



Town Hall
East Street
Wareham
Dorset
BH20 4NS

5 November 2025

To: All Members of the Policy, Resources and Finance Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** to be held on **TUESDAY 11 November 2025** in the Council Chamber, Town Hall, East Street, Wareham at **19:30 hrs** (or on the rising of Planning and Transport if later) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Council Office on 01929 553006 if you need any further information on this Agenda.

Members of the Policy, Resources and Finance Committee

Councillor S Dean (Chairman)
Councillor D Budd
Councillor K Critchley
Councillor V Green
Councillor M Tighe

Councillor Z Gover (Vice Chair)
Councillor B Dean
Councillor R Holloway
Councillor L Kirk
Councillor S Wheatley

A G E N D A

11 November 2025 at 7.30pm

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 9 September 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 9 September 2025

To consider any matters arising from the previous minutes of the Committee.

6. Payment of outstanding creditors – TO FOLLOW

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries, and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

7. Q1 and Q2 Budget Monitoring

To receive and note the Q1 and Q2 budget position for the 2025/26 financial year.

8. September Bank Reconciliation

To approve the September 2025 Bank Reconciliation.

9. Toilet Cleaning Contract – TO FOLLOW

To consider the draft tender specification for the Contract to clean the public Toilets and make recommendation to full Council.

10. Howards Lane Car Park and Toilets Financial Collection Costs and Public Toilets Entry Fee – TO FOLLOW

To consider the quotes for the financial collection and processing costs for Howards Lane Car Park and Public Toilets and agree the public toilet entry fee.

11. Ride on Mower Purchase – TO FOLLOW

To consider the purchase of a ride on mower.

12. 2025/26 Local Organisation Grant Awards

To consider the grant applications received and make recommendations to Full Council awards of grants in accordance with the Grants to Local Organisations Policy and allocated budget.

13. Policy Resources and Finance Items for Draft Budget 2026/27

To consider the draft Policy Resources and Finance Items to be included in the 2026/27 draft budget.

14. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Policy, Resources and Finance Committee. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

15. Date of next meeting

To note the date of the next meeting, which is scheduled for **TUESDAY 13 January 2026**