car Park Tree Works	£2,000.00		£0.00	£2,000.00	100.00%
2500	Total	£18,300.00		£7,202.07	£11,097.93	60.64%
2550	Pavilion					
2550/1	Pavilion Utilities					
2550/1/1	Pavilion Utilities Gas	£100.00		£0.00	£100.00	100.00%
2550/1/2	Pavilion Utilities Water	£500.00		£197.00	£303.00	60.60%
2550/1/3	Pavilion Utilities Electric	£400.00		£85.28	£314.72	78.68%
2550/1	Total	£1,000.00		£282.28	£717.72	71.77%
2550/2	Pavilion Maintenance	£500.00		£0.00	£500.00	100.00%
2550	Total	£1,500.00		£282.28	£1,217.72	81.18%
2600	Recreation Ground					
2600/1	Recreation Ground Maintenance	£1,000.00		£239.20	£760.80	76.08%

Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2600/2	Recreation Ground Grass Cutting Contract	£5,000.00	£2,000.00	£883.95	£4,116.05	82.32%
2600/3	Recreation Ground New Equipment	£250.00		£0.00	£250.00	100.00%
2600/4	Recreation Ground hire refunds	£0.00		£0.00	£0.00	0.00%
2600	Total	£6,250.00	£3,250.00	£1,123.15	£5,126.85	82.03%
2650	Play Area					
2650/1	Play Area Maintenance	£0.00		£0.00	£0.00	0.00%
2650/2	Play Area Reserve	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2650	Total	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2700	Mill Lane					
2700/1	Mill Lane Maintenance	£1,000.00		£109.99	£890.01	89.00%
2700/2	Mill Lane PWLB Roof Repairs	£60,000.00		£2,201.79	£57,798.21	96.33%
2700	Total	£61,000.00		£2,311.78	£58,688.22	96.21%
2750	Northmoor Allotments					
2750/1	Northmoor Allotment Rents	£350.00		£163.44	£186.56	53.30%
2750	Total	£350.00		£163.44	£186.56	53.30%
2800	Hauses Field					
2800/1	Hauses Field Tree Survey & Works	£6,500.00	£4,000.00	£0.00	£6,500.00	100.00%
2800	Total	£6,500.00	£4,000.00	£0.00	£6,500.00	100.00%
Total Amenities		£181,500.00	£139,000.00	£28,441.23	£153,058.77	84.33%
Planning & Transport						
2300	P & T General	£0.00		£0.00	£0.00	0.00%
Total Planning & Transport		£0.00		£0.00	£0.00	0.00%
Personnel						
2400	Personnel General					

Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2400/1	Advertising Staff Vacancies	£0.00		£0.00	£0.00	0.00%
2400	Total	£0.00		£0.00	£0.00	0.00%
Total Personnel		£0.00		£0.00	£0.00	0.00%
Museum						
2500	Museum Rates	£1,650.00		£897.00	£753.00	45.64%
2515	Museum Events	£300.00		£0.00	£300.00	100.00%
2520	Museum Telephone	£200.00		£7.65	£192.35	96.18%
2525	Museum Stationery	£100.00		£0.00	£100.00	100.00%
2530	Museum Security Alarm	£500.00		£499.78	£0.22	0.04%
2535	Museum Stock for Resale	£500.00	£50.00	£0.00	£500.00	100.00%
2540	Museum Subscriptions	£250.00		£1.00	£249.00	99.60%
2545	Museum Equipment New					
2545/1	Display Cabinet Reserve	£250.00		£0.00	£250.00	100.00%
2545/2	Museum New Equipment General	£500.00		£0.00	£500.00	100.00%
2545	Total	£750.00		£0.00	£750.00	100.00%
2550	Museum Equipment Maintenance	£250.00		£0.00	£250.00	100.00%
2555	Museum Cleaning/Maint/Improvements	£175.00		£0.00	£175.00	100.00%
2560	Museum Training	£180.00		£0.00	£180.00	100.00%
2565	Museum Signage	£200.00		£0.00	£200.00	100.00%
2570	Museum Mileage	£50.00		£10.00	£40.00	80.00%
2575	Museum Sundries	£25.00		£103.13	-£78.13	-312.52%
Total Museum		£5,130.00	£5,080.00	1,518.56	£3,611.44	70.40%
Wareham in Bloom						
2550	WIB General					
2550/1	WIB Expenses	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%
2550	Total	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%

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Wareham Town Council

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Budget Review

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
Total Wareham in Bloom	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%
Total Expenditure	£490,615.00	£443,365.00	£154,353.34	£335,161.66	68.47%
Total Income	£490,615.00	£443,365.00	£406,728.20	-£83,886.80	-17.10%
Total Expenditure	£490,615.00	£443,365.00	£154,353.34	£335,161.66	-68.47%
Total Net Balance			£252,374.86		

Savings on expenditure on original budget £47,250