



Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

4 June 2025

To: All Members of the Amenities Committee

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **AMENITIES COMMITTEE** to be held on **Tuesday 10 June 2025** in the Council Chamber, Town Hall, East Street, Wareham at **7.30pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray  
Town Clerk

***Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.***

**Members of the Amenities Committee**

Councillor K Critchley  
Councillor I Davey  
Councillor M Hill  
Councillor D Robinson

Councillor M Cotton  
Councillor V Green  
Councillor L Kirk  
Councillor S Wheatley

**10 June 2025 at 7.30pm**

**1. Election of Chairman**

To elect a Chairman for the municipal year 2025-2026.

**2. Election of Deputy Chairman**

To elect a Deputy Chairman for the municipal year 2025-2026.

**3. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**4. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**5. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**6. Confirmation of minutes of previous meeting held on Tuesday 15 April 2025**

To confirm, as a correct record, the minutes of the previous meeting of the Committee. (LGA1972 sch12)

**7. Matters arising from the minutes of the last meeting held on Tuesday 15 April 2025**

To consider any matters arising from the previous minutes of the Committee

**8. Council Chamber Chairs**

To consider the purchase of additional chairs to meet the Council Chamber's maximum capacity.

**9. Hauses Field Facilities – TO FOLLOW**

To consider the practicality and feasibility of amenities facilities in Hauses Field.

**10. Any other items the Chairman deems urgent**

For report, information or for the agenda at the next meeting of the Amenities Committee. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright. (1918) 88 LJ Ch 119)

**11. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Tuesday 12 August 2025 at 7:30pm.**



**Minutes of a meeting of the Amenities Committee held on TUESDAY 15 APRIL 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.**

**Committee Members present:** Councillors V Green (Chairman), S Wheatley (Vice Chairman), M Cotton, K Critchley, I Davey, M Hill, L Kirk and D Robinson.

**Officers present:** Sam Dickins, Deputy Town Clerk, K Babbs, Admin Officer

**A 058/25            Apologies for absence**

There were no apologies for absence.

**A 059/25            Declarations of interest**

There were no declarations of interest.

**A 060/25            Public participation time**

There were no members of the public present.

**A 061/25            Confirmation of the minutes of the previous meeting**

The minutes of the previous meeting of the Amenities Committee held on 11 February 2025 were **APPROVED** and signed by the Chairman following the meeting.

**A 062/25            Matters arising from the minutes of the previous meeting**

Cllr Critchley asked for an update on the purchase of the paving slabs for the recently installed noticeboard at Wareham Railway Station (Min A049/25). The Deputy Clerk confirmed one of the Grounds team had donated unused slabs which were to be installed later in the week.

Cllr Robinson noted whether considerations for water a bottle refill station, solar-powered water heating and dog water stations were being made. The Deputy Clerk noted that this could be explored as the project progressed.

**A 063/25            Planter Sponsorship**

Members considered the pricing for the town's sponsored planters.

It was **RESOLVED** to agree that the current charges of £75 or a two-tiered planter and troughs, and £45 for a hanging basket, inclusive of VAT, for the town's sponsored planters remain unchanged for the 2025/26 financial year.

**A 064/25            Commercial Waste Contract Review**

Members considered the report to review the Town Council's current commercial waste contract, noting the reduction from the current service provider on all three quotes.

It was **RESOLVED** to appoint supplier 1 (Dorset Council) for the Town Council's commercial waste contract at a cost of £101.32 ex VAT per month rising potentially to £114.88 ex VAT per month due to increased collections during the summer months.

**A 065/25 Council Chamber Replacement Curtains**

Members considered the report to select a supplier for the curtain replacement for the Council Chamber.

The Deputy Clerk noted that supplier 2 had to amend their price subsequently as a result of a supplier change. The quote was now £8451.23 ex VAT.

It was **RESOLVED** to select supplier 3 (Creative Curtains and Upholstery Ltd) at a cost of £7890.00 as a recommendation to Full Council for approval. No VAT payable as the supplier is not VAT registered.

**A 066/25 Cricket wicket replacement**

Members considered the report to select a supplier for the replacement of the artificial cricket wicket at Wareham Recreation Ground.

It was **RESOLVED** to select supplier 2 (Slatter Cricket and Play Ltd) at a cost of £8672 ex VAT as a recommendation to Full Council for approval.

**A 067/25 Flagpole Replacement**

Members considered the report to select a contractor to supply and install replacement flagpoles on the Town Hall.

It was **RESOLVED** to recommend Supplier 1 (House of Flags) at a cost of £2760.00 ex VAT as a recommendation to Full Council for approval.

**A 068/25 Wareham Wednesdays Bonfire and Fireworks Night 2025**

It was noted Wareham Wednesdays had again requested permission to use the Recreation Ground on Friday 7 November 2025 for their bonfire and fireworks event.

Cllr Critchley raised that there were historic concerns surrounding charging for access onto the Recreation Ground. Following investigation by the Town Clerk and Deputy Clerk there was nothing found to restrict the Town Council granting permission for groups charging to come onto the Recreation Ground.

It was **RESOLVED** to grant permission to Wareham Wednesdays to hold their Bonfire and Fireworks Night on Friday 7 November 2025 at Wareham Recreation Ground and to charge entry for the event.

**A 069/25 Any other items the Chairman deems urgent**

Cllr Green noted this year's Amenities Committee had conducted a substantial amount of business and thanked members for their participation.

**A 070/25 Date of next meeting**

It was noted that the next meeting of the Amenities Committee was scheduled to be held at 7.30pm on Tuesday 10 June 2025

Chairman..... Date.....






## AMENITIES COMMITTEE REPORT

Meeting Date: 10 June 2025

### Agenda Item: 8

<b>Subject:</b>	Council Chamber Chairs
<b>Prepared by:</b>	Sam Dickins, Deputy Town Clerk
<b>Purpose of Report:</b>	To consider the purchase of additional chairs to meet the Council Chamber's maximum capacity.
<b>Background:</b>	<p>The Council Chamber's public seating provision has a shortfall of approximately 30 chairs depending on the type of event being held within the Council Chamber.</p> <p>Officers have investigated the cost of the required amount of chairs within the Council Chamber to consider whether to proceed with the purchase.</p>
<b>Key Points:</b>	<p>The Council Chamber hosts a mixture of civic events, weddings, meetings and other conferencing activity.</p> <p>Including those around the board table, the Council Chamber contains 43 chairs.</p> <p>The required capacity for many events in the Council Chamber frequently exceeds this:</p> <ul style="list-style-type: none"><li>- The advertised capacity for weddings is 50.</li><li>- Civic events such as Mayor Making can exceed this with over 70 people requiring seating at the last Mayor Making.</li></ul> <p>Overcoming the seating shortfall currently requires furniture to be moved around the premises, and on occasion, borrowed from other sources.</p> <p>Furniture used to overcome the shortfall is notably of a different aesthetic, quality and style than current seating within the gallery. This can detract from the Council Chamber's marketability and appeal as a bookable venue for formal events.</p> <p>Officers have identified four suppliers and types of chairs which may make suitable additions to allow the Council Chamber to meet its seating demand.</p> <p>Potential additional seating has been identified in Appendix 1.</p>
<b>Implications:</b>	<p>Financial implications – A specific budget for additional seating has not been allocated and this expenditure would be drawn from Town Hall – Equipment &amp; Buildings, which holds approximately £14,500 at the time of papers being released for the meeting.</p> <p>Loss of Revenue and venue appeal – Failure to equip the Council Chamber to meet its demands as a bookable space may result in lost business and a diminished reputation among hirers.</p>
<b>Recommendation:</b>	To consider the purchase of additional chairs to meet the Council Chamber's maximum capacity.



Type	Available Colours	Materials	Cost (excl. VAT)	Picture
<a href="#">Tahara Wooden Frame Stacking Chairs</a>	Blue / Black / Wine / Aqua	Wooden frame, padded upholstered fabric	£2,458.50	
<a href="#">Tahara Wooden Frame Stacking Armchairs</a>	Blue / Black / Wine / Aqua	Wooden frame, padded upholstered fabric	£2,458.50	
<a href="#">Guest Wooden Frame Stacking Office Chairs</a>	Black / Blue	Wooden frame, padded upholstered fabric	£2,128.50	
<a href="#">Prague wooden conference chair with double arms - blue</a>	Blue / Charcoal	Wooden framed conference chair available with and without arms, upholstered seat and back	£1,798.20	