



Town Hall
East Street
Wareham
Dorset
BH20 4NS

22 July 2026

To: All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 28 JULY 2026** in the Council Chamber, Town Hall, East Street, Wareham at **7pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.

Members of Wareham Town Council

Councillor K Critchley (Mayor)
Councillor R Holloway (Deputy Mayor)
Councillor D Budd
Councillor D Cleaton
Councillor M Cotton
Councillor A Dallimore
Councillor I Davey
Councillor B Dean
Councillor S Dean

Councillor V Green
Councillor Z Gover
Councillor M Hill
Councillor L Kirk
Councillor D Robinson
Councillor M Tighe
Councillor S Wheatley

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 23 June 2026

To confirm, as a correct record, the minutes of the previous meeting of the Council (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 23 June 2026

To consider any matters arising from the previous minutes.

6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

7. Payment of outstanding creditors (TO FOLLOW)

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

8. To receive such communications as the Town Mayor may wish to place before the Council

9. Reports of Committees and Sub-Groups

To note the approved minutes of the following committees:

- a) Planning and Transport Committee – 19/05/2026 and 09/06/2026
- b) Policy, Resources and Finance Committee – 19/05/2026

10. Town Hall Roof Repair

To consider the Town Hall roof repair given the proposed amended scope of work and costs.

11. Town Council Action List

To note the actions and progress from previous Town Council and Committee Meetings.

12. Report of Museum Co-ordinator

To note report of Museum Co-ordinator.

13. Town Clerk's Update

To note the verbal update from Town Clerk.

14. Any other items the Mayor deems urgent

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

15. Date of next meeting

To note the date of the next meeting, which is scheduled for
Tuesday 25 August 2026 at 7.30 pm.

Following the meeting there will be opportunity to listen and ask questions of the MP for Mid Dorset and North Poole, Vicky Slade.



Minutes of a meeting of the Town Council held on 23 June 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Members Present: Councillors K Critchley (Mayor), D Budd, M Cotton, A Dallimore, I Davey, B Dean, S Dean, Z Gover, V Green, M Hill, L Kirk, D Robinson and S Wheatley.

Officers Present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk.

Prior to the meeting's commencement the Mayor led Council in a moment of silence for Jean Spiller and Jane Patterson, both well-respected members of families which had made significant contributions to Wareham, who had recently passed away.

TC 021/26-27 Apologies for absence

Apologies were received and accepted from Cllr Cleaton, Cllr Holloway and Cllr Tighe.

TC 022/26-27 Declarations of interest

There were no declarations of interest.

TC 023/26-27 Public participation time

There was one member of the public present, who did not wish to speak.

TC 024/26-27 Confirmation of the minutes of the previous meeting

It was **RESOLVED** the minutes of the meeting of the Town Council held on 12 May 2026 be **APPROVED** and were signed by the Mayor.

Council noted the correction of minute TC 191/25-26 from the meeting of the Town Council held on 24 March 2026 which erroneously recorded approval for itself, rather than correctly recording approval of the minutes of the meeting held on 24 February 2026. The minutes were amended and resigned accordingly.

TC 025/26-27 Matters arising from the minutes of the previous meeting

Council noted that since the meeting of the Town Council held on 12 May 2026, Cllr Davey had taken responsibility to act as the representative for the Swanage & Wareham Rugby Club in place of Cllr Cotton.

TC 026/26-27 Reports by Dorset Councillors and representatives on outside bodies

The report from Cllr Ezzard was NOTED.

TC 027/26-27 Payments for outstanding creditors

Council considered the list of payments for approval.

It was **RESOLVED** that payments in the sum of £71,747.05 be approved.

TC 028/26-27 To receive such communications as the Town Mayor may wish to place before the Council

The Mayor noted that the Administration Officer would soon be leaving the Council and shared a leaving card for Councillors to pass on their well wishes.

The Mayor noted that his Civic Service would be held on 26 July 2026 and reminded Councillors to RSVP via the office.

The Mayor led Council in congratulating Cllr Budd for his 50 years of service as a Town Councillor as well as a District- and County Councillor at respective periods and presented him with a certificate of recognition and a personal gift.

TC 029/26-27 Reports from committees and sub-groups

The minutes from the following meetings were NOTED:

- a) Neighbourhood Plan Steering Group – 12/03/2026
- b) Personnel Committee – 20/01/2026
- c) Planning and Transport Committee – 28/04/2026
- d) Policy, Resources and Finance – 10/03/2026

TC 030/26-27 2025/26 Q4 and Annual Budget Review

The Town Clerk noted the Q4 budget position for the 2025/26 financial year and that she would bring a proposal to earmark the remaining elements of the Public Works Loan Board loan to contribute towards the Town Museum project to the Policy, Resources and Finance Committee, highlighting this would be to meet the match funding requirements from the National Heritage Lottery Fund.

The 2025/26 Annual Budget Review was noted.

TC 031/26-27 Internal Audit Report

The Town Clerk noted that difficulties in obtaining accurate figures from the Wareham Burial Joint Committee had led to lengthy delays in finalising the internal audit report, resulting in it only having been completed the day before the meeting for approval. Restatements of elements of the Town Council's accounts would be likely as the Wareham Burial Joint Committee would need to make amendments to its own accounts.

Council held a considered discussion regarding the recommendations noted by the internal auditor regarding the Wareham Burial Joint Committee; the ongoing legal advice the Town Council had sought to resolve the matter and practical and sustainable organisational forms the Wareham Burial Joint Committee could take in future.

The final internal audit report for the 2025/26 financial year was noted.

TC 032/26-27 Annual Governance Statement

The Town Clerk presented the Annual Governance Statement for the year ending 31 March 2026, noting it required approval and signature in the meeting as it formed part of the documentation to be submitted to the external auditor.

The Town Clerk noted that box 7 of section 1 had been ticked no whilst matters pertaining to the Wareham Burial Joint Committee were still to be resolved and the internal auditor's responses in regarding Council's internal controls.

It was **RESOLVED** that the Annual Governance Statement for 2025/26 be APPROVED and duly signed by the Mayor and Town Clerk.

TC 033/26-27 Accounting Statements

The Town Clerk, as Responsible Financial Officer, presented the Accounting Statements for the 2025/26 financial year noting the restated figures for the fixed assets and long-term investments were a result from restatements made by the Wareham Burial Joint Committee's assets, along with corrections made to the Town Council's asset register.

It was **RESOLVED** that the Accounting Statements for the year ending 31 March 2025 be APPROVED and duly signed by the Mayor and Responsible Financial Officer.

TC 034/26-27 Notice of Public Rights

The Town Clerk confirmed the dates for the Notice of Public Rights and Publication of the Unaudited Annual Governance and Accountability Return which would take place from 26 June 2026 to 06 August 2026, with the notice being published on 25 June 2026.

It was **RESOLVED** that the dates of Notice of Public Rights and Publications of the Unaudited Annual Governance and Accountability Return be APPROVED.

TC 035/26-27 To Declare any Conflicts of Interest with the External Auditor, BDO LLP

The Town Clerk noted that the external auditors, BDO, required all Councils being audited to declare any conflicts of interest with BDO and noted by resolution accordingly.

It was **RESOLVED** that there were no conflicts of interest between Wareham Town Council and BDO.

TC 036/26-27 Proposed 20MPH Speed Limit

Councillors considered the report regarding the potential request of a 20mph zone within the Saxon Walls following the receipt of speed survey data from Dorset Council.

It was **RESOLVED** that the Town Council prepare and submit a request to Dorset Council for a 20mph zone to be implemented within the Saxon Walls.

TC 037/26-27 Town Council Action List

It was noted that an update regarding the planning permissions for the Howards Lane public conveniences had been presented to the Amenities Committee and was being progressed through the pre-application planning stage.

The Town Council Action List was noted.

TC 039/26-27 Report of Museum Co-ordinator

It was noted the successful quiz fundraiser for the Museum Project had been well attended. Cllr S Dean noted her thanks to the Town Council's officers for its organisation but that more engagement from Councillors would have been welcome.

The Town Clerk thanked Cllr Gover for contributing prize hampers for the evening.

The report of the Museum Co-ordinator was noted.

TC 040/26-27 Town Clerk's Report

The Town Clerk noted that the National Heritage Lottery Funding (NHLF) bid was being progressed between colleagues in Talis, the Museums Advisor for Dorset Council and Town Council officers with preliminary plans to be presented to Council at its meeting in either August or September. The Town Clerk noted that with the Museum Advisor's and Talis's support, the scope of the NHLF bid could include 2 North Street, the Town Hall and 3 East Street to enhance the heritage offer of the Town Hall within the project.

The Town Clerk noted the Council's solicitors had been advised by Dorset Council's legal team that it had not yet received instructions to progress the asset transfer despite this having been approved by both parties. Following the lack of progress, the Town Clerk had raised the matter with Dorset Council's head of legal services to seek to resolve the matter, though she was still awaiting an update. The Town Clerk highlighted this being a matter of particular disappointment given it was preventing the youth teams from using the idle pitches, and as the Town Council had secured access to a 6-year, approximately £68,000, funding stream to maintain and enhance the pitches it could not proceed until the asset transfer had been completed.

The Town Clerk noted the Administration Officer's final day would be 2 July 2026 and encouraged Councillors to visit the office to wish her well before her departure. The Town Clerk noted that a recruitment advertisement had been posted to fill the vacancy with a closing deadline of 26 June 2026. Councillors noted their appreciation for the Administration Officer's diligent work and efforts during her time at the Council and wished her the best for her new role.

The Town Clerk noted that she would be sending Councillors a link to the newly revised Register of Interests on or after 29 June 2026. The Town Clerk highlighted that Councillors must register their interests in the new format provided by Dorset Council and encouraged Councillors to support those who may struggle with registering these digitally.

The Town Clerk's report was noted.

TC 041/26-27 Any other items the Mayor deems urgent

There were no other items deemed urgent.

TC 042/26-27 Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held on Tuesday 28 July 2026 at 7:30pm.

Mayor..... Date.....



Minutes of a meeting of the Planning and Transport Committee held on Tuesday 19 May 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors M Tighe (Chair), D Robinson (Vice Chair), D Budd, M Cotton and B Dean.

Officers Present: N Gray, Town Clerk & RFO.

P&T 001/26-27 Election of Chairman

Cllr Tighe was proposed by Cllr Cotton and seconded by Cllr Budd. Cllr Tighe accepted the proposal.

It was **RESOLVED** that Cllr Tighe be elected as Chair for the 2026/27 municipal year.

P&T 002/26-27 Election of Deputy Chairman

Cllr Robinson was proposed by Cllr Budd and seconded by Cllr B Dean. Cllr Robinson accepted the proposal.

It was **RESOLVED** that Cllr Robinson be elected as Deputy Chair for the 2026/27 municipal year.

P&T 003/26-27 Apologies for absence

Apologies for absence were received and accepted from Cllr D Cleaton, Cllr A Dallimore and Cllr M Hill.

P&T 004/26-27 Declarations of interest

There were no declarations of interest.

P&T 005/26-27 Public participation time

There was one member of the public present, who did not wish to speak.

P&T 006/26-27 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the meeting, held on 28 April 2026, were amended and approved and were signed by the Chair.

P&T 007/26-27 Matters arising from the minutes of the previous meeting

Councillor Robinson requested that the application in respect of Worgret Road at the previous meeting be noted as having a clause in it stating that the previous granted permission specified that that the site would not be split. It was noted that the matter had received a no objection submission already submitted and would therefore have no impact but was noted for reference.

Cllr Budd asked if there had been any progress in finding out when the scaffolding in East Street would be removed. The Clerk advised she would check with the Deputy Clerk and would ask him to email the committee with information before the next meeting.

P&T 008/26-27 Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider:

Application Number: P/HOU/2026/02346
Location: 3 Hutchins Lane Wareham BH20 4FF
Proposal: Convert single garage to garden and household store. Install roof lights & bifold door

Decision: **No Objection WITH COMMENT – It should be noted that the description in the application does not reflect the intended use depicted in the images in the plan.**

Application Number: P/LBC/2026/02548
Location: 15 East Street Wareham BH20 4NN
Proposal: Painting of all external woodwork including front door, door frame and pillars, 2 sash windows and guttering. Painting of the front exterior.

Decision: **No Objection**

Application Number: P/TRT/2026/02440
Location: 35 Stowell Crescent Wareham BH20 4PT
Proposal: T1 Conifer – Remove and replant

Decision: **NOTED**

Application Number: P/TRC/2026/02271
Location: 24 Ropers Lane Wareham BH20 4QT
Proposal: Pine – Remove

Decision: **NOTED**

P&T 009/26-27 Planning Decisions

The planning decisions report was noted.

P&T 010/26-27 Any other items the Chairman deems urgent

There were no items deemed urgent.

P&T 011/26-27 Date of next meeting

It was noted that the next meeting of the Planning and Transport Committee was scheduled for Tuesday 09 June 2026 at 7:00pm.

Chairman..... Date.....



Minutes of a meeting of the Planning and Transport Committee held on Tuesday 09 June 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors M Tighe (Chair), D Robinson (Vice Chair), D Budd, M Cotton, A Dallimore, B Dean and M Hill.

Officers Present: S Dickens, Deputy Town Clerk, K Babbs, Administration Officer.

P&T 012/26-27 Apologies for absence

Apologies for absence were received and accepted from Cllr Doreen Cleaton.

P&T 013/26-27 Declarations of interest

Cllr Cotton declared a non-pecuniary interest in planning application P/HOU/2026/02629.

P&T 014/26-27 Public participation time

There were no members of the public present.

P&T 015/26-27 Confirmation of the minutes of the previous meeting

P&T 007/26-27 – Correction of “Bestwall Road” to “East Street” in first sentence of second paragraph.

It was **RESOLVED** that the minutes of the meeting held on 19 May 2026 were approved subject to the above amendments and would be signed by the Chair following the meeting.

P&T 016/26-27 Matters arising from the minutes of the previous meeting

The Committee noted correspondence from Dorset Highways regarding the scaffolding in East Street which clarified Dorset Council’s position in relation to timescales for scaffolding.

P&T 017/26-27 Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider:

Application Number:	P/HOU/2026/02629
Location:	55 Sandford Road Wareham BH20 4DQ
Proposal:	Loft conversion:
	- Small triangular dormer to the front
	- Large dormer to the rear
	- 3 x velux windows (1 x bathroom, 1 x stairs, 1 x dressing room)
	- Replace garage door

Decision:	NO OBJECTION
------------------	---------------------

Application Number: P/HOU/2026/02407
Location: 7 Ryan Close Wareham BH20 4JJ
Proposal: Proposed conservatory porch to rear

Decision: NO OBJECTION

Application Number: P/HOU/2026/02808
Location: 138 Northmoor Way Wareham BH20 4EU
Proposal: Ground Floor extension. With Flat roof and two flat roof lights and a glazed front. install new patio

Decision: NO OBJECTION

Application Number: P/PADM/2026/02692
Location: Public Conveniences Howards Lane Wareham BH20 4HU
Proposal: To allow for the replacement of the building with more suitable public convenience facilities

Decision: NOTED – Council Interest

Application Number: P/CLP/2026/02693
Location: Public Conveniences Howards Lane Wareham BH20 4HU
Proposal: Erection of replacement Public Conveniences

Decision: NOTED – Council Interest

Application Number: P/PASO/2026/02954
Location: Westport House Worgret Road Wareham BH20 4PP
Proposal: Install solar PV on the roof

Decision: NOTED

P&T 018/26-27 Planning Decisions

The planning decisions report was noted.

P&T 019/26-27 Any other items the Chairman deems urgent

The Deputy Town Clerk provided an update on the proposed installation of double yellow lines along a section on Ropers Lane. Dorset Council had confirmed it would proceed with the request.



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 19 May 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members Present: Councillors S Dean (Chairman), Z Gover (Vice Chairman), D Budd, K Critchley, B Dean, V Green, R Holloway, L Kirk, M Tighe and S Wheatley.

Officers Present: N Gray, Town Clerk & RFO.

PRF 001/26-27 Election of Chair

Cllr S Dean was proposed by Cllr Tighe and seconded by Cllr Gover. Cllr S Dean accepted the proposal.

Cllr Budd was proposed by Cllr Critchley and seconded by Cllr Green. Cllr Budd accepted the proposal.

It was **RESOLVED** that Cllr S Dean be elected as Chair for the 2026/27 municipal year.

PRF 002/26-27 Election of Deputy Chair

Cllr Budd was proposed by Cllr Critchley who declined the proposal.

Cllr Gover was proposed by Cllr S Dean and seconded by Cllr Tighe. Cllr Gover accepted the proposal.

It was **RESOLVED** that Cllr Gover be elected as Deputy Chair for the 2026/27 municipal year.

PRF 003/26-27 Apologies for absence

There were no apologies for absence.

PRF 004/26-27 Declarations of interest

There were no declarations of interest.

PRF 005/26-27 Public participation time

There were no members of the public present.

PRF 006/26-27 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 10 March 2026, were **APPROVED** and were signed by the Chairman.

PRF 007/26-27 Matters arising from the minutes of the previous meeting

Cllr Budd requested an update on the speed surveys. The Clerk confirmed the survey equipment had been removed and the results were awaited from Dorset Council where, upon receipt, they would be conveyed to the Planning and Transport Committee for consideration.

Cllr Gover asked if the Croquet Club were content with the fee setting for the year, and the Clerk advised she had not heard anything to the contrary.

Cllr Budd asked for an update on the toilet cleaning given that Howards Lane Toilets had been closed. The Clerk confirmed that a temporary public provision had been made available in the Town Hall and the toilet cleaning contract had simply switched to the Town Hall which was working well.

PRF 008/26-27 Payment of outstanding creditors

The Committee considered the list of payments for approval and Cllr Critchley asked if there had been any opportunities to reduce or pause the rates for 2 North Street. The Clerk advised that she had investigated this and unfortunately, until works were physically underway, there was no rate relief available for both 2 North Street or 3 East Street.

Cllr Wheatley asked what transaction number 136 "ticket payment" was for and the Clerk advised this was a refund to a lady who'd paid twice in error when the car parking machine was faulty.

It was **RESOLVED** that payments in the sum of £48,769.72 be approved.

PRF 009/26-27 Bank Reconciliation

The Clerk advised that the bank reconciliation had not been completed for April due to the Burial Committee accounts not having been fully received. They were awaited and the reconciliation would form part of the year end accounting and be presented at a later date.

PRF 010/26-27 Remembrance 2026 Flag and Council Engagement

The Committee considered the report regarding the purchase of a Remembrance Flag 2026 and Council's further engagement with marking Remembrance, and it was agreed to purchase the flag but for the Council to follow the lead of the British Legion. The usual Remembrance Sunday arrangements would remain.

It was **RESOLVED** that a 60" by 36" Flag of Peace Throughout the Nations be purchased at a cost of £32.49 excluding VAT with the cost being met from the "Council – Civic Events" cost centre, and that the Deputy Clerk would liaise with the British Legion on general arrangements for the day.

PRF 011/26-27 Any other items the Chairman deems urgent

There were no other items deemed urgent.

PRF 012/26-27 Date of next meeting

It was noted that the next meeting of the Policy, Resources and Finance Committee was scheduled to be held at 7.30pm on **Tuesday 14 July 2026**.

Chairman.....

Date.....



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 28 July 2026

Agenda Item: 10

Subject: Town Hall Roof Repair

Prepared by: Sam Dickins, Deputy Town Clerk

Purpose of Report: To consider the Town Hall roof repair given the proposed amended scope of work and costs.

Background: At its meeting on 10 February 2026 (minute A 048/25-26), the Amenities Committee gave the Town Clerk and the Committee Chair authority to appoint a contractor to repair the Town Hall roof.

After comparing quotes, Ikonik Roofing was appointed to carry out the work at a cost of £6,160 (excluding VAT).

The section of roof next to the clock tower has been repaired successfully. However, when the contractors got onto the north-facing roof above the Council Chamber, they found further problems caused by poor-quality past repairs. Because of this, the repair originally planned for that area is unlikely to work.

Ikonik Roofing has offered two options, each with different costs. Because the extra cost is above what any committee is allowed to approve, the decision comes to Full Council.

Key Points: Many overlapping past repairs at the rear roof valley mean the contractor cannot guarantee that the small patch repair originally ordered would stop future leaks. Photos of the affected areas are shown in figures 1, 2 and 3.

In short, the original patch repair would quite likely fail to stop the leaks.

Council is asked to choose between the two options below for the remaining roof repairs.

Option 1 – Continuation with the currently instructed repair: Carry on with the original patch repair. The cost stays at the agreed £6,160 (excluding VAT).

However, Council would have to accept a real risk that this repair does not fix the problem. Water could keep getting in, causing damp in the roof and ceiling spaces, damage to the Council Chamber, its furnishings and the attic, and the need for more repairs later.

Key Points (cont.) **Option 2 – Expanding the scope of repair works:** Accept Ikonik Roofing's quote to strip the rear roof and top ridge line and re-cover them with modern materials that meet building regulations and are designed to last 50 years or more. Some of the materials used in past repairs were not suitable for roofing at all.

This would add £8,041.67 (excluding VAT) to the project, taking the total to £14,201.67 (excluding VAT). In return, the contractor is confident this

work will fix the leaks that prompted the project in the first place. Ikonic has kept the extra cost as low as possible.

Alternative quotations: Before Ikonic Roofing was appointed, officers approached five firms. Three visited the site but, despite repeated chasing, only two provided quotes.

Officers remain satisfied that Ikonic Roofing offers the best value for money. Seeking fresh quotes now would simply mean contacting the same firms again, causing delay for no real benefit.



Fig. 1, Roof elevation photo 1 Fig. 2, Roof elevation photo 2



Fig. 3, Roof elevation photo 3

Key Points (cont.) **Appropriate Cost Centre:** The work was budgeted from “Town Hall – Equipment & Buildings Maintenance”, which currently holds £11,415.92. This covers the original repair, but Option 2 would use up the whole budget, leaving nothing for routine maintenance for the rest of the year.

Instead, Council could use its “Property Maintenance” earmarked reserve of £13,686.73, with the remaining £523.94 (excluding VAT) taken from “Town Hall – Equipment & Buildings Maintenance”.

Implications: **Ineffectual repair risks:** If the Option 1 repair fails, further patch repairs may be needed – or the whole roof may still need replacing.

Financial: A failed repair could also damage the attic, ceilings and Council Chamber. That damage would be costly to put right and could stop parts of the Town Hall being used or hired out for a time.

Budgetary cost inflation: Option 2 significantly increases the cost of the project. Council should weigh this carefully when spending public money.

Recommendation: To accept the additional quote of £8,041.67 (excluding VAT) and instruct Ikonic Roofing to replace the rear section of the roof.

To fund the total cost of £14,201.67 (excluding VAT) by taking £13,686.73 from the "Property Maintenance" earmarked reserve and the remaining £523.94 from "Town Hall – Equipment & Buildings Maintenance".

ACTION LIST				
DATE / MEETING / MINUTE	SUBJECT	ACTION	PROGRESS & DATE COMPLETED	PROJECT OWNER/ RESPONSIBLE
14.07.2026 P&T P&T 038/26-27	North Street Pedestrian Crossing – Road Safety Measures	To request the clearer, repainting of the zebra crossing adjacent to Shatter's Hill and Mount Pleasant / to request crossing advisory signage approaching the crossing / to ensure the approach from the North Bridge is included within the proposed 20 mph zone / to request the clearer, repainting of the crossing between the HK Law office and Margaret Green Animal Rescue shop.	UPDATE: 17.07.2026 Installation of advisory signs requested, repainting both crossings requested, area's inclusion within the 20 mph zone already within the scope of the proposal discussed with Dorset Council. Dorset Council has inspected the crossing markings near the accident site and raised a relining request for consideration. Dorset Council investigating internally whether advisory signage can be installed near the crossing.	Deputy Town Clerk
14.07.2026 P&T P&T 036/26-27	Tree felling and tree protection orders in Hauses Field and Tantinoby Lane	To Investigate the origins of the TPOs in Hauses Field and Tantinoby Lane / To contact Dorset Council regarding trees with TPOs on unregistered land and establish the responsibility holder / To raise the Committee's concerns at the frequency of current tree felling and request that this be avoided in favour of good arboricultural practices.	UPDATE: 22.07.2026 Dorset Council shared current TPOs in Hauses Field and Tantinoby Lane. Dorset Council Tree team contacted to establish responsibility for trees on unregistered lane and concerns regarding amount of tree felling in Northmoor raised. Paper being brought to the Amenities Committee regarding the potential request for additional TPOs on trees in Hauses Field, Tantinoby Lane and adjoining areas.	Deputy Town Clerk
23.06.2026 P&T P&T 028/26-27	A-frames, planters and tables & chairs on pavements	To request closer monitoring and enforcement from Dorset Council Highways of inappropriately located A-frames, planters and tables & chairs.	UPDATE: 03.07.2026 Dorset Council contacted requesting more frequent monitoring of A-frames, planters and tables & chairs on pavements	Deputy Town Clerk

23.06.2026 P&T P&T 029/26-27	Uneven cycle and pathway north and south of the underpass adjacent to the Saxon Roundabout	To notify Dorset Council of the bumpiness of the path and cycleway .	UPDATE: 03.07.2026 Dorset Council contacted regarding uneven surface for cyclists. Dorset Council acknowledges the surface is not the usual standard of construction, but that the surface meets an acceptable standard following an investigation by the site agent and DC highways improvement engineers. The location of the site meant machine laying equipment typically deployed could not be used and needed to be hand laid.	Deputy Town Clerk
09.06.2026 Amenities A 008/26-27	Carey Play Area Trampoline Damage	To identify replacement equipment for the Carey Play Area Trampoline.	UPDATE: Deputy Town Clerk investigating options for report at next Amenities committee meeting.	Deputy Town Clerk
09.06.2026 / 14.07.2026 P&T P&T 029/26-27 & P&T 039/26-27	User segregation on cycle and pathway north and south of the underpass adjacent to the Saxon Roundabout	To raise the Town Council's objection to user segregation being installed on the cycle and pathway north and south of the underpass adjacent to the Saxon Roundabout.	UPDATE: 14.07.2026 Highways response regarding the requirement for a legal reclassification of the cycle- and pathway relayed to the Planning and Transport Committee, with the Committee resolving not to pursue desegregation of the cycle- and pathway. The Committee's view has been relayed to Dorset Council Highways for actioning.	Deputy Town Clerk
28.04.2026 Full Council TC 223/25-26	Bere Road Elderly Signs	To request the installation of elderly crossing signs at Bere Road.	UPDATE: 13.05.2026 Dorset Council officers requested to consider the feasibility of installing elderly crossing signs at the lower section of the C7 for report back to Council.	Deputy Town Clerk
28.04.2026 Full Council TC 220/25-26	Council and Museum Website	To develop the Town Council and Museum websites.	UPDATE: Site mapping and development for websites underway and being built.	Museum Co-ordinator / Town Clerk
08.07.2025 / 09.09.2025 / 27.01.2026 / 10.03.2026 / 23.06.2026 P&T / PR&F / FC	20 Mph zone within Wareham's Saxon Walls	To implement a 20mph zone within Wareham Saxon Walls.	UPDATE: 24.06.2026 Preparations being made to evidence community support / opinion for request application.	Deputy Town Clerk

P&T 028/25-26 / PRF 041/25-26 / P&T 133/25-26 / PRF 079/25-26 / TC 036/26-27				
10.03.2026 P&T P&T 165/25-26	Saxon Roundabout Pedestrian Crossing Safety	To request enhance safety measures for crossing at the Saxon Roundabout when the underpass is impassable.	UPDATE: 22.04.2026 Responsible Dorset Council officer contacted with request from P&T. Response still pending.	Town Clerk
10.02.2026 Amenities A 048/25-26	Town Hall Roof Repair	To appoint a contractor to complete roof repairs to the Town Hall.	UPDATE: Roofing works have identified a required increase in scope of works to wholly remedy roof leakages. Item for consideration on this meeting's agenda.	Town Clerk / Cllr V Green / Deputy Town Clerk
10.02.2026 Amenities A 046/25-26	Dorset Mind – Chatty Bench Campaign	To arrange for the installation of a "chatty bench" to replace the bench adjacent the Saxon Roundabout and Northport.	UPDATE 28.05.2026 - Dorset Mind are still searching for a corporate supporter	Deputy Town Clerk
13.01.2026 P&T P&T 123/25-26	Church Street Traffic Management Request	Potential pedestrian safety improvements to be investigated with Dorset Council for Church Street and returned to Committee for consideration.	UPDATE: 19.06.2026 Dorset Council contacted regarding residents concerns and outlined historic safety measures taken in 2023 and noting the proposed 20mph zone partly address residential concerns. Following a phone conversation with the resident, WTC officers have reaffirmed with Dorset Council that the request if for additional highways improvements to be proposed for consideration. Dorset Council has instructed the Highways Improvements Team to identify possible improvements. WTC following up with the team biweekly.	Deputy Town Clerk
03.03.2025 Full Council TC 192/25	Wareham Town Museum	To purchase and transform 2 North Street into the Town Museum.	UPDATE: Green Light to proceed to full bid received 11.05.2026, so formal work being undertaking to prepare the bid documentation due for submission in November 2026.	Town Clerk / Deputy Town Clerk / Museum Co-Ordinator
11.02.2025 Amenities	Howards Lane Toilet Demolition and	To demolish and rebuild the Howards Lane Toilet Block.	UPDATE: Planning consent to demolish confirmed, awaiting the pre application process to complete.	Town Clerk / Deputy Town Clerk

A 055/25	Reconstruction Project			
24/10/2023 PR&F PRF 054/23	Public Engagement	Town Clerk to draft a Community Engagement Strategy and Policy for consideration at a future meeting.	UPDATE: Item delayed due to PWLB work and Dorset Consultations, will present to Council in August 2026.	Deputy Town Clerk



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 28 July 2026

Agenda Item: 12

Subject: Report of the Museum Co-ordinator

Prepared by: Katie Seal, Museum Co-ordinator

Purpose of Report: To provide an update on the activities of the Town Museum.

Background: Wareham Town Museum provides historical and cultural opportunities for residents and visitors of Wareham. These services are provided through the running of the museum's exhibitions during the museum's open season as well as a range of community outreach activities, such as museum events, talks and workshops. The Report of the Museum Co-ordinator is a standing report to Council to inform members of the work undertaken by the Museum co-ordinator and volunteers and ongoing development work of the museum as a service.

Key Points: **Durotriges Exhibition**

We have recently installed our latest exhibition, 'The Durotriges', which explores the burials uncovered during Bournemouth University's major archaeological excavation at Winterborne Kingston.

This exciting collaboration has enabled us to present the archaeology in a truly innovative and accessible way. Adam from Bournemouth University has 3D-printed reconstructions of the burials as they were discovered during the excavation, including the human remains and associated grave goods. Each model has been individually hand-painted, and a number of tactile models have also been created so that visually impaired visitors can handle and explore the archaeology for themselves.

Martin Smith from Bournemouth University, who worked closely with me on the exhibition, explained that, as far as we know, this is the first time this approach has been used:

"People have 3D-printed objects for display in museums before, but what we are doing is recreating the burials in situ, with the human skeletons and other objects in the grave as they were when they were encountered at excavation."

The exhibition has attracted considerable media attention, which has been fantastic publicity for both the museum and the project. We have featured on BBC Radio Solent, in Bournemouth University's news, on the BBC News website, and even had a clip featured on the 6pm local news. It has been wonderful to see the exhibition generate such interest and to showcase this innovative collaboration between a small local museum and a university.

[BBC News Article: Tactile Iron Age burials 3D-printed for museum](https://www.bbc.co.uk/news/articles/c1m1l1xz5n3o)¹

¹ <https://www.bbc.co.uk/news/articles/c1m1l1xz5n3o>

[Bournemouth University: New 3D models make Dorset's Iron Age graves more accessible](https://www.bournemouth.ac.uk/news/2026-07-20/new-3d-models-make-dorsets-iron-age-graves-more-accessible)²

A huge thank you to Martin and Adam from Bournemouth University for their invaluable support and research with the Durotriges exhibition, for letting us be the ones to showcase this fascinating research, and for quite literally helping to assemble the exhibition itself!

A very special thank you goes to Darrel and Veletta from the Dorset Blind Association for their invaluable feedback and suggestions, which has helped shape the exhibition but will also help with improving the rest of the museum to make it more accessible to visually impaired visitors.

A big thank you also goes to Tom from the grounds team, who was incredibly helpful during the installation and set-up of the exhibition. Finally, thank you to Steve Harris from the BBC for always giving our stories a chance and helping us to share the museum's work with a wider audience through the news.

Museum Designer

Progress with the 2 North Street project and our National Lottery Heritage Fund application is continuing well. This month, I met with museum designer Chris from Smith and Jones to discuss some initial visual concepts for the interior of the new museum. These early designs are an important part of developing our application and beginning to bring the vision for the new space to life.

Chris is extremely enthusiastic about the project and very on board with our plans. It was also a lovely connection to discover that Smith and Jones previously designed the dinosaur display in our current museum which houses the Iguanodon footprints we have on display.

New Website

Progress on the brand-new museum website is continuing well, and we are now getting very close to launch. Over the past few months, I have been working closely with Mark from Aubergine to finalise the website and ensure that everything is ready for the public launch, which is planned for the second week of August.

I have also received training on how to manage and update the new website and have been adding content and making final adjustments in preparation for the launch. It is exciting to see the new website taking shape and to be nearing the point where we can share it with the public.

Work Experience

We welcomed another Year 10 work experience student from The Purbeck School this month. They settled in extremely well and it was very encouraging to see their enthusiasm and engagement with the museum and local history.

² <https://www.bournemouth.ac.uk/news/2026-07-20/new-3d-models-make-dorsets-iron-age-graves-more-accessible>

I find work experience placements particularly rewarding because they give young people the opportunity to learn more about their local heritage while also allowing us, as a museum, to see things from their perspective. Their fresh ideas, curiosity and enthusiasm are incredibly valuable, and it is wonderful to see how engaged the younger generation can be with the history of their local area.

Implications:

The museum is a significant public service to the town and the reporting of its activities for Council allows members to contribute more fully to shaping its future development. The strategic documents drafted by the Museum Co-ordinator are key enablers to future developments for the museum. Elements of the Museum's services are supported by the successful application of grants, and their reporting is brought for information and report.

Recommendation: To note the report of the Museum Co-ordinator for information.