



**Minutes of a meeting of the Amenities Committee held on Wednesday 9 September 2020 via Zoom at 7.00pm.**

**Committee Members present:** Councillors D Budd (Chairman), V Green (Vice Chairman), B Ezzard, H Goodinge, S Kemp, L Kirk, C Turner

**Officers present:** V Ricketts, Town Clerk; T Bailey, Committee Clerk

**142. Apologies for absence**

There were no apologies for absence.

**143. Declarations of interest**

There were no declarations of interest.

**144. Public participation time**

There were no members of the public present.

**145. Confirmation of minutes of previous meeting**

The minutes of the previous meeting of the Amenities Committee held 29 July 2020 were presented by the Chairman.

**Resolved that** the minutes be taken as read, confirmed and signed by the Chairman.

**146. Consider matters arising from the minutes of the previous meeting**

There were no matters arising from the minutes of the meeting held on 29 July 2020.

**147. 2 Mill Lane - to appoint a working party to oversee the reroofing project**

It was agreed that further to the relaxing of lockdown and the urgent nature of the repair work required at 2 Mill Lane, a working party would be appointed to oversee the selection of a Chartered Surveyor/specialising in Conservation work, the procurement process and supervision of the work.

**Resolved that** Councillor D Budd (Chairman), V Green (Vice Chairman) and C Turner be appointed to the working party and that a meeting be arranged at the earliest opportunity.

#### 148. **Tree Work – Hauses Field**

Further to a recent tree survey and several complaints from residents in the houses adjacent to the Hauses Field playpark, quotes had been obtained to carry out the necessary work.

Two separate quotes had been obtained from three companies, for separate pieces of work. A further piece of work at Hauses Field had been identified, for which a quote was awaited.

Company A: £3,250 + £6,250

Company B: £920 + £1080

Company C: £2,180 + £2,180

**Resolved** to accept the quotes from Company B and proceed with the work. In addition, it was agreed to proceed with the third piece of work if the quote was within the delegation of the Town Clerk.

#### 149. **Hiring of the Corn Exchange**

Further to the request by one or two hirers, research had been undertaken to assess the risk involved with reopening the Corn Exchange to hirers and a report produced by the Operations Manager.

**Resolved** that in light of the risk assessment and updated guidance from the government, to accept the recommendation within the report to not reopen the Corn Exchange at the present time.

#### 150. **Locations of Benches**

Proposals for the relocation of two wooden benches were received. A suggestion was put forward to replace the bench on the piece of land known as the Sward and at the top of Shatters Hill.

The Operations Manager confirmed that she would assess these locations to ensure that they were feasible.

**Resolved** to report back to the next Amenities Committee with the feasibility and costings of moving the benches to the proposed locations.

#### 151. **Howards Lane Car Park**

**Parking App** – the Committee were informed that the parking app was now working at Howards Lane. Signage was still awaited but due to the delay, had been offered free of charge as compensation.

**New bins** – the Committee were informed that the 8 metal bins that surrounded the car park had been replaced with two large bins – in the same style as those on the waterfront at the quay. Four of the bins that had been removed would be used to replace worn out bins or provide additional bins at Town Council playparks. The capacity and collection schedule of the two new bins was being monitored to ensure that they are adequate.

**152. Any other items the Chairman deems urgent**

For report, information or for the agenda at the next meeting of the Amenities Committee.

**153. Date of next meeting**

To note the date of the next meeting, which was scheduled for **21 October 2020** at **7pm**.

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