



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

8 April 2026

To: All Members of the Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **AMENITIES COMMITTEE** to be held on Tuesday 14 April 2026 in the Council Chamber, Town Hall, East Street, Wareham at **7.30pm** (or on the rising of the Planning and Transport Committee if later) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Council office on 01929 553 006 if you need any further information on this Agenda.

Members of the Amenities Committee

Councillor V Green (Chair)
Councillor S Wheatley (Deputy Chair)
Councillor M Cotton
Councillor K Critchley

Councillor S Dean
Councillor M Hill
Councillor L Kirk
Councillor D Robinson



14 April 2026

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on Tuesday 10 February 2026

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on Tuesday 10 February 2026

To consider any matters arising from the previous minutes of the Committee.

6. Howards Lane Car Park Relining

To consider the relining quote for Howards Lane Car Park.

7. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Amenities Committee. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch. 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

8. Date of next meeting

To note the date of the next meeting, which is scheduled for **Tuesday 9 June 2026 at 7:30pm.**

9. Confidential Session

At the conclusion of this part of the Agenda the Chair will move the following resolution:

That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

10. Howards Lane Public Toilet Update – TO FOLLOW

To consider the update regarding the Howards Lane Public Toilet.



Minutes of a meeting of the Amenities Committee held on 10 February 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members present: Councillors V Green (Chairman), S Wheatley (Vice Chairman), M Cotton, K Critchley, S Dean, L Kirk and D Robinson.

Officers present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk

The Chair welcomed Cllr S Dean to the Committee following Cllr Davey stepping down.

A 040/25-26 Apologies for absence

Apologies were received and accepted from Cllr M Hill.

A 041/25-26 Declarations of interest

There were no declarations of interest.

A 042/25-26 Public participation time

There were no members of the public present.

A 043/25-26 Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Amenities Committee held on 09 December 2025 were **APPROVED** and would be signed by the Chairman following the meeting.

A 044/25-26 Matters arising from the minutes of the previous meeting

Cllr Cotton confirmed the fencing at Carey play area had been completed.

Cllr Critchley asked what the position was with the replacement trampoline padding. The Deputy Clerk confirmed work was underway.

A 045/25-26 Dog Refuse Bin – Bell's Orchard / North Bestwall Road

The Committee considered the report regarding the installation of a refuse bin near the Walls at Bell's Orchard and North Bestwall Road. It was noted that there had been a dog bin at the proposed site in previous years, but this had been removed due to the cost of servicing the bin. It was suggested that it needed to be a general waste bin rather than a specific dog waste bin.

It was **RESOLVED** that a general waste bin be installed at the recommended site away from the sign with the responsibility of emptying the bin falling to the grounds team, on the condition that all stakeholders agree to the siting.

A 046/25-26 Dorset Mind – Chatty Bench Campaign

The Committee considered the report regarding the Dorset Mind Chatty Bench Campaign proposal, and it was questioned as to whether the bench would be replacing an existing bench or be an addition. The Deputy Clerk confirmed that it would be a replacement.

It was requested that the bench be positioned to take in the view rather than the roundabout.

It was **RESOLVED** that the proposal be accepted and the suggested location be agreed as a replacement bench with it sited facing the view rather than the roundabout.

A 047/25-26 Hedgehog Haven Scheme

The Committee considered the report regarding the proposed hedgehog haven scheme on land at Carey Hall, Hauses Field and the Recreation Ground. Cllr Cotton noted that Carey Hall area had already got a hedgehog area built, so it was not required at that site, but the principle was supported.

Cllr Critchley requested that the school be involved in the monitoring of the sites and the Deputy Clerk noted that there could be a spare box available to offer to the school. It was noted there was a hedgehog society in Wareham, and it would be wise to liaise with them as to the best locations and where hedgehogs are present.

It was **RESOLVED** that liaison with the hedgehog society to establish the best locations to site them and how many would be required, with the Men’s Shed being requested to make up to 8 hedgehog boxes to be funded from the Towns Features and Furniture – General Maintenance budget.

A 048/25-26 Town Hall Roof Repair

The Committee considered the verbal report from the Deputy Clerk and Town Clerk regarding required repairs to the Town Hall roof.

It was **RESOLVED** that delegated authority be given to the Town Clerk and Chair to assess the quotes when they came in and agree the awarding of a contractor to complete the works, with the cost being allocated from the Town Hall – Equipment and Maintenance budget.

A 049/25-26 Howards Lane Public Convenience Update

The Committee considered the update regarding the Howards Lane public convenience project and a verbal update from the Deputy Clerk and Town Clerk on the current situation.

A discussion took place regarding the contractors inability to deliver the tender and the possible courses of action available to the Council.

It was **RESOLVED** that delegated authority be given to the Town Clerk to enter into discussions with Healthmatic as to their ability to deliver the project and the way forward.

It was **RESOLVED** that the Build Project Working party meet to discuss alternative plans for recommendation to the next Amenities Committee and the engagement of CL Planning Ltd to assist the Council.

A 050/25-26 Any other items the Chairman deems urgent

There were no items deemed urgent.

A 051/25-26 Date of next meeting

It was noted that the next meeting of the Amenities Committee was scheduled to be held at 7.30pm on Tuesday 14 April 2026.

Chairman..... Date.....



AMENITIES COMMITTEE REPORT

Meeting Date: 14 April 2026

Agenda Item: 6

Subject:	Howards Lane Car Park Relining
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider the relining of the Howards Lane Car Park.
Background:	The Amenities Committee identified the conditions of the line markings in the Howards Lane Car Park as requiring remedial work at its meeting on 08 October 2024. There is an earmarked reserve for Howards Lane Car Park Maintenance which currently holds £8,000.
Key Points:	<p>To ensure any relining works do not compromise the requirements of the Howards Lane Traffic Regulation Order, the Town Council has approached Dorset Council to guarantee the works can be carried out ensuring compliance.</p> <p>The relining would provide clarity for users by more clearly marking the entrance and egress points and to more clearly mark spaces which are reserved for Town Council working vehicles only, as well as better defining the existing bays generally.</p> <p>Dorset Council has quoted £3,934 including VAT (£3,278.33 +VAT), which can be drawn from the "Car Park Maintenance" earmarked reserve, leaving £4,721.67 for any remaining works required in the 2026/27 financial year.</p>
Implications:	<p>Poorly marked and degrading parking facilities increase the likelihood of minor accidents and incidents, for which the Town Council could be challenged over liability.</p> <p>Poorly marked parking bays could result in successful challenges to parking penalties issues.</p> <p>Poorly marked and degrading parking facilities can dissuade members of the public from wanting to use Town Council parking facilities.</p> <p>Poorly marked and degrading parking facilities decrease the user-friendliness of the car park making it more difficult for users to park compliantly.</p>
Recommendation:	To appoint Dorset Council to reline the Howards Lane car park.