



# WAREHAM

## Town Council

Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

6 October 2020

To: All Members of the Policy, Resources and Finance Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** will be held on **13 October 2020** via Zoom at **7.00pm** for the purpose of transacting the business set out in the Agenda below.

### **Public Participation**

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details below:

The Zoom meeting ID is: 83034102222

Or click here: <https://us02web.zoom.us/j/83034102222>

Vanessa Ricketts FSLCC  
Town Clerk

***Please contact the Town Council Office on 01929 553006 if you need any further information on this Agenda.***

### **Members of the Policy, Resources and Finance Committee**

Councillor K Critchley (Chairman)  
Councillor M Cotton  
Councillor Z Gover  
Councillor M Russell  
Councillor C Turner

Councillor D Budd (Vice Chairman)  
Councillor B Ezzard  
Councillor K Green  
Councillor R Schofield



**13 October 2020**

**1. Apologies for absence**

To agree by resolution any apologies for absence and to note the reasons given.

**2. Declarations of interest**

To receive any declarations of interest from Members.

**3. Public participation time**

Members of the public have been encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these have been made available to all Councillors. The response to these questions or comments will be addressed at this point.

**4. Confirmation of minutes of previous meeting held on 1 September 2020**

To agree by resolution the minutes of the previous meeting.

**5. Matters arising from the minutes of the last meeting held on 1 September 2020**

To report on any matters arising from the minutes of the previous meeting.

**6. Payment of outstanding creditors**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and sign cheques accordingly. A list of outstanding payments and corresponding invoices will be available at the Committee meeting.

**7. Income report**

To receive a report on the income of the Council from the last period to date.

**8. Budget comparison report**

To receive a financial report on the performance against budget for the second quarter of the financial year.

**9. General policy update**

To receive a report on the current policies of the Council and agree review dates.

**10. Donation to the Royal British Legion**

To consider agreeing a donation to the Royal British Legion in lieu of wreaths supplied for Remembrance.

**11. Budget Review**

To consider a proposed revised budget for the remainder of the current financial year.

**12. Any other items the Chairman deems urgent**

For report, information or for the agenda at the next meeting of the Policy, Resources and Finance Committee.

**13. Date of next meeting**

To note the date of the next meeting, which is scheduled for **24 November 2020 at 7.00pm.**

**14. Confidential session**

***At the conclusion of this part of the Agenda, the Chairman will move the following resolution:***

*That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

**15. Connigar Lane Car Park**

To provide an update to the issue raised by the Burial Board regarding Connigar Lane Car Park.



**Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 1 September 2020 via Zoom at 7.00pm.**

**Committee Members Present:** Councillors K Critchley (Chairman), D Budd (Vice Chairman), M Cotton, B Ezzard, Z Gover, K Green, M Russell, R Schofield, C Turner

**Officers present:** V Ricketts Town Clerk, T Bailey Committee Clerk

**129. Apologies for absence**

There were no apologies for absence.

**130. Declarations of interest**

There were no declarations of interest.

**131. Public participation time**

No representations from members of the public had been received and no public were present at the meeting.

**132. Confirmation of minutes of previous meeting held on 21 July 2020**

The minutes of the previous meeting, held on 21 July 2020, were considered.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chairman.

**133. Matters arising from the minutes of the last meeting held on 21 July 2020**

With regard to Minute 43, the Town Clerk advised that there had been no response from Water 2 Business at that time.

With regard to minute 49, it was noted that the Purbeck Community Rail Partnership Officer had left the post and that the Friends of Wareham Station were now undertaking the watering of the flower displays. The Operations Manager agreed to liaise with the Friends regarding the winter planting.

**134. Payment of outstanding creditors**

The Town Clerk presented a list of payments for approval.

**Resolved** that payments be approved in the sum of £15,696.05 (£13,036.61 BACS and £2,659.44 direct debits), as appended to these minutes.

**135. Laptop Policy**

Members considered a laptop policy for Members which had been prepared by the Town Clerk and based on the standardised County Associations of Local Councils (CALC) policy. A Member suggest a number of alterations to the policy.

**Resolved** to recommend to Council that the policy, with amendments as agreed at the meeting, be approved.

**136. Social Media Policy**

Members considered a Social Media policy for Members which had been prepared by the Town Clerk and based on the standardised County Associations of Local Councils (CALC) policy. A Member suggest a number of alterations to the policy.

**Resolved** to recommend to Council that the policy, with amendments as agreed at the meeting, be approved.

**137. Any other items the Chairman deems urgent**

The Chairman had no items of urgency.

**138. Date of next meeting**

Members noted the date of the next meeting, which is scheduled for **13 October 2020 at 7.00pm**

**139. Confidential session**

**Resolved** that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted

**140. Connigar Lane Car Park**

Members considered a confidential issue, raised by the Wareham Burial Joint Committee, regarding Connigar Lane Car Park. Councillor Ezzard noted a conflict of interest and advised that she would be abstaining from the vote.

**Resolved** that it be delegated to the Town Clerk, in consultation with the Chairman and Vice Chairman, to investigate this matter further, taking advice if needed, and to report back to this Committee.

**141. Swanage and Wareham Rugby Club (SWRFC) Rent Review**

Members considered a confidential report from the Town Clerk on the SWRFC rent review.

The history of the last rent review was outlined, together with the issues of implementing the agreed terms. It was noted that the SWRFC had contested the land value.

**Resolved** that the District Valuations Office be appointed to conduct a rental valuation of the site to ensure a fair market rent is achieved.

Chairman ..... Date .....

## Payments List - Meeting Date - 1st September 2020

Inv. Date	Ref No.	Payee	Amount	Details
31.07.20	TEL6631	Rejuvenate	97.96	Telephone services August 2020
31.07.20	67085	3C Payments	139.39	Credit card processing - July 2020
31.07.20	278934248	Amazon	22.89	2021 diary
05.08.20	34465	Edge IT	828.00	2nd year annual fee
06.08.20	12385	Rejuvenate	496.67	Microsoft 365 08.04.20 to 31.08.20
10.08.20	12444	Rejuvenate	6982.80	11 laptops + setup
12.07.20		CJ Smith	372.00	Supply & fit vented tap at Town Hall
31.07.20	1615	Tradewind Graphics	405.60	Play park signs re Covid19
31.07.20	392907	Loomis	65.33	Coin sorting monthly fee - July 2020
31.07.20	CD970995187	Agrovista	263.40	10litre white line marker
13.08.20	295289346	Amazon	123.72	Laptop cases, hazzard tape, PPE
12.08.20		Clock winder	500.00	Honorarium
12.08.20		Museum Curator	250.00	Honorarium
12.08.20		Museum Manager	250.00	Honorarium
12.08.20		Photographer	225.00	Honorarium
12.08.20		Sergeant at Mace	225.00	Honorarium
12.08.20		Town Crier	225.00	Honorarium
12.08.20		Web site	250.00	Honorarium
30.07.20	27198	WM Pond	100.05	General maintenance
14.08.20	3040432	Glasdon UK	1118.76	Bench by Sainsbury
13.08.20	6LDN	Amazon	28.04	Laminator
15.08.20		Poundland	67.00	Garage shelving
<b>Total BACS &amp; Cheque Payments</b>			<b>13036.61</b>	
<b>Direct Debits</b>				
05.08.20	547424	Bonline	46.97	CCTV - Town Hall & Museum - August 2020
04.08.20	67150570	O2	23.41	Mobile telephone 07759 489065
14.08.20		Barclaycard	259.89	June & July costs
16.08.20	9000160410	Fuelcard People	57.38	Diesel for vans
19.08.20	Z1704902	Info. Commissioners	35.00	Annual subscription re GDPR
21.08.20	PW508598	PWLB	2201.79	Loan repayment re Mill Lane roof repairs
18.08.20	317069228	Lloyds	5.00	Bank charges 10.06.20 to 09.07.20
17.08.20		Sage UK	30.00	Sage 50 payroll
<b>Total DDRs Payable</b>			<b>2659.44</b>	
<b>Total Payments</b>			<b>15696.05</b>	



**Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 1 September 2020 via Zoom at 7.00pm.**

**Committee Members Present:** Councillors K Critchley (Chairman), D Budd (Vice Chairman), M Cotton, B Ezzard, Z Gover, K Green, M Russell, R Schofield, C Turner

**Officers present:** V Ricketts Town Clerk, T Bailey Committee Clerk

**129. Apologies for absence**

There were no apologies for absence.

**130. Declarations of interest**

There were no declarations of interest.

**131. Public participation time**

No representations from members of the public had been received and no public were present at the meeting.

**132. Confirmation of minutes of previous meeting held on 21 July 2020**

The minutes of the previous meeting, held on 21 July 2020, were considered.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chairman.

**133. Matters arising from the minutes of the last meeting held on 21 July 2020**

With regard to Minute 43, the Town Clerk advised that there had been no response from Water 2 Business at that time.

With regard to minute 49, it was noted that the Purbeck Community Rail Partnership Officer had left the post and that the Friends of Wareham Station were now undertaking the watering of the flower displays. The Operations Manager agreed to liaise with the Friends regarding the winter planting.

**134. Payment of outstanding creditors**

The Town Clerk presented a list of payments for approval.

**Resolved** that payments be approved in the sum of £15,696.05 (£13,036.61 BACS and £2,659.44 direct debits), as appended to these minutes.



**135. Laptop Policy**

Members considered a laptop policy for Members which had been prepared by the Town Clerk and based on the standardised County Associations of Local Councils (CALC) policy. A Member suggest a number of alterations to the policy.

**Resolved** to recommend to Council that the policy, with amendments as agreed at the meeting, be approved.

**136. Social Media Policy**

Members considered a Social Media policy for Members which had been prepared by the Town Clerk and based on the standardised County Associations of Local Councils (CALC) policy. A Member suggest a number of alterations to the policy.

**Resolved** to recommend to Council that the policy, with amendments as agreed at the meeting, be approved.

**137. Any other items the Chairman deems urgent**

The Chairman had no items of urgency.

**138. Date of next meeting**

Members noted the date of the next meeting, which is scheduled for **13 October 2020 at 7.00pm**

**139. Confidential session**

**Resolved** that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted

**140. Connigar Lane Car Park**

Members considered a confidential issue, raised by the Wareham Burial Joint Committee, regarding Connigar Lane Car Park. Councillor Ezzard noted a conflict of interest and advised that she would be abstaining from the vote.

**Resolved** that it be delegated to the Town Clerk, in consultation with the Chairman and Vice Chairman, to investigate this matter further, taking advice if needed, and to report back to this Committee.

**141. Swanage and Wareham Rugby Club (SWRFC) Rent Review**

Members considered a confidential report from the Town Clerk on the SWRFC rent review.

**ITEM 4**

The history of the last rent review was outlined, together with the issues of implementing the agreed terms. It was noted that the SWRFC had contested the land value.

**Resolved** that the District Valuations Office be appointed to conduct a rental valuation of the site to ensure a fair market rent is achieved.

Chairman ..... Date .....

Draft

## Payments List - Meeting Date - 1st September 2020

Inv. Date	Ref No.	Payee	Amount	Details
31.07.20	TEL6631	Rejuvenate	97.96	Telephone services August 2020
31.07.20	67085	3C Payments	139.39	Credit card processing - July 2020
31.07.20	278934248	Amazon	22.89	2021 diary
05.08.20	34465	Edge IT	828.00	2nd year annual fee
06.08.20	12385	Rejuvenate	496.67	Microsoft 365 08.04.20 to 31.08.20
10.08.20	12444	Rejuvenate	6982.80	11 laptops + setup
12.07.20		CJ Smith	372.00	Supply & fit vented tap at Town Hall
31.07.20	1615	Tradewind Graphics	405.60	Play park signs re Covid19
31.07.20	392907	Loomis	65.33	Coin sorting monthly fee - July 2020
31.07.20	CD970995187	Agrovista	263.40	10litre white line marker
13.08.20	295289346	Amazon	123.72	Laptop cases, hazzard tape, PPE
12.08.20		Clock winder	500.00	Honorarium
12.08.20		Museum Curator	250.00	Honorarium
12.08.20		Museum Manager	250.00	Honorarium
12.08.20		Photographer	225.00	Honorarium
12.08.20		Sergeant at Mace	225.00	Honorarium
12.08.20		Town Crier	225.00	Honorarium
12.08.20		Web site	250.00	Honorarium
30.07.20	27198	WM Pond	100.05	General maintenance
14.08.20	3040432	Glasdon UK	1118.76	Bench by Sainsbury
13.08.20	6LDN	Amazon	28.04	Laminator
15.08.20		Poundland	67.00	Garage shelving
<b>Total BACS &amp; Cheque Payments</b>			<b>13036.61</b>	
<b>Direct Debits</b>				
05.08.20	547424	Bonline	46.97	CCTV - Town Hall & Museum - August 2020
04.08.20	67150570	O2	23.41	Mobile telephone 07759 489065
14.08.20		Barclaycard	259.89	June & July costs
16.08.20	9000160410	Fuelcard People	57.38	Diesel for vans
19.08.20	Z1704902	Info. Commissioners	35.00	Annual subscription re GDPR
21.08.20	PW508598	PWLB	2201.79	Loan repayment re Mill Lane roof repairs
18.08.20	317069228	Lloyds	5.00	Bank charges 10.06.20 to 09.07.20
17.08.20		Sage UK	30.00	Sage 50 payroll
<b>Total DDRs Payable</b>			<b>2659.44</b>	
<b>Total Payments</b>			<b>15696.05</b>	

# Payments List - Meeting Date 13th October 2020

ITEM 6

Inv.

Date	Ref No.	Payee	Amount	Details
17.09.20	97192	Dorset Electrical	322.48	Fire alarm, extinguishers, detection maintenance
28.09.20	21412	Morden Estates	196.13	Half yearly rent on allotments
28.09.20		Wareham Cricket Club	200.00	Guarantee deposit refund
24.09.20	351578742	Amazon	96.00	Prime business membership fee
24.09.20	352076366	Amazon	107.32	Telephone for caretakers's office
31.08.20	TEL6817	Rejuvenate	152.32	Telephone calls - August 2020
30.09.20		DC Pension Fund	4907.21	Pension contributions - September 2020
30.09.20		HMRC	4999.78	PAYE & NIC - September 2020
30.09.20		Salaries	13055.54	September wages
29.09.20	4033	Surrey Hills	540.00	Legal advice re Connigar Lane
29.09.20	120266	Clarity Copiers	21.29	Copier charges - September 2020
30.09.20	359990434	Amazon	25.99	Paper rolls & towels for toilets
30.09.20	2021001	Poole Bay Methodists	28.96	Wareham Church CCTV 23.06.20 to 23.09.20
01.10.20	12922	Rejuvenate	567.36	Web hosting & monthly support 1/8 to 31/10/20
15.09.20	0399595	Loomis	268.03	Monthly contract fee - October 2020
11.09.20	20181	Amazon	57.83	Bulbs, Miracle Gro
11.09.20	756106	Amazon	31.75	Multi-use wipes
30.09.20		Purbeck Arborists	2000.00	Tree works on Northmoor Park
	<b>Total BACS</b>		<b>27577.99</b>	
<b>Direct Debits</b>				
03.09.20	5860641	O2	23.41	Mobile phone - September 2020
15.09.20	319322936	Lloyds	5.00	Service charges
27.09.20	9000373070	Fuelcard People	65.90	Diesel for vans
30.09.20	32054724	Suez	207.86	Town Hall refuse collection - 123kg excess weight
01.10.20	10474920	Sage	30.00	Payroll - October 2020
01.10.20	961510801	Water2business	31.50	Pavilion water usage -October 2020
01.10.20	2697290001	Water2business	74.00	Howards Lane toilets water usage - October'20
01.10.20	96200001	Water2business	85.00	Town Hall water usage - October 2020
01.10.20	300855984	Dorset Council	101.00	Howards Lane toilets rates - October 2020
01.10.20	300059492	Dorset Council	150.00	Museum rates - October 2020
01.10.20	300855997	Dorset Council	177.00	Quay toilets rates - October 2020
01.10.20	2688769801	Water2business	198.00	Quay toilets water usage - October 2020
01.10.20	300059573	Dorset Council	849.00	Howards Lane car park rates October 2020
01.10.20	300061477	Dorset Council	936.00	Town Hall rates - October 2020
05.10.20	5860640	O2	23.41	Mobile phone - October 2020
02.10.20	578498	Bonline	46.97	Town Hall & Museum CCTV - September 2020
02.10.20	1800052955	EE	102.46	Mobile 'phones & car park ticket machines - Oct'20
04.10.20		SSE	122.23	Howard Lane toilets electric usage 16.06-16.09.20
04.10.20		SSE	57.82	Pavilion electric 30.06.20-16.09.20
04.10.20		SSE	255.85	Quay toilets electric 17.06.20-16.09.20
04.10.20		SSE	1343.64	Town Hall electric 13.06.20-16.09.20
05.10.20	1130006941	Grenke Leasing	203.98	Photocopier lease Oct-Dec 2020
	<b>Total DDRs Payable</b>		<b>5090.03</b>	
		<b>Total Payments</b>	<b>32668.02</b>	

# Received Income Transactions

between 14/07/20 and 30/09/20

Start of year 01/04/20

ITEM 7

Payingr ef.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
200714Six13538	14/07/20	704		£517.30	£86.22	£431.08	AM	150/1	Six Payment Services Credit card parking payments 06.07.20 to 12.07.20
200714Six13538	14/07/20	705		-£23.27	-£3.88	-£19.39	AM	150/1	Six Payment Services Commission on credit card payments 06.07.20 to 12.07.20
200715TRFloomis	15/07/20	728		£847.45	£141.24	£706.21	AM	150/2	Loomis UK Ltd Car park cash takings 14th July 2020
200716FPSTsang	16/07/20	709		£339.00	£56.50	£282.50	AM	160/2	Car Parking Permits - unreserved bay
200716/501162a	16/07/20	722		£80.00	£0.00	£80.00	CNCL	1001	Mayors Charity Income from Valentine's Supper
200716/501162b	16/07/20	723		£675.00	£0.00	£675.00	CNCL	1001	Mayors Charity Donations to Mayors Charity
200720TRFloomis	20/07/20	706		£805.50	£134.25	£671.25	AM	150/2	Loomis UK Ltd Car park cash takings 19.07.20
200720FPIBurton	20/07/20	710		£150.00	£25.00	£125.00	AM	100/2/1	Burton/Fitcher Council Chamber - Wedding ceremony - 01.08.20 Balance payable. Initial payment of £100 made on 27.02.20
200721Six12727	21/07/20	707		£481.60	£80.27	£401.33	AM	150/1	Six Payment Services Car park credit card receipts 13.07.20 to 19.07.20
200721Six12727	21/07/20	708		-£21.08	-£3.51	-£17.57	AM	150/1	Six Payment Services Commission on credit card receipts 13.07.20 to 19.07.20
200721R=TRFLoomis	21/07/20	724		£1,617.09	£269.51	£1,347.58	AM	150/2	Loomis UK Ltd Car park cash takings 19.07.20
200723TRFloomis	23/07/20	714		£1,144.45	£190.74	£953.71	AM	150/2	Loomis UK Ltd Cash takings 22nd July 2020
200727FPICritch	27/07/20	716		£62.50	£0.00	£62.50	PR&F	100/1	Quarterley rent for land at Bestwall Road - April to June 2020
200727FPICritch	27/07/20	717		£62.50	£0.00	£62.50	PR&F	100/1	Quarterly rental for land at Bestwall Road - July to September 2020
200728Six11606	28/07/20	738		£721.70	£120.28	£601.42	AM	150/1	Six Payment Services Parking credit card payments 20.07.20 to 26.07.20
200728Six11606	28/07/20	739		-£31.71	-£5.29	-£26.42	AM	150/1	Six Payment Services Commission on credit card payments 20.07.20 to 26.07.20
200729FPCAB	29/07/20	715		£662.50	£0.00	£662.50	PR&F	100/1	Citizens Advice Bureau - Wareham Mill Lane rent for the period 1st April to the 30th June 2020
200730TRFloomis	30/07/20	725		£991.65	£165.28	£826.37	AM	150/2	Loomis UK Ltd Parking cash takings 29.07.20

# Received Income Transactions

between 14/07/20 and 30/09/20

Start of year 01/04/20

ITEM 7

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
200804FOCC Vets	04/08/20	711		£180.00	£30.00	£150.00	AM	200/1	Corfe Castle Vets Hire of recreation ground at £45 a session: 2nd August 2020 9th August 2020 16th August 2020 23rd August 2020
200804Six117 97	04/08/20	730		£914.90	£152.48	£762.42	AM	150/1	Six Payment Services Credit card parking receipts 27.07.20 to 02.08.20
200804Six117 97	04/08/20	731		-£39.23	-£6.54	-£32.69	AM	150/1	Six Payment Services Commission on credit card receipts 27.07.20 to 02.08.20
200810PCR Pc redit	10/08/20	682		£780.00	£130.00	£650.00	AM	200/2	Purbeck Community Rail Partnership 10 planted troughs
200810TRFL o mis	10/08/20	734		£792.75	£132.12	£660.63	AM	150/2	Loomis UK Ltd Parking cash receipts 09.08.20
200810PCR Pc redit	10/08/20	736		£78.00	£13.00	£65.00	AM	200/2	Purbeck Community Rail Partnership 1 x planter
200810PCR Pc redit	10/08/20	737		-£858.00	-£143.00	-£715.00	AM	200/2	Purbeck Community Rail Partnership Credit invoices 90 and 92 - made out to incorrect customer, should be Swanage Railway
200810Lloyds l nt	10/08/20	747		£6.30	£0.00	£6.30	PR&F	150	Lloyds Bank Account interest 00707232
200804Six127 03	11/08/20	732		£947.10	£157.85	£789.25	AM	150/1	Six Payment Services Parking credit card receipts 03.08.20 to 09.08.20
200804Six127 03	11/08/20	733		-£38.09	-£6.35	-£31.74	AM	150/1	Six Payment Services Commission on credit card receipts 03.08.20 to 09.08.20
200811TRFL o mis	11/08/20	740		£569.30	£94.88	£474.42	AM	150/2	Loomis UK Ltd Parking cash takings 10.08.20
200811BGCH MRC-VAT	11/08/20	746		£3,192.55	£0.00	£3,192.55	PR&F	300	HMRC (VAT) VAT refund for the quarter 01.04.20 to 30.06.20
200803WRFC offset	13/08/20	585		-£45.00	-£7.50	-£37.50	AM	200/1	Wareham Rangers FC Recreation Ground - credit against 29th March 2020 - match cancelled due to Coronavirus
200813FPWD AS	13/08/20	726		-£117.00	-£19.50	-£97.50	AM	100/1	Wareham & District Archaeology Society Refund of pre-paid bookings for 18th March, 15th April and 17th June. All cancelled due to Covid19.
200813FPCh ilds	13/08/20	727		-£75.00	£0.00	-£75.00	AM	100/1	Andrew Childs Arts & Crafts Shows Refund of deposits paid for bookings in May and August
200813TRFL o mis	13/08/20	743		£1,262.89	£210.48	£1,052.41	AM	150/2	Loomis UK Ltd Parking cash takings 12.08.20

# Received Income Transactions

between 14/07/20 and 30/09/20

Start of year 01/04/20

**ITEM 7**

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
200803WRFC offset	13/08/20	744		£45.00	£7.50	£37.50	AM	200/1	Wareham Rangers FC Hire of recreation ground - 22.08.20. This is covered by monies being held and is for information only
200817FPISP	17/08/20	369		£3,375.00	£562.50	£2,812.50	PR&F	100/1	Safe Partnership Ltd Rent for period 25.09.19 to 24.12.19
200818Croquet t 31st - 2 weeks only	18/08/20	741		£88.90	£14.82	£74.08	AM	210	Wareham Croquet Club Hire of recreation ground in July from 19th to
200818Croquet t	18/08/20	742		£200.00	£33.33	£166.67	AM	210	Wareham Croquet Club Hire of recreation ground for August 2020
200818Six904 416.08.20	18/08/20	751		£1,034.60	£172.43	£862.17	AM	150/1	Six Payment Services Credit card parking receipts 10.08.20 to
200818Six904 410.08.20 to 16.08.20	18/08/20	752		-£43.07	-£7.18	-£35.89	AM	150/1	Six Payment Services Commission on credit card payments
200818FPCW	18/08/20	754		£45.00	£7.50	£37.50	AM	200/1	
ClearNilBalance20/08/20		584		£0.00	£0.00	£0.00	AM	200/1	Wareham Rangers FC Hire of recreation ground - 15.08.20 Balance due, tn 469 - Balance due, tn 372 - Hire of recreation ground 2nd, 23rd and 30th November 20
200820BGCR M	20/08/20	596		£1,534.80	£255.80	£1,279.00	PR&F	200	Royal Mail Replacement noticeboard
ClearNilBalance20/08/20		618		£0.00	£0.00	£0.00	AM	100/1	Dorset Council Balance due, tn 252 - Balance due, tn 166 -
ClearNilBalance20/08/20		637		£0.00	£0.00	£0.00	AM	100/1	Wareham Camera Club Balance due, tn 633 - Part receipt, tn 570 - , Balance due, tn 567 - Corn Exchange Hire - Voluntary
ClearNilBalance20/08/20		642		£0.00	£0.00	£0.00	AM	100/1	Andrew Childs Arts & Crafts Shows Balance due, tn 386 - Balance due, tn 315 - Hire of Corn Exchange 15th August 2019
ClearNilBalance20/08/20		645		£0.00	£0.00	£0.00	AM	100/1	Andrew Childs Arts & Crafts Shows Balance due, tn 455 - Balance due, tn 452 - Balance due, tn 364 - Hire of Corn Exchange 14th Decembe
ClearNilBalance20/08/20		648		£0.00	£0.00	£0.00	AM	100/1	Andrew Childs Arts & Crafts Shows Balance due, tn 623 - Part receipt, tn 386 - , Balance due, tn 315 - Hire of Corn Exchange 15th Augu
ClearNilBalance20/08/20		651		£0.00	£0.00	£0.00	AM	100/1	Andrew Childs Arts & Crafts Shows Balance due, tn 626 - Part receipt, tn 455 - , Balance due, tn 452 - Balance due, tn 364 - Hire of C
ClearNilBalance20/08/20		654		£0.00	-£0.01	£0.01	AM	100/1	Andrew Childs Arts & Crafts Shows Balance due, tn 639 - To correct adjustments made in error
ClearNilBalance20/08/20		686		£0.00	£0.00	£0.00	PR&F	200	Dorset Council Balance due, tn 597 - Recharge of 3 hours re installation of road sign

# Received Income Transactions

between 14/07/20 and 30/09/20

Start of year 01/04/20

**ITEM 7**

Payingr ef.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
200820BGCR M	20/08/20	745		£360.00	£60.00	£300.00	PR&F	200	Royal Mail Equipment hire, materials and labour to install replacement notice board
200821BGCD C	21/08/20	749		£80.00	£0.00	£80.00	PR&F	200	Dorset Council Recharge 4 hours work re installation of sign at junction of Howards Lane and North Street
200825Six921 823.08.20	25/08/20	756		£824.60	£137.43	£687.17	AM	150/1	Six Payment Services Credit card parking payments 17.08.20 to
200825Six921 817.08.20 to 23.08.20	25/08/20	757		-£34.87	-£5.81	-£29.06	AM	150/1	Six Payment Services Commission on credit card receipts
200825TRFLo omis	25/08/20	758		£778.55	£129.76	£648.79	AM	150/2	Loomis UK Ltd Parking cash takings 24.08.20
200826FPIWR YFC	26/08/20	753		£35.00	£5.83	£29.17	AM	200/1	Wareham Rangers Youth FC Hire of recreation ground - 23.08.20
200827FPISR Co	27/08/20	735		£936.00	£156.00	£780.00	AM	200/2	Swanage Railway Company 12 planters and troughs
200923FPAD AD	23/09/20	761		-£40.00	-£6.67	-£33.33	AM	100/1	A Dance A Day Refund of monies paid in advance for use of Corn Exchange on 18th and 25th March
<b>Total</b>				£25,853.16	£3,517.76	£22,335.40			



# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Actual Net	Balance	Bal %age	
<b>INCOME</b>					
<b>Council</b>					
1000	Precept	£357,615.00	£0.00	0.00%	
1001	Mayor's Charity	£0.00	£2,723.30	100.00%	
<b>Total Council</b>		£357,615.00	£2,723.30	0.76%	
<b>Policy Resources &amp; Finance</b>					
100	Rent Received				
100/1		£38,000.00	£20,797.00	-£17,203.00	-45.27%
100	Total	£38,000.00	£20,797.00	-£17,203.00	-45.27%
150	Bank Interest	£100.00	£35.76	-£64.24	-64.24%
170	Neighbourhood Plan	£0.00	£0.00	£0.00	0.00%
200	Misc Income	£0.00	£380.00	£380.00	100.00%
400	CIL	£0.00	£1,368.00	£1,368.00	100.00%
900	Suspense	£0.00	£0.00	£0.00	0.00%
<b>Total Policy Resources &amp; Finance</b>		£38,100.00	£22,580.76	-£15,519.24	-40.73%
<b>Amenities</b>					
100	Corn Exchange Hire Income				
100/1	Corn Exchange	£9,000.00	-£290.00	-£9,290.00	-103.22%
100/2	Council Chamber				
100/2/1	Weddings	£0.00	£291.67	£291.67	100.00%
100/2/2	Council Chamber Meetings	£0.00	£0.00	£0.00	0.00%
100/2/3		£0.00	£0.00	£0.00	0.00%
100/2	Total	£0.00	£291.67	£291.67	
100/3	Town Hall Electricity Recharged	£0.00	£0.00	£0.00	0.00%
100	Total	£9,000.00	£1.67	-£8,998.33	-99.98%
101	Donations	£0.00	£0.00	£0.00	0.00%

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Actual Net	Balance	Bal %age	
150	Parking Income				
150/1	Credit card	£20,000.00	£7,707.66	-£12,292.34	-61.46%
150/2	Cash	£50,000.00	£12,051.56	-£37,948.44	-75.90%
150	Total	£70,000.00	£19,759.22	-£50,240.78	-71.77%
160	Car Park Permits				
160/1	Reserved Bay	£5,000.00	£1,128.33	-£3,871.67	-77.43%
160/2	Unreserved Bay	£0.00	£847.50	£847.50	100.00%
160/3	Non-registration specific bay	£0.00	£564.17	£564.17	100.00%
160/4	Temporary Permits	£0.00	£0.00	£0.00	0.00%
160/5	Permit amendments/reissued	£0.00	£0.00	£0.00	0.00%
160	Total	£5,000.00	£2,540.00	-£2,460.00	-49.20%
200	Recreation Ground Income				
200/1	Football Income	£1,500.00	£425.00	-£1,075.00	-71.67%
200/2	Other	£0.00	£780.00	£780.00	100.00%
200	Total	£1,500.00	£1,205.00	-£295.00	-19.67%
210	Croquet Income	£500.00	£240.75	-£259.25	-51.85%
220	Cricket Income	£500.00	-£87.50	-£587.50	-117.50%
	<b>Total Amenities</b>	£86,500.00	£23,659.14	-£62,840.86	-72.65%
	<b>Planning &amp; Transport</b>				
100	General	£0.00	£0.00	£0.00	0.00%
	<b>Total Planning &amp; Transport</b>	£0.00	£0.00	£0.00	0.00%
	<b>Personnel</b>				
100	General	£0.00	£0.00	£0.00	0.00%
	<b>Total Personnel</b>	£0.00	£0.00	£0.00	0.00%
	<b>Museum</b>				
100	Donations	£1,600.00	£0.00	-£1,600.00	-100.00%

# Financial Budget Comparison

## ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
150 Events	£300.00	£0.00	-£300.00	-100.00%
200 Sales Income	£1,000.00	£0.00	-£1,000.00	-100.00%
201 Sundry income	£0.00	£0.00	£0.00	0.00%
<b>Total Museum</b>	<b>£2,900.00</b>	<b>£0.00</b>	<b>-£2,900.00</b>	<b>-100.00%</b>
<b>Wareham in Bloom</b>				
100 WIB Income	£5,500.00	£150.00	-£5,350.00	-97.27%
<b>Total Wareham in Bloom</b>	<b>£5,500.00</b>	<b>£150.00</b>	<b>-£5,350.00</b>	<b>-97.27%</b>
<b>Reserves</b>				
800 Cil	£0.00	£0.00	£0.00	0.00%
<b>Total Reserves</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0.00%</b>
<b>Total Income</b>	<b>£490,615.00</b>	<b>£406,728.20</b>	<b>-£83,886.80</b>	<b>-17.10%</b>

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Actual Net	Balance	Bal %age
<b>EXPENDITURE</b>				
<b>Council</b>				
2100	Mayoral Expenses			
2100/1	Mayor	£2,725.00	£2,700.00	£25.00 0.92%
2100/2	Deputy Mayor	£0.00	£0.00	£0.00 0.00%
2100/3	Regalia & Gowns	£500.00	£0.00	£500.00 100.00%
2100	Total	£3,225.00	£2,700.00	£525.00 16.28%
2200	Election Expenses	£3,500.00	£0.00	£3,500.00 100.00%
2250	Ceremonial Photographs	£0.00	£0.00	£0.00 0.00%
2260	Events			
2260/1	Civic Events	£2,500.00	£0.00	£2,500.00 100.00%
2260/2	General Events	£1,000.00	£0.00	£1,000.00 100.00%
2260	Total	£3,500.00	£0.00	£3,500.00 100.00%
<b>Total Council</b>		<b>£10,225.00</b>	<b>£2,700.00</b>	<b>£7,525.00 73.59%</b>
<b>Policy Resources &amp; Finance</b>				
2100	Staff Costs - Salaries			
2100/1	Staff Costs - Salaries	£170,000.00	£54,666.04	£115,333.96 67.84%
2100/2	Employers NI	£15,000.00	£7,741.39	£7,258.61 48.39%
2100/3	Staff Pensions Employee	£0.00	£5,397.12	-£5,397.12 100.00%
2100/4	Mileage			
2100/4/1	Mileage - Councillors	£750.00	£0.00	£750.00 100.00%
2100/4/2	Mileage - Staff	£750.00	£524.97	£225.03 30.00%
2100/4	Total	£1,500.00	£524.97	£975.03 65.00%
2100/5	Employee NI	£0.00	£6,422.04	-£6,422.04 100.00%
2100/6	Employee PAYE	£0.00	£8,190.60	-£8,190.60 100.00%
2100/7	Staff Pensions Employer	£37,400.00	£19,104.69	£18,295.31 48.92%

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

		<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
2100	Total	£223,900.00	£102,046.85	£121,853.15	54.42%
2200	Staff Costs General				
2200/1	Meetings & Training	£3,000.00	£150.00	£2,850.00	95.00%
2200/2	Staff Clothing	£700.00	£81.64	£618.36	88.34%
2200	Total	£3,700.00	£231.64	£3,468.36	93.74%
2250	Neighbourhood Plan	£2,500.00	£0.00	£2,500.00	100.00%
2260	Honorariums	£2,000.00	£0.00	£2,000.00	100.00%
2270	Town Crier Competition	£500.00	£35.08	£464.92	92.98%
2280	Burial Board Contribution	£12,000.00	£0.00	£12,000.00	100.00%
2300	Professional Fees				
2300/1	Audit Fees				
2300/1/1	Audit Fees - Internal	£600.00	£444.44	£155.56	25.93%
2300/1/2	Audit Fees - External	£900.00	£0.00	£900.00	100.00%
2300/1	Total	£1,500.00	£444.44	£1,055.56	70.37%
2300	Total	£1,500.00	£444.44	£1,055.56	70.37%
2310	Accountancy Consultancy Fees	£5,000.00	£0.00	£5,000.00	100.00%
2311	Consultancy Fees	£0.00	£0.00	£0.00	0.00%
2320	Subscriptions	£3,000.00	£1,824.10	£1,175.90	39.20%
2330	Legal Fees & Costs	£2,500.00	£450.00	£2,050.00	82.00%
2340	Grants & Donations				
2340/1	Donations	£0.00	£400.00	£-400.00	100.00%
2340/2	Grants	£6,000.00	£0.00	£6,000.00	100.00%
2340	Total	£6,000.00	£400.00	£5,600.00	93.33%
2400	Office Costs				
2400/1	Insurance	£6,500.00	£0.00	£6,500.00	100.00%
2400/2	Bank Charges	£60.00	£20.00	£40.00	66.67%
2400/3	Office Expenditure	£4,000.00	£1,321.76	£2,678.24	66.96%

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Actual Net	Balance	Bal %age	
2400/4	Telephones	£500.00	£1,129.06	-£629.06	-125.81%
2400/5	Premises Licences	£1,500.00	£0.00	£1,500.00	100.00%
2400/6	Computer	£1,500.00	£6,385.61	-£4,885.61	-325.71%
2400/7	Software Support	£4,000.00	£3,048.96	£951.04	23.78%
2400/8	Web Production	£1,000.00	£1,197.50	-£197.50	-19.75%
2400/9	Misc Cleaning	£500.00	£160.28	£339.72	67.94%
2400	Total	£19,560.00	£13,263.17	£6,296.83	32.19%
2450	CCTV Costs	£1,000.00	-£144.98	£1,144.98	114.50%
2460	Vehicle Replacement	£2,000.00	£0.00	£2,000.00	100.00%
2465	Contingency	£2,000.00	£0.00	£2,000.00	100.00%
2900	COVID19 costs	£0.00	£2,191.53	-£2,191.53	100.00%
9999	Suspense	£0.00	£0.00	£0.00	0.00%
<b>Total Policy Resources &amp; Finance</b>		<b>£287,160.00</b>	<b>£120,741.83</b>	<b>£166,418.17</b>	<b>57.95%</b>
<b>Amenities</b>					
2100	Town Hall General				
2100/1	Town Hall Electric	£3,000.00	£298.16	£2,701.84	90.06%
2100/2	Town Hall Gas	£1,500.00	£262.87	£1,237.13	82.48%
2100/3	Town Hall Water	£1,300.00	£543.00	£757.00	58.23%
2100/4	Town Hall Rates	£9,500.00	£5,612.25	£3,887.75	40.92%
2100/5	Town Hall Advertising	£1,000.00	£0.00	£1,000.00	100.00%
2100/6	Town Hall Equipment New	£1,000.00	£0.00	£1,000.00	100.00%
2100/7	Town Hall Equip & Buildings Maint.	£12,500.00	£3,065.58	£9,434.42	75.48%
2100/8	Town Hall replacement windows	£4,000.00	£0.00	£4,000.00	100.00%
2100/9	Town Hall lighting upgrade	£15,000.00	£0.00	£15,000.00	100.00%
2100/70	Town Hall Reserves	£0.00	£0.00	£0.00	0.00%
2100	Total	£48,800.00	£9,781.86	£39,018.14	79.96%
2200	Vehicle Costs				

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
2200/1	Vehicle Service & Maintenance	£4,000.00	£75.00	£3,925.00	98.13%
2200/2	Vehicle Leasing Costs	£0.00	£1,167.48	-£1,167.48	100.00%
2200/3	Vehicle Fuel	£2,000.00	£645.99	£1,354.01	67.70%
2200/4	Vehicle Insurance	£0.00	£0.00	£0.00	0.00%
2200	Total	£6,000.00	£1,888.47	£4,111.53	68.53%
2300	General Expenditure				
2300/1	Street Lighting	£1,500.00	£174.96	£1,325.04	88.34%
2300/2	War Memorial Maintenance	£250.00	£0.00	£250.00	100.00%
2300/3	General Maintenance	£1,800.00	£9.00	£1,791.00	99.50%
2300/4	Street Furniture & seats	£1,000.00	£932.30	£67.70	6.77%
2300/5	Bus Shelter Maintenance	£250.00	£8.66	£241.34	96.54%
2300	Total	£4,800.00	£1,124.92	£3,675.08	76.56%
2400	Howards Lane Toilets				
2400/1	HL Rates	£1,000.00	£606.48	£393.52	39.35%
2400/2	HL Cleaning	£1,000.00	£35.40	£964.60	96.46%
2400/3	HL Maintenance	£1,000.00	£249.93	£750.07	75.01%
2400/4	HL Utilities				
2400/4/1	HL Water Charges	£1,000.00	£447.50	£552.50	55.25%
2400/4/2	HL Electricity Charges	£1,000.00	£49.46	£950.54	95.05%
2400/4	Total	£2,000.00	£496.96	£1,503.04	75.15%
2400	Total	£5,000.00	£1,388.77	£3,611.23	72.22%
2450	Quay Toilets				
2450/1	Quay Toilets Rates	£2,000.00	£1,493.45	£506.55	25.33%
2450/2	Quay Toilets Cleaning	£1,000.00	£28.18	£971.82	97.18%
2450/3	Quay Toilets Maintenance	£1,000.00	£343.30	£656.70	65.67%
2450/4	Quay Toilets Utilities				
2450/4/1	Quay Toilets Water	£3,000.00	£1,188.00	£1,812.00	60.40%

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
2450/4/2	Quay Toilets Electricity	£1,000.00	£121.56	£878.44	87.84%
2450/4	Total	£4,000.00	£1,309.56	£2,690.44	67.26%
2450	Total	£8,000.00	£3,174.49	£4,825.51	60.32%
2500	Howards Lane Car Park				
2500/1	HL Car Park Rates	£9,000.00	£5,093.72	£3,906.28	43.40%
2500/2	HL Car Park New Equipment	£1,000.00	£0.00	£1,000.00	100.00%
2500/3	HL Car Park Tickets	£300.00	£138.00	£162.00	54.00%
2500/4	HL Car Park Money Collection				
2500/4/1	HL Money Collection Card Fees	£1,000.00	£462.94	£537.06	53.71%
2500/4/2	HL Money Collection Cash Fees	£3,000.00	£1,507.41	£1,492.59	49.75%
2500/4/3	HL tickets cash refunds	£0.00	£0.00	£0.00	0.00%
2500/4	Total	£4,000.00	£1,970.35	£2,029.65	50.74%
2500/5	HL Car Park Maintenance	£500.00	£0.00	£500.00	100.00%
2500/6	HL Car Park Drainage Works	£1,500.00	£0.00	£1,500.00	100.00%
2500/7	HL Car Park Tree Works	£2,000.00	£0.00	£2,000.00	100.00%
2500	Total	£18,300.00	£7,202.07	£11,097.93	60.64%
2550	Pavilion				
2550/1	Pavilion Utilities				
2550/1/1	Pavilion Utilities Gas	£100.00	£0.00	£100.00	100.00%
2550/1/2	Pavilion Utilities Water	£500.00	£197.00	£303.00	60.60%
2550/1/3	Pavilion Utilities Electric	£400.00	£85.28	£314.72	78.68%
2550/1	Total	£1,000.00	£282.28	£717.72	71.77%
2550/2	Pavilion Maintenance	£500.00	£0.00	£500.00	100.00%
2550	Total	£1,500.00	£282.28	£1,217.72	81.18%
2600	Recreation Ground				
2600/1	Recreation Ground Maintenance	£1,000.00	£239.20	£760.80	76.08%



# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

		<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
2600/2	Recreation Ground Grass Cutting Contract	£5,000.00	£883.95	£4,116.05	82.32%
2600/3	Recreation Ground New Equipment	£250.00	£0.00	£250.00	100.00%
2600/4	Recreation Ground hire refunds	£0.00	£0.00	£0.00	0.00%
2600	<b>Total</b>	<b>£6,250.00</b>	<b>£1,123.15</b>	<b>£5,126.85</b>	<b>82.03%</b>
2650	<b>Play Area</b>				
2650/1	Play Area Maintenance	£0.00	£0.00	£0.00	0.00%
2650/2	Play Area Reserve	£15,000.00	£0.00	£15,000.00	100.00%
2650	<b>Total</b>	<b>£15,000.00</b>	<b>£0.00</b>	<b>£15,000.00</b>	<b>100.00%</b>
2700	<b>Mill Lane</b>				
2700/1	Mill Lane Maintenance	£1,000.00	£109.99	£890.01	89.00%
2700/2	Mill Lane PWLB Roof Repairs	£60,000.00	£2,201.79	£57,798.21	96.33%
2700	<b>Total</b>	<b>£61,000.00</b>	<b>£2,311.78</b>	<b>£58,688.22</b>	<b>96.21%</b>
2750	<b>Northmoor Allotments</b>				
2750/1	Northmoor Allotment Rents	£350.00	£163.44	£186.56	53.30%
2750	<b>Total</b>	<b>£350.00</b>	<b>£163.44</b>	<b>£186.56</b>	<b>53.30%</b>
2800	<b>Hauses Field</b>				
2800/1	Hauses Field Tree Survey & Works	£6,500.00	£0.00	£6,500.00	100.00%
2800	<b>Total</b>	<b>£6,500.00</b>	<b>£0.00</b>	<b>£6,500.00</b>	<b>100.00%</b>
	<b>Total Amenities</b>	<b>£181,500.00</b>	<b>£28,441.23</b>	<b>£153,058.77</b>	<b>84.33%</b>
	<b>Planning &amp; Transport</b>				
2300	P & T General	£0.00	£0.00	£0.00	0.00%
	<b>Total Planning &amp; Transport</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0.00%</b>
	<b>Personnel</b>				
2400	Personnel General				

# Financial Budget Comparison

# ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Actual Net	Balance	Bal %age
2400/1 Advertising Staff Vacancies	£0.00	£0.00	£0.00	0.00%
2400 Total	£0.00	£0.00	£0.00	0.00%
<b>Total Personnel</b>	£0.00	£0.00	£0.00	0.00%
<b>Museum</b>				
2500 Museum Rates	£1,650.00	£897.00	£753.00	45.64%
2515 Museum Events	£300.00	£0.00	£300.00	100.00%
2520 Museum Telephone	£200.00	£7.65	£192.35	96.18%
2525 Museum Stationery	£100.00	£0.00	£100.00	100.00%
2530 Museum Security Alarm	£500.00	£499.78	£0.22	0.04%
2535 Museum Stock for Resale	£500.00	£0.00	£500.00	100.00%
2540 Museum Subscriptions	£250.00	£1.00	£249.00	99.60%
2545 Museum Equipment New				
2545/1 Display Cabinet Reserve	£250.00	£0.00	£250.00	100.00%
2545/2 Museum New Equipment General	£500.00	£0.00	£500.00	100.00%
2545 Total	£750.00	£0.00	£750.00	100.00%
2550 Museum Equipment Maintenance	£250.00	£0.00	£250.00	100.00%
2555 Museum Cleaning/Maint/Improvements	£175.00	£0.00	£175.00	100.00%
2560 Museum Training	£180.00	£0.00	£180.00	100.00%
2565 Museum Signage	£200.00	£0.00	£200.00	100.00%
2570 Museum Mileage	£50.00	£10.00	£40.00	80.00%
2575 Museum Sundries	£25.00	£103.13	-£78.13	-312.52%
<b>Total Museum</b>	£5,130.00	£1,518.56	£3,611.44	70.40%
<b>Wareham in Bloom</b>				
2550 WIB General				
2550/1 WIB Expenses	£5,500.00	£951.72	£4,548.28	82.70%
2550 Total	£5,500.00	£951.72	£4,548.28	82.70%

# Financial Budget Comparison

## ITEM 8

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	<b>2020/2021</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
<b>Total Wareham in Bloom</b>	£5,500.00	£951.72	£4,548.28	82.70%
<b>Total Expenditure</b>	£460,615.00	£154,353.34	£335,161.66	68.47%
Total Income	£490,615.00	£406,728.20	-£83,886.80	-17.10%
Total Expenditure	£490,615.00	£154,353.34	£335,161.66	-68.47%
<b>Total Net Balance</b>		<b>£252,374.86</b>		

## ITEM 9

### Policies and Procedures of Wareham Town Council

Policy/Procedure	Must have (MH)/Nice to have (NTH)	Do we have it?	Adopted	Reviewed	Significant changes since adoption/review?	Suggested review/adoption date
Standing Orders	<b>MH</b>	✓	April 2019	New NALC SO's deferred by Council 21/01/20	Needs to come back to Council	3 November or 15 December 2020
Chairman of Standing Committees	<b>NTH</b>	✓	April 2015	no	As above	As above
Scheme of delegation	<b>MH</b>	<b>NO</b>			Suggest PR&F consider 24 November 2020	
Mayors Handbook	<b>NTH</b>	✓	No date	??	Suggest T&FG to review	2021
Information security	<b>MH</b>	✓	Deferred by Council on 21/01/20 to PR&F		Needs to come back to PR&F who now have delegation to adopt	2021
Health and Safety	<b>MH</b>	✓	21/01/2020		Yes (must be reviewed annually)	January 2021
Equalities Policy	<b>MH</b>	✓			Recommended to Council by PR&F 11/02/20	3 November or 15 December 2020
Petitions policy	<b>MH</b>	<b>NO</b>			Recommended to Council by PR&F 11/02/20	3 November or 15 December 2020

## ITEM 9

Policy/Procedure	Must have (MH)/Nice to have (NTH)	Do we have it?	Adopted	Reviewed	Significant changes since adoption/review?	Suggested review/adoption date
Member officer relations	MH	NO				March 2021
Training policy	MH	NO				April 2021
Committee ToR	MH	✓	Various	no	Must be reviewed annually	April 2021
Code of Conduct	MH	✓	April 2016	no	Yes (new code adopted by DC)	April 2021
Data Protection (GDPR)	MH	✓	March 2019	n/a	no	January 2021
CCTV	MH	✓	April 2016	no	Yes (GDPR)	April 2021
Public participation	NTH	✓	Jan 2018	no	no	<b>After C19</b>
Corporate Plan	NTH	NO			Staff capacity issue	?
Action Plan	NTH	NO			Staff capacity issue	?
Gypsy and Traveller	NTH	NO				?
Financial Regulations	MH	✓	Nov 2019	n/a	no	April 2021
FOI	MH	✓	April 2008	no	Yes (changes to SAR and GDPR)	April 2021
Honorariums	NTH	✓	March 2018	Yes	no	May 2021
Grants Policy	MH	✓	Nov 2012	no	Yes (GPC adopted Oct 2019)	Nov 2020
Social Media	MH	✓	22/09/20	n/a		n/a

## ITEM 9

Policy/Procedure	Must have (MH)/Nice to have (NTH)	Do we have it?	Adopted	Reviewed	Significant changes since adoption/review?	Suggested review/adoption date
Staff discipline	MH	✓	28/01/20	n/a	New staff handbook issued	n/a
Grievance policy	MH	✓	28/01/20	n/a	New staff handbook issued	n/a
Lone working	MH	✓	28/01/20	n/a	New staff handbook issued	n/a
Co-option policy	NTH	✓	Never adopted			?
Personal achievement and development	NTH	✓	28/01/20	n/a	New staff handbook issued	n/a
Complaints policy	MH	✓	July 2019	n/a	no	?
Document retention	MH	✓	Jan 2019	n/a	no	?
Community Engagement	MH	NO				?
Volunteer of the Year	NTH	✓	Nov 2014	no	no	?
Vexatious Complaints	NTH	NO				?
Business Continuity	MH	NO				?
Safeguarding policy	NTH	✓				?
Flag flying	NTH	✓	Oct 2008	no	no	?
Honoured Townsmen/townswomen	NTH	✓	?			?
Benches	NTH	✓				?

## ITEM 9

<b>Policy/Procedure</b>	<b>Must have (MH)/Nice to have (NTH)</b>	<b>Do we have it?</b>	<b>Adopted</b>	<b>Reviewed</b>	<b>Significant changes since adoption/review?</b>	<b>Suggested review/adoption date</b>
Child protection policy	<b>NTH</b>	✓	July 2009	no	Yes (inc with safeguarding)	?
Dignity at work	<b>NTH</b>	✓				?
Early retirement	<b>NTH</b>	✓				?
Investment strategy	<b>NTH</b>	<b>NO</b>				?
Attendance policy	<b>NTH</b>	<b>NO</b>				?

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
<b>INCOME</b>					
<b>Council</b>					
1000	Precept		£357,615.00	£0.00	0.00%
1001	Mayor's Charity		£0.00	£2,723.30	100.00%
<b>Total Council</b>			£357,615.00	£360,338.30	0.76%
<b>Policy Resources &amp; Finance</b>					
100	Rent Received				
100/1			£38,000.00	£20,797.00	-45.27%
100	Total		£38,000.00	£20,797.00	-45.27%
150	Bank Interest		£100.00	£35.76	-64.24%
170	Neighbourhood Plan		£0.00	£0.00	0.00%
200	Misc Income		£0.00	£380.00	100.00%
400	CIL		£0.00	£1,368.00	100.00%
900	Suspense		£0.00	£0.00	0.00%
<b>Total Policy Resources &amp; Finance</b>			£38,100.00	£22,580.76	-40.73%
<b>Amenities</b>					
100	Corn Exchange Hire Income				
100/1	Corn Exchange		£9,000.00	£0.00	-103.22%
100/2	Council Chamber				
100/2/1	Weddings		£0.00	£291.67	100.00%
100/2/2	Council Chamber Meetings		£0.00	£0.00	0.00%
100/2/3			£0.00	£0.00	0.00%
100/2	Total		£0.00	£291.67	
100/3	Town Hall Electricity Recharged		£0.00	£0.00	0.00%
100	Total		£9,000.00	£1.67	-99.98%
101	Donations		£0.00	£0.00	0.00%



# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		<b>2020/2021</b>	<b>Revised Budget</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
150	Parking Income					
150/1	Credit card	£20,000.00		£7,707.66	-£12,292.34	-61.46%
150/2	Cash	£50,000.00		£12,051.56	-£37,948.44	-75.90%
150	Total	£70,000.00	£40,000.00	£19,759.22	-£50,240.78	-71.77%
160	Car Park Permits					
160/1	Reserved Bay	£5,000.00		£1,128.33	-£3,871.67	-77.43%
160/2	Unreserved Bay	£0.00		£847.50	£847.50	100.00%
160/3	Non-registration specific bay	£0.00		£564.17	£564.17	100.00%
160/4	Temporary Permits	£0.00		£0.00	£0.00	0.00%
160/5	Permit amendments/reissued	£0.00		£0.00	£0.00	0.00%
160	Total	£5,000.00		£2,540.00	-£2,460.00	-49.20%
200	Recreation Ground Income					
200/1	Football Income	£1,500.00		£425.00	-£1,075.00	-71.67%
200/2	Other	£0.00		£780.00	£780.00	100.00%
200	Total	£1,500.00		£1,205.00	-£295.00	-19.67%
210	Croquet Income	£500.00		£240.75	-£259.25	-51.85%
220	Cricket Income	£500.00		-£87.50	-£587.50	-117.50%
	<b>Total Amenities</b>	<b>£86,500.00</b>	<b>£47,500.00</b>	<b>£23,659.14</b>	<b>-£62,840.86</b>	<b>-72.65%</b>
	<b>Planning &amp; Transport</b>					
100	General	£0.00		£0.00	£0.00	0.00%
	<b>Total Planning &amp; Transport</b>	<b>£0.00</b>		<b>£0.00</b>	<b>£0.00</b>	<b>0.00%</b>
	<b>Personnel</b>					
100	General	£0.00		£0.00	£0.00	0.00%
	<b>Total Personnel</b>	<b>£0.00</b>		<b>£0.00</b>	<b>£0.00</b>	<b>0.00%</b>
	<b>Museum</b>					
100	Donations	£1,600.00	£0.00	£0.00	-£1,600.00	-100.00%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
150 Events	£300.00	£0.00	£0.00	-£300.00	-100.00%
200 Sales Income	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
201 Sundry income	£0.00	£0.00	£0.00	£0.00	0.00%
<b>Total Museum</b>	<b>£2,900.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>-£2,900.00</b>	<b>-100.00%</b>
<b>Wareham in Bloom</b>					
100 WIB Income	£5,500.00	£0.00	£150.00	-£5,350.00	-97.27%
<b>Total Wareham in Bloom</b>	<b>£5,500.00</b>	<b>£0.00</b>	<b>£150.00</b>	<b>-£5,350.00</b>	<b>-97.27%</b>
<b>Reserves</b>					
800 Cil	£0.00		£0.00	£0.00	0.00%
<b>Total Reserves</b>	<b>£0.00</b>		<b>£0.00</b>	<b>£0.00</b>	<b>0.00%</b>
<b>Total Income</b>	<b>£490,615.00</b>	<b>£443,365.00</b>	<b>£406,728.20</b>	<b>-£83,886.80</b>	<b>-17.10%</b>

**Budget deficit on original income budget £47,250**

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
<b>EXPENDITURE</b>					
<b>Council</b>					
2100	Mayoral Expenses				
2100/1	Mayor	£2,725.00	£2,700.00	£25.00	0.92%
2100/2	Deputy Mayor	£0.00	£0.00	£0.00	0.00%
2100/3	Regalia & Gowns	£500.00	£0.00	£500.00	100.00%
2100	Total	£3,225.00	£2,700.00	£525.00	16.28%
2200	Election Expenses	£3,500.00	£0.00	£3,500.00	100.00%
2250	Ceremonial Photographs	£0.00	£0.00	£0.00	0.00%
2260	Events				
2260/1	Civic Events	£2,500.00	£0.00	£2,500.00	100.00%
2260/2	General Events	£1,000.00	£0.00	£1,000.00	100.00%
2260	Total	£3,500.00	£0.00	£3,500.00	100.00%
<b>Total Council</b>		<b>£10,225.00</b>	<b>£6,725.00</b>	<b>£2,700.00</b>	<b>73.59%</b>
<b>Policy Resources &amp; Finance</b>					
2100	Staff Costs - Salaries				
2100/1	Staff Costs - Salaries	£170,000.00	£54,666.04	£115,333.96	67.84%
2100/2	Employers NI	£15,000.00	£7,741.39	£7,258.61	48.39%
2100/3	Staff Pensions Employee	£0.00	£5,397.12	-£5,397.12	100.00%
2100/4	Mileage				
2100/4/1	Mileage - Councillors	£750.00	£0.00	£750.00	100.00%
2100/4/2	Mileage - Staff	£750.00	£524.97	£225.03	30.00%
2100/4	Total	£1,500.00	£524.97	£975.03	65.00%
2100/5	Employee NI	£0.00	£6,422.04	-£6,422.04	100.00%
2100/6	Employee PAYE	£0.00	£8,190.60	-£8,190.60	100.00%
2100/7	Staff Pensions Employer	£37,400.00	£19,104.69	£18,295.31	48.92%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2100	Total	£223,900.00		£102,046.85	£121,853.15	54.42%
2200	Staff Costs General					
2200/1	Meetings & Training	£3,000.00	£1,000.00	£150.00	£2,850.00	95.00%
2200/2	Staff Clothing	£700.00		£81.64	£618.36	88.34%
2200	Total	£3,700.00	£2,700.00	£231.64	£3,468.36	93.74%
2250	Neighbourhood Plan	£2,500.00		£0.00	£2,500.00	100.00%
2260	Honorariums	£2,000.00		£0.00	£2,000.00	100.00%
2270	Town Crier Competition	£500.00		£35.08	£464.92	92.98%
2280	Burial Board Contribution	£12,000.00		£0.00	£12,000.00	100.00%
2300	Professional Fees					
2300/1	Audit Fees					
2300/1/1	Audit Fees - Internal	£600.00		£444.44	£155.56	25.93%
2300/1/2	Audit Fees - External	£900.00		£0.00	£900.00	100.00%
2300/1	Total	£1,500.00		£444.44	£1,055.56	70.37%
2300	Total	£1,500.00		£444.44	£1,055.56	70.37%
2310	Accountancy Consultancy Fees	£5,000.00	£2,000.00	£0.00	£5,000.00	100.00%
2311	Consultancy Fees	£0.00		£0.00	£0.00	0.00%
2320	Subscriptions	£3,000.00		£1,824.10	£1,175.90	39.20%
2330	Legal Fees & Costs	£2,500.00		£450.00	£2,050.00	82.00%
2340	Grants & Donations					
2340/1	Donations	£0.00		£400.00	£-400.00	100.00%
2340/2	Grants	£6,000.00		£0.00	£6,000.00	100.00%
2340	Total	£6,000.00		£400.00	£5,600.00	93.33%
2400	Office Costs					
2400/1	Insurance	£6,500.00		£0.00	£6,500.00	100.00%
2400/2	Bank Charges	£60.00		£20.00	£40.00	66.67%
2400/3	Office Expenditure	£4,000.00	£3,000.00	£1,321.76	£2,678.24	66.96%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age	
2400/4	Telephones	£500.00	£2,000.00	£1,129.06	-£629.06	-125.81%
2400/5	Premises Licences	£1,500.00		£0.00	£1,500.00	100.00%
2400/6	Computer	£1,500.00	£6,500.00	£6,385.61	-£4,885.61	-325.71%
2400/7	Software Support	£4,000.00	£6,000.00	£3,048.96	£951.04	23.78%
2400/8	Web Production	£1,000.00	£1,200.00	£1,197.50	-£197.50	-19.75%
2400/9	Misc Cleaning	£500.00		£160.28	£339.72	67.94%
2400	Total	£19,560.00	£27,260.00	£13,263.17	£6,296.83	32.19%
2450	CCTV Costs	£1,000.00	£500.00	-£144.98	£1,144.98	114.50%
2460	Vehicle Replacement	£2,000.00	£1,000.00	£0.00	£2,000.00	100.00%
2465	Contingency	£2,000.00	£1,000.00	£0.00	£2,000.00	100.00%
2900	COVID19 costs	£0.00	£3,000.00	£2,191.53	-£2,191.53	100.00%
9999	Suspense	£0.00		£0.00	£0.00	0.00%
<b>Total Policy Resources &amp; Finance</b>		£287,160.00	£295,360.00	£120,741.83	£166,418.17	57.95%
<b>Amenities</b>						
2100	Town Hall General					
2100/1	Town Hall Electric	£3,000.00		£298.16	£2,701.84	90.06%
2100/2	Town Hall Gas	£1,500.00		£262.87	£1,237.13	82.48%
2100/3	Town Hall Water	£1,300.00		£543.00	£757.00	58.23%
2100/4	Town Hall Rates	£9,500.00		£5,612.25	£3,887.75	40.92%
2100/5	Town Hall Advertising	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
2100/6	Town Hall Equipment New	£1,000.00	£500.00	£0.00	£1,000.00	100.00%
2100/7	Town Hall Equip & Buildings Maint.	£12,500.00	£5,000.00	£3,065.58	£9,434.42	75.48%
2100/8	Town Hall replacement windows	£4,000.00		£0.00	£4,000.00	100.00%
2100/9	Town Hall lighting upgrade	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2100/70	Town Hall Reserves	£0.00		£0.00	£0.00	0.00%
2100	Total	£48,800.00	£24,800.00	£9,781.86	£39,018.14	79.96%
2200	Vehicle Costs					

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2200/1	Vehicle Service & Maintenance	£4,000.00		£75.00	£3,925.00	98.13%
2200/2	Vehicle Leasing Costs	£0.00		£1,167.48	-£1,167.48	100.00%
2200/3	Vehicle Fuel	£2,000.00		£645.99	£1,354.01	67.70%
2200/4	Vehicle Insurance	£0.00		£0.00	£0.00	0.00%
2200	Total	£6,000.00		£1,888.47	£4,111.53	68.53%
2300	General Expenditure					
2300/1	Street Lighting	£1,500.00		£174.96	£1,325.04	88.34%
2300/2	War Memorial Maintenance	£250.00		£0.00	£250.00	100.00%
2300/3	General Maintenance	£1,800.00		£9.00	£1,791.00	99.50%
2300/4	Street Furniture & seats	£1,000.00		£932.30	£67.70	6.77%
2300/5	Bus Shelter Maintenance	£250.00		£8.66	£241.34	96.54%
2300	Total	£4,800.00		£1,124.92	£3,675.08	76.56%
2400	Howards Lane Toilets					
2400/1	HL Rates	£1,000.00		£606.48	£393.52	39.35%
2400/2	HL Cleaning	£1,000.00		£35.40	£964.60	96.46%
2400/3	HL Maintenance	£1,000.00		£249.93	£750.07	75.01%
2400/4	HL Utilities					
2400/4/1	HL Water Charges	£1,000.00		£447.50	£552.50	55.25%
2400/4/2	HL Electricity Charges	£1,000.00		£49.46	£950.54	95.05%
2400/4	Total	£2,000.00		£496.96	£1,503.04	75.15%
2400	Total	£5,000.00		£1,388.77	£3,611.23	72.22%
2450	Quay Toilets					
2450/1	Quay Toilets Rates	£2,000.00		£1,493.45	£506.55	25.33%
2450/2	Quay Toilets Cleaning	£1,000.00		£28.18	£971.82	97.18%
2450/3	Quay Toilets Maintenance	£1,000.00		£343.30	£656.70	65.67%
2450/4	Quay Toilets Utilities					
2450/4/1	Quay Toilets Water	£3,000.00		£1,188.00	£1,812.00	60.40%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2450/4/2	Quay Toilets Electricity	£1,000.00		£121.56	£878.44	87.84%
2450/4	Total	£4,000.00		£1,309.56	£2,690.44	67.26%
2450	Total	£8,000.00		£3,174.49	£4,825.51	60.32%
2500	Howards Lane Car Park					
2500/1	HL Car Park Rates	£9,000.00		£5,093.72	£3,906.28	43.40%
2500/2	HL Car Park New Equipment	£1,000.00		£0.00	£1,000.00	100.00%
2500/3	HL Car Park Tickets	£300.00		£138.00	£162.00	54.00%
2500/4	HL Car Park Money Collection					
2500/4/1	HL Money Collection Card Fees	£1,000.00		£462.94	£537.06	53.71%
2500/4/2	HL Money Collection Cash Fees	£3,000.00		£1,507.41	£1,492.59	49.75%
2500/4/3	HL tickets cash refunds	£0.00		£0.00	£0.00	0.00%
2500/4	Total	£4,000.00		£1,970.35	£2,029.65	50.74%
2500/5	HL Car Park Maintenance	£500.00		£0.00	£500.00	100.00%
2500/6	HL Car Park Drainage Works	£1,500.00		£0.00	£1,500.00	100.00%
2500/7	HL Car Park Tree Works	£2,000.00		£0.00	£2,000.00	100.00%
2500	Total	£18,300.00		£7,202.07	£11,097.93	60.64%
2550	Pavilion					
2550/1	Pavilion Utilities					
2550/1/1	Pavilion Utilities Gas	£100.00		£0.00	£100.00	100.00%
2550/1/2	Pavilion Utilities Water	£500.00		£197.00	£303.00	60.60%
2550/1/3	Pavilion Utilities Electric	£400.00		£85.28	£314.72	78.68%
2550/1	Total	£1,000.00		£282.28	£717.72	71.77%
2550/2	Pavilion Maintenance	£500.00		£0.00	£500.00	100.00%
2550	Total	£1,500.00		£282.28	£1,217.72	81.18%
2600	Recreation Ground					
2600/1	Recreation Ground Maintenance	£1,000.00		£239.20	£760.80	76.08%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2600/2	Recreation Ground Grass Cutting Contract	£5,000.00	£2,000.00	£883.95	£4,116.05	82.32%
2600/3	Recreation Ground New Equipment	£250.00		£0.00	£250.00	100.00%
2600/4	Recreation Ground hire refunds	£0.00		£0.00	£0.00	0.00%
2600	Total	£6,250.00	£3,250.00	£1,123.15	£5,126.85	82.03%
2650	Play Area					
2650/1	Play Area Maintenance	£0.00		£0.00	£0.00	0.00%
2650/2	Play Area Reserve	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2650	Total	£15,000.00	£0.00	£0.00	£15,000.00	100.00%
2700	Mill Lane					
2700/1	Mill Lane Maintenance	£1,000.00		£109.99	£890.01	89.00%
2700/2	Mill Lane PWLB Roof Repairs	£60,000.00		£2,201.79	£57,798.21	96.33%
2700	Total	£61,000.00		£2,311.78	£58,688.22	96.21%
2750	Northmoor Allotments					
2750/1	Northmoor Allotment Rents	£350.00		£163.44	£186.56	53.30%
2750	Total	£350.00		£163.44	£186.56	53.30%
2800	Hauses Field					
2800/1	Hauses Field Tree Survey & Works	£6,500.00	£4,000.00	£0.00	£6,500.00	100.00%
2800	Total	£6,500.00	£4,000.00	£0.00	£6,500.00	100.00%
	<b>Total Amenities</b>	£181,500.00	£139,000.00	£28,441.23	£153,058.77	84.33%
	<b>Planning &amp; Transport</b>					
2300	P & T General	£0.00		£0.00	£0.00	0.00%
	<b>Total Planning &amp; Transport</b>	£0.00		£0.00	£0.00	0.00%
	<b>Personnel</b>					
2400	Personnel General					



# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
2400/1 Advertising Staff Vacancies	£0.00		£0.00	£0.00	0.00%
2400 Total	£0.00		£0.00	£0.00	0.00%
<b>Total Personnel</b>	£0.00		£0.00	£0.00	0.00%
<b>Museum</b>					
2500 Museum Rates	£1,650.00		£897.00	£753.00	45.64%
2515 Museum Events	£300.00		£0.00	£300.00	100.00%
2520 Museum Telephone	£200.00		£7.65	£192.35	96.18%
2525 Museum Stationery	£100.00		£0.00	£100.00	100.00%
2530 Museum Security Alarm	£500.00		£499.78	£0.22	0.04%
2535 Museum Stock for Resale	£500.00	£50.00	£0.00	£500.00	100.00%
2540 Museum Subscriptions	£250.00		£1.00	£249.00	99.60%
2545 Museum Equipment New					
2545/1 Display Cabinet Reserve	£250.00		£0.00	£250.00	100.00%
2545/2 Museum New Equipment General	£500.00		£0.00	£500.00	100.00%
2545 Total	£750.00		£0.00	£750.00	100.00%
2550 Museum Equipment Maintenance	£250.00		£0.00	£250.00	100.00%
2555 Museum Cleaning/Maint/Improvements	£175.00		£0.00	£175.00	100.00%
2560 Museum Training	£180.00		£0.00	£180.00	100.00%
2565 Museum Signage	£200.00		£0.00	£200.00	100.00%
2570 Museum Mileage	£50.00		£10.00	£40.00	80.00%
2575 Museum Sundries	£25.00		£103.13	£-78.13	-312.52%
<b>Total Museum</b>	£5,130.00	£5,080.00	1,518.56	£3,611.44	70.40%
<b>Wareham in Bloom</b>					
2550 WIB General					
2550/1 WIB Expenses	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%
2550 Total	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%

# Budget Review

# ITEM 11

Comparison between 01/04/20 and 30/09/20 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/20

	2020/2021	Revised Budget	Actual Net	Balance	Bal %age
<b>Total Wareham in Bloom</b>	£5,500.00	£3500.00	£951.72	£4,548.28	82.70%
<b>Total Expenditure</b>	£490,615.00	£443,365.00	£154,353.34	£335,161.66	68.47%
Total Income	£490,615.00	£443,365.00	£406,728.20	-£83,886.80	-17.10%
Total Expenditure	£490,615.00	£443,365.00	£154,353.34	£335,161.66	-68.47%
<b>Total Net Balance</b>			<b>£252,374.86</b>		

**Savings on expenditure on original budget £47,250**