



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

17 June 2026

To: All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 23 JUNE 2026** in the Council Chamber, Town Hall, East Street, Wareham at **7.30pm** (or on the rising of the Planning and Transport Committee if later) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Hall Office (01929 553 006) if you need further information on this agenda.

Members of Wareham Town Council

Councillor K Critchley (Mayor)
Councillor R Holloway (Deputy Mayor)
Councillor D Budd
Councillor D Cleaton
Councillor M Cotton
Councillor A Dallimore
Councillor I Davey
Councillor B Dean
Councillor S Dean

Councillor Z Gover
Councillor V Green
Councillor M Hill
Councillor L Kirk
Councillor D Robinson
Councillor M Tighe
Councillor S Wheatley

23 JUNE 2026 at 7.30pm

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interest relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on Tuesday 12 May 2026

To confirm, as a correct record, the minutes of the previous meeting of the Council (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on Tuesday 12 May 2026

To consider any matters arising from the previous minutes.

6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

7. Payment of outstanding creditors – TO FOLLOW

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

8. To receive such communications as the Town Mayor may wish to place before the Council

9. Reports of Committees and Sub-Groups

To note the approved minutes of the following committees:

- a) Neighbourhood Plan Steering Group – 12.3.26
- b) Personnel Committee – 20.1.26
- c) Planning and Transport Committee – 28.4.26
- d) Policy, Resources and Finance Committee – 10.3.26

10. 2025/26 Q4 and Annual Budget Review

To receive the Q4 Budget Monitoring and Comparison Report for 2025/26.

11. Internal Audit Report – TO FOLLOW

To receive and note the final report of the Internal Auditor for the year ended 31 March 2026.

12. Annual Governance Statement – TO FOLLOW

To Consider and Approve the Annual Governance Statement for the year ended 31 March 2026.

13. Accounting Statements – TO FOLLOW

To Consider and Approve the Accounting Statements for the year ended 31 March 2026.

14. Notice of Public Rights

To confirm and note the dates for the Notice of Public Rights and Publication of the Unaudited Annual Governance and Accountability Return.

15. To Declare any Conflicts of Interest with the External Auditor, BDO LLP

To comply with the BDO requirement for external audit purposes that there are no conflicts of interest.

16. Proposed 20MPH Speed Limit

To consider the option of requesting a 20mph speed limit within the Saxon Walls area following data received from Dorset Council.

17. Town Council Action List

To note the actions and progress from previous Town Council and Committee Meetings.

18. Report of Museum Co-ordinator

To note report of Museum Co-ordinator.

19. Town Clerk's Update

To note update from Town Clerk.

20. Any other items the Mayor deems urgent

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

21. Date of next meeting

To note the date of the next meeting, which is scheduled for **Tuesday 28 July 2026 at 7.30 pm**.



Minutes of a meeting of the Annual Town Council held on 12 May 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Members Present: Councillors Z Gover (Mayor), K Critchley (Deputy Mayor), D Budd, D Cleaton, M Cotton, A Dallimore, I Davey, B Dean, S Dean, V Green, R Holloway, L Kirk, D Robinson and S Wheatley.

Officers Present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk.

TC 001/26-27 Election of the Town Mayor/Chair for the 2026/2027 Municipal Year

Cllr Critchley was proposed by Cllr Budd and seconded by Cllr Green. Cllr Critchley accepted the proposal.

Cllr Cotton was proposed by Cllr B Dean and seconded by Cllr Wheatley. Cllr Cotton accepted the proposal.

Cllr Davey joined the meeting at 7:04pm.

It was **RESOLVED** that Cllr Critchley be elected as Town Mayor / Chair for the 2026/27 municipal year.

Following the election of Town Mayor, Cllr Critchley assumed the Chair for the remainder of the meeting.

TC 002/26-27 Election of the Deputy Town Mayor/Chair for the 2026/2027 Municipal Year

Cllr S Dean was proposed by Cllr Cotton and seconded by Cllr Gover. Cllr S Dean accepted the proposal.

Cllr Holloway was proposed by Cllr Budd and seconded by Cllr Kirk. Cllr Holloway accepted the proposal.

It was **RESOLVED** that Cllr Holloway be elected as Deputy Town Mayor / Chair for the 2026/27 municipal year.

TC 003/26-27 Apologies for absence

Apologies for absence were received and accepted from Cllr M Hill and Cllr M Tighe.

TC 004/26-27 Declarations of interest

There were no declarations of interest.

TC 005/26-27 Public Participation Time

There were three members of the public present, none of whom wished to speak.

TC 006/26-27 Confirmation of the minutes of the previous meeting

TC 224/25-26: Correction of date of Howards Lane public toilet closure to "6 May 2026".

TC 226/25-26: Correction of the time of the next meeting to "7:00pm".

It was **RESOLVED** that, subject to the above amendments, the minutes of the meeting of the Town Council held on 28 April 2026 be **APPROVED** and would be signed by the Mayor following the meeting.

TC 007/26-27 Matters arising from the minutes of the previous meeting

There were no matters arising.

TC 008/26-27 Payments for outstanding creditors

Council considered the list of payments for approval.

It was **RESOLVED** that payments in the sum of £5,288.26 be approved.

TC 009/26-27 Reports from committees and sub-groups

The minutes from the following meetings were NOTED:

a) Planning and Transport Committee – 14/04/2026.

TC 010/26-27 Adoption of Standing Orders

Councillors considered and reviewed the NALC Standing Orders and submitted proposals for amendment for the 2026/27 municipal year.

Councillors held a considered discussion regarding the two additional proposed clauses for adoption in Standing Orders which had been proposed by Cllr Budd.

Councillors noted the desired effect of proposed clause B had been met by the rescheduling of the SLCC Annual Conference to avoid coinciding with budget and precept setting and therefore the proposed clause B did not need to be included within Standing Orders.

It was **RESOLVED** that the NALC Standing Orders, subject to the inclusion of the clause 4. d xi, *“Any member shall be entitled to attend any meeting of a committee or sub-committee of which they are not a member but shall not vote”*. be adopted for the 2026/27 municipal year.

TC 011/26-27 Adoption of Financial Regulations

Councillors reviewed and considered the NALC Financial Regulations for the 2026/27 municipal year.

It was **RESOLVED** that the NALC Financial Regulations be adopted for the 2026/27 municipal year.

TC 012/26-27 Review of Standing Documents set out in Standing Orders

Councillors reviewed and considered the below-listed policies and procedures.

- i. Asset Register Review
- ii. Council and Staff Subscriptions
- iii. Direct Debits
- iv. Publication Scheme

Councillors noted two typographical corrections within the Asset Register. Councillors enquired whether the fifteen three-tier pyramid stands had been disposed of or whether these represented the recently bought planters replacing the previous planter stock. The Town Clerk noted that the type and quantity of these planters would be clarified by officers.

It was **RESOLVED** that the Asset Register Review, subject to the clarification regarding the planter stock, be approved.

It was **RESOLVED** that the Council and Staff Subscriptions, Direct Debits and Publication Scheme be approved.

It was **RESOLVED** that all remaining relevant policies, land and assets, insurances, procedures and practices be review at future Council meetings or by its delegated committees.

TC 013/26-27 Calendar of Meetings

The Schedule of Meetings for the 2026/27 municipal year was NOTED.

TC 014/26-27 Appointment of Committees and Other Bodies

Councillors considered the appointment of members to serve on Council's Committees and Steering Groups for the 2026/27 municipal year.

It was **RESOLVED** that the following members be appointed to the committees and steering groups as listed below:

Policy, Resources and Finance Committee: Cllr D Budd, Cllr K Critchley, Cllr B Dean, Cllr S Dean, Cllr Z Gover, Cllr V Green, Cllr R Holloway, Cllr L Kirk, Cllr M Tighe and Cllr S Wheatley.

Amenities Committee: Cllr M Cotton, Cllr K Critchley, Cllr S Dean, Cllr V Green, Cllr M Hill, Cllr L Kirk, Cllr D Robinson and Cllr S Wheatley.

Planning and Transport Committee: Cllr D Budd, Cllr M Cotton, Cllr D Cleaton, Cllr A Dallimore, Cllr B Dean, Cllr M Hill, Cllr D Robinson and Cllr M Tighe.

Personnel Committee: Cllr K Critchley, Cllr I Davey, Cllr B Dean, Cllr Z Gover, Cllr V Green and Cllr L Kirk.

Buildings Project Steering Group: Cllr D Budd, Cllr K Critchley, Cllr B Dean, Cllr V Green, Cllr M Tighe and Cllr S Wheatley.

Wareham Neighbourhood Plan Steering Group: All Councillors were members.

TC 015/26-27 Representatives on Outside Bodies

Councillors considered its member representation for outside bodies for the 2026/27 municipal year.

It was **RESOLVED** that the following members be appointed to serve as Council representatives for the following outside bodies for the 2026/27 municipal year.

2185 (Wareham) Air Cadets Squadron – Cllr M Cotton.

Bestwall Allotment Association – Cllr B Dean.

Carey Hut Charitable Trust – Cllr S Dean.

Christmas Lights Committee – Cllr M Cotton.

DAPTC Larger Parishes & Towns – Cllr B Dean and Cllr D Robinson.

DAPTC Purbeck Area – Cllr I Davey.

Dementia Friendly Purbeck – Cllr M Hill.

Friends of Wareham Hospital – Cllr M Cotton.

Harbin & Pitts Charity – Cllr Z Gover.

Litter Free Purbeck – Cllr M Tighe.

Northmoor Allotment Association – Cllr M Cotton.

Purbeck Citizens Advice – Cllr S Wheatley.

Purbeck Community Rail Partnership – Cllr D Budd.

Purbeck Heritage Network (Forum) – Cllr B Dean.

Purbeck Shuttle 200 – Cllr V Green.

Purbeck Transport Action Group – Cllr B Dean.

Purbeck Youth & Community Foundation – Cllr R Holloway and Cllr M Tighe.

Streche Almshouses – Cllr S Wheatley.

Swanage & Wareham Rugby Club – Cllr M Cotton.

Twinning Association – Cllr D Cleaton and Cllr S Dean.

Wareham Burial Joint Committee – Cllr D Cleaton, Cllr K Critchley, Cllr S Dean, Cllr Z Gover and Cllr L Kirk.

Wareham Carnival Committee – Cllr B Dean and Cllr S Dean.

Wareham Community Growers – Cllr B Dean.

Wareham Disabled Club – Cllr D Robinson.

Wareham Relief in Need and Sickness – Cllr K Critchley and Cllr Z Gover.

Wareham Town Band – Cllr D Robinson.

Wareham Zone Fairtrade Foundation – Cllr S Dean.

TC 016/26-27 Review of Terms of Reference for Committees

Councillors reviewed and considered the Terms of Reference for the following Committees.

- Policy, Resources and Finance Committee

- Amenities Committee
- Planning and Transport Committee
- Personnel Committee
- Neighbourhood Plan Steering Group

Councillors noted the numbers of members on each committee was not correct and required updating.

It was **RESOLVED** that the terms of reference for the committees listed above be approved, subject to the amendment of the Policy Resources and Finance Committee’s constitution reflecting “plus eight members” and the Amenities Committee’s constitution reflecting “plus six members”.

TC 017/26-27 To Re-Appoint the Internal Auditor for the 2026/27 Municipal Year

Councillors considered the appointment of the internal auditor for the 2026/27 municipal Year and the independence, qualifications and effectiveness of the current internal auditor.

It was **RESOLVED** that Darkin Miller Ltd be appointed as the internal auditor 2026/27 municipal year.

TC 018/26-27 To Re-Affirm the Civility and Respect Pledge

Councillors considered the report in regarding Council’s reaffirmation of the Civility and Respect Pledge.

It was **RESOLVED** that Wareham Town Council reaffirm its commitment to the Civility and Respect Pledge.

TC 019/26-27 Any other items the Mayor deems urgent

The Town Clerk noted the Town Council had received confirmation that its Expression of Interest to the National Lottery Heritage Fund had been successful and the Town Council had been invited to submit a full development bid, to be submitted in August 2026 with an expected outcome in December 2026. Councillors noted the importance and benefit of communicating this positive news with the community.

TC 020/26-27 Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held on Tuesday 23 June 2026 at 7:30pm.

Mayor..... Date.....



Wareham Neighbourhood Plan Steering Group

Notes of the meeting held 7.00pm, on the 12th March 2026 in the Town Hall, East Street, Wareham

	Item	Outcome of discussion	Action/ Responsible member
	Present	Cllr A Bolton (Arne Parish Council), Cllr D. Budd, Cllr K Critchley, Cllr S Cranshaw (Arne Parish Council), Cllr R Dean, Cllr S Dean, S Dickens (Deputy Town Clerk), D Evans, H Evans, N Fagan, E Gerry (Community Planning Manager, DC), Cllr V Green, J Pope, Cllr D Robinson, T Warrick, Cllr J Williamson (Wareham St Martin Parish Council)	
1	Apologies	Apologies: Cllr Z Gover, Cllr R Holloway, L. Kenyon, Cllr S Wheatley.	
2	Notes of the meeting held on 12 th February 2026 and Matters arising	Add Linda Kenyon to the list of Apologies. Agreed as a correct record. Matters arising: SD confirmed that the response by the Planning and Transportation Committee to the consultation on the NPPF was underway.	
3	Update from Ed Gerry (Dorset Council)	<ul style="list-style-type: none"> Local Plan - EG confirmed that 9000 responses had been received to the options document which are currently being considered. Evidence is also being worked up and will be on the DC website in 2-3 months' time. The publication of the consultation will be in June with pre-submission consultation later in the year. DC is following the old local plan system for preparation of the Plan. The Green Belt Review is being carried out in conjunction with BCP Council and is due at the end of April. The concern that the new Lidl store is 	Quire a referendum.

having an impact on Sainsburys has been passed on to the consultants preparing the Retail Study for Dorset. With regard to the option to develop west of Wareham at Worgret, the serious concerns raised in the Environmental Assessment regarding the impact on the National Landscape and other designations were highlighted.

- Draft Programme - Shaftesbury has recently carried out a review which gives a good idea as to how long a review is likely to take. It is unlikely that we will be ready to consult on the WNP review at the same time as the Dorset Local Plan.
- Concern was expressed that the former Middle School was vacated 13 years ago and yet we are still no nearer the site being developed. Ed Gerry to look into this and propose that a director meet with representatives of the WNP Steering Group. It was pointed out that the ambulance station and health centre occupy one building and that both will need to move before the site can be developed. Alastair Ward GP who is project managing the Doctor's Surgery relocation has confirmed that the Ambulance Station do not wish to move.
- Housing requirement for WNP - Ed Gerry had worked up the housing requirement figures for Wareham which had been commented on. He was happy with all the comments but would need to pass on the comments regarding the site to the west of Westminster Road to the Strategic Planning Team..
- Plan Period – there was a question as to whether to extend the period of the Plan. Other neighbourhood plans when reviewed have retained existing times so as not to require a referendum,.

4	Draft Programme for review of Wareham Neighbourhood Plan	Since circulating the draft timescale it has become clear that the review will take more time and that it is unlikely that we will be able to consult on the review at the same time as Dorset Council consults on the Local Plan. DC undertakes the statutory screening period (5 weeks) The Deputy Clerk agreed to assist with the Reg 14 consultation of statutory consultees.	
5	Progress on review of WNP policies	The WNP policies will need to be checked against the local plan policies and national policies. TW agreed to assist with this.	
6	Appointment of planning consultant to support review	EG explained that there are 3 consultants who have worked in the Dorset area although one has supported most of the neighbourhood plan groups. The Deputy Clerk will assist with appointing a suitable planning consultant who is familiar with the area and Wareham's Neighbourhood Plan.	Deputy Clerk in consultation with the Chair and Vice – Chair to arrange appointment of suitable planning consultant to support the review of the WNP
7	Local Plan consultation Dorset Employment Land Survey	A letter from the DAPCT had been circulated regarding the Employment Land Survey. It was felt that updating our survey of employment land would assist with this. Jim Pope agreed to carry this out.	Jim Pope to undertake survey of employment land in Wareham
8	Other Business	Street Lighting – The Deputy Clerk explained that since the meeting with DC last year the highway authority has been installing Windsor style lanterns where these are already in place and warmer coloured lighting is being used. There are some temporary lights where they are awaiting heritage style lights by the end of the month. Highway Works on Abbott's Quay – the Deputy Clerk confirmed that the scaffolding erected on Abbott's Quay is temporary and has been provided	Cllr Robinson to propose promoting signs for the National Landscape at the next Town Council Planning and Transportation Committee meeting

		<p>for safety reasons to prevent the wall from falling into the river. A permanent repair will be carried out in the Autumn.</p> <p>Signs for Dorset National Landscape- It was pointed out that signs have been erected *Welcome to Cranbourne Chase National Landscape” in the adjoining National Landscape and suggested that the same could be done in Dorset. It was thought that either DEFRA or Lottery money had provided funding for the signs. Cllr Robinson agreed to raise this at the Town Council’s Planning and Transportation Committee.</p>	
9	Any urgent items	There were none.	
10	Date of next meeting	Thursday 9 th April 2026	ALL



Minutes of a meeting of the Personnel Committee held on 20 January 2026 in the Council Chamber, Town Hall, East Street, Wareham at 2.30pm

Councillors Present: Councillors K Critchley (Chair), I Davey (Deputy Chair), D Budd, Z Gover, and L Kirk.

Officer Present: N Gray, Town Clerk and RFO

P 022/25-26 Apologies for absence

Apologies were received and accepted from Cllr V Green.

P 023/25-26 Declarations of Interest

There were no declarations of interest.

P 024/25-26 Public participation time

There were no members of the public present.

P 025/25-26 Confirmation of the minutes of the meeting held on 14 October 2025

The Minutes of the meeting held on 12 August 2025 were **APPROVED** as a correct record of the meeting and would be signed by the Chairman following the meeting.

P 026/25-26 Matters arising from the minutes of the previous meeting

There were no matters arising.

P 027/25-26 Any other items the Chairman deems Urgent

There were no items deemed urgent.

P 028/25-26 Date of the next meeting

The next meeting would be held on 14 April 2026 at 2.30pm.

P029/25-26 Confidential session

Resolved: *That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

P 030/25-26 Staff Update

Members considered the offer from the Admin Officer to increase her hours by 4.75 hours per week to become full-time. The Clerk noted that given the workload for herself and the Deputy Clerk heading into some major projects and bid funding, she would prefer to take up the offer from an exiting member of staff rather than recruit another part-time person.

It was **RESOLVED** to agree the increase of hours for the Admin Officer from 32.25 hours to 37 hours per week and for this to commence as soon as possible but when it was considered best for the postholder.

Chairman Date



Minutes of a meeting of the Planning and Transport Committee held on Tuesday 28 April 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors D Robinson (Vice Chair), D Budd, M Cotton, A Dallimore and M Hill.

Officers Present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk

Cllr Robinson chaired the meeting in Cllr Tighe's absence.

P&T 187/25-26 Apologies for absence

Apologies for absence were received and accepted from Cllr D Cleaton, Cllr B Dean and Cllr M Tighe.

P&T 188/25-26 Declarations of interest

There were no declarations of interest.

P&T 189/25-26 Public participation time

There were no members of the public present.

P&T 190/25-26 Confirmation of the minutes of the previous meeting

P&T 185/25-26: Correction of "Sandford Road" to "Sandford Lane".

P&T 186/25-26: Calendrical correction of the next meeting's date.

It was **RESOLVED** that the minutes of the meeting held on 14 April 2026 were approved subject to the above amendments and would be signed by the Chair following the meeting.

P&T 191/25-26 Matters arising from the minutes of the previous meeting

The Committee noted an update from Cllr Hill in relation to the suitability of the proposed ATM location regarding applications P/FUL/2026/01717, P/LBC/2026/01649 and P/ADV/2026/01718 in which the applicant had realised the access and mobility challenges the Town Council had noted in its responses.

P&T 192/25-26 Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider:

Application Number: P/FUL/2026/01863
Location: 39 Worgret Road Wareham BH20 4PH
Proposal: Change of use of ancillary 2-bedroom annexe to independent 2-bedroom dwelling with associated subdivision of rear garden and frontage parking area

Decision: No Objection

Application Number: P/NMA/2026/02051
Location: 55 Sandford Road Wareham BH20 4DQ
Proposal: Non-material amendment to approve P/A P/HOU/2024/02889 (New porch, rooms in the existing roof with new dormer, internal alterations and change in fenestration) remove the porch from the approved plans and add a roof light to the front elevation and alter the design of the dormer and location of 3no roof lights on the rear elevation

Decision: Noted

P&T 193/25-26 Planning Decisions

The planning decisions report was noted.

P&T 194/25-26 Any other items the Chairman deems urgent

The Committee noted the prolonged erection of scaffolding on East Street. The Town Clerk would make enquiries with Dorset Council Highways officers and report back.

P&T 195/25-26 Date of next meeting

It was noted that the next meeting of the Planning and Transport Committee was scheduled for Tuesday 19 May 2026 at 7:00pm.

Chairman..... Date.....



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 10 March 2026 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members Present: Councillors S Dean (Chairman), Z Gover (Vice Chairman), D Budd, K Critchley, B Dean, V Green, R Holloway, L Kirk and M Tighe.

Officers present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk

PRF 073/25-26 Apologies for absence

Apologies were received and accepted from Cllr S Wheatley.

PRF 074/25-26 Declarations of interest

There were no declarations of interest.

PRF 075/25-26 Public participation time

There were no members of the public present.

PRF 076/25-26 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 13 January 2026, were **APPROVED** subject to the following amendments and would be signed by the Chairman following the meeting.

PRF 063/25-26 inclusion of "by the" preceding "Chairman".

PRF 077/25-26 Matters arising from the minutes of the previous meeting

There were no matters arising.

PRF 078/25-26 Payment of outstanding creditors

The Committee considered the list of payments for approval.

It was **RESOLVED** that the payments to creditors in the sum of £15,275.54 be APPROVED.

PRF 079/25-26 20mph within Saxon Walls

The Committee considered the cost recommendation from the Planning and Transport Committee regarding four speed surveys in pursuance of a 20mph zone within the Saxon Walls.

The Committee noted a Dorset Council press release regarding the requirements for requests of 20mph schemes within a Town or Parish. Clarification would need to be sought as to whether the commissioning of speed surveys was still required in these cases or whether it could be done by direct request.

The Committee noted the prudence of establishing an earmarked fund to enable the commissioning of the speed surveys should the information not be forthcoming within the current financial year and it was ascertained they would be required.

It was noted that the Planning and Transport Committee would be updated once these clarifications had been sought.

It was **RESOLVED** that officers would investigate whether the commissioning of speed surveys was a prerequisite for participating in establishing the feasibility of a 20mph zone within the Saxon Walls.

It was **RESOLVED** that £895 for speed surveys be earmarked in the new financial year should commissioning speed surveys be a requirement for a 20mph request.

PRF 080/25-26 Annual Fire Monitoring Safety

The Committee reviewed the Town Council's annual fire safety monitoring and considered the quotes received.

It was **RESOLVED** that PD Fire and Safety be appointed to provide the Town Council's annual fire safety monitoring at a cost of £583 excluding VAT to be taken from the appropriate respective budget lines for the sites.

PRF 081/25-26 Croquet Lawn Fee Rate

The Committee considered the report regarding the revision of the fee rate applicable to the hire of a singular Town Council croquet lawn for both two days per week and three days per week options.

It was **RESOLVED** that a fee rate of £225 be applied for three days per week hire and £160 be applied for two days hire.

PRF 082/25-26 Annual Risk Assessment

The Committee reviewed and considered the Town Council's Annual Risk Assessment noting the reference to the "museum manager" under 6.4 to be updated to "museum co-ordinator".

It was **RESOLVED** that the Annual Risk Assessment be recommended to Full Council, subject to the above amendment from Museum Manager to Museum Co-Ordinator.

PRF 083/25-26 Draft Children and Vulnerable Adults Protection Policy

The Committee considered the Draft Children and Vulnerable Adults Protection Policy with the Town Clerk noting the need to ensure a suitable policy be in place given the museum's increasing engagement with young people and other vulnerable groups, as well as it often being a prerequisite for grant funding submissions.

It was **RESOLVED** that the Children and Vulnerable Adults Protection Policy be APPROVED.

PRF 084/25-26 Draft Petition Policy

The Committee considered the Draft Petition Policy noting two typographical amendments for correction and the need to ensure the first paragraph within section four be written more clearly.

It was **RESOLVED** that the Draft Petition Policy be APPROVED, subject to the typographical amendments and clearer wording of section four's first paragraph.

PRF 085/25-26 Howards Lane Car Parking Card Payment Processing

The Committee reviewed and considered the Howards Lane Car Park card payment processing provision.

The Town Clerk noted that following the UK's exit from the European Union, some of the firms engaged in processing the Town Council's car park card payments were no longer eligible to trade in the UK. Subsequently the Town Council's car park payment processing had been transferred to a partner firm that was able to trade in the UK for this element of the payment processing.

It was **RESOLVED** that the Town Council proceed its current card payment processing provider, 3C Payment UK Ltd and Planet.

PRF 086/25-26 Confidential Session

It was **RESOLVED** that the public and press not be excluded at this point of the meeting as the awarding of tenders was not a confidential matter and that any commercially sensitive information would normally be redacted.

PRF 087/25-26 Howards Lane Public Convenience Cleaning Contract

The Town Clerk explained that the tender packs could not be distributed to members in sufficient time for the Committee to review them ahead of this meeting, and that the value of the contract would require approval from Full Council. It was noted that the tender packs could instead be circulated to Committee members shortly after the meeting, allowing members to assess them in line with the agreed scoring criteria and submit their scores to the office for collation, forming the Committee’s recommendation to full Council.

It was **RESOLVED** that Committee members would evaluate the tenders received and submit their individual scores to the office for collation, in order to form a recommendation to Full Council by Wednesday, 18 March 2026.

PRF 088/25-26 Any other items the Chairman deems urgent

There were no other items deemed urgent.

PRF 089/25-26 Date of next meeting

It was noted that the next meeting of the Policy, Resources and Finance Committee was scheduled to be held at 7.30pm on **Tuesday 19 May 2026**.

Chairman..... Date.....



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 23 June 2026

Agenda Item: 10

Subject:	2025-2026 Quarter 4 and Annual Budget Review
Prepared by:	The Town Clerk and Responsible Financial Officer
Purpose of Report:	To receive and note the Quarter 4 budget monitoring report (January to March 2026) and the annual Cost Centre Year Comparison Summary for the financial year 2025-2026.
Background:	<p>Council receives quarterly budget monitoring reports throughout the financial year, prepared by the Town Clerk and Responsible Financial Officer in accordance with proper practices. This report covers the fourth and final quarter of the 2025-2026 financial year (1 January to 31 March 2026) and includes an accumulative position to end of quarter, together with a Cost Centre Year Comparison Summary comparing actual income and expenditure against the previous financial year (2024-2025).</p> <p>The precept for 2025-2026 was set at £562,880. The net accumulative variance to the end of Quarter 4 is £193,508.52 in favour of the Council (more income received and/or less expenditure than budgeted). This headline figure is significantly influenced by the Property Development receipt of £749,737.50 and associated payments of £629,195.00 recorded under the Museum cost centre, relating to the Heritage Hub/former NatWest bank development project.</p>
Key Points:	<p>Income highlights</p> <p><i>Bank Interest:</i> £23,635.42 received against a budget of £10,000 — a surplus of £13,635 (136% over budget). This reflects the benefit of the Council's cash reserves held in interest-bearing accounts. For comparison, £15,994.45 was received in 2024-2025 against a budget of £5,000.</p> <p><i>Howards Lane Car Park:</i> Total parking income of £68,070.26 against a budget of £71,600. Card payments exceeded budget by 39% (£25,015.91 vs £18,000), indicating a continued shift away from cash, which came in at £6,482 below budget. EV charging income of £378.64 exceeded its £100 budget by 279%.</p> <p><i>Rents Received:</i> £27,406.50 against a budget of £25,000, a surplus of £2,407 (9% over budget). Note the budget was reduced from £35,000 in 2024-2025 due to the exclusion of the lease on 3 East Street.</p> <p><i>Museum:</i> Events income of £1,461.73 exceeded budget by 192%; stock sales of £3,069.61 exceeded budget by 105%; and donations of £4,075.29 exceeded budget by 63%. This reflects a strong year of museum activity.</p> <p>Expenditure highlights</p> <p><i>Staff Costs:</i> Total spend of £345,133.31 against a budget of £404,750, a saving of £59,617 (15% underspend). This is largely attributable to museum recruitment at a lower salary (Manager v Co-</p>

ordinator role). For context, actual staff costs in 2024-2025 were £317,557.14 against a budget of £392,250.

Town Hall Utilities: Electricity (£4,834.46 against £3,500 budget, 38% overspend) and Gas (£4,331.82 against £3,000 budget, 44% overspend) both exceeded budget. This was due to the inclusion of 2 North Street for a short period of time which will have its own Cost Centre and Codes in the 2026/27 year.

Howards Lane Toilets: Cleaning costs of £13,488.12 exceeded the £10,000 budget by £3,488 (34.9%). The budget was set on the assumption that the toilets would be demolished and rebuilt during the year; as the rebuild has not taken place, full cleaning costs have continued to be incurred throughout. This is not an overspend against the true operational baseline and will need to be reflected in the 2026-2027 budget should the rebuild remain outstanding.

Vehicles: Total expenditure of £33,125.50 against a budget of £7,050. The apparent overspend of £26,076 is almost entirely accounted for by the purchase of a Ride-On Mower at £28,400, and attachments subsequently purchased, which was funded from earmarked reserves and does not represent an unplanned call on Council funds.

Recreation Ground: Total expenditure of £14,067.93 against a budget of £5,750, an overspend of £8,318 (145%). This is driven by Cricket Wicket Maintenance of £8,672 which was not included in the original budget. Prior year expenditure was £5,355.74.

Play Areas: Expenditure of £23,232.77 against a budget of £500. The overspend reflects the PWLB loan repayments (£12,564.65) and associated interest payments (£10,325.94) which are statutory obligations. These were not separately budgeted but are consistent with the prior year (£27,018.65 total).

Town Hall Capital Items: The year-end position appears to show an unbudgeted expenditure on Council Chamber Curtains (£7,890) and Flag Pole Replacement (£2,760), contributing to the Town Hall cost centre returning a slight overspend of £721 for the year overall against a budget of £46,250, but these were taken from Earmarked Reserves.

Internal Audit: Costs of £1,916.71 slightly exceeded the £1,500 budget (27% overspend), which reflects additional work carried out to achieve year end.

Year-on-year comparison highlights

The annual Cost Centre Year Comparison Summary (attached) enables Members to compare 2025-2026 actual income and expenditure against the equivalent figures for 2024-2025.

Key observations include: bank interest income has grown significantly (£23,635 vs £15,994 in the prior year); parking card income has increased (£25,016 vs £20,614) while cash income has declined (£23,518 vs £26,856); professional fees reduced substantially (£11,179 vs £19,895, largely due to reduced legal costs); and overall staff costs have increased year on year (£345,133 vs £317,557).

The year-end net accumulative variance of +£193,508.52 (receipts exceeding payments after accounting for budget) is a positive position, though Members should note this is heavily influenced by the Heritage Hub Property Development transactions (net receipt of

	£120,542.50) which is allocated to the development of 3 East Street. Excluding that, the underlying position remains broadly favourable due to staff cost savings and strong interest income.
Implications:	<p>Financial: Councillors are responsible for monitoring the Council's finances and ensuring public money is being properly managed. Under the governance framework for local councils, Members should receive regular and adequate budget monitoring information. If these matters were not clearly reported during the year, Members may have been unaware of the true cost of services, the extent of reserve usage, and emerging budget pressures. That undermines transparency and weakens audit trails.</p> <p>Audit: Failure to report material financial information could attract recommendations from either the internal auditor or external auditor.</p> <p>Legal: The Council has a statutory duty to maintain proper financial records and to keep expenditure within its approved budget. Members are reminded that any expenditure not included in the approved budget requires a specific Council resolution.</p>
Recommendation:	That Council receives and notes the Quarter 4 Budget Monitoring Report and the Cost Centre Year Comparison Summary for the financial year 2025-2026.

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

16 June 2026 (2025-2026)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
3 East Street												
172 Gas			(N/A)	249.99	134.92	115.07(46%)			(N/A)	1,000.00	472.89	527.11(52%)
173 Electric			(N/A)	249.99		249.99(N/A)			(N/A)	1,000.00		1,000.00(N/A)
174 Water			(N/A)	249.99		249.99(N/A)			(N/A)	1,000.00		1,000.00(N/A)
175 Rates			(N/A)	1,875.00	756.00	1,119.00(59%)			(N/A)	7,500.00	7,564.54	-64.54(-0%)
177 Maintenance			(N/A)	625.00		625.00(N/A)			(N/A)	2,500.00		2,500.00(N/A)
Sub Total for 3 East Street			(N/A)	3,249.97	890.92	2,359.05(72%)			(N/A)	13,000.00	8,037.43	4,962.57(38%)
Audit												
20 Internal Audit			(N/A)	375.00	836.62	-461.62(-123%)			(N/A)	1,500.00	1,916.71	-416.71(-27%)
21 External Audit			(N/A)	425.00		425.00(N/A)			(N/A)	1,700.00	1,365.00	335.00(19%)
Sub Total for Audit			(N/A)	800.00	836.62	-36.62(-4%)			(N/A)	3,200.00	3,281.71	-81.71(-2%)
Banking												
29 Bank Charges			(N/A)	112.50	46.05	66.45(59%)			(N/A)	450.00	169.22	280.78(62%)
127 Bank Interest	2,499.99	6,542.65	4,042.66(161%)			(N/A)	10,000.00	23,635.42	13,635.42(136%)		15.35	-15.35(N/A)
146 Stripe Fees			(N/A)	24.99	4.81	20.18(80%)			(N/A)	100.00	22.13	77.87(77%)
148 VAT Reclaim			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Banking	2,499.99	6,542.65	4,042.66(161%)	137.49	50.86	86.63(63%)	10,000.00	23,635.42	13,635.42(136%)	550.00	206.70	343.30(62%)
Build Project Group												
108 Consultancy Fees			(N/A)	2,500.00		2,500.00(N/A)			(N/A)	10,000.00		10,000.00(N/A)
109 Architect			(N/A)	500.00		500.00(N/A)			(N/A)	2,000.00		2,000.00(N/A)
Sub Total for Build Project Group			(N/A)	3,000.00		3,000.00(N/A)			(N/A)	12,000.00		12,000.00(N/A)
Christmas Market												
105 Road Closures - Christmas			(N/A)			(N/A)			(N/A)			(N/A)
106 Advertising - Christmas			(N/A)			(N/A)			(N/A)			(N/A)
107 Insurance - Christmas			(N/A)			(N/A)			(N/A)			(N/A)
159 Stallholders			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Christmas Market			(N/A)			(N/A)			(N/A)			(N/A)
Council												
1 Mayor			(N/A)	625.00		625.00(N/A)		175.00	175.00(N/A)	2,500.00	299.45	2,200.55(88%)
2 Deputy Mayor			(N/A)	75.00		75.00(N/A)			(N/A)	300.00	43.65	256.35(85%)
3 Regalia & Gowns			(N/A)	50.00		50.00(N/A)			(N/A)	200.00		200.00(N/A)
4 Mayor's Charity		630.00	630.00(N/A)			(N/A)		2,878.24	2,878.24(N/A)		4,114.98	-4,114.98(N/A)
5 Election Expenses			(N/A)			(N/A)			(N/A)			(N/A)
6 Ceremonial Photo's			(N/A)			(N/A)			(N/A)			(N/A)
7 Civic Events			(N/A)	1,000.00		1,000.00(N/A)			(N/A)	4,000.00	3,534.72	465.28(11%)
8 General Events			(N/A)	500.00	343.81	156.19(31%)			(N/A)	2,000.00	511.21	1,488.79(74%)
15 Mileage - Councillors			(N/A)	62.50		62.50(N/A)			(N/A)	250.00		250.00(N/A)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
26 Grants			(N/A)	2,000.00		2,000.00(N/A)			(N/A)	8,000.00	8,000.00	(0%)
27 Purbeck Youth Centre			(N/A)	1,250.00		1,250.00(N/A)			(N/A)	5,000.00	660.00	4,340.00(86%)
166 Councillor Training			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Council		630.00	630.00(N/A)	5,562.50	343.81	5,218.69(93%)		3,053.24	3,053.24(N/A)	22,250.00	17,164.01	5,085.99(22%)
Depot												
51 Rent			(N/A)			(N/A)			(N/A)			(N/A)
52 Equipment			(N/A)			(N/A)			(N/A)			(N/A)
53 Electricity - Depot			(N/A)			(N/A)			(N/A)			(N/A)
54 Water - Depot			(N/A)			(N/A)			(N/A)			(N/A)
55 Insurance - Depot			(N/A)			(N/A)			(N/A)			(N/A)
56 Service Charge - Depot			(N/A)			(N/A)			(N/A)			(N/A)
57 Maintenance - Depot			(N/A)			(N/A)			(N/A)			(N/A)
58 Rates - Depot			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Depot			(N/A)			(N/A)			(N/A)			(N/A)
Floral Displays												
103 Plants for Display	250.00		-250.00(N/A)	1,750.00		1,750.00(N/A)	1,000.00	80.00	-920.00(-92%)	7,000.00	4,658.59	2,341.41(33%)
139 Floral Display Donations			(N/A)			(N/A)		885.00	885.00(N/A)			(N/A)
145 Wareham in Bloom Reserve		200.00	200.00(N/A)			(N/A)		200.00	200.00(N/A)			(N/A)
184 Self Watering Planters Reserve			(N/A)			(N/A)			(N/A)	996.75		-996.75(N/A)
Sub Total for Floral Displays	250.00	200.00	-50.00(-20%)	1,750.00		1,750.00(N/A)	1,000.00	1,165.00	165.00(16%)	7,000.00	5,655.34	1,344.66(19%)
General Tree Survey												
104 Tree Survey			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for General Tree Survey			(N/A)			(N/A)			(N/A)			(N/A)
Hauses Field												
100 Tree Works - Hauses			(N/A)	250.00		250.00(N/A)			(N/A)	1,000.00		1,000.00(N/A)
101 Grass Cutting - Hauses			(N/A)	625.00	336.66	288.34(46%)			(N/A)	2,500.00	1,334.13	1,165.87(46%)
102 Maintenance - Hauses			(N/A)	250.00		250.00(N/A)			(N/A)	1,000.00		1,000.00(N/A)
163 Play Area Maintenance			(N/A)	750.00	1,474.39	-724.39(-96%)			(N/A)	3,000.00	1,474.39	1,525.61(50%)
Sub Total for Hauses Field			(N/A)	1,875.00	1,811.05	63.95(3%)			(N/A)	7,500.00	2,808.52	4,691.48(62%)
Honorariums												
17 Honorariums			(N/A)			(N/A)			(N/A)	2,000.00	2,000.00	(0%)
Sub Total for Honorariums			(N/A)			(N/A)			(N/A)	2,000.00	2,000.00	(0%)
Howards Lane Car Park												
77 Rates - HL CP			(N/A)	3,000.00	998.00	2,002.00(66%)			(N/A)	12,000.00	9,980.00	2,020.00(16%)
78 New Equipment - HL CP			(N/A)	250.00		250.00(N/A)			(N/A)	1,000.00	833.33	166.67(16%)
79 Tickets			(N/A)	125.00		125.00(N/A)			(N/A)	500.00	295.60	204.40(40%)
80 Card Payment fees			(N/A)	500.01	367.50	132.51(26%)			(N/A)	2,000.00	1,910.76	89.24(4%)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
81 Cash Payment Fees			(N/A)	750.00	715.16	34.84(4%)			(N/A)	3,000.00	3,997.21	-997.21(-33%)
82 Maintenance - HL CP			(N/A)	250.00		250.00(N/A)			(N/A)	1,000.00	338.67	661.33(66%)
83 Card Payment Commission Paym			(N/A)	249.99	149.59	100.40(40%)			(N/A)	1,000.00	1,082.98	-82.98(-8%)
84 Phone Payment Commission Paym			(N/A)	500.01	407.34	92.67(18%)			(N/A)	2,000.00	1,842.79	157.21(7%)
131 Parking - Card Income	4,500.00	4,375.81	-124.19(-2%)			(N/A)	18,000.00	25,015.91	7,015.91(38%)			(N/A)
132 Parking - Cash Income	7,500.00	4,330.41	-3,169.59(-42%)			(N/A)	30,000.00	23,518.14	-6,481.86(-21%)			(N/A)
133 Parking - Phone Payments	5,000.00	3,663.15	-1,336.85(-26%)			(N/A)	20,000.00	16,837.71	-3,162.29(-15%)			(N/A)
134 Parking Permits - Reserved Bays	375.00		-375.00(N/A)			(N/A)	1,500.00	1,652.99	152.99(10%)			(N/A)
135 Parking Permits - Unreserved	500.00	356.04	-143.96(-28%)			(N/A)	2,000.00	666.87	-1,333.13(-66%)			(N/A)
136 Parking Permits - Commercial			(N/A)			(N/A)			(N/A)			(N/A)
158 Payment Machine Costs			(N/A)	375.00	75.30	299.70(79%)			(N/A)	1,500.00	301.20	1,198.80(79%)
160 EV Charging Point Income	25.00	73.55	48.55(194%)			(N/A)	100.00	378.64	278.64(278%)			(N/A)
Sub Total for Howards Lane Car Park	17,900.00	12,798.96	-5,101.04(-28%)	6,000.01	2,712.89	3,287.12(54%)	71,600.00	68,070.26	-3,529.74(-4%)	24,000.00	20,582.54	3,417.46(14%)
Howards Lane Toilets												
69 Cleaning - HL Toilets			(N/A)	2,499.99	3,372.03	-872.04(-34%)			(N/A)	10,000.00	13,488.12	-3,488.12(-34%)
70 Maintenance - HL Toilets			(N/A)	249.99	230.89	19.10(7%)			(N/A)	1,000.00	241.78	758.22(75%)
71 Water - HL Toilets		764.17	764.17(N/A)	375.00	651.00	-276.00(-73%)		764.17	764.17(N/A)	1,500.00	2,493.00	-993.00(-66%)
72 Electricity - HL Toilets			(N/A)	375.00	205.60	169.40(45%)			(N/A)	1,500.00	1,184.80	315.20(21%)
167 Consumables			(N/A)		191.10	-191.10(N/A)			(N/A)		944.70	-944.70(N/A)
181 Toilet Rebuild			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Howards Lane Toilets		764.17	764.17(N/A)	3,499.98	4,650.62	-1,150.64(-32%)		764.17	764.17(N/A)	14,000.00	18,352.40	-4,352.40(-31%)
Mill Lane												
96 Maintenance - ML			(N/A)	625.00	27.25	597.75(95%)			(N/A)	2,500.00	756.14	1,743.86(69%)
97 PWLB Roof Loan			(N/A)			(N/A)			(N/A)			(N/A)
157 Annual Maintenance Items			(N/A)	125.00		125.00(N/A)			(N/A)	500.00	249.97	250.03(50%)
Sub Total for Mill Lane			(N/A)	750.00	27.25	722.75(96%)			(N/A)	3,000.00	1,006.11	1,993.89(66%)
Museum												
111 Rates - Museum			(N/A)	249.99	220.00	29.99(12%)			(N/A)	1,000.00	220.50	779.50(77%)
112 Events	125.00	1,461.73	1,336.73(1069%)	125.00		125.00(N/A)	500.00	1,461.73	961.73(192%)	500.00	425.22	74.78(14%)
113 Telephone			(N/A)	125.01	110.85	14.16(11%)			(N/A)	500.00	443.40	56.60(11%)
114 Stationery			(N/A)	37.50	92.90	-55.40(-147%)			(N/A)	150.00	148.50	1.50(1%)
115 Security Alarm			(N/A)	25.00		25.00(N/A)			(N/A)	100.00	80.00	20.00(20%)
116 Stock (for Resale)	375.00	168.46	-206.54(-55%)	375.00	203.80	171.20(45%)	1,500.00	3,069.61	1,569.61(104%)	1,500.00	2,428.26	-928.26(-61%)
117 Card Sales Commission			(N/A)	6.25	5.59	0.66(10%)			(N/A)	25.00	41.10	-16.10(-64%)
118 Subscriptions			(N/A)	625.00		625.00(N/A)			(N/A)	2,500.00	2,771.00	-271.00(-10%)
119 Display Cabinet Reserve			(N/A)			(N/A)			(N/A)			(N/A)
120 New Equipment			(N/A)	250.00	121.04	128.96(51%)			(N/A)	1,000.00	1,154.98	-154.98(-15%)
121 Equipment Maintenance			(N/A)	125.00	480.00	-355.00(-284%)			(N/A)	500.00	496.66	3.34(0%)
122 Cleaning/Maintenance/Improveme			(N/A)	37.50	81.67	-44.17(-117%)			(N/A)	150.00	146.85	3.15(2%)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

16 June 2026 (2025-2026)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
123 Training			(N/A)	37.50		37.50(N/A)			(N/A)	150.00		150.00(N/A)
124 Signage			(N/A)	62.50		62.50(N/A)			(N/A)	250.00	55.00	195.00(78%)
125 Mileage			(N/A)	12.50		12.50(N/A)			(N/A)	50.00		50.00(N/A)
126 Sundries			(N/A)	6.25		6.25(N/A)		2,000.00	2,000.00(N/A)	25.00	491.50	-466.50(-1866%)
141 Donations	625.00	1,051.55	426.55(68%)			(N/A)	2,500.00	4,075.29	1,575.29(63%)			(N/A)
142 Activities Donations	25.00		-25.00(N/A)			(N/A)	100.00	-100.00(N/A)				(N/A)
169 IT Provision			(N/A)		27.26	-27.26(N/A)			(N/A)		27.26	-27.26(N/A)
176 Property Development		749,737.50	749,737.50(N/A)		629,195.00	-629,195.00(N/A)		749,737.50	749,737.50(N/A)		629,195.00	-629,195.00(N/A)
Sub Total for Museum	1,150.00	752,419.24	751,269.24(65327%)	2,100.00	630,538.11	-628,438.11(-29925%)	4,600.00	760,344.13	755,744.13(16429%)	8,400.00	638,125.23	-629,725.23(-7496%)
Neighbourhood Plan												
16 Neighbourhood Plan			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Neighbourhood Plan			(N/A)			(N/A)			(N/A)			(N/A)
Northmoor Allotments												
99 Allotment Rents			(N/A)	82.50		82.50(N/A)			(N/A)	330.00	163.44	166.56(50%)
Sub Total for Northmoor Allotments			(N/A)	82.50		82.50(N/A)			(N/A)	330.00	163.44	166.56(50%)
Office Costs												
28 Insurance			(N/A)	2,125.00		2,125.00(N/A)			(N/A)	8,500.00	7,107.07	1,392.93(16%)
30 Office Expenditure			(N/A)	750.00	449.84	300.16(40%)			(N/A)	3,000.00	2,055.83	944.17(31%)
31 Telephones			(N/A)	750.00	786.15	-36.15(-4%)			(N/A)	3,000.00	3,145.00	-145.00(-4%)
32 Premises Licence			(N/A)	375.00		375.00(N/A)			(N/A)	1,500.00	1,400.00	100.00(6%)
33 Computers			(N/A)	249.99		249.99(N/A)			(N/A)	1,000.00	904.38	95.62(9%)
34 Software Support			(N/A)	2,499.99	2,623.82	-123.83(-4%)			(N/A)	10,000.00	9,794.97	205.03(2%)
35 Website Production			(N/A)	125.00		125.00(N/A)			(N/A)	500.00	295.00	205.00(41%)
36 Office Cleaning			(N/A)	62.49		62.49(N/A)			(N/A)	250.00		250.00(N/A)
37 CCTV			(N/A)	1,000.00	972.10	27.90(2%)			(N/A)	4,000.00	3,174.48	825.52(20%)
38 Contingency			(N/A)	250.00	78.66	171.34(68%)			(N/A)	1,000.00	78.66	921.34(92%)
39 Health & Safety Mitigation			(N/A)	250.00	87.95	162.05(64%)			(N/A)	1,000.00	447.95	552.05(55%)
40 General Office Reserve			(N/A)	1,000.00	930.17	69.83(6%)			(N/A)	4,000.00	1,440.17	2,559.83(64%)
152 CCTV Reserve			(N/A)			(N/A)			(N/A)			(N/A)
153 CCTV From Car Park Maintenance			(N/A)			(N/A)			(N/A)			(N/A)
154 CCTV from Property maintenance			(N/A)		310.00	-310.00(N/A)			(N/A)		310.00	-310.00(N/A)
171 Software Subscriptions			(N/A)		1,747.92	-1,747.92(N/A)			(N/A)		1,981.01	-1,981.01(N/A)
Sub Total for Office Costs			(N/A)	9,437.47	7,986.61	1,450.86(15%)			(N/A)	37,750.00	32,134.52	5,615.48(14%)
Pavilion												
86 Water - Pavilion			(N/A)	187.50	144.00	43.50(23%)		40.85	40.85(N/A)	750.00	580.00	170.00(22%)
87 Electric - Pavilion			(N/A)	125.01	109.07	15.94(12%)			(N/A)	500.00	405.53	94.47(18%)
88 Maintenance - Pavilion			(N/A)	250.00	73.82	176.18(70%)			(N/A)	1,000.00	73.82	926.18(92%)
Sub Total for Pavilion			(N/A)	562.51	326.89	235.62(41%)		40.85	40.85(N/A)	2,250.00	1,059.35	1,190.65(52%)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

16 June 2026 (2025-2026)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
Personnel												
110 Advertising Staff Vacancies			(N/A)	125.00		125.00(N/A)			(N/A)	500.00		500.00(N/A)
Sub Total for Personnel			(N/A)	125.00		125.00(N/A)			(N/A)	500.00		500.00(N/A)
Play Areas												
93 Play Area Contingency			(N/A)			(N/A)			(N/A)		16.61	-16.61(N/A)
94 PWLB Play Areas Loan Repayme			(N/A)		6,282.33	-6,282.33(N/A)			(N/A)		12,564.65	-12,564.65(N/A)
156 PWLB Loan Interest Payments			(N/A)		5,090.25	-5,090.25(N/A)			(N/A)		10,325.94	-10,325.94(N/A)
162 Play Area 2.5% Retention			(N/A)			(N/A)			(N/A)			(N/A)
178 Drax Play Area			(N/A)	125.00	1.58	123.42(98%)			(N/A)	500.00	137.90	362.10(72%)
185 Carey Play Area			(N/A)		187.67	-187.67(N/A)			(N/A)		187.67	-187.67(N/A)
Sub Total for Play Areas			(N/A)	125.00	11,561.83	-11,436.83(-9149%)			(N/A)	500.00	23,232.77	-22,732.77(-4546%)
Policy Resources & Finance Inco												
128 Rents Received	6,250.00	8,225.00	1,975.00(31%)			(N/A)	25,000.00	27,406.50	2,406.50(9%)			(N/A)
Sub Total for Policy Resources & Finance	6,250.00	8,225.00	1,975.00(31%)			(N/A)	25,000.00	27,406.50	2,406.50(9%)			(N/A)
Precept												
143 Precept			(N/A)			(N/A)	562,880.00	562,880.00	(0%)			(N/A)
Sub Total for Precept			(N/A)			(N/A)	562,880.00	562,880.00	(0%)			(N/A)
Professional Fees												
22 H&S Consultancy Fees			(N/A)	999.99	962.76	37.23(3%)			(N/A)	4,000.00	3,851.04	148.96(3%)
23 Consultancy Fees			(N/A)	625.00		625.00(N/A)			(N/A)	2,500.00	1,375.00	1,125.00(45%)
24 Subscriptions			(N/A)	625.00		625.00(N/A)			(N/A)	2,500.00	3,282.80	-782.80(-31%)
25 Legal Fees & Costs			(N/A)	2,500.00	1,473.00	1,027.00(41%)			(N/A)	10,000.00	1,473.00	8,527.00(85%)
164 Payroll Service			(N/A)	500.00		500.00(N/A)			(N/A)	2,000.00	1,196.80	803.20(40%)
Sub Total for Professional Fees			(N/A)	5,249.99	2,435.76	2,814.23(53%)			(N/A)	21,000.00	11,178.64	9,821.36(46%)
Quay Toilets												
73 Cleaning - Quay Toilets			(N/A)	3,500.01	3,372.03	127.98(3%)			(N/A)	14,000.00	13,488.12	511.88(3%)
74 Maintenance - Quay Toilets			(N/A)	500.01	419.07	80.94(16%)			(N/A)	2,000.00	1,295.50	704.50(35%)
75 Water - Quay Toilets			(N/A)	875.01	1,125.00	-249.99(-28%)			(N/A)	3,500.00	3,282.00	218.00(6%)
76 Electricity - Quay Toilets			(N/A)	375.00	241.27	133.73(35%)			(N/A)	1,500.00	1,045.83	454.17(30%)
168 Consumables			(N/A)		191.10	-191.10(N/A)			(N/A)		944.75	-944.75(N/A)
Sub Total for Quay Toilets			(N/A)	5,250.03	5,348.47	-98.44(-1%)			(N/A)	21,000.00	20,056.20	943.80(4%)
Recreation Ground												
89 Maintenance - Rec			(N/A)	625.00	179.45	445.55(71%)			(N/A)	2,500.00	2,569.43	-69.43(-2%)
90 Grass Cutting			(N/A)	625.00	675.00	-50.00(-8%)			(N/A)	2,500.00	2,677.50	-177.50(-7%)
91 New Equipment - Rec			(N/A)	62.50		62.50(N/A)			(N/A)	250.00		250.00(N/A)
92 Play Area Maintenance - Rec			(N/A)	125.00		125.00(N/A)			(N/A)	500.00	149.00	351.00(70%)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

16 June 2026 (2025-2026)

	4th Quarter						Accumulative to end of 4th quarter					
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance
137 Football Pitch Hire	250.00	280.00	30.00(12%)			(N/A)	1,000.00	1,800.00	800.00(80%)			(N/A)
138 Croquet Pitch Hire	375.00		-375.00(N/A)			(N/A)	1,500.00	600.00	-900.00(-60%)			(N/A)
140 Cricket Pitch Hire	187.50		-187.50(N/A)			(N/A)	750.00	375.00	-375.00(-50%)			(N/A)
179 Cricket Wicket Maintenance			(N/A)			(N/A)			(N/A)	8,672.00	-8,672.00(N/A)	
Sub Total for Recreation Ground	812.50	280.00	-532.50(-65%)	1,437.50	854.45	583.05(40%)	3,250.00	2,775.00	-475.00(-14%)	5,750.00	14,067.93	-8,317.93(-144%)
Staff Costs												
9 Salaries			(N/A)	56,250.00	47,089.20	9,160.80(16%)			(N/A)	225,000.00	190,424.63	34,575.37(15%)
10 HMRC			(N/A)	22,500.00	19,387.08	3,112.92(13%)			(N/A)	90,000.00	77,456.95	12,543.05(13%)
11 Pension Contributions			(N/A)	21,249.99	18,111.10	3,138.89(14%)			(N/A)	85,000.00	72,959.87	12,040.13(14%)
12 Meetings & Trainings			(N/A)	875.01	1,258.20	-383.19(-43%)			(N/A)	3,500.00	3,473.20	26.80(0%)
13 Uniform			(N/A)	187.50	53.17	134.33(71%)			(N/A)	750.00	402.09	347.91(46%)
14 Mileage - Staff			(N/A)	125.00	230.60	-105.60(-84%)			(N/A)	500.00	416.57	83.43(16%)
Sub Total for Staff Costs			(N/A)	101,187.50	86,129.35	15,058.15(14%)			(N/A)	404,750.00	345,133.31	59,616.69(14%)
Tourist Information Office												
98 Website Costs - TIC			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Tourist Information Office			(N/A)			(N/A)			(N/A)			(N/A)
Town Crier												
18 Town Crier Competition			(N/A)	112.50		112.50(N/A)			(N/A)	450.00	317.06	132.94(29%)
165 Membership			(N/A)			(N/A)			(N/A)	50.00	30.00	20.00(40%)
Sub Total for Town Crier			(N/A)	112.50		112.50(N/A)			(N/A)	500.00	347.06	152.94(30%)
Town Features and Furniture												
63 Street Lighting			(N/A)	549.99		549.99(N/A)		34.58	34.58(N/A)	2,200.00	563.85	1,636.15(74%)
64 War Memorial Maintenance			(N/A)	62.50		62.50(N/A)			(N/A)	250.00	300.00	-50.00(-20%)
65 General Maintenance			(N/A)	375.00	178.22	196.78(52%)			(N/A)	1,500.00	281.60	1,218.40(81%)
66 Street Furniture & Seats			(N/A)	375.00	42.47	332.53(88%)			(N/A)	1,500.00	378.07	1,121.93(74%)
67 Bus Shelter Maintenance			(N/A)	125.00		125.00(N/A)			(N/A)	500.00		500.00(N/A)
68 Gateway Stones			(N/A)			(N/A)			(N/A)			(N/A)
187 War Memorial Reserve			(N/A)			(N/A)			(N/A)			(N/A)
Sub Total for Town Features and Furniture			(N/A)	1,487.49	220.69	1,266.80(85%)		34.58	34.58(N/A)	5,950.00	1,523.52	4,426.48(74%)
Town Hall												
41 Electric - Town Hall			(N/A)	875.01	1,444.34	-569.33(-65%)			(N/A)	3,500.00	4,834.46	-1,334.46(-38%)
42 Gas - Town Hall			(N/A)	750.00	2,031.57	-1,281.57(-170%)			(N/A)	3,000.00	4,331.82	-1,331.82(-44%)
43 Water - Town Hall			(N/A)	249.99	268.50	-18.51(-7%)			(N/A)	1,000.00	1,058.00	-58.00(-5%)
44 Rates - Town Hall			(N/A)	4,250.01	1,422.00	2,828.01(66%)			(N/A)	17,000.00	14,221.50	2,778.50(16%)
45 Advertising			(N/A)	125.00	20.70	104.30(83%)			(N/A)	500.00	20.70	479.30(95%)
46 Equipment - New			(N/A)	375.00	336.34	38.66(10%)			(N/A)	1,500.00	1,074.88	425.12(28%)
47 Equipment & Buildings Maintenance			(N/A)	3,750.00	2,228.51	1,521.49(40%)			(N/A)	15,000.00	5,844.58	9,155.42(61%)
48 Replacement Windows			(N/A)			(N/A)			(N/A)			(N/A)

Wareham Town Council - Quarter 4
(01/01/2026 to 31/03/2026 - All Cost Centres and Codes)

	4th Quarter						Accumulative to end of 4th quarter						
	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	Budgeted receipts	Actual receipts	Receipts Variance	Budgeted payments	Actual payments	Payments Variance	
49 Stair Lift			(N/A)	187.50		187.50(N/A)			(N/A)	750.00	820.00	-70.00(-9%)	
50 Cleaning - Town Hall			(N/A)	375.00	349.04	25.96(6%)			(N/A)	1,500.00	1,058.32	441.68(29%)	
129 Corn Exchange Hire	1,500.00	1,058.03	-441.97(-29%)		41.67	-41.67(N/A)	6,000.00	4,592.13	-1,407.87(-23%)		108.75	-108.75(N/A)	
130 Weddings - Chamber	375.00	23.75	-351.25(-93%)			(N/A)	1,500.00	697.50	-802.50(-53%)			(N/A)	
144 Refuse Collection			(N/A)	624.99	296.74	328.25(52%)			(N/A)	2,500.00	2,700.92	-200.92(-8%)	
147 Council Chamber Hire	125.00		-125.00(N/A)			(N/A)	500.00	96.46	-403.54(-80%)			(N/A)	
170 Water Cooler			(N/A)		52.05	-52.05(N/A)			(N/A)		246.86	-246.86(N/A)	
180 Council Chamber Curtains			(N/A)			(N/A)			(N/A)		7,890.00	-7,890.00(N/A)	
182 Flag Pole Replacement			(N/A)			(N/A)			(N/A)		2,760.00	-2,760.00(N/A)	
Sub Total for Town Hall	2,000.00	1,081.78	-918.22(-45%)	11,562.50	8,491.46	3,071.04(26%)	8,000.00	5,386.09	-2,613.91(-32%)	46,250.00	46,970.79	-720.79(-1%)	
Vehicles													
59 Service & Maintenance			(N/A)	500.00	189.88	310.12(62%)			(N/A)	2,000.00	614.41	1,385.59(69%)	
60 Fuel			(N/A)	249.99	204.33	45.66(18%)			(N/A)	1,000.00	704.68	295.32(29%)	
61 Insurance			(N/A)	200.00	1,131.04	-931.04(-465%)			(N/A)	800.00	2,010.14	-1,210.14(-151%)	
62 Machinery & Equipment			(N/A)	625.00	620.93	4.07(0%)			(N/A)	2,500.00	706.27	1,793.73(71%)	
161 Vehicle Tax			(N/A)	187.50	345.00	-157.50(-84%)			(N/A)	750.00	690.00	60.00(8%)	
186 Ride On Mower Purchase			(N/A)		28,400.00	-28,400.00(N/A)			(N/A)		28,400.00	-28,400.00(N/A)	
Sub Total for Vehicles			(N/A)	1,762.49	30,891.18	-29,128.69(-1652%)			(N/A)	7,050.00	33,125.50	-26,075.50(-369%)	
Wareham Burial Joint Committee													
19 WBJC - Wareham TC Contribution			(N/A)	3,962.50	7,916.85	-3,954.35(-99%)			(N/A)	15,850.00	15,833.70	16.30(0%)	
Sub Total for Wareham Burial Joint Comm			(N/A)	3,962.50	7,916.85	-3,954.35(-99%)			(N/A)	15,850.00	15,833.70	16.30(0%)	
Wareham Burial Joint Committee													
149 Wareham Burial Joint Committee			(N/A)			(N/A)			(N/A)			(N/A)	
150 Wareham Burial Joint Committee			(N/A)			(N/A)			(N/A)			(N/A)	
151 Wareham Burial Joint Committee			(N/A)			(N/A)			(N/A)			(N/A)	
183 Wareham BJC AGAR Precept			(N/A)			(N/A)			(N/A)			(N/A)	
Sub Total for Wareham Burial Joint Comm			(N/A)			(N/A)			(N/A)			(N/A)	
TOTALS.....	30,862.49	782,941.80	752,079.31(2436%)	171,069.93	804,025.67	-632,955.74(-370%)	686,330.00	1,455,555.24	769,225.24(4616%)	686,330.00	1,262,046.72	-575,716.72(-637%)	
NET Variance Quarter 4						119,123.57	NET accumulative variance to END of Quarter 4.....						193,508.52

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
3 East Street								
Gas			1,000.00	472.89				86.34
Electric			1,000.00					
Water			1,000.00					
Rates			7,500.00	7,564.54				
Maintenance			2,500.00					
SUB TOTAL			13,000.00	8,037.43				86.34
Audit								
Internal Audit			1,500.00	1,916.71			1,500.00	1,126.29
External Audit			1,700.00	1,365.00			1,700.00	1,365.00
SUB TOTAL			3,200.00	3,281.71			3,200.00	2,491.29
Banking								
Bank Charges			450.00	169.22			450.00	135.60
Bank Interest	10,000.00	23,635.42		15.35	5,000.00	15,994.45		15.50
Stripe Fees			100.00	22.13			100.00	42.33
VAT Reclaim								
SUB TOTAL	10,000.00	23,635.42	550.00	206.70	5,000.00	15,994.45	550.00	193.43
Build Project Group								
Consultancy Fees			10,000.00				6,000.00	
Architect			2,000.00				1,000.00	
SUB TOTAL			12,000.00				7,000.00	
Christmas Market								
Road Closures - Christmas							300.00	
Advertising - Christmas							500.00	
Insurance - Christmas							500.00	
Stallholders					750.00			
SUB TOTAL					750.00		1,300.00	
Council								
Mayor		175.00	2,500.00	299.45			2,500.00	1,828.18
Deputy Mayor			300.00	43.65			250.00	37.80
Regalia & Gowns			200.00				300.00	162.00
Mayor's Charity		2,878.24		4,114.98		2,251.74		
Election Expenses								5,497.02

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Ceremonial Photo's								
Civic Events			4,000.00	3,534.72			4,000.00	3,869.09
General Events			2,000.00	511.21			1,500.00	541.67
Mileage - Councillors			250.00				500.00	
Grants			8,000.00	8,000.00			6,000.00	6,600.00
Purbeck Youth Centre			5,000.00	660.00			5,000.00	5,000.00
Councillor Training								65.00
SUB TOTAL		3,053.24	22,250.00	17,164.01		2,251.74	20,050.00	23,600.76
Depot								
Rent							2,650.00	-2,208.43
Equipment								
Electricity - Depot							250.00	176.15
Water - Depot						51.53	160.00	175.95
Insurance - Depot							275.00	65.01
Service Charge - Depot							250.00	259.12
Maintenance - Depot							250.00	2.50
Rates - Depot						145.97	2,000.00	796.13
SUB TOTAL						197.50	5,835.00	-733.57
Floral Displays								
Plants for Display	1,000.00	80.00	7,000.00	4,658.59	750.00	1,380.00	6,000.00	3,575.50
Floral Display Donations		885.00						
Wareham in Bloom Reserve		200.00				737.10		6,188.24
Self Watering Planters Reserve				996.75				
SUB TOTAL	1,000.00	1,165.00	7,000.00	5,655.34	750.00	2,117.10	6,000.00	9,763.74
General Tree Survey								
Tree Survey								
SUB TOTAL								
Hauses Field								
Tree Works - Hauses			1,000.00				500.00	
Grass Cutting - Hauses			2,500.00	1,334.13			3,000.00	1,746.01
Maintenance - Hauses			1,000.00				750.00	668.82
Play Area Maintenance			3,000.00	1,474.39			500.00	2,098.57
SUB TOTAL			7,500.00	2,808.52			4,750.00	4,513.40
Honorariums								

Wareham Town Council Cost Centre Year Comparison Summary All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Honorariums			2,000.00	2,000.00			1,675.00	1,950.00
SUB TOTAL			2,000.00	2,000.00			1,675.00	1,950.00
Howards Lane Car Park								
Rates - HL CP			12,000.00	9,980.00			11,000.00	9,980.00
New Equipment - HL CP			1,000.00	833.33			1,000.00	
Tickets			500.00	295.60			300.00	275.60
Card Payment fees			2,000.00	1,910.76			1,500.00	1,562.86
Cash Payment Fees			3,000.00	3,997.21			2,000.00	3,746.59
Maintenance - HL CP			1,000.00	338.67			2,000.00	
Card Payment Commission Payable			1,000.00	1,082.98		-43.81	850.00	976.68
Phone Payment Commission Payable			2,000.00	1,842.79		-178.83	1,500.00	1,560.47
Parking - Card Income	18,000.00	25,015.91			15,000.00	20,614.39		
Parking - Cash Income	30,000.00	23,518.14			30,000.00	26,855.76		
Parking - Phone Payments	20,000.00	16,837.71			20,000.00	17,014.51		
Parking Permits - Reserved Bays	1,500.00	1,652.99			2,000.00	826.66		
Parking Permits - Unreserved	2,000.00	666.87			2,500.00	2,486.64		
Parking Permits - Commercial					700.00			
Payment Machine Costs			1,500.00	301.20			1,000.00	910.44
EV Charging Point Income	100.00	378.64			100.00	329.10		
SUB TOTAL	71,600.00	68,070.26	24,000.00	20,582.54	70,300.00	67,904.42	21,150.00	19,012.64
Howards Lane Toilets								
Cleaning - HL Toilets			10,000.00	13,488.12			13,000.00	13,090.37
Maintenance - HL Toilets			1,000.00	241.78			2,000.00	375.42
Water - HL Toilets		764.17	1,500.00	2,493.00			1,000.00	1,239.00
Electricity - HL Toilets			1,500.00	1,184.80			1,000.00	1,601.28
Consumables				944.70				899.23
Toilet Rebuild								
SUB TOTAL		764.17	14,000.00	18,352.40			17,000.00	17,205.30
Mill Lane								
Maintenance - ML			2,500.00	756.14			2,500.00	696.69
PWLB Roof Loan								
PWLB Loan Interest payment								
Annual Maintenance Items			500.00	249.97			500.00	231.08
SUB TOTAL			3,000.00	1,006.11			3,000.00	927.77
Museum								

Wareham Town Council Cost Centre Year Comparison Summary All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Rates - Museum			1,000.00	220.50				0.50
Events	500.00	1,461.73	500.00	425.22	300.00	1,185.81	2,000.00	1,017.16
Telephone			500.00	443.40			450.00	398.13
Stationery			150.00	148.50			150.00	136.32
Security Alarm			100.00	80.00			80.00	80.00
Stock (for Resale)	1,500.00	3,069.61	1,500.00	2,428.26	1,000.00	1,950.21	1,300.00	1,291.63
Card Sales Commission			25.00	41.10			15.00	21.85
Subscriptions			2,500.00	2,771.00			150.00	90.00
Display Cabinet Reserve							750.00	
New Equipment			1,000.00	1,154.98		19.95	1,500.00	878.88
Equipment Maintenance			500.00	496.66			750.00	59.14
Cleaning/Maintenance/Improvements			150.00	146.85			350.00	13.35
Training			150.00				150.00	
Signage			250.00	55.00			500.00	90.00
Mileage			50.00				50.00	
Sundries		2,000.00	25.00	491.50			25.00	2.50
Donations	2,500.00	4,075.29			1,500.00	4,363.52		
Activities Donations	100.00				10.00	62.00		
IT Provision				27.26				186.84
Property Development		749,737.50		629,195.00				90,350.00
SUB TOTAL	4,600.00	760,344.13	8,400.00	638,125.23	2,810.00	7,581.49	8,220.00	94,616.30
Neighbourhood Plan								
Neighbourhood Plan								
SUB TOTAL								
Northmoor Allotments								
Allotment Rents			330.00	163.44			350.00	326.88
SUB TOTAL			330.00	163.44			350.00	326.88
Office Costs								
Insurance			8,500.00	7,107.07		2,762.49	8,000.00	8,279.86
Office Expenditure			3,000.00	2,055.83			2,500.00	2,027.22
Telephones			3,000.00	3,145.00			2,500.00	3,170.34
Premises Licence			1,500.00	1,400.00			1,500.00	
Computers			1,000.00	904.38			1,500.00	2,868.97
Software Support			10,000.00	9,794.97			8,000.00	9,228.09
Website Production			500.00	295.00			750.00	295.00
Office Cleaning			250.00				500.00	

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
CCTV			4,000.00	3,174.48			1,500.00	1,114.66
Contingency			1,000.00	78.66			1,500.00	1,162.47
Health & Safety Mitigation			1,000.00	447.95			1,000.00	535.93
General Office Reserve			4,000.00	1,440.17			4,000.00	224.88
CCTV Reserve								
CCTV From Car Park Maintenance				310.00				
CCTV from Property maintenance				1,981.01				1,914.45
Software Subscriptions								
SUB TOTAL			37,750.00	32,134.52		2,762.49	33,250.00	30,821.87
Pavilion								
Gas - Pavilion								
Water - Pavilion		40.85	750.00	580.00			500.00	593.00
Electric - Pavilion			500.00	405.53			400.00	224.43
Maintenance - Pavilion			1,000.00	73.82			500.00	
SUB TOTAL		40.85	2,250.00	1,059.35			1,400.00	817.43
Personnel								
Advertising Staff Vacancies			500.00				1,000.00	1,067.15
SUB TOTAL			500.00				1,000.00	1,067.15
Play Areas								
Play Area Contingency				16.61				
Play Area Contingency - Rec							1,000.00	403.70
PWLB Play Areas Loan Repayments				12,564.65				12,564.65
PWLB Loan Interest Payments				10,325.94				10,907.69
Play Area 2.5% Retention								3,142.61
Drax Play Area			500.00	137.90				
Carey Play Area				187.67				
SUB TOTAL			500.00	23,232.77			1,000.00	27,018.65
Policy Resources & Finance Income								
Rents Received	25,000.00	27,406.50			35,000.00	29,965.91		
SUB TOTAL	25,000.00	27,406.50			35,000.00	29,965.91		
Precept								
Precept	562,880.00	562,880.00			510,270.00	510,270.00		
SUB TOTAL	562,880.00	562,880.00			510,270.00	510,270.00		

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Professional Fees								
H&S Consultancy Fees			4,000.00	3,851.04			3,800.00	965.77
Consultancy Fees			2,500.00	1,375.00			2,000.00	1,000.00
Subscriptions			2,500.00	3,282.80			2,500.00	3,274.14
Legal Fees & Costs			10,000.00	1,473.00			2,500.00	11,686.59
Payroll Service			2,000.00	1,196.80				2,968.22
SUB TOTAL			21,000.00	11,178.64			10,800.00	19,894.72
Quay Toilets								
Cleaning - Quay Toilets			14,000.00	13,488.12			13,000.00	13,065.44
Maintenance - Quay Toilets			2,000.00	1,295.50			2,000.00	2,837.50
Water - Quay Toilets			3,500.00	3,282.00		85.68	4,500.00	2,352.50
Electricity - Quay Toilets			1,500.00	1,045.83			1,500.00	1,388.98
Consumables				944.75				899.22
SUB TOTAL			21,000.00	20,056.20		85.68	21,000.00	20,543.64
Recreation Ground								
Maintenance - Rec			2,500.00	2,569.43			2,000.00	2,782.32
Grass Cutting			2,500.00	2,677.50			2,500.00	1,949.27
New Equipment - Rec			250.00				250.00	24.15
Play Area Maintenance - Rec			500.00	149.00			500.00	600.00
Football Pitch Hire	1,000.00	1,800.00			1,000.00	1,200.00		
Croquet Pitch Hire	1,500.00	600.00			1,500.00	1,100.00		
Cricket Pitch Hire	750.00	375.00			750.00	100.00		
Cricket Wicket Maintenance				8,672.00				
SUB TOTAL	3,250.00	2,775.00	5,750.00	14,067.93	3,250.00	2,400.00	5,250.00	5,355.74
Staff Costs								
Salaries			225,000.00	190,424.63			235,000.00	182,390.14
HMRC			90,000.00	77,456.95			76,000.00	63,428.76
Pension Contributions			85,000.00	72,959.87			77,000.00	67,332.81
Meetings & Trainings			3,500.00	3,473.20			3,000.00	3,096.18
Uniform			750.00	402.09			750.00	882.08
Mileage - Staff			500.00	416.57			500.00	427.17
SUB TOTAL			404,750.00	345,133.31			392,250.00	317,557.14
Tourist Information Office								
Website Costs - TIC								

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
SUB TOTAL								
Town Crier								
Town Crier Competition			450.00	317.06			500.00	440.15
Membership			50.00	30.00				35.00
SUB TOTAL			500.00	347.06			500.00	475.15
Town Features and Furniture								
Street Lighting		34.58	2,200.00	563.85			2,000.00	2,532.96
War Memorial Maintenance			250.00	300.00			250.00	
General Maintenance			1,500.00	281.60		262.73	1,500.00	1,633.31
Street Furniture & Seats			1,500.00	378.07			1,000.00	1,000.00
Bus Shelter Maintenance			500.00				250.00	438.29
Gateway Stones								
War Memorial Reserve								
SUB TOTAL		34.58	5,950.00	1,523.52		262.73	5,000.00	5,604.56
Town Hall								
Electric - Town Hall			3,500.00	4,834.46			3,000.00	4,965.66
Gas - Town Hall			3,000.00	4,331.82			4,000.00	3,263.20
Water - Town Hall			1,000.00	1,058.00			1,300.00	815.54
Rates - Town Hall			17,000.00	14,221.50			12,000.00	19,501.24
Advertising			500.00	20.70			500.00	
Equipment - New			1,500.00	1,074.88			2,500.00	181.36
Equipment & Buildings Maintenance			15,000.00	5,844.58			15,000.00	7,293.06
Replacement Windows							2,000.00	
Stair Lift			750.00	820.00			750.00	820.00
Cleaning - Town Hall			1,500.00	1,058.32			1,000.00	1,005.69
Corn Exchange Hire	6,000.00	4,592.13		108.75	5,000.00	5,975.04		0.22
Weddings - Chamber	1,500.00	697.50			1,500.00	229.17		
Refuse Collection			2,500.00	2,700.92				2,739.06
Council Chamber Hire	500.00	96.46				705.43		
Water Cooler				246.86				221.75
Council Chamber Curtains				7,890.00				
Flag Pole Replacement				2,760.00				
SUB TOTAL	8,000.00	5,386.09	46,250.00	46,970.79	6,500.00	6,909.64	42,050.00	40,806.78
Vehicles								
Service & Maintenance			2,000.00	614.41			1,200.00	785.25

Wareham Town Council
Cost Centre Year Comparison Summary
All Cost Centres and Codes

Code Title	Receipts (Current Year)		Payments (Current Year)		Receipts (Last Year)		Payments (Last Year)	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual
Fuel			1,000.00	704.68			1,000.00	859.60
Insurance			800.00	2,010.14			250.00	762.58
Machinery & Equipment			2,500.00	706.27			2,500.00	1,358.13
Vehicle Tax			750.00	690.00			250.00	670.00
Ride On Mower Purchase				28,400.00				
SUB TOTAL			7,050.00	33,125.50			5,200.00	4,435.56
Wareham Burial Joint Committee								
WBJC - Wareham TC Contribution			15,850.00	15,833.70			15,850.00	15,833.70
SUB TOTAL			15,850.00	15,833.70			15,850.00	15,833.70
Wareham Burial Joint Committee Accounts								
Wareham Burial Joint Committee AGAR Staff Costs								3,820.69
Wareham Burial Joint Committee AGAR Receipts						29,526.26		
Wareham Burial Joint Committee AGAR Payments								19,747.08
Wareham BJC AGAR Precept								
SUB TOTAL						29,526.26		23,567.77
NET TOTAL	686,330.00	1,455,555.24	686,330.00	1,262,046.72	634,630.00	678,229.41	634,630.00	687,754.14
V.A.T.		30,572.94		35,115.18		25,136.75		29,919.05
GROSS TOTAL		1,486,128.18		1,297,161.90		703,366.16		717,673.19

Name of Smaller authority: Wareham Town Council

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF
UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement Thursday 25 June 2026 (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:</p> <p>(b) Nicola Gray, Town Clerk and RFO, Town Hall, East Street, Wareham, Dorset, BH20 4NS</p> <p>commencing on (c) Friday 26 June 2026</p> <p>and ending on (d) Thursday 6 August 2026</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>BDO LLP Arcadia House Maritime Walk Ocean Village Southampton SO14 3TL ✉ councilaudits@bdo.co.uk</p> <p>5. This announcement is made by (e) Nicola Gray, Town Clerk & RFO</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.

The basic position

The [Local Audit and Accountability Act 2014](#) (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the [Accounts and Audit Regulations 2015](#) also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the 'period for the exercise of public rights', during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities' accounting records are available to inspect. This will be 1-14 July 2026 for 2025-26 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

The right to ask the auditor questions about the accounting records

You should first ask your smaller authority about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor's remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

The law limits the time available for you formally to ask questions. This must be done in the period for the exercise of public rights, so let the external auditor know your concern as soon as possible. The advertisement or notice that tells you the accounting records are available to inspect will also give the period for the exercise of public rights during which you may ask the auditor questions, which here

means formally asking questions under the Act. You can ask someone to represent you when asking the external auditor questions.

Before you ask the external auditor any questions, inspect the accounting records fully, so you know what they contain. Please remember that you cannot formally ask questions, under the Act, after the end of the period for the exercise of public rights. You may ask your smaller authority other questions about their accounts for any year, at any time. But these are not questions under the Act.

You can ask the external auditor questions about an item in the accounting records for the financial year being audited. However, your right to ask the external auditor questions is limited. The external auditor can only answer 'what' questions, not 'why' questions. The external auditor cannot answer questions about policies, finances, procedures or anything else unless it is directly relevant to an item in the accounting records. Remember that your questions must always be about facts, not opinions. To avoid misunderstanding, we recommend that you always put your questions in writing.

The right to make objections at audit

You have inspected the accounting records and asked your questions of the smaller authority. Now you may wish to object to the accounts on the basis that an item in them is in your view unlawful or there are matters of wider concern arising from the smaller authority's finances. A local government elector can ask the external auditor to apply to the High Court for a declaration that an item of account is unlawful, or to issue a report on matters which are in the public interest. You must tell the external auditor which specific item in the accounts you object to and why you think the item is unlawful, or why you think that a public interest report should be made about it. You must provide the external auditor with the evidence you have to support your objection. Disagreeing with income or spending does not make it unlawful. To object to the accounts you must write to the external auditor stating you want to make an objection, including the information and evidence below and you must send a copy to the smaller authority. The notice must include:

- confirmation that you are an elector in the smaller authority's area;
- why you are objecting to the accounts and the facts on which you rely;
- details of any item in the accounts that you think is unlawful; and
- details of any matter about which you think the external auditor should make a public interest report.

Other than it must be in writing, there is no set format for objecting. You can only ask the external auditor to act within the powers available under the [Local Audit and Accountability Act 2014](#).

A final word

You may not use this 'right to object' to make a personal complaint or claim against your smaller authority. You should take such complaints to your local Citizens' Advice Bureau, local Law Centre or to your solicitor. Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, one of a series of factors the auditor must take into account is the cost that will be involved, they will only continue with the objection if it is in the public interest to do so. They may also decide not to consider an objection if they think that it is frivolous or vexatious, or if it repeats an objection already considered. If you appeal to the courts against an auditor's decision not to apply to the courts for a declaration that an item of account is unlawful, you will have to pay for the action yourself.

For more detailed guidance on public rights and the special powers of auditors, copies of the publication Local authority accounts: A guide to your rights are available from the NAO website.	If you wish to contact your authority's appointed external auditor please write to the address in paragraph 4 of the <i>Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return</i> .
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CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	Wareham Town Council
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I confirm that there are no conflicts of interest with BDO LLP.

I confirm the following conflicts of interest (please detail below:

This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference
23 June 2026	

Signed (Clerk/RFO)

Print Name Nicola Gray

Signed (Chair)

Print Name Cllr Keith Critchley



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 23 June 2026

Agenda Item: 16

Subject:	Proposed 20mph Zone - Wareham Saxon Walls
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider the option of requesting a 20mph speed limit within the Saxon Walls area following data received from Dorset Council.
Background:	<p>The Planning and Transport Committee began investigating a 20mph zone to partly to address various speeding and road safety concerns Wareham town centre in April 2025.</p> <p>The Planning and Transport Committee resolved on 8 July 2025 to recommend speed surveys in the Saxon Walls for a potential 20mph zone. Following budgetary considerations, the surveys were carried out in May 2026 and collected data has been made available Wareham Town Council, which has confirmed that the area within the Saxon Walls in Wareham would be eligible for consideration for a 20mph should the Town Council wish to apply.</p> <p>Given speed limit changes are highly visible, contentious and permanent interventions, the matter should be considered by Full Council for sanction before the request in made to Dorset Council.</p>
Key Points:	<p>Type and extent of proposed 20 mph scheme:</p> <p>The area proposed for the 20mph zone is within the Saxon Walls only. Speed surveys were conducted within the walls to collect supporting data. Amending the proposed area would require commissioning additional speed surveys at Wareham Town Council’s expense.</p> <p>Dorset Council has confirmed eligibility for the proposed area without additional traffic calming, which means the scheme would not require speed bumps or built traffic calming, but would be implemented through signage and appropriate marking.</p> <p>The proposed area is depicted in the figure below.</p>

Implementation Funding:

Dorset Council receives a grant from the Department for Transport to support the implementation of eligible 20mph limits. Applications for 20mph limits are considered against a priority matrix, with funding being prioritised at high scoring areas until the annual budget is exhausted in line with the [20mph policy](#)¹.

If Wareham Town Council's proposal scored highly against the prioritisation matrix, Dorset Council would seek to fund the implementation from the 20mph budget.

Eligible schemes that score lower on the priority matrix may still be eligible to be funded by the Town Council.

Collision Data within the Saxon Walls:

Between 2015 – 2024 there were 28 recorded collisions within the Saxon Walls, of which 21 minor, 5 serious and 2 fatal. A breakdown of the available incident data is provided in *Fig. 1*.

Proportion of 20mph Zone Implementation vs. Removed 20mph Zones:

Across the UK, [30.2% of urban roads have 20mph restrictions](#)², with proportions varying by region. There had been a removal of some 20mph zones in Wales in a shift away from blanket 20mph zones in all urban and residential settings, though exact data is not available. There was also no record of 20mph zones being removed in England, though this may also be attributable to the removal costs and administrative burden of TRO amendments.

Reported Benefits of 20mph limits:

Benefits of 20mph speed limits include the improvement of road safety, encouragement of active travel, reported quality of life and street atmosphere improvements as well as potential environmental benefits.

Injuries and fatalities: There is strong evidence suggesting a significant reduction in collisions, injuries and fatalities. [A TfL report](#)³ found a decrease in fatalities and injuries of 34% and 75% for child fatalities, as well as a [parliamentary report \(pp.20-21\)](#)⁴ finding reductions between 10% and 22% with only signage and 24% with added physical traffic calming.

Active travel encouragement / street atmosphere improvements:

Limited research has been undertaken in active travel increases. Published reports indicate the extent of increased walking or cycling following these schemes depends significantly on whether 20mph zones are introduced with signs only, or with physical traffic calming

¹ [Dorset Council 20 Miles Per Hour Policy](#)

² [Report highlights clear difference in implementation of 20mph in Great Britain.](#)

³ [Powerful new long-term TfL research shows 20mph speed limits save lives on London's roads](#)

⁴ [20 mph speed limits and zones: public health impacts](#)

	<p>measures. Equally street atmosphere benefits are closely tied with the actual speed reductions achieved.</p> <p>Health benefits: There is strong evidence that 20mph zones increases air quality benefiting both public health⁵ as slower traffic speeds reduces particulate emissions from tyre and break wear, without negatively increasing emissions in 20mph zones.</p> <p>Fuel economy and emissions: London Assembly and Welsh Gov reports have indicated vehicles travelling at 20mph experience a reduced demand in fuel consumption, supported by speed vs. CO2 production data⁶.</p> <p>Conservation Area Compliance: The proposed scheme would entail signage and markings rather than built features. Dorset Council officers have noted that they have delivered similar schemes in Conservation areas and have experience ensuring sympathetic installation.</p> <p>Reported Drawbacks of 20mph limits:</p> <p>Low Compliance: Department for Transport data shows low compliance with 20mph zones⁷, with 76% exceeding the 20mph limit but only 10% exceeding by more than 10mph. This represents a large degree of non-compliance.</p> <p>Reported Public Perception of 20mph limits: Parliamentary research (7.2)⁸ indicates a public support for 20mph zones is “usually high” and increases after introduction in areas with 20mph, often reported around 70%-80% for those within the area but dropping to around 40% for adjoining 30mph zones. Opinion of 20mph zones may be regionally dependant, and the Committee should consider Wareham residents’ likely perception.</p> <p>Increased journey times: 20mph zones have been criticised for increasing journey times, though given the proposed area this is unlikely to be substantial in Wareham.</p>
Implications:	<p>Community Contention: 20mph zones can be contentious locally, both with strong advocates and critics.</p> <p>Uncertain Cost Implications: Until the application has been formally considered by Dorset Council, it cannot be confirmed whether the scheme meets the eligibility threshold for government funding for the scheme. If the scheme is ineligible for funding, the Town Council should subsequently consider whether it wished to progress or not.</p> <p>Timeline: The application process and implementation period can be time consuming, with community support needing to be evidenced and the processing of the applications taking approximately 8 months.</p>
Recommendation:	To consider requesting a 20mph zone within the Saxon Walls.

⁵ [Speed, emissions & health - The impact of vehicle speed on emissions & health: an evidence summary](#)

⁶ [Urban Traffic Research - CO2 emissions & Speed Relationship](#)

⁷ [Vehicle speeds on 20 mph roads - data](#)

⁸ [20 mph speed limits and zones: public health impacts](#)

Collision Data within the Saxon Walls: 2015 – 2024 (verified data collated from DfT)⁹				
Year	Minor Incidents	Severe Incidents	Fatal Incidents	Total (all types)
2024	2	0	0	2
2023	2	1	0	3
2022	3	1	0	4
2021	1	0	0	1
2020	5	0	0	5
2019	1	0	0	1
2018	1	0	1	2
2017	1	0	0	1
2016	2	2	1	5
2015	3	1	0	4
Total over 10-year period	21	5	2	28

Fig. 1

⁹ [Crash Map Data sourced from Department for Transport data](#)

ACTION LIST				
DATE / MEETING / MINUTE	SUBJECT	ACTION	PROGRESS & DATE COMPLETED	PROJECT OWNER/ RESPONSIBLE
09.06.2026 Amenities A 008/26-27	Carey Play Area Trampoline Damage	To identify replacement equipment for the Carey Play Area Trampoline.	UPDATE: Deputy Town Clerk investigating options for report at next committee meeting.	Deputy Town Clerk
28.04.2026 Full Council TC 223/25-26	Bere Road Elderly Signs	To request the installation of elderly crossing signs at Bere Road	UPDATE: 13.05.2026 Dorset Council officers requested to consider the feasibility of installing elderly crossing signs at the lower section of the C7 for report back to Council.	Deputy Town Clerk
28.04.2026 Full Council	Council and Museum Website	To develop the Town Council and Museum websites.	UPDATE: Site mapping and development for websites underway and being built.	Administration Officer / Museum Co-ordinator / Town Clerk
14.04.2026 Amenities A 057/25-26	Howards Lane Car Park Relining	To reline the Howards Lane Car Park.	UPDATE: 11.05.2026 Carpark relined.	Deputy Town Clerk
08.07.2025 / 09.09.2025 / 27.01.2026 / 10.03.2026 P&T / PR&F P&T 028/25-26 / PRF 041/25-26 / P&T 133/25-26 / PRF 079/25-26	20 Mph zone within Wareham's Saxon Walls	To commission speed surveys within the Saxon Walls in support of a 20mph scheme	UPDATE: On agenda for decision	Deputy Town Clerk
10.03.2026 P&T P&T 165/25-26	Saxon Roundabout Pedestrian Crossing Safety	To request enhance safety measures for crossing at the Saxon Roundabout when the underpass is impassable.	UPDATE: 22.04.2026 Responsible Dorset Council officer contacted with request from P&T. Response still pending.	Town Clerk
10.02.2026 Amenities A 048/25-26	Town Hall Roof Repair	To appoint a contractor to complete roof repairs to the Town Hall.	UPDATE: Roofing work commenced and minor damage found which is to be fixed at the same time as the instructed work.	Town Clerk / Cllr V Green / Administration Officer

10.02.2026 Amenities A 047/25-26	Hedgehog Haven Scheme	To install up to 8 hedgehog boxes at suitable sites in Wareham.	UPDATE: 20.04.2026 - Hedgehog society have advised against hedgehog boxes due to attracting unwanted attention and have ask if we have any outdoor space to create 'dead hedges' like Carey Hall have done. This will be done on an ongoing basis.	Administration Officer
10.02.2026 Amenities A 046/25-26	Dorset Mind – Chatty Bench Campaign	To arrange for the installation of a "chatty bench" to replace the bench adjacent the Saxon Roundabout and Northport.	UPDATE: 03.03.2026 Site meeting with Dorset Mind officer at bench location to support in narrative creation and photographs of bench site to aid in corporate fundraising for bench installation. UPDATE 28.5.2026 - Dorset Mind are still searching for a corporate supporter	Administration Officer
13.01.2026 P&T P&T 123/25-26	Church Street Traffic Management Request	Potential pedestrian safety improvements to be investigated with Dorset Council for Church Street and returned to Committee for consideration.	UPDATE: 14.01.2026 Residents encouraged to report collisions and near misses via DC reporting portal and Police reporting site to build an empirical picture for Dorset Council.	Deputy Town Clerk
03.03.2025 Full Council TC 192/25	Wareham Town Museum	To purchase and transform 2 North Street into the Town Museum.	UPDATE: Green Light to proceed to full bid received 11.05.2026, so formal work being undertaking to prepare the bid documentation due for submission in November 2026.	Town Clerk / Deputy Town Clerk / Museum Co-Ordinator
11.02.2025 Amenities A 055/25	Howards Lane Toilet Demolition and Reconstruction Project	To demolish and rebuild the Howards Lane Toilet Block.	UPDATE: Planning consent to demolish confirmed, awaiting the pre application process to complete.	Town Clerk / Deputy Town Clerk
24/10/2023 PR&F PRF 054/23	Public Engagement	Town Clerk to draft a Community Engagement Strategy and Policy for consideration at a future meeting.	UPDATE: Item delayed due to PWLB work and Dorset Consultations, will present to Council in August 2026.	Deputy Town Clerk



WAREHAM TOWN COUNCIL REPORT

Meeting Date: 23 June 2026

Agenda Item: 18

Subject:	Report of the Museum Co-ordinator
Prepared by:	Katie Seal, Museum Co-ordinator
Purpose of Report:	To provide an update on issues arising and confirmation of Museum Co-ordinator's actions.
Background:	<p>Wareham Town Museum provides historical and cultural opportunities for residents and visitors of Wareham. These services are provided through the running of the museum's exhibitions during the museum's open season as well as a range of community outreach activities, such as museum events, talks and workshops.</p> <p>The Report of the Museum Co-ordinator is a standing report to Council to inform members of the work undertaken by the Museum co-ordinator and volunteers and ongoing development work of the museum as a service.</p>
Key Points:	<p>Volunteers</p> <p>Since opening for the season, the museum has welcomed three new volunteers, with interest also expressed by a further two prospective volunteers. Volunteer recruitment remains very strong, and our volunteer database has grown to the extent that we have introduced a fortnightly rota system to ensure opportunities are shared fairly amongst the team.</p> <p>The museum gift shop has continued to perform exceptionally well. Fossil collection kits remain our best-selling items, closely followed by our range of books relating to T. E. Lawrence. We also have two new museum banners to replace the old damaged ones. These have significantly enhanced the museum's appearance and have helped create a renewed sense of vibrancy and visibility.</p> <p>At the end of April, our volunteers enjoyed a visit to Poole Museum, where they received a guided tour of the recently redeveloped museum and enjoyed refreshments at the Saltpig Café. Volunteers greatly appreciated this opportunity, which was kindly facilitated by the Council. Visits such as this help strengthen links between volunteers and the Council while providing valuable opportunities for learning and engagement with other heritage organisations.</p> <p>Events and Engagement</p> <p>The museum has maintained a consistent and active presence across its social media channels throughout the reporting period, with regular posts promoting exhibitions, events, collections, and museum activities. This has generated strong levels of engagement, increasing interaction with both locals and audiences further afield, helping to raise the museum's profile and support visitor numbers.</p>

In addition to museum visitors, we have also welcomed a significant number of tourists seeking local information and guidance. The museum continues to play an important role as an informal visitor information point, assisting visitors with enquiries about local attractions, amenities, and the wider area.

Lawrence Door on Display

One of the museum's most recent additions has generated considerable public interest. The Lawrence of Arabia door, now on display, has been exceptionally well received by visitors and provides a fascinating personal connection to T. E. Lawrence. The door originates from his childhood home in Oxford and is particularly significant because it retains the pencil height markings of Lawrence and his brothers as they were growing up.

Interest in the display has extended beyond museum visitors. I was recently invited to appear on the BBC Radio Solent Dorset breakfast programme with Steve Harris to discuss the door and its significance. Following the broadcast, we welcomed several visitors who specifically came to the museum after hearing about the display on the radio.

Other recent additions to the Lawrence of Arabia collection include two Hejaz Railway plates: a nameplate, and an Ottoman Empire roundel, all of which help to further enhance the museum's interpretation of Lawrence's life and experiences.

I would also like to extend my thanks to the Council's Grounds Team for preparing the display area and undertaking the installation of the door, which has become a striking and much-admired feature within the museum.

Cubs Visit After Hours - 9th June 2026

The museum was delighted to host a local Cub Scout group for a special after-hours visit. During their visit, the Cubs enjoyed exploring the museum's collections and showed particular interest in the Morse code machine, the Kimmeridge Woman exhibition, and the East Stoke Roman coin hoard.

As part of the session, the group also took part in an object-handling activity, giving them the opportunity to examine a range of artefacts at close quarters and learn more about the stories behind them. The visit was extremely well received, and we have received very positive feedback from the group, who thoroughly enjoyed their time at the museum. Such visits provide an excellent opportunity to engage younger audiences with local history and archaeology in an interactive and memorable way.

Purbeck School Visit - 11th June 2026

The museum recently welcomed a small group of students from The Purbeck School who were invited to share their views and ideas as part of the development of the new museum. The visit was very positive, providing an excellent opportunity to hear directly from younger people about what they would like to see from the museum in the future.

I would like to extend my thanks to Councillors Sue Dean and Zoë Gover for supporting the visit and taking the time to speak with the students about the project from the Council's perspective. Their involvement helped to create a valuable discussion and encouraged meaningful engagement with the young people.

Gathering the views of younger generations is particularly important, as they will ultimately inherit and shape the future of this important community asset. Their insights and perspectives provide valuable guidance as plans for the new museum continue to develop.

Work Experience

The museum has been particularly busy this month, hosting two work experience students back-to-back. Both students were a pleasure to work with and demonstrated a genuine enthusiasm for museums, heritage, and local history throughout their time with us.

During their placements, they made valuable contributions to a range of museum activities, including assisting with display development and helping to improve the accessibility and interpretation of exhibits. Their work has had a positive impact on several displays and has provided useful support to the museum team.

I would like to extend my sincere thanks to both students for their hard work, enthusiasm, and professionalism. They were a credit to themselves and their schools, and it was a pleasure to have them as part of the museum team.

Partnerships and Loans

Work is currently underway to prepare a new Durotriges display, which is due to open in July. This collaborative project with Bournemouth University will feature a series of 3D prints of burials excavated from the Durotriges archaeological site at Winterbourne Kingston.

The display will explore what these burials can tell us about the lives, health, beliefs, and burial practices of the Durotriges people, offering visitors a unique opportunity to engage with archaeological evidence in an accessible and innovative way. By using detailed 3D reproductions, visitors will be able to examine features of the burials

	<p>that might otherwise be difficult to interpret, helping to bring current archaeological research to a wider audience.</p> <p>This promises to be a fascinating addition to the museum’s programme and will provide an engaging insight into one of Dorset’s most important ongoing archaeological projects.</p> <p>Cataloguing Project</p> <p>Cataloguing work has continued steadily throughout the reporting period, supported by the dedication and commitment of our volunteer team. Thanks are due to volunteers Mike and Ben, whose continued efforts have been instrumental in progressing this important project.</p> <p>Their contribution has enabled us to maintain a consistent workflow, ensuring that collections material is processed, documented, and organised in a structured and methodical manner.</p>
<p>Implications:</p>	<p>The museum is a significant public service to the town and the reporting of its activities for Council allows members to contribute more fully to shaping its future development.</p> <p>The strategic documents drafted by the Museum Co-ordinator are key enablers to future developments for the museum.</p> <p>Elements of the Museum’s services are supported by the successful application of grants and their reporting is brought for information and report.</p>
<p>Recommendation:</p>	<p>To note the report of the Museum Co-ordinator for information.</p>