



Town Hall
East Street
Wareham
Dorset
BH20 4NS

9 April 2025

To: All Members of the Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **AMENITIES COMMITTEE** to be held on **Tuesday 15 April 2025** in the Council Chamber, Town Hall, East Street, Wareham at **7.30pm** (or on the rising of Planning & Transport) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.

Members of the Amenities Committee

Councillor V Green (Chair)
Councillor I Davey
Councillor M Hill
Councillor D Robinson

Councillor S Wheatley (Deputy Chair)
Councillor K Critchley
Councillor L Kirk
Councillor M Cotton



Tuesday 15 April 2025 at 7.30pm

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on Tuesday 11 February 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on Tuesday 11 February 2025

To consider any matters arising from the previous minutes of the Committee.

6. Planter Sponsorship

To consider the pricing for the town's sponsored planters.

7. Commercial Waste Contract Review

To review the Town Council's current commercial waste contract.

8. Council Chamber Replacement Curtains – TO FOLLOW

To select a supplier for the of the replacement curtains for the Council Chamber and recommend approval of the expenditure to Full Council.

9. Cricket wicket replacement – TO FOLLOW

To consider the supplier for a replacement cricket wicket and recommend the expenditure to Full Council.

10. Flagpole Replacement – TO FOLLOW

To select a supplier and installer for the Town Hall's replacement flagpoles.

11. Wareham Wednesdays Bonfire and Fireworks Night 2025 (verbal)

To consider the request from Wareham Wednesdays to hold the town's bonfire night at the Recreation Ground again.

12. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Amenities Committee. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

13. Date of next meeting

To note the date of the next meeting, which is scheduled for **Tuesday 10 June 2025 at 7.30pm.**



Minutes of a meeting of the Amenities Committee held on TUESDAY 11 February 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members present: Councillors V Green (Chairman), S Wheatley (Vice Chairman), M Cotton, K Critchley, I Davey, M Hill, L Kirk, D Robinson

Officers present: Sam Dickins, Deputy Town Clerk, K Babbs, Admin Officer

A 041/25 Apologies for absence

There were no apologies for absence.

A 042/25 Declarations of interest

There were no declarations of interest.

A 043/25 Public participation time

There were no members of the public present.

A 044/25 Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Amenities Committee held on Tuesday 8 October 2024 were **APPROVED** and signed by the Chairman following the meeting.

A 045/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

A 046/25 Portable Pressure Washer Equipment Purchase

Members considered the purchase a Portable Pressure Washer for the Town Council Grounds operative team.

It was **RESOLVED** to purchase Comet 120l Wheelbarrow Tank Pressure Washer from Agratech NW Ltd at a cost of £1315.00 (excl. VAT) to be taken from the Vehicles – Machinery and Equipment budget.

A 047/25 Recreation Ground Bench Placement

Members considered the report regarding selecting a location for a refurbished bench at the Recreation Ground.

It was **RESOLVED** to select "Location 2" due to its central location, which is located on the far side of the recreation ground adjacent to Streche Road, with the possibility of adding additional benches in the future.

A 048/25 Wareham Wednesdays Bonfire Night Fireworks

The Deputy Clerk gave a verbal report following the success of the bonfire and fireworks event outlining operational considerations for potential future iterations.

Cllr Critchley noted concerns regarding potential historical restrictions regarding entry charges for events on the Recreation Field. The Deputy Clerk noted the Clerk had thoroughly reviewed the deeds and conveyances for the land and no such restrictions were in place.

A 049/25 Notice Board at Wareham Railway Station

Cllr Green noted her thanks for the Grounds Operative Team for installing the new Notice Board.

Cllr Critchley noted the need to install paving slabs to prevent grass damage from residents reading the notice board.

It was **RESOLVED** to retrospectively approve the additional spend of £302.70 for the purchase of the Notice Board sited at the junction of Bere Road and Carey Approach to be taken from Town Features and Furniture – General Maintenance.

A 050/25 Wareham Town Council Grass Cutting Contract 2025-2025

Members considered the report noting the need to select a contractor to carry out grass and hedge cutting, strimming and ditch flailing at the Recreation Ground and Hauses Field.

It was **RESOLVED** that Contractor C (Countrywide Ground Maintenance) be selected to carry out grass and hedge cutting, strimming and ditch flailing at the Recreation Ground and Hauses Field at a cost of £4000 per annum for a one-year contract.

A 051/25 Removal of benches outside The Red Lion Hotel, North Street

Members considered the request from the owner of The Red Lion Hotel.

It was **RESOLVED** to progress with the removal of the two benches and delegate the arrangements for an alternative, suitable location to be identified to the Town Clerk.

A 052/25 Purchase of Self-Watering Planters for The Town Hall

Members considered the report to purchase self-watering planters for The Town Hall in readiness for the summer planting season.

It was **RESOLVED** to purchase 6 planters from Ambrol to match the self-watering planters through town at a cost of £996.75 (excl. VAT) to be taken from the Wareham in Bloom reserve.

A 053/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

A 054/25 Confidential session

***Resolved:** That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.*

A 055/25 Howards Lane Toilet Tender

Cllr Green welcomed Cllr Dean and Cllr Budd from The Building Steering Project Group to the meeting to aid in discussion.

Members considered the tender submissions in line with members' scored marking criteria.

It was **RESOLVED** to select Tender 1 as a recommendation to Full Council for approval.

A 056/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

A 057/25 Date of next meeting

It was noted that the next meeting of the Amenities Committee was scheduled to be held Tuesday 15 April on the rising of the Planning and Transport Committee.

Chairman..... Date.....

Draft



AMENITIES COMMITTEE REPORT

Meeting Date: 15 April 2025

Agenda Item: 6

Subject:	Sponsored Planter Pricing
Prepared by:	Nicola Gray, Town Clerk & RFO
Purpose of Report:	To consider the pricing for the town's sponsored planters.
Background:	There are a number of businesses in the town which sponsor a planter to be placed outside their business, aiding the Britain in Bloom entry. The business is responsible for watering the planter once it is planted up and put in situ by the Council.
Key Points:	<p>These planters have been priced at £75 each for the two-tiered planter and troughs, and £45 each for the hanging baskets.</p> <p>The Internal Auditor noted there had never been a resolution to set these prices and therefore Council needed to consider the pricing and ensure a resolution was minuted to confirm the charges.</p> <p>The current pricing covers the cost of plants, compost, liners, staff time to plant up and install the planter, trough or hanging basket.</p> <p>Members should consider the charges and decide if any changes are required or not.</p>
Implications	<p>Financial – failure to resolve the agreed charges could render the Council falling foul of Financial Regulations.</p> <p>Financial – incorrect pricing of the planters could impact Council finances and not cover the cost of the planter being sponsored.</p>
Recommendation	To consider the current charges and agree those charges for the 2025/26 financial year.



AMENITIES COMMITTEE REPORT

Meeting Date: 15 April 2025

Agenda Item: 7

Subject:	Commercial Waste Contract Review																								
Prepared by:	Sam Dickins, Deputy Town Clerk																								
Purpose of Report:	To review the Town Council's current commercial waste contract.																								
Background:	<p>Wareham Town Council has procured commercial waste collection from Suez since 2005.</p> <p>Regular review of procured services is a valuable tool to securing the best value for money for the local taxpayer.</p>																								
Key Points:	<p>Four quotes from various suppliers have been compiled against the current supplier.</p> <p>Suppliers have quoted both for two collection structures:</p> <ul style="list-style-type: none"> - Weekly general waste collection, fortnightly recycling collection (Wareham Town Council's current collection structure) - Weekly general waste and recycling collections. <p>It may be prudent for the Town Council to adopt this more frequent collection during busier summer months to meet litter and recycling demand. Provisional costs related to this are included in the table below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Company</th> <th style="width: 30%;">Current collections (monthly)</th> <th style="width: 30%;">Potential Summer (monthly)</th> <th style="width: 10%;">Increased Collection</th> </tr> </thead> <tbody> <tr> <td>Suez (current supplier)</td> <td>£232.80</td> <td>£277.09</td> <td>(estimate based on current billing structure)</td> </tr> <tr> <td>Supplier 1</td> <td>£101.32</td> <td>£114.88</td> <td></td> </tr> <tr> <td>Supplier 2</td> <td>£115.22</td> <td>£129.39</td> <td></td> </tr> <tr> <td>Supplier 3</td> <td>£116.94</td> <td>£138.54</td> <td></td> </tr> <tr> <td>Supplier 4</td> <td>£101.44</td> <td>£120.94</td> <td></td> </tr> </tbody> </table> <p>Supplier 1 has noted a 2.5% annual increase in their provision each financial year.</p> <p>Supplier 2 has indicated it would waive bin delivery charges for Wareham Town Council. Annual prices for this supplier are also subject to change.</p> <p>Supplier 3 would charge a <i>Duty of Care</i> (£75) charge annually and one-off delivery charge (£25). The annual duty of care charge effectively raises their annual charge to £123.19 for current collections and £144.79 during potentially</p>	Company	Current collections (monthly)	Potential Summer (monthly)	Increased Collection	Suez (current supplier)	£232.80	£277.09	(estimate based on current billing structure)	Supplier 1	£101.32	£114.88		Supplier 2	£115.22	£129.39		Supplier 3	£116.94	£138.54		Supplier 4	£101.44	£120.94	
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	<p>increased summer collections. Annual prices for this supplier are also subject to change.</p> <p>Supplier 4 would charge £36 delivery for the bins. A <i>Duty of Care</i> has not been listed separately or itemised within the quote. Supplier 4 has been noted to be a less reliable, local provider of these services. Annual prices for this supplier are also subject to change.</p> <p>It would be prudent for Wareham Town Council to review this provision every two – three years.</p> <p>The cancellation of Wareham Town Council's current contract would have a three-month lead time, meaning any other appointed company's collections would likely begin in mid or late July.</p>
Implications	<p>Remaining with Wareham Town Council's current supplier will mean paying substantially more for the procurement of this service than is available on the market.</p> <p>Appointing a sub-quality supplier of this provision would heavily impact the Council's ability deliver its services in the public realm.</p> <p>Failure to make provisions for increased recycling collections may lead Wareham Town Council to falling foul of new legislative responsibilities for organisations in respect to recycling and waste management.</p>
Recommendation	<p>To consider the current and potential suppliers of the Town Council's commercial waste provision and appoint "Supplier 1".</p>