



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 20 March 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors Z Gover (Chairman), K Critchley (Vice Chairman), B Dean, S Dean, V Green, R Holloway, L Kirk, M Tighe and S Wheatley.

Officers present: N Gray, Town Clerk & RFO, S Dickens, Deputy Town Clerk

PRF 001/25 Election of Chairman

Cllr S Dean was proposed by Cllr Gover and seconded by Cllr Wheatley. Cllr S Dean accepted the proposal.

It was **RESOLVED** that Cllr S Dean be elected as Chairman for the 2025/26 municipal year.

PRF 002/25 Election of Deputy Chairman

Cllr Holloway was proposed by Cllr Critchley and seconded by Cllr Kirk. Cllr Holloway accepted the proposal.

Cllr Gover was proposed by Cllr S Dean and seconded by Cllr Tighe. Cllr Gover accepted the proposal.

It was **RESOLVED** that Cllr Gover be elected as Deputy Chairman for the 2025/26 municipal year.

PRF 003/25 Apologies for absence

Apologies were received and accepted from Cllr Budd.

PRF 004/25 Declarations of interest

There were no declarations of interest.

PRF 005/25 Public participation time

There were no members of the public present.

PRF 006/25 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 11 March 2025, were **APPROVED** and would be signed by the Chairman following the meeting.

PRF 007/25 Matters arising from the minutes of the previous meeting

Cllr S Dean noted that, since the committee's previous meeting, Dorset Council had increased its permit parking charges. Cllr Critchley noted that Councillors had considered it prudent to re-review the Town Council's permit charges if Dorset Council's permit charges were to change. The Town Clerk noted that the matter would return to the Committee's next meeting.

PRF 008/25 Payment of outstanding creditors

Councillors considered the list of payments for approval.

It was **RESOLVED** that the payments to creditors in the sum of £37,384.88 be **APPROVED**.

PRF 009/25 Budget Amendment

The Committee considered the report in respect of a minor budget amendment to correct a £50 figure within the Town Crier Competition budget lines which had not added to the total.

Cllr Wheatley enquired whether the Town Crier had been informed regarding the proposed virement. The Town Clerk noted that the proposed virement was negligible and would not materially impact the ability to support the Town Crier Competition and therefore had not been discussed with the Town Crier.

It was **RESOLVED** to approve the virement of £50 from Town Crier Competition to the Town Crier Membership budget lines.

PRF 010/25 Refuse Collection Changes

The Committee noted the refuse collection changes.

PRF 011/25 Bank Reconciliation – April 2025

The Committee reviewed the bank reconciliation for April 2025. The Clerk noted the Burial Committee figures had not been received so the figure in the bank reconciliation was the previous year's figure and would be updated once received. But this did not effect the bank reconciliation for the Town Council's accounts.

It was **RESOLVED** to approve the bank reconciliation for April 2025.

PRF 012/25 Additional CCTV Cameras

The Committee considered the report in respect of the installation of three additional CCTV cameras to expand coverage within the Town Centre.

The Town Clerk noted that the Town Council's CCTV footage had been requested by police earlier that day and the purchase of the proposed cameras would have resolved operational challenges currently posed by the cameras' field of view.

Cllr Critchley noted that Council had formerly made it its intention to install a camera in West Street when installing new CCTV cameras. The Town Clerk noted that the proposed CCTV cameras to be installed would increase coverage of West Street partially fulfilling the original need leading to the resident's request for a camera in West Street. Additionally, the Town Clerk explained that the installation of a camera within West Street posed further challenges in arranging permission and electricity charges from the owner of any building hosting a CCTV camera.

It was **RESOLVED** to accept the quotation for the installation of three additional CCTV cameras at a cost of £1,576.72 excluding VAT from "Office Costs" – "CCTV".

PRF 013/25 Any other items the Chairman deems urgent

The Town Clerk noted correspondence received from Cllr Robinson, in his capacity as Council representative for the Town Band, regarding the rent for the Town Band, which would be included on the next agenda.

PRF 014/25 Date of next meeting

It was noted that the next meeting of the Policy, Resources and Finance Committee was scheduled to be held at 7.30pm on **Tuesday 8 July 2025**.

Chairman.....

Date.....

Initials.....