



Town Hall
East Street
Wareham
Dorset
BH20 4NS

5 March 2025

To: All Members of the Policy, Resources and Finance Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** to be held on **TUESDAY 11 March 2025** in the Council Chamber, Town Hall, East Street, Wareham at **19:30 hrs** (or on the rising of the Planning and Transport committee meeting) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Council Office on 01929 553006 if you need any further information on this Agenda.

Members of the Policy, Resources and Finance Committee

Councillor Z Gover (Chairman)
Councillor D Budd
Councillor S Dean
Councillor V Green
Councillor M Tighe

Councillor K Critchley (Vice Chair)
Councillor B Dean
Councillor R Holloway
Councillor L Kirk
Councillor S Wheatley

A G E N D A

11 March 2025 at 7.30pm

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 14 January 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 14 January 2025

To consider any matters arising from the previous minutes of the Committee.

6. Payment of outstanding creditors – TO FOLLOW

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries, and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

7. Bank Reconciliation – January and February 2025

To approve the bank reconciliation for January and February 2025.

8. Review of Car Park Permit Charges

To review the current parking permit charges and consider the charges to be set for 2025/26 financial year

9. Adverse Weather Policy

To consider the draft Adverse Weather Policy.

10. Council Facilities Hire Charges and Terms and Conditions of Hire Review – TO FOLLOW

To consider the hire charges for Council facilities and proposed changes to the terms and conditions of hire.

11. Civic Procedure Policy – TO FOLLOW

To consider the draft Civic Procedure Policy.

12. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Policy, Resources and Finance Committee. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

At the conclusion of this part of the Agenda, the Chairman will move the following resolution:

13. Confidential Session

That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

14. Conniger Lane Car Park – Verbal

To consider the information received from Dorset Council in respect of the costings of the car park.

15. Date of next meeting

To note the date of the next meeting, which is scheduled for **TUESDAY 8 July 2025**



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 14 January 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members Present: Councillors K Critchley (Vice Chairman), B Dean, S Dean, V Green and R Holloway.

Officers present: N Gray, Town Clerk and RFO, S Dickens, Deputy Town Clerk

Also present: Cllr M Cotton, Cllr A Dallimore, Cllr D Robinson and Cllr M Hill.

PRF 045/25 Apologies for absence

Apologies were received and accepted from Cllr Z Gover, Cllr D Budd, Cllr M Tighe, Cllr L Kirk and Cllr S Wheatley.

In Cllr Gover's absence, the Vice Chairman, Cllr K Critchley, chaired the meeting.

PRF 046/25 Declarations of interest

There were no declarations of interest.

PRF 047/25 Public participation time

There were no members of the public present.

PRF 048/25 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 10 September 2024, were **APPROVED** and would be signed by the Chairman following the meeting.

PRF 049/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

PRF 050/25 Payment of outstanding creditors

It was **RESOLVED** that the payments to creditors in the sum of £66,272.80 be **APPROVED**.

PRF 051/25 Bank Reconciliation – October, November and December 2024

It was **RESOLVED** to approve the bank reconciliations for October, November and December 2024.

PRF 052/25 Budget Monitoring – Q3

Members considered the Q3 budget position for the 2024/25 financial year.

The Clerk advised that the financial position for quarter 3 remained positive with the budget on track to make a saving in-year. Expenditure was down on budget, but receipts were also slightly down on budget. The final quarter would be crucial to the year's finances, and it was hoped the position would remain positive.

The Q3 budget position for the 2024/25 financial year was **NOTED**.

PRF 053/25 Interim Audit Report

Members considered the internal audit report 2024/25, following the internal auditor's first visit in December, and the subsequent management responses.

The Clerk noted the initial visit had been achieved in less than expected time, due to the efficient systems now in place. Only two recommendations had been made

to Council, both of which were administrative had been responded to within the report and actioned as appropriate.

The Interim Audit Report was NOTED.

PRF 054/25 Transfer of Funds to CCLA

The Clerk advised that the transfer of £500,000 into the new CCLA account required a resolution from the PR&F committee.

It was **RESOLVED** to approve the transfer of £500,000 to the high interest CCLA account.

PRF 055/25 2025/26 Draft Budget and Precept Setting

The Clerk presented the draft budget noting the individual lines had already been presented and considered to the Committee at its November 2024 meeting, with Amenities considering their budget line responsibilities in October 2024. No changes had been made to those agreed lines.

The earmarked reserves were included in the draft budget and the Clerk explained the rationale behind the 4 additional earmarked reserves. Members agreed the budget was a sensible approach to Council's income and expenditure for the year ahead.

The Clerk explained the impact of the budget to the precept being requested, noting that although the percentage was 6.97%, this equated to £16.13 per annum on a Band D property, or 31p per week, or 4p per day. This would be less for bands A-C and more for bands E-H. The Clerk further explained the impact of the Dorset Council second homes adjustment which had gifted the Town a small automatic precept increase.

The Clerk requested that members consider the careful balance of rising costs to utilities, national insurance and the number of major projects which were in the pipeline and due to come to fruition in the following 12 to 18 months, which would deplete the earmarked reserves dramatically. Furthermore, a zero increase in precept would result in a greater precept rise in future years, which would impact residents far more than smaller incremental rises.

Members considered the proposed precept noting the need to balance the budget and provide good services and opportunities for Wareham, and it was felt that asking for a small increase to have a vibrant town with advancing projects was preferable to no increase which would see the town remain stagnant.

It was **RESOLVED** to recommend to full council the approval of the proposed draft budget and proposed precept increase of 6.97%.

PRF 056/25 Any other items the Chairman deems urgent

The were no items deemed urgent.

PRF 057/25 Date of next meeting

It was noted that the next meeting of the Policy, Resources and Finance Committee was scheduled to be held at 7.30pm on **Tuesday 11 March 2025**.

Chairman.....

Date.....

Item 7

7 February 2025 (2024 2025)

Wareham Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/01/2025		
	Cash in Hand 01/04/2024		621,388.89
	ADD Receipts 01/04/2024 - 31/01/2025		650,901.13
	SUBTRACT Payments 01/04/2024 - 31/01/2025		1,272,290.02
	Cash in Hand 31/01/2025 (per Cash Book)		554,192.01
B			718,098.01
	Cash in hand per Bank Statements		
	Petty Cash 31/01/2025	0.00	
	Lloyds Bank Business Account (Pa 31/01/2025	17,085.67	
	Lloyds Bank Receipts 31/01/2025	116,012.78	
	Wareham Burial Joint Committee 31/01/2025	77,985.77	
	CCLA (PSDF) 31/01/2025	507,013.79	
			718,098.01
	Less unrepresented payments		
			718,098.01
	Plus unrepresented receipts		
B	Adjusted Bank Balance		718,098.01
	A = B Checks out OK		

Issue date: 31 January 2025

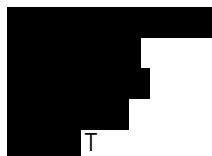
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Your branch: WAREHAM

WAREHAM TOWN COUNCIL



T
BH20 4NS



BUSINESS ACCOUNT

WAREHAM TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 31 Dec 2024	£14,792.69
Total Paid In	£116,945.95
Total Paid Out	£114,652.97
Balance On 31 Jan 2025	£17,085.67

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 Dec 24		STATEMENT OPENING BALANCE			14,792.69
02 Jan 25	SO	PARK HOME IMPROVEM PURBECK VIEW PARK	5,500.00		20,292.69
02 Jan 25	DD	WATER2BUSINESS 0961510801		50.00	20,242.69
02 Jan 25	DD	WATER2BUSINESS 0962000001		73.50	20,169.19
02 Jan 25	DD	WATER2BUSINESS 2697290001		106.00	20,063.19
02 Jan 25	DD	WATER2BUSINESS 2688769801		201.00	19,862.19
02 Jan 25	DD	DORSET COUNCIL 860049935		605.00	19,257.19
02 Jan 25	DD	DORSET COUNCIL 840002576		998.00	18,259.19
02 Jan 25	DD	DORSET COUNCIL 840002647		1,345.00	16,914.19
02 Jan 25	DD	GOCARDLESS CLEANDEEPSER-ADFVS		2,606.40	14,307.79
02 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00707232	25,000.00		39,307.79
03 Jan 25	DD	DORSET COUNCIL DC300898		11,798.09	27,509.70
06 Jan 25	DEB	LAND REGISTRY ECOM CD 4714 04JAN25		14.00	27,495.70
06 Jan 25	DD	GRENKELEASING LIM1 1130016683		89.00	27,406.70
06 Jan 25	DD	GRENKELEASING LIM1 1130016683		173.77	27,232.93
09 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00707232	35,000.00		62,232.93
10 Jan 25	DD	EE LIMITED Q66800359585106878		230.96	62,001.97
10 Jan 25	DD	PENINSULA BUSINESS 000WAR194		385.11	61,616.86
10 Jan 25	FPO	COLES MILLER SOLIC 500000001489129385 KLH/261716/1 309673 10 10JAN25 09:31		34,750.00	26,866.86
10 Jan 25	DEB	Adobe.com CD 4714		19.97	26,846.89
14 Jan 25	DEB	WWW.GOSKYDIVE.COM CD 4714		100.00	26,746.89
14 Jan 25	DEB	DVLA VEHICLE TAX CD 4714		335.00	26,411.89
15 Jan 25	BGC	JUSTPARK PARKING L JUSTPARK-12-01-202	1,299.98		27,711.87
15 Jan 25	FPO	2185 WAREHAM SQUAD 200000001487753144 MAYOR OF WAREHAM 602245 10 15JAN25 14:52		30.00	27,681.87
15 Jan 25	FPO	CLARITY COPIERS 200000001487753417 134971 206836 10 15JAN25 14:52		22.81	27,659.06

Your Account activity is continued overleaf

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
15 Jan 25	FPO	DARKIN MILLER LTD 400000001496611502 INV NO 934 401921 10 15JAN25 14:53		447.86	27,211.20
15 Jan 25	FPO	EASTERN SHIRES PUR 500000001491801246 7566709 606006 10 15JAN25 14:54		56.22	27,154.98
15 Jan 25	FPO	EDEN SPRINGS UK LT 200000001487754523 315816001 151000 10 15JAN25 14:54		24.10	27,130.88
15 Jan 25	FPO	ENERVEO 300000001495209995 900044278 601721 10 15JAN25 14:55		213.76	26,917.12
15 Jan 25	FPO	JL PLUMBING AND HE 200000001487755034 INV-730 040003 10 15JAN25 14:55		80.00	26,837.12
15 Jan 25	FPO	JL PLUMBING AND HE 400000001496612873 INV-731 040003 10 15JAN25 14:56		30.00	26,807.12
15 Jan 25	FPO	LEIGH LEN BELLE LT 500000001491802652 139 826137 10 15JAN25 14:56		650.00	26,157.12
15 Jan 25	FPO	LOOMIS UK LIMITED 300000001495211033 1598754 560061 10 15JAN25 14:57		400.97	25,756.15
15 Jan 25	FPO	PROLUDIC LTD 200000001487756006 SIN010165 206336 10 15JAN25 14:57		1,395.93	24,360.22
15 Jan 25	FPO	REJUVENATE 400000001496613926 25986 090128 10 15JAN25 14:58		720.00	23,640.22
15 Jan 25	FPO	REJUVENATE 600000001491498817 26230 090128 10 15JAN25 14:58		758.83	22,881.39
15 Jan 25	FPO	REJUVENATE 100000001482614525 1005326 090128 10 15JAN25 14:59		93.96	22,787.43
15 Jan 25	FPO	TRADE UK 500000001491804191 2000773359 401160 10 15JAN25 14:59		5.39	22,782.04
15 Jan 25	FPO	TRADE UK 300000001495212623 2000920924 401160 10 15JAN25 15:00		6.99	22,775.05
15 Jan 25	FPO	TRADEWIND GRAPHICS 100000001482615295 2761 403736 10 15JAN25 15:00		44.40	22,730.65
15 Jan 25	FPO	VFM PRODUCTS LTD 600000001491500154 45137 523029 10 15JAN25 15:01		417.46	22,313.19
15 Jan 25	FPO	WAREHAM BURIAL JC 200000001487758144 WAREHAM TC 309912 10 15JAN25 15:01		7,916.85	14,396.34
15 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00707232	50,000.00		64,396.34
16 Jan 25	DD	PUBLIC WORKS LOANS WAREHAM		11,663.46	52,732.88
16 Jan 25	FPO	NEWLANDS TRAINING 200000001488130425 0699 600701 10 16JAN25 10:24		456.00	52,276.88
16 Jan 25	FPO	CMB ELECTRICAL SER 400000001496988576 1279 518101 10 16JAN25 10:25		1,036.06	51,240.82
16 Jan 25	FPO	RYDER CHRISTMAS DA 200000001488131167 S156621 206879 10 16JAN25 10:25		52.56	51,188.26
16 Jan 25	FPO	NICOLA GRAY 200000001488131393 MILEAGE CLAIM 070246 10 16JAN25 10:26		26.10	51,162.16
16 Jan 25	FPO	REJUVENATE 300000001495587567 1005326 090128 10 16JAN25 10:26		95.35	51,066.81
16 Jan 25	FPO	ANNE EASTERBROOKE 600000001491874552 0012 600701 10 16JAN25 10:27		30.00	51,036.81
16 Jan 25	FPO	TRADE UK 100000001482990175 2001117787 401160 10 16JAN25 10:27		22.99	51,013.82
16 Jan 25	FPO	3C PAYMENT UK LTD 600000001491875043 198169 309897 10 16JAN25 10:28		93.74	50,920.08
16 Jan 25	FPO	LOOMIS UK LIMITED 300000001495588456 1600310 560061 10 16JAN25 10:28		27.77	50,892.31
16 Jan 25	FPO	TRADE UK 200000001488132743 2001252219 401160 10 16JAN25 10:29		26.96	50,865.35
16 Jan 25	FPO	MR CHARLES DONNELL 500000001492179301 TM MILEAGE CLAIM 070806 10 16JAN25 10:29		75.30	50,790.05
16 Jan 25	FPO	GREENBARNES LTD 400000001496990897 18763 230580 10 16JAN25 10:29		1,748.69	49,041.36

Your Account activity is continued on the next page

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
16 Jan 25	FPO	DORSET ELECTRICAL 500000001492179681 1515444 309673 10 16JAN25 10:30		252.00	48,789.36
16 Jan 25	FPO	ZEDRA TRUST COMPAN 200000001488150922 9915561 200000 10 16JAN25 11:05		31.56	48,757.80
17 Jan 25	DD	CROWN GAS & POWER L022803		579.18	48,178.62
20 Jan 25	DD	FUEL CARD SERVICES FFB075166		52.56	48,126.06
20 Jan 25	PAY	SERVICE CHARGES REF : 445045089		16.35	48,109.71
21 Jan 25	BGC	DORSET COUNCIL 614262	145.97		48,255.68
21 Jan 25	DD	SSE ENERGY SUPPLY 0079490-DD00838363		4,228.73	44,026.95
23 Jan 25	DD	BT GROUP PLC GP01081432-000023		39.78	43,987.17
31 Jan 25	DD	SSE ENERGY SUPPLY 0079490-DD00861124		205.64	43,781.53
31 Jan 25	DD	SUEZ R&R 0076203756		274.94	43,506.59
31 Jan 25	DD	MONTHLY PAYROLL BACS		15,784.92	27,721.67
31 Jan 25	FPO	SURREY HILLS 400000001505414703 WAREH01-02 309009 10 31JAN25 11:09		1,440.00	26,281.67
31 Jan 25	FPO	COLES MILLER SOLIC 200000001496557870 KLH/261716/1 309673 10 31JAN25 11:09		6,703.91	19,577.76
31 Jan 25	FPO	STARBOARD SYSTEMS 500000001500583177 INV-8666 206268 10 31JAN25 11:10		1,857.60	17,720.16
31 Jan 25	FPO	EASTERN SHIRES PUR 200000001496559172 7584768 606006 10 31JAN25 11:11		24.06	17,696.10
31 Jan 25	FPO	LOOMIS UK LIMITED 100000001491399519 1602164 560061 10 31JAN25 11:11		400.97	17,295.13
31 Jan 25	FPO	METRIC GROUP LTD 100000001491399926 0128955 401160 10 31JAN25 11:12		64.80	17,230.33
31 Jan 25	FPO	EDEN SPRINGS UK LT 400000001505417766 315835795 151000 10 31JAN25 11:12		6.92	17,223.41
31 Jan 25	FPO	JOHN WAREHAM 300000001504000675 28 070116 10 31JAN25 11:13		20.00	17,203.41
31 Jan 25	FPO	RICHARD KAY 500000001500586115 MUSEUM TALK 207174 10 31JAN25 11:13		75.00	17,128.41
31 Jan 25	FPO	PAUL WILLIS 100000001491405802 MUSEUM REFRESHMENT 110960 10 31JAN25 11:17		12.00	17,116.41
31 Jan 25	FPO	ZEDRA TRUST COMPAN 500000001500591181 9915561 200000 10 31JAN25 11:18		30.74	17,085.67
31 Jan 25		STATEMENT CLOSING BALANCE	116,945.95	114,652.97	17,085.67

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

SO - Standing Order
FPO - Faster Payment

DD - Direct Debit
BGC - Bank Giro Credit

TFR - Transfer
PAY - Payment

DEB - Debit Card

Issue date: 31 January 2025

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WAREHAM TOWN COUNCIL



BH20 4NS



BUS BANK INSTANT

WAREHAM TOWN COUNCIL - BUS CALL A/C

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 31 Dec 2024	£215,693.63
Total Paid In	£10,319.15
Total Paid Out	£110,000.00
Balance On 31 Jan 2025	£116,012.78

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 Dec 24		STATEMENT OPENING BALANCE			215,693.63
02 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00290390		25,000.00	190,693.63
06 Jan 25	FPI	SWANAGE EMMANUEL B FOOTY 04/01 600000001485931421 309897 10 04JAN25 13:11	50.00		190,743.63
06 Jan 25	FPI	BALLARD J 335 RP4679964622959100 206879 10 06JAN25 11:22	63.00		190,806.63
06 Jan 25	TFR	FROM30788310354460	328.30		191,134.93
07 Jan 25	FPI	WORLDLINE FIN. SER ALL 303.20/NR DF2500707170458100 236391 10 07JAN25 07:06	289.10		191,424.03
07 Jan 25	FPI	CITIZENS ADVICE IN EDPKA INV340 100000001478544505 309912 10 07JAN25 15:10	662.50		192,086.53
07 Jan 25	TFR	FROM30788310354460	124.90		192,211.43
08 Jan 25	FPI	DARLING EMMA EMMA DARLING ZUMBA FP25008001977786 071226 10 08JAN25 20:52	80.00		192,291.43
09 Jan 25	FPI	THE KORU PROJECT C INVOICE 343 600000001488270957 309950 10 09JAN25 09:30	300.00		192,591.43
09 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00290390		35,000.00	157,591.43
09 Jan 25		INTEREST (GROSS)	181.56		157,772.99
10 Jan 25	TFR	FROM30788310354460	189.35		157,962.34
13 Jan 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMKOVQP00 200000 40 13JAN25 08:13	99.78		158,062.12
14 Jan 25	FPI	WORLDLINE FIN. SER ALL 283.10/NR DF2501407219177500 236391 10 14JAN25 07:03	270.26		158,332.38
14 Jan 25	FPI	CHAPMAN LILY PLANN INV 345 43154930752465000N 602245 10 14JAN25 15:49	80.50		158,412.88
14 Jan 25	FPI	WAREHAM RANGERS FO 346 500000001491456073 309950 10 14JAN25 20:50	50.00		158,462.88
14 Jan 25	TFR	FROM30788310354460	184.10		158,646.98
15 Jan 25	BGC	HMRC VAT 355981417	5,142.52		163,789.50

Your Account activity is continued overleaf

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
15 Jan 25	FPI	WAREHAM ART CLUB WAREHAM ART CLUB 29023133002207000N 602245 40 15JAN25 02:33	37.40		163,826.90
15 Jan 25	TFR	WAREHAM TOWN COUNC 309912 00290390		50,000.00	113,826.90
16 Jan 25	TFR	FROM30788310354460	226.65		114,053.55
20 Jan 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMLCA4A00 200000 40 20JAN25 08:15	58.90		114,112.45
21 Jan 25	FPI	WORLDLINE FIN. SER ALL 294.70/NR DF2502107272333700 236391 10 21JAN25 07:05	280.75		114,393.20
21 Jan 25	TFR	FROM30788310354460	290.12		114,683.32
22 Jan 25	TFR	FROM30788310354460	146.75		114,830.07
27 Jan 25	FPI	THE ANTIQUES COLLE 349 1DXO28XRMK18GVR5P7 041413 10 27JAN25 19:47	161.00		114,991.07
28 Jan 25	FPI	WORLDLINE FIN. SER ALL 252.90/NR DF2502807323622100 236391 10 28JAN25 07:03	241.11		115,232.18
28 Jan 25	FPI	MER CHARGING UK LI MERSB00321 FP085A6LA72ZT420B1 301281 10 28JAN25 18:40	116.03		115,348.21
30 Jan 25	TFR	FROM30788310354460	471.71		115,819.92
31 Jan 25	FPI	CORFE CASTLE FC 351 CORFE CASTLE 44095956089426000N 602245 10 31JAN25 09:59	50.00		115,869.92
31 Jan 25	DEP	501205	142.86		116,012.78
31 Jan 25		STATEMENT CLOSING BALANCE	10,319.15	110,000.00	116,012.78

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

TFR - Transfer

FPI - Faster Payment

BGC - Bank Giro Credit

DEP - Deposit

Wareham Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 28/02/2025		
	Cash in Hand 01/04/2024		621,388.89
	ADD Receipts 01/04/2024 - 28/02/2025		659,877.04
	SUBTRACT Payments 01/04/2024 - 28/02/2025		1,281,265.93
	Cash in Hand 28/02/2025 (per Cash Book)		597,347.69
B			683,918.24
	Cash in hand per Bank Statements		
	Petty Cash 28/02/2025	0.00	
	Lloyds Bank Business Account (Pa 28/02/2025	24,123.99	
	Lloyds Bank Receipts 28/02/2025	72,764.25	
	Wareham Burial Joint Committee 28/02/2025	77,985.77	
	CCLA (PSDF) 28/02/2025	509,044.23	
			683,918.24
	Less unrepresented payments		
			683,918.24
	Plus unrepresented receipts		
B	Adjusted Bank Balance		683,918.24
	A = B Checks out OK		

Issue date: 28 February 2025

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: WAREHAM

WAREHAM TOWN COUNCIL



BH20 4NS



BUS BANK INSTANT

WAREHAM TOWN COUNCIL - BUS CALL A/C

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 31 Jan 2025	£116,012.78
Total Paid In	£6,751.47
Total Paid Out	£50,000.00
Balance On 28 Feb 2025	£72,764.25

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 Jan 25		STATEMENT OPENING BALANCE			116,012.78
03 Feb 25	FPI	DARLING EMMA EMMA DARLING ZUMBA FP25032019113730 071226 10 01FEB25 08:21	80.00		116,092.78
04 Feb 25	FPI	WORLDLINE FIN. SER ALL 322.00/NR DF2503507379961000 236391 10 04FEB25 07:19	307.12		116,399.90
05 Feb 25	DEP	501206	55.00		116,454.90
06 Feb 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMN4IIR00 200000 40 06FEB25 08:12	19.50		116,474.40
06 Feb 25	FPI	PCC OF WAREHAM (UT MAYORS CHARITY 32163800357738000N 602245 10 06FEB25 16:38	310.21		116,784.61
07 Feb 25	TFR	FROM30788310354460	462.10		117,246.71
10 Feb 25	TFR	WAREHAM TOWN COUNC 309912 00290390		25,000.00	92,246.71
10 Feb 25	DEP	501207	27.92		92,274.63
10 Feb 25	DEP	501208	349.00		92,623.63
10 Feb 25	FPI	MNDA EAST DORSET & INV 356 200000001502299165 309609 10 10FEB25 12:14	49.50		92,673.13
10 Feb 25	FPI	DPTC DEVELOPMENT L INV 341 53131534994586000N 602245 10 10FEB25 13:15	62.50		92,735.63
10 Feb 25	FPI	WAREHAM RANGERS FO 353 400000001511436451 309950 10 10FEB25 20:15	50.00		92,785.63
10 Feb 25		INTEREST (GROSS)	106.39		92,892.02
11 Feb 25	FPI	WORLDLINE FIN. SER ALL 286.20/NR DF2504207435744000 236391 10 11FEB25 07:04	272.82		93,164.84
11 Feb 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMNL6DO00 200000 40 11FEB25 08:12	78.77		93,243.61
11 Feb 25	TFR	FROM30788310354460	313.00		93,556.61
12 Feb 25	DEP	501209	115.00		93,671.61
12 Feb 25	FPI	GREEN DJ INV 360 RP4679960385252800 204673 10 12FEB25 15:27	27.50		93,699.11
12 Feb 25	TFR	FROM30788310354460	179.80		93,878.91

Your Account activity is continued overleaf

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
14 Feb 25	DEP	501210	44.00		93,922.91
17 Feb 25	FPI	SWANAGE EMMANUEL B FOOTY 15/02 400000001514436076 309897 10 16FEB25 16:21	50.00		93,972.91
18 Feb 25	FPI	WORLDLINE FIN. SER ALL 414.00/NR DF2504907484610000 236391 10 18FEB25 08:32	395.02		94,367.93
19 Feb 25	DEP	501211	110.00		94,477.93
20 Feb 25	TFR	FROM30788310354460	435.70		94,913.63
24 Feb 25	BGC	DORSET COUNCIL 1000 2003093944 K	1,334.41		96,248.04
24 Feb 25	DEP	501212	109.47		96,357.51
25 Feb 25	FPI	WORLDLINE FIN. SER ALL 411.10/NR DF2505607537593200 236391 10 25FEB25 07:07	392.34		96,749.85
26 Feb 25	TFR	WAREHAM TOWN COUNC 309912 00290390		25,000.00	71,749.85
26 Feb 25	TFR	FROM30788310354460	340.30		72,090.15
28 Feb 25	DEP	501213	160.90		72,251.05
28 Feb 25	DEP	501214	45.00		72,296.05
28 Feb 25	FPI	MEGAN MITCHELL PAY FOR CHAMBER (M P0P5FK7UVDW3AKYNV2 040004 10 28FEB25 16:06	275.00		72,571.05
28 Feb 25	TFR	FROM30788310354460	193.20		72,764.25
28 Feb 25		STATEMENT CLOSING BALANCE	6,751.47	50,000.00	72,764.25

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

FPI - Faster Payment

DEP - Deposit

TFR - Transfer

BGC - Bank Giro Credit

Issue date: 28 February 2025

Write to us at: PO Box 1000, Andover, BX1 1LT

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Visit us online: www.lloydsbank.com

Your branch: WAREHAM

WAREHAM TOWN COUNCIL



BH20 4NS



BUSINESS ACCOUNT

WAREHAM TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 31 Jan 2025	£17,085.67
Total Paid In	£51,299.80
Total Paid Out	£44,261.48
Balance On 28 Feb 2025	£24,123.99

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 Jan 25		STATEMENT OPENING BALANCE			17,085.67
03 Feb 25	DD	WATER2BUSINESS 0961510801		50.00	17,035.67
03 Feb 25	DD	WATER2BUSINESS 0962000001		73.50	16,962.17
03 Feb 25	DD	FUEL CARD SERVICES FFB075166		90.90	16,871.27
03 Feb 25	DD	WATER2BUSINESS 2697290001		106.00	16,765.27
03 Feb 25	DD	WATER2BUSINESS 2688769801		201.00	16,564.27
03 Feb 25	DD	GOCARDLESS CLEANDEEPSER-ADFVS		2,606.40	13,957.87
03 Feb 25	FPO	SSE ENERGY SOLUTIO 100000001493341776 8700352622 200000 10 03FEB25 12:23		6.82	13,951.05
04 Feb 25	DEB	CO-OP GROUP 160132 CD 4714		9.00	13,942.05
07 Feb 25	DD	DORSET COUNCIL DC300898		5,760.30	8,181.75
07 Feb 25	FPO	COLES MILLER SOLIC 200000001500942636 KLH/261716/1 309673 10 07FEB25 15:37		750.00	7,431.75
07 Feb 25	DEB	SAVERS CD 4714		7.14	7,424.61
10 Feb 25	DD	FUEL CARD SERVICES FFB075166		28.80	7,395.81
10 Feb 25	DD	EE LIMITED Q66800359593479789		230.96	7,164.85
10 Feb 25	DD	PENINSULA BUSINESS 000WAR194		385.11	6,779.74
10 Feb 25	DD	DORSET COUNCIL DC300898		11,725.00	4,945.26 OD
10 Feb 25	TFR	WAREHAM TOWN COUNC 309912 00707232	25,000.00		20,054.74
10 Feb 25	DEB	Adobe.com CD 4714		19.97	20,034.77
14 Feb 25	BGC	JUSTPARK PARKING L JUSTPARK-12-02-202	1,299.80		21,334.57
14 Feb 25	DD	SSE ENERGY SUPPLY 0079490-DD00876444		1.43	21,333.14
17 Feb 25	DD	CROWN GAS & POWER L022803		640.74	20,692.40
18 Feb 25	PAY	SERVICE CHARGES REF : 447516868		15.65	20,676.75
24 Feb 25	DD	BT GROUP PLC GP01081432-000024		40.42	20,636.33
25 Feb 25	FPO	FOURDOT AFFINITY L 600000001513971588 Q-26783/WAREH002 301274 10 25FEB25 14:00		251.24	20,385.09
26 Feb 25	FPO	3C PAYMENT UK LTD 100000001505638885 199167 309897 10 26FEB25 14:09		93.97	20,291.12

Your Account activity is continued overleaf

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
26 Feb 25	FPO	BANNER GROUP LTD 400000001519655620 2741331 161622 10 26FEB25 14:10		22.75	20,268.37
26 Feb 25	FPO	BJW LOGISTICS LTD 100000001505640078 WAREHAM MUSEUM 090129 10 26FEB25 14:11		210.00	20,058.37
26 Feb 25	FPO	BUNZL UK LTD 400000001519656395 1439278 560035 10 26FEB25 14:12		423.60	19,634.77
26 Feb 25	FPO	CLARITY COPIERS 600000001514542466 135230 206836 10 26FEB25 14:12		49.79	19,584.98
26 Feb 25	FPO	DAA HALSGROVE LTD 600000001514543171 308286 404418 10 26FEB25 14:13		93.39	19,491.59
26 Feb 25	FPO	DORSET PAT TESTING 100000001505641568 1572 040333 10 26FEB25 14:14		160.00	19,331.59
26 Feb 25	FPO	EASTERN SHIRES PUR 400000001519658439 7602781 606006 10 26FEB25 14:15		59.40	19,272.19
26 Feb 25	FPO	EASTERN SHIRES PUR 500000001514817574 7602595 606006 10 26FEB25 14:16		102.00	19,170.19
26 Feb 25	FPO	G R CABINET HIRE L 300000001518242275 0654 544124 10 26FEB25 14:17		450.00	18,720.19
26 Feb 25	FPO	GUTTER & MOSS CLEA 500000001514818584 GMCS 819 309673 10 26FEB25 14:18		300.00	18,420.19
26 Feb 25	FPO	JON WOOLCOTT 500000001514818877 137 404787 10 26FEB25 14:18		75.00	18,345.19
26 Feb 25	FPO	LOOMIS UK LIMITED 500000001514819223 1605519 560061 10 26FEB25 14:19		400.97	17,944.22
26 Feb 25	FPO	LOOMIS UK LIMITED 400000001519660606 1603702 560061 10 26FEB25 14:19		28.86	17,915.36
26 Feb 25	FPO	MR C AND S VARNDL 100000001505645154 2365 600329 10 26FEB25 14:20		130.00	17,785.36
26 Feb 25	FPO	NICOLA GRAY 600000001514547270 MILEAGE CLAIM 070246 10 26FEB25 14:21		139.95	17,645.41
26 Feb 25	FPO	PAUL WILLIS 300000001518244944 MUSEUM REFRESHMENT 110960 10 26FEB25 14:22		12.10	17,633.31
26 Feb 25	FPO	PEN AND SWORD BOOK 200000001510798608 12500004280 200807 10 26FEB25 14:22		137.80	17,495.51
26 Feb 25	FPO	PROFESSIONAL DEVEL 500000001514821380 G17078P8P 830425 10 26FEB25 14:23		594.00	16,901.51
26 Feb 25	FPO	REJUVENATE 400000001519662765 1005326 090128 10 26FEB25 14:23		91.32	16,810.19
26 Feb 25	FPO	REJUVENATE 400000001519663018 26546 090128 10 26FEB25 14:24		746.99	16,063.20
26 Feb 25	FPO	THE HOTLINE GROUP 400000001519663345 INV80787 401722 10 26FEB25 14:24		188.10	15,875.10
26 Feb 25	FPO	TRADE UK 500000001514822628 2001683346 401160 10 26FEB25 14:25		12.99	15,862.11
26 Feb 25	FPO	TRADE UK 200000001510800884 2001924310 401160 10 26FEB25 14:26		6.49	15,855.62
26 Feb 25	FPO	TRADE UK 500000001514823382 2002221145 401160 10 26FEB25 14:27		38.94	15,816.68
26 Feb 25	FPO	UNIQUE FIRE AND SE 600000001514550662 SI41841 309673 10 26FEB25 14:27		406.15	15,410.53
26 Feb 25	FPO	UNIQUE FIRE AND SE 200000001510801695 SI42030 309673 10 26FEB25 14:28		138.00	15,272.53
26 Feb 25	FPO	W POND LTD 600000001514551357 0551 602045 10 26FEB25 14:28		6.76	15,265.77
26 Feb 25	FPO	ZEDRA TRUST COMPAN 400000001519665728 9915561 200000 10 26FEB25 14:29		32.19	15,233.58
26 Feb 25	TFR	WAREHAM TOWN COUNC 309912 00707232	25,000.00		40,233.58
28 Feb 25	DD	SUEZ R&R 0076203756		365.16	39,868.42
28 Feb 25	DD	MONTHLY PAYROLL BACS		15,744.43	24,123.99

Your Account activity is continued on the next page

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Feb 25		STATEMENT CLOSING BALANCE	51,299.80	44,261.48	24,123.99

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:
DD - Direct Debit FPO - Faster Payment DEB - Debit Card TFR - Transfer
BGC - Bank Giro Credit PAY - Payment

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 28/02/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
650	16/12/2024	Lloyds Bank Busin	Water Cooler	FPO	Water Cooler Rental	Eden Springs UK Ltd	-43.42	-8.68	-52.10	831,005.80	31/12/2024
414	17/12/2024	Lloyds Bank Recei	Mayor's Charity	FPI	Love It Local Donation to Mayors Charity	Love It Local Ltd	92.35		92.35	831,098.15	31/12/2024
413	17/12/2024	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Love It Local Ltd	94.17	18.83	113.00	831,211.15	31/12/2024
413	17/12/2024	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Love It Local Ltd	27.50	5.50	33.00	831,244.15	31/12/2024
413	17/12/2024	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Love It Local Ltd		-26.00	-26.00	831,218.15	31/12/2024
416	17/12/2024	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	208.33	41.67	250.00	831,468.15	31/12/2024
419	17/12/2024	Lloyds Bank Recei	Parking - Cash Incc	FPI	Car Park cash receipts	Loomis UK Ltd	256.67	51.33	308.00	831,776.15	31/12/2024
687	17/12/2024	Lloyds Bank Busin	Grants	FPO	Grant Award Payment	Wareham Disabled Clt	-500.00		-500.00	831,276.15	31/12/2024
721	17/12/2024	Lloyds Bank Busin	Bank Charges	PAY	Bank Charges	Lloyds Bank	-15.35		-15.35	831,260.80	31/12/2024
698	17/12/2024	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-9.07	-1.81	-10.88	831,249.92	31/12/2024
410	18/12/2024	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	Syncop 8 Dance Studi	16.67	3.33	20.00	831,269.92	31/12/2024
684	18/12/2024	Lloyds Bank Busin	Grants	FPO	Grant Award Payment	Wareham Christmas L	-1,000.00		-1,000.00	830,269.92	31/12/2024
705	18/12/2024	Lloyds Bank Busin	Play Area Mainten	FPO	Green Waste Collection - Carey Hall Hedge Cutti	The Waste Group Ltd	-100.00	-20.00	-120.00	830,149.92	31/12/2024
705	18/12/2024	Lloyds Bank Busin	Play Area Continge	FPO	Green Waste Collection - Carey Hall Hedge Cutti	The Waste Group Ltd	-300.00	-60.00	-360.00	829,789.92	31/12/2024
696	18/12/2024	Lloyds Bank Recei	Stripe Fees		Stripe Transaction Fee	Stripe	-0.50		-0.50	829,789.42	31/12/2024
420	19/12/2024	Lloyds Bank Recei	Parking - Cash Incc	FPI	Car Park cash receipts	Loomis UK Ltd	118.42	23.68	142.10	829,931.52	31/12/2024
421	20/12/2024	Lloyds Bank Recei	EV Charging Point	FPI	Electric Car Charging Contribution received	MER Charging UK Ltd	128.40	25.68	154.08	830,085.60	31/12/2024
400	23/12/2024	Lloyds Bank Recei	Wareham in Bloom	FPI	Donation to WCG	Janet McMichael	100.00		100.00	830,185.60	31/12/2024
707	23/12/2024	Lloyds Bank Busin	Electricity - HL Toile	DD	Electricity - Howards Lane Toilets	SSE Energy Solutions	-585.60	-29.28	-614.88	829,570.72	31/12/2024
706	23/12/2024	Lloyds Bank Busin	Electricity - Quay T	DD	Quay Toilets Electricity	SSE Energy Solutions	-341.48	-17.07	-358.55	829,212.17	31/12/2024
422	24/12/2024	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	210.00	42.00	252.00	829,464.17	31/12/2024
723	24/12/2024	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-10.47	-2.09	-12.56	829,451.61	31/12/2024
679	27/12/2024	Lloyds Bank Busin	Telephone	DD	Museum Telephone	BT	-33.15	-6.63	-39.78	829,411.83	31/12/2024
424	30/12/2024	Lloyds Bank Recei	Parking - Cash Incc	FPI	Car Park cash receipts	Loomis UK Ltd	411.50	82.30	493.80	829,905.63	31/12/2024
423	31/12/2024	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	259.75	51.95	311.70	830,217.33	31/12/2024
719	31/12/2024	Lloyds Bank Busin	Salaries	BACS	Monthly salaries	Dorset Council	-16,297.29		-16,297.29	813,920.04	31/12/2024
722	31/12/2024	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-114.71	-5.74	-120.45	813,799.59	31/12/2024
722	31/12/2024	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-65.47	-13.09	-78.56	813,721.03	31/12/2024
724	31/12/2024	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-11.51	-2.30	-13.81	813,707.22	31/12/2024
659	31/12/2024	Lloyds Bank Busin	Refuse Collection	DD	Town Hall monthly refuse collection	Suez Recycling & Rec	-215.55	-43.11	-258.66	813,448.56	31/12/2024
425	02/01/2025	Lloyds Bank Busin	Rents Received	SO	Purbeck View Caravan Park Rent	Park Home Improvem	5,500.00		5,500.00	818,948.56	31/01/2025
677	02/01/2025	Lloyds Bank Busin	Water - Town Hall	DD	Town Hall monthly water usage charge	Water2Business 0962	-73.50		-73.50	818,875.06	31/01/2025
672	02/01/2025	Lloyds Bank Busin	Rates - Town Hall	DD	3 East Street Rates	Dorset Council	-605.00		-605.00	818,270.06	31/01/2025
674	02/01/2025	Lloyds Bank Busin	Rates - Town Hall	DD	Town Hall Rates	Dorset Council	-1,345.00		-1,345.00	816,925.06	31/01/2025

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 28/02/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
680	02/01/2025	Lloyds Bank Busin	Cleaning - HL Toile	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	815,621.86	31/01/2025
676	02/01/2025	Lloyds Bank Busin	Water - HL Toilets	DD	Howards Lane toilets monthly water usage charg	Water2Business 2697	-106.00		-106.00	815,515.86	31/01/2025
680	02/01/2025	Lloyds Bank Busin	Cleaning - Quay To	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	814,212.66	31/01/2025
675	02/01/2025	Lloyds Bank Busin	Water - Quay Toile	DD	Quay toilets monthly water usage	Water2Business 2688	-201.00		-201.00	814,011.66	31/01/2025
673	02/01/2025	Lloyds Bank Busin	Rates - HL CP	DD	Howards Lane car park rates	Dorset Council	-998.00		-998.00	813,013.66	31/01/2025
678	02/01/2025	Lloyds Bank Busin	Water - Pavilion	DD	water usage Pavilion	Water2Business 0961	-50.00		-50.00	812,963.66	31/01/2025
461	03/01/2025	CCLA (PSDF)	Bank Interest	FPI	Bank interest	CCLA	2,037.32		2,037.32	815,000.98	31/01/2025
720	03/01/2025	Lloyds Bank Busin	HMRC	BACS	Pension and HMRC payments	Dorset Council	-5,707.08		-5,707.08	809,293.90	31/01/2025
720	03/01/2025	Lloyds Bank Busin	Pension Contributio	BACS	Pension and HMRC payments	Dorset Council	-6,091.01		-6,091.01	803,202.89	31/01/2025
428	06/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Slimming W	52.50	10.50	63.00	803,265.89	31/01/2025
432	06/01/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	273.58	54.72	328.30	803,594.19	31/01/2025
427	06/01/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Swanage EBC	50.00		50.00	803,644.19	31/01/2025
663	06/01/2025	Lloyds Bank Busin	Office Expenditure	DD	Copier Insurance for 2025	Grenke Leasing Ltd	-89.00		-89.00	803,555.19	31/01/2025
735	06/01/2025	Lloyds Bank Busin	Office Expenditure	DEB	Land Registry Documents	HM Land Registry	-14.00		-14.00	803,541.19	31/01/2025
739	06/01/2025	Lloyds Bank Busin	Office Expenditure	DD	Quarterly rental of Photocopier	Grenke Leasing Ltd	-144.81	-28.96	-173.77	803,367.42	31/01/2025
430	07/01/2025	Lloyds Bank Recei	Rents Received	FPI	Quarterly rent	Citizens Advice Burea	662.50		662.50	804,029.92	31/01/2025
431	07/01/2025	Lloyds Bank Recei	Parking - Card Inco	FPI	Car Park Card Receipts	Worldline Financial Se	252.67	50.53	303.20	804,333.12	31/01/2025
433	07/01/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	104.08	20.82	124.90	804,458.02	31/01/2025
746	07/01/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-11.75	-2.35	-14.10	804,443.92	31/01/2025
434	08/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	804,463.92	31/01/2025
434	08/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	804,483.92	31/01/2025
434	08/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	804,503.92	31/01/2025
434	08/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	804,523.92	31/01/2025
436	09/01/2025	Lloyds Bank Recei	Bank Interest	TFR	Bank interest	Lloyds Bank	181.56		181.56	804,705.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,735.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,765.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,795.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,825.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,855.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,885.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,915.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,945.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	804,975.48	31/01/2025
435	09/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	The Koru Project	25.00	5.00	30.00	805,005.48	31/01/2025

Wareham Town Council

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
438	10/01/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	157.79	31.56	189.35	805,194.83	31/01/2025
749	10/01/2025	Lloyds Bank Busin	H&S Consultancy f	DD	Peninsula H&S and HR Service	Peninsula Business S	-323.93	-61.18	-385.11	804,809.72	31/01/2025
740	10/01/2025	Lloyds Bank Busin	Office Expenditure	DD	Adobe Acrobat Program subscription	Adobe Systems Softw	-16.64	-3.33	-19.97	804,789.75	31/01/2025
737	10/01/2025	Lloyds Bank Busin	Telephones	DD	Mobile phone and car park ticket machine line rer	EE	-185.81	-37.16	-222.97	804,566.78	31/01/2025
737	10/01/2025	Lloyds Bank Busin	Payment Machine	DD	Mobile phone and car park ticket machine line rer	EE	-6.68	-1.31	-7.99	804,558.79	31/01/2025
760	10/01/2025	Lloyds Bank Busin	Property Developpr	FPO	Purchase deposit	Coles Miller Solicitors	-34,750.00		-34,750.00	769,808.79	31/01/2025
429	13/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	James Riley	84.58	16.92	101.50	769,910.29	31/01/2025
429	13/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	James Riley				769,910.29	31/01/2025
429	13/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	James Riley				769,910.29	31/01/2025
741	13/01/2025	Lloyds Bank Recei	Stripe Fees		Stripe Transaction Fee	Stripe	-1.72		-1.72	769,908.57	31/01/2025
439	14/01/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	235.92	47.18	283.10	770,191.67	31/01/2025
445	14/01/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	153.42	30.68	184.10	770,375.77	31/01/2025
441	14/01/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Fran Wareham Range	50.00		50.00	770,425.77	31/01/2025
440	14/01/2025	Lloyds Bank Recei	Council Chamber H	FPI	Hire of Council Chamber	CL Planning	67.08	13.42	80.50	770,506.27	31/01/2025
756	14/01/2025	Lloyds Bank Busin	Mayor	DEB	Deposit for Mayor's Sky Dive	Go Sky Dive	-100.00		-100.00	770,406.27	31/01/2025
759	14/01/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-10.70	-2.14	-12.84	770,393.43	31/01/2025
752	14/01/2025	Lloyds Bank Busin	Vehicle Tax	DEB	HD55 EKB Vehicle Tax	DVLA	-335.00		-335.00	770,058.43	31/01/2025
442	15/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Art Club	31.17	6.23	37.40	770,095.83	31/01/2025
443	15/01/2025	Lloyds Bank Busin	Parking - Phone P	BGC	Car park App payments	Just Park Parking Ltd	1,223.97	244.79	1,468.76	771,564.59	31/01/2025
444	15/01/2025	Lloyds Bank Recei	VAT Reclaim	BGC	VAT Reclaim	HMRC		5,142.52	5,142.52	776,707.11	31/01/2025
703	15/01/2025	Lloyds Bank Busin	Mayor	FPO	Mayors Dinner with ATC	2185 Wareham Squad	-30.00		-30.00	776,677.11	31/01/2025
728	15/01/2025	Lloyds Bank Busin	Civic Events	FPO	Signwriting for VOYA and Honoured Townspersor	Tradewind Graphics	-37.00	-7.40	-44.40	776,632.71	31/01/2025
729	15/01/2025	Lloyds Bank Busin	General Events	FPO	Canapes for Christmas Reception	Garden Gate Tea Roo	-541.67	-108.33	-650.00	775,982.71	31/01/2025
731	15/01/2025	Lloyds Bank Busin	WBJC - Wareham	FPO	Cemetery Contribution	Wareham Burial Joint	-7,916.85		-7,916.85	768,065.86	31/01/2025
716	15/01/2025	Lloyds Bank Busin	Internal Audit	FPO	Internal Audit Review	Darkin Miller Ltd	-373.22	-74.64	-447.86	767,618.00	31/01/2025
695	15/01/2025	Lloyds Bank Busin	Office Expenditure	FPO	Monthly Photocopier Useage	Clarity Copiers Ltd	-19.01	-3.80	-22.81	767,595.19	31/01/2025
701	15/01/2025	Lloyds Bank Busin	Telephones	FPO	Office Telephone Line Rental	Rejuvenate	-78.30	-15.66	-93.96	767,501.23	31/01/2025
709	15/01/2025	Lloyds Bank Busin	Software Support	FPO	IT Support pre-paid Hours	Rejuvenate	-600.00	-120.00	-720.00	766,781.23	31/01/2025
726	15/01/2025	Lloyds Bank Busin	Software Support	FPO	Monthly IT Provision	Rejuvenate	-632.36	-126.47	-758.83	766,022.40	31/01/2025
702	15/01/2025	Lloyds Bank Busin	Gas - Town Hall	FPO	Replacement Toilet Part - Flomasta Dual Flush S	Trade UK	-4.49	-0.90	-5.39	766,017.01	31/01/2025
714	15/01/2025	Lloyds Bank Busin	Equipment & Buildi	FPO	Leaking Pipe Town Hall	JL Plumbing & Heating	-66.67	-13.33	-80.00	765,937.01	31/01/2025
712	15/01/2025	Lloyds Bank Busin	Cleaning - Town H	FPO	Hand towels and festive table cloth	Eastern Shires Purcha	-46.85	-9.37	-56.22	765,880.79	31/01/2025
715	15/01/2025	Lloyds Bank Busin	General Maintenanc	FPO	repair to faulty street light	Enerveo	-178.13	-35.63	-213.76	765,667.03	31/01/2025
718	15/01/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park monthly cash collection service contract	Loomis UK Ltd	-334.14	-66.83	-400.97	765,266.06	31/01/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
761	15/01/2025	Lloyds Bank Busin	Phone Payment Co	Auto deduct	Car Park Phone Payment Commission	Just Park Parking Ltd	-140.65	-28.13	-168.78	765,097.28	31/01/2025
700	15/01/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	Outdoor Gym Equipment Repairs - Rec	Proludic Ltd	-663.28	-132.65	-795.93	764,301.35	31/01/2025
711	15/01/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	Spray paint for pitches	Trade UK	-5.82	-1.17	-6.99	764,294.36	31/01/2025
725	15/01/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	White Line paint for football pitch	VFM Products Ltd	-347.88	-69.58	-417.46	763,876.90	31/01/2025
700	15/01/2025	Lloyds Bank Busin	Play Area Maintena	FPO	Outdoor Gym Equipment Repairs - Rec	Proludic Ltd	-500.00	-100.00	-600.00	763,276.90	31/01/2025
713	15/01/2025	Lloyds Bank Busin	Maintenance - ML	FPO	CAB Toilet Leak Repair	JL Plumbing & Heating	-25.00	-5.00	-30.00	763,246.90	31/01/2025
727	15/01/2025	Lloyds Bank Busin	Water Cooler	FPO	Water Cooler Rental	Eden Springs UK Ltd	-20.08	-4.02	-24.10	763,222.80	31/01/2025
446	16/01/2025	Lloyds Bank Recei	Parking - Cash Incr	TFR	Car Park cash receipts	Loomis UK Ltd	188.87	37.78	226.65	763,449.45	31/01/2025
754	16/01/2025	Lloyds Bank Busin	Mayor	FPO	Mayor's Expenses - mileage	Mr C Donnelly	-75.30		-75.30	763,374.15	31/01/2025
732	16/01/2025	Lloyds Bank Busin	Meetings & Trainin	FPO	Brushcutter Training Course & Lantra Certification	Newlands Training	-380.00	-76.00	-456.00	762,918.15	31/01/2025
738	16/01/2025	Lloyds Bank Busin	Mileage - Staff	FPO	Clerks Mileage Claim	Nicola Gray	-26.10		-26.10	762,892.05	31/01/2025
744	16/01/2025	Lloyds Bank Busin	Telephones	FPO	Office Telephone Line Rental	Rejuvenate	-79.46	-15.89	-95.35	762,796.70	31/01/2025
736	16/01/2025	Lloyds Bank Busin	CCTV	FPO	North Street CCTV Electricity	Ryder Christmas Day	-52.56		-52.56	762,744.14	31/01/2025
753	16/01/2025	Lloyds Bank Busin	Health & Safety Mi	FPO	Equipment for Grounds Team	Trade UK	-17.47	-3.50	-20.97	762,723.17	31/01/2025
755	16/01/2025	Lloyds Bank Busin	General Maintenanc	FPO	Noticeboard for Railway Station	Greenbarnes Ltd	-457.24	-91.45	-548.69	762,174.48	31/01/2025
755	16/01/2025	Lloyds Bank Busin	Street Furniture & S	FPO	Noticeboard for Railway Station	Greenbarnes Ltd	-1,000.00	-200.00	-1,200.00	760,974.48	31/01/2025
747	16/01/2025	Lloyds Bank Busin	Maintenance - HL T	FPO	Replacement Tap - HL Toilets	Trade UK	-19.16	-3.83	-22.99	760,951.49	31/01/2025
733	16/01/2025	Lloyds Bank Busin	Maintenance - Qua	FPO	Installation of Quay Toilet Electrical fitting - Comp	CMB Electrical Service	-588.18	-117.64	-705.82	760,245.67	31/01/2025
734	16/01/2025	Lloyds Bank Busin	Maintenance - Qua	FPO	Remedial Work Quay Toilets Electrics	CMB Electrical Service	-275.20	-55.04	-330.24	759,915.43	31/01/2025
758	16/01/2025	Lloyds Bank Busin	Maintenance - Qua	FPO	Quay Toilets Emergency Light Testing	Dorset Electrical & Fir	-210.00	-42.00	-252.00	759,663.43	31/01/2025
750	16/01/2025	Lloyds Bank Busin	Card Payment fees	FPO	Car park credit card processing fees	3C Payment UK Ltd	-78.12	-15.62	-93.74	759,569.69	31/01/2025
751	16/01/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park Coin Sorting Fee	Loomis UK Ltd	-23.14	-4.63	-27.77	759,541.92	31/01/2025
753	16/01/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	Equipment for Grounds Team	Trade UK	-4.99	-1.00	-5.99	759,535.93	31/01/2025
717	16/01/2025	Lloyds Bank Busin	PWLB Play Areas I	DD	PWLB Repayment & Interest - Play Areas	PWLB	-6,282.33		-6,282.33	753,253.60	31/01/2025
745	16/01/2025	Lloyds Bank Busin	Events	FPO	Saxon Pot workshop Friday 1 November 2024	Anne Easterbrooke	-30.00		-30.00	753,223.60	31/01/2025
717	16/01/2025	Lloyds Bank Busin	PWLB Loan Interest	DD	PWLB Repayment & Interest - Play Areas	PWLB	-5,381.13		-5,381.13	747,842.47	31/01/2025
708	16/01/2025	Lloyds Bank Busin	Gas	FPO	Gas Usage - 3 East Street	Utility Warehouse T/A	-30.06	-1.50	-31.56	747,810.91	31/01/2025
743	17/01/2025	Lloyds Bank Busin	Gas - Town Hall	DD	Town Hall gas monthly gas usage	Crown Gas & Power L	-482.65	-96.53	-579.18	747,231.73	31/01/2025
437	20/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Hire of Corn Exchange	Sarah Garrett	16.67	3.33	20.00	747,251.73	31/01/2025
437	20/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Hire of Corn Exchange	Sarah Garrett	16.67	3.33	20.00	747,271.73	31/01/2025
437	20/01/2025	Lloyds Bank Recei	Corn Exchange Hir		Hire of Corn Exchange	Sarah Garrett	16.67	3.33	20.00	747,291.73	31/01/2025
763	20/01/2025	Lloyds Bank Busin	Bank Charges	PAY	Bank Charges	Lloyds Bank	-16.35		-16.35	747,275.38	31/01/2025
764	20/01/2025	Lloyds Bank Busin	Fuel	DD	Fuel HD55 EKB	Fuelcard Services	-43.80	-8.76	-52.56	747,222.82	31/01/2025
757	20/01/2025	Lloyds Bank Recei	Stripe Fees		Stripe Transaction Fee	Stripe	-1.10		-1.10	747,221.72	31/01/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
448	21/01/2025	Lloyds Bank Busin	Rates - Depot	BGC	Depot rates refund	Dorset Council	145.97		145.97	747,367.69	31/01/2025
447	21/01/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	245.58	49.12	294.70	747,662.39	31/01/2025
449	21/01/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	241.77	48.35	290.12	747,952.51	31/01/2025
742	21/01/2025	Lloyds Bank Busin	Electric - Town Hall	DD	Town Hall Electricity	SSE Energy Solutions	-3,523.94	-704.79	-4,228.73	743,723.78	31/01/2025
762	21/01/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-11.62	-2.33	-13.95	743,709.83	31/01/2025
450	22/01/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	122.29	24.46	146.75	743,856.58	31/01/2025
748	23/01/2025	Lloyds Bank Busin	Telephone	DD	Museum Telephone	BT	-33.15	-6.63	-39.78	743,816.80	31/01/2025
451	27/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	We Buy Vintage	134.17	26.83	161.00	743,977.80	31/01/2025
451	27/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	We Buy Vintage				743,977.80	31/01/2025
451	27/01/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	We Buy Vintage				743,977.80	31/01/2025
457	28/01/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	210.75	42.15	252.90	744,230.70	31/01/2025
455	28/01/2025	Lloyds Bank Recei	EV Charging Point	FPI	Electric Car Charging Contribution received	MER Charging UK Ltd	96.69	19.34	116.03	744,346.73	31/01/2025
790	28/01/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-9.82	-1.97	-11.79	744,334.94	31/01/2025
456	30/01/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	393.09	78.62	471.71	744,806.65	31/01/2025
454	31/01/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Corfe Castle Vets	50.00		50.00	744,856.65	31/01/2025
453	31/01/2025	Lloyds Bank Recei	Donations	DEP 501205	Donations from museum lectures	Wareham Museum	142.86		142.86	744,999.51	31/01/2025
782	31/01/2025	Lloyds Bank Busin	Salaries	BACS	Monthly salaries	Dorset Council	-15,784.92		-15,784.92	729,214.59	31/01/2025
781	31/01/2025	Lloyds Bank Busin	Legal Fees & Cost:	FPO	Professionals charges	Coles Miller Solicitors	-5,586.59	-1,117.32	-6,703.91	722,510.68	31/01/2025
788	31/01/2025	Lloyds Bank Busin	Legal Fees & Cost:	FPO	Remainder of legal services provided in 2021	Surrey Hills Solicitors	-1,200.00	-240.00	-1,440.00	721,070.68	31/01/2025
779	31/01/2025	Lloyds Bank Busin	Office Expenditure	FPO	Scribe Accounts annual package 2025/2026	Starboard Systems Lir	-1,548.00	-309.60	-1,857.60	719,213.08	31/01/2025
765	31/01/2025	Lloyds Bank Busin	Cleaning - Town H:	FPO	Cleaning materials	Eastern Shires Purcha	-20.05	-4.01	-24.06	719,189.02	31/01/2025
787	31/01/2025	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-118.52	-5.93	-124.45	719,064.57	31/01/2025
787	31/01/2025	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-67.66	-13.53	-81.19	718,983.38	31/01/2025
767	31/01/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park monthly cash collection service contract	Loomis UK Ltd	-334.14	-66.83	-400.97	718,582.41	31/01/2025
768	31/01/2025	Lloyds Bank Busin	Events	FPO	Museum Lecture series	John Wareham	-20.00		-20.00	718,562.41	31/01/2025
769	31/01/2025	Lloyds Bank Busin	Events	FPO	Museum Lecture series	Richard Kay	-75.00		-75.00	718,487.41	31/01/2025
780	31/01/2025	Lloyds Bank Busin	Events	FPO	Refreshments for museum lecture series	Paul Willis	-12.00		-12.00	718,475.41	31/01/2025
730	31/01/2025	Lloyds Bank Busin	Refuse Collection	DD	Town Hall monthly refuse collection	Suez Recycling & Rec	-229.12	-45.82	-274.94	718,200.47	31/01/2025
786	31/01/2025	Lloyds Bank Busin	Payment Machine	FPO	Car Park Machine Webhosting Cost	Metric Group Ltd	-54.00	-10.80	-64.80	718,135.67	31/01/2025
784	31/01/2025	Lloyds Bank Busin	Water Cooler	FPO	Water Cooler Rental	Eden Springs UK Ltd	-5.77	-1.15	-6.92	718,128.75	31/01/2025
766	31/01/2025	Lloyds Bank Busin	Gas	FPO	Gas Usage - 3 East Street	Utility Warehouse T/A	-25.62	-5.12	-30.74	718,098.01	31/01/2025
495	03/02/2025	CCLA (PSDF)	Bank Interest	FPI	Bank interest	CCLA	2,030.44		2,030.44	720,128.45	28/02/2025
458	03/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	720,148.45	28/02/2025
458	03/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	720,168.45	28/02/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
458	03/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	720,188.45	28/02/2025
458	03/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	720,208.45	28/02/2025
778	03/02/2025	Lloyds Bank Busin	Water - Town Hall	DD	Town Hall monthly water usage charge	Water2Business 0962	-73.50		-73.50	720,134.95	28/02/2025
710	03/02/2025	Lloyds Bank Busin	Electricity - Depot	FPO	Depot Electric Final Bill	SSE Energy Solutions	-6.50	-0.32	-6.82	720,128.13	28/02/2025
792	03/02/2025	Lloyds Bank Busin	Fuel	DD	MF67 DCV Fuel	Fuelcard Services	-75.75	-15.15	-90.90	720,037.23	28/02/2025
773	03/02/2025	Lloyds Bank Busin	Cleaning - HL Toile	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	718,734.03	28/02/2025
776	03/02/2025	Lloyds Bank Busin	Water - HL Toilets	DD	Howards Lane toilets monthly water usage charg	Water2Business 2697	-106.00		-106.00	718,628.03	28/02/2025
773	03/02/2025	Lloyds Bank Busin	Cleaning - Quay To	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	717,324.83	28/02/2025
777	03/02/2025	Lloyds Bank Busin	Water - Quay Toile	DD	Quay toilets monthly water usage	Water2Business 2688	-201.00		-201.00	717,123.83	28/02/2025
775	03/02/2025	Lloyds Bank Busin	Water - Pavilion	DD	water usage Pavilion	Water2Business 0961	-50.00		-50.00	717,073.83	28/02/2025
469	04/02/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	268.33	53.67	322.00	717,395.83	28/02/2025
793	04/02/2025	Lloyds Bank Busin	Regalia & Gowns	DEB	Mayoral Chain repair - Chocolates in lieu of paym	Co-Op	-9.00		-9.00	717,386.83	28/02/2025
797	04/02/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-12.40	-2.48	-14.88	717,371.95	28/02/2025
460	05/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501206	Corn Exchange Hire	Royal National Lifebo	45.83	9.17	55.00	717,426.95	28/02/2025
462	06/02/2025	Lloyds Bank Recei	Mayor's Charity	FPI	Monies for Mayors charity from LSM	Parish Hall Charity	310.21		310.21	717,737.16	28/02/2025
452	06/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Syncop 8 Dance Studi	16.67	3.33	20.00	717,757.16	28/02/2025
789	06/02/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe	-0.50		-0.50	717,756.66	28/02/2025
472	07/02/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	385.08	77.02	462.10	718,218.76	28/02/2025
783	07/02/2025	Lloyds Bank Busin	Election Expenses	DD	Town Council Election 2.5.2024	Dorset Council	-5,497.02		-5,497.02	712,721.74	28/02/2025
796	07/02/2025	Lloyds Bank Busin	Legal Fees & Cost	FPO	Underpayment of legal fees from invoice 058910	Coles Miller Solicitors	-625.00	-125.00	-750.00	711,971.74	28/02/2025
795	07/02/2025	Lloyds Bank Busin	Cleaning - Town H	DEB	Cleaner Spray - Elbow Grease	Savers Stores Plc	-5.95	-1.19	-7.14	711,964.60	28/02/2025
785	07/02/2025	Lloyds Bank Busin	Advertising Staff V	DD	Museum Co-ordinator Advert	Dorset Council	-219.40	-43.88	-263.28	711,701.32	28/02/2025
463	10/02/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501208	Money raised at vinyl night 7.2.25	Wareham Town Mayor	349.00		349.00	712,050.32	28/02/2025
468	10/02/2025	Lloyds Bank Recei	Bank Interest	TFR	Bank interest	Lloyds Bank	106.39		106.39	712,156.71	28/02/2025
466	10/02/2025	Lloyds Bank Recei	Rents Received	FPI	Quarterly rent	Critchley D	62.50		62.50	712,219.21	28/02/2025
465	10/02/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	MNDA East Dorset & I	41.25	8.25	49.50	712,268.71	28/02/2025
467	10/02/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Fran Wareham Range	50.00		50.00	712,318.71	28/02/2025
464	10/02/2025	Lloyds Bank Recei	Donations	DEP 501207	Donations from museum lectures	Wareham Museum	27.92		27.92	712,346.63	28/02/2025
831	10/02/2025	Lloyds Bank Busin	HMRC	BACS	HMRC and Pension costs	Dorset Council	-5,802.27		-5,802.27	706,544.36	28/02/2025
831	10/02/2025	Lloyds Bank Busin	Pension Contributio	BACS	HMRC and Pension costs	Dorset Council	-5,922.73		-5,922.73	700,621.63	28/02/2025
774	10/02/2025	Lloyds Bank Busin	H&S Consultancy f	DD	Peninsula H&S and HR Service	Peninsula Business S	-320.92	-64.19	-385.11	700,236.52	28/02/2025
770	10/02/2025	Lloyds Bank Busin	Office Expenditure	DD	Adobe Acrobat Program subscription	Adobe Systems Softw	-16.64	-3.33	-19.97	700,216.55	28/02/2025
771	10/02/2025	Lloyds Bank Busin	Telephones	DD	Mobile phone and car park ticket machine line rer	EE	-185.81	-37.16	-222.97	699,993.58	28/02/2025
794	10/02/2025	Lloyds Bank Busin	Fuel	DD	Fuel Card Annual Fee	Fuelcard Services	-24.00	-4.80	-28.80	699,964.78	28/02/2025

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 28/02/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
771	10/02/2025	Lloyds Bank Busin	Payment Machine	DD	Mobile phone and car park ticket machine line rer	EE	-6.68	-1.31	-7.99	699,956.79	28/02/2025
459	11/02/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	Youth Sports Trust	67.08	13.42	80.50	700,037.29	28/02/2025
470	11/02/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	238.50	47.70	286.20	700,323.49	28/02/2025
473	11/02/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	260.83	52.17	313.00	700,636.49	28/02/2025
798	11/02/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-11.15	-2.23	-13.38	700,623.11	28/02/2025
791	11/02/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe	-1.73		-1.73	700,621.38	28/02/2025
471	12/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501209	Corn Exchange Hire	Dance A Day	19.17	3.83	23.00	700,644.38	28/02/2025
471	12/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501209	Corn Exchange Hire	Dance A Day	19.17	3.83	23.00	700,667.38	28/02/2025
471	12/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501209	Corn Exchange Hire	Dance A Day	19.17	3.83	23.00	700,690.38	28/02/2025
471	12/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501209	Corn Exchange Hire	Dance A Day	19.17	3.83	23.00	700,713.38	28/02/2025
471	12/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP 501209	Corn Exchange Hire	Dance A Day	19.17	3.83	23.00	700,736.38	28/02/2025
482	12/02/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	149.83	29.97	179.80	700,916.18	28/02/2025
474	12/02/2025	Lloyds Bank Recei	Council Chamber H	FPI	Hire of Council Chamber	Deborah Green	22.92	4.58	27.50	700,943.68	28/02/2025
475	14/02/2025	Lloyds Bank Recei	Corn Exchange Hir	DEP	Corn Exchange Hire	Wareham Community	36.67	7.33	44.00	700,987.68	28/02/2025
477	14/02/2025	Lloyds Bank Busin	Parking - Phone Pa	FPI	Car park App payments	Just Park	1,216.82	243.36	1,460.18	702,447.86	28/02/2025
833	14/02/2025	Lloyds Bank Busin	Phone Payment Co	Auto deduct	Car Park Phone Payment Commission	Just Park	-133.65	-26.73	-160.38	702,287.48	28/02/2025
823	14/02/2025	Lloyds Bank Busin	Electric - Pavilion	DD	Electricity - Pavilion	SSE Energy Solutions	-1.36	-0.07	-1.43	702,286.05	28/02/2025
476	17/02/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Swanage EBC	50.00		50.00	702,336.05	28/02/2025
818	17/02/2025	Lloyds Bank Busin	Gas - Town Hall	DD	Town Hall gas monthly gas usage	Crown Gas & Power L	-533.95	-106.79	-640.74	701,695.31	28/02/2025
483	18/02/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	345.00	69.00	414.00	702,109.31	28/02/2025
834	18/02/2025	Lloyds Bank Busin	Bank Charges	PAY	Bank Charges	Lloyds Bank	-15.65		-15.65	702,093.66	28/02/2025
835	18/02/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-15.82	-3.16	-18.98	702,074.68	28/02/2025
478	19/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501211	Hand - Made iron 3-Tier Fresstanding Planter	Mrs White	60.00		60.00	702,134.68	28/02/2025
479	19/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501211	Hand - Made iron 3-Tier Fresstanding Planter	Town Crier (Wareham)	16.67	3.33	20.00	702,154.68	28/02/2025
480	19/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501211	Hand - Made iron 3-Tier Fresstanding Planter	SUE EADES	10.00		10.00	702,164.68	28/02/2025
481	19/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501211	Hand - Made iron 3-Tier Fresstanding Planter	Tom Hannam	20.00		20.00	702,184.68	28/02/2025
488	20/02/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	363.08	72.62	435.70	702,620.38	28/02/2025
840	20/02/2025	Lloyds Bank Busin	Uniform		Keith Work Trousers	Trade UK	-28.32	-5.66	-33.98	702,586.40	28/02/2025
840	20/02/2025	Lloyds Bank Busin	Uniform		Keith Work Trousers	Trade UK	28.32	5.66	33.98	702,620.38	28/02/2025
484	24/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501212	Hand - Made iron 3-Tier Fresstanding Planter	Sue Wheatley	10.00		10.00	702,630.38	28/02/2025
485	24/02/2025	Lloyds Bank Recei	Donations	DEP 501212	Museum Lecture series	Wareham Museum	99.47		99.47	702,729.85	28/02/2025
772	24/02/2025	Lloyds Bank Busin	Telephone	DD	Museum Telephone	BT	-33.68	-6.74	-40.42	702,689.43	28/02/2025
848	24/02/2025	Lloyds Bank Recei	Payroll Service	BGC	Payroll 3rd Party Payment Service 2024/25	Dorset Council	1,112.01	222.40	1,334.41	704,023.84	28/02/2025
487	25/02/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	342.58	68.52	411.10	704,434.94	28/02/2025

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 28/02/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
846	25/02/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-15.63	-3.13	-18.76	704,416.18	28/02/2025
845	25/02/2025	Lloyds Bank Busin	New Equipment	FPO	Display case for Museum	The Display Works T/A	-209.37	-41.87	-251.24	704,164.94	28/02/2025
489	26/02/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	283.58	56.72	340.30	704,505.24	28/02/2025
809	26/02/2025	Lloyds Bank Busin	Mayor	FPO	Quiz tickets for Mayor of Ferndown Quiz night - T	Ferndown Town Coun				704,505.24	28/02/2025
802	26/02/2025	Lloyds Bank Busin	Meetings & Trainin	FPO	Deputy Clerk Training - Grant Applications and G	Gov PD	-495.00	-99.00	-594.00	703,911.24	28/02/2025
830	26/02/2025	Lloyds Bank Busin	Mileage - Staff	FPO	Clerks Mileage Claim	Nicola Gray	-139.95		-139.95	703,771.29	28/02/2025
805	26/02/2025	Lloyds Bank Busin	Office Expenditure	FPO	Stationery - copier paper	Banner Group Ltd (T/A	-18.96	-3.79	-22.75	703,748.54	28/02/2025
812	26/02/2025	Lloyds Bank Busin	Office Expenditure	FPO	Tape for carpet in office	W Pond & Co.	-2.50	-0.50	-3.00	703,745.54	28/02/2025
817	26/02/2025	Lloyds Bank Busin	Office Expenditure	FPO	Monthly Photocopier Useage	Clarity Copiers Ltd	-41.49	-8.30	-49.79	703,695.75	28/02/2025
821	26/02/2025	Lloyds Bank Busin	Telephones	FPO	Office Telephone Line Rental	Rejuvenate	-76.10	-15.22	-91.32	703,604.43	28/02/2025
820	26/02/2025	Lloyds Bank Busin	Software Support	FPO	Monthly IT Provision	Rejuvenate	-622.49	-124.50	-746.99	702,857.44	28/02/2025
841	26/02/2025	Lloyds Bank Busin	CCTV	FPO	CCTV Remedial Works	Unique Fire and Securi	-338.46	-67.69	-406.15	702,451.29	28/02/2025
842	26/02/2025	Lloyds Bank Busin	CCTV	FPO	CCTV Call out and Repair	Unique Fire and Securi	-115.00	-23.00	-138.00	702,313.29	28/02/2025
806	26/02/2025	Lloyds Bank Busin	Equipment - New	FPO	Janitorial supplies	Eastern Shires Purcha	-1.25	-0.25	-1.50	702,311.79	28/02/2025
806	26/02/2025	Lloyds Bank Busin	Equipment - New	FPO	Janitorial supplies	Eastern Shires Purcha	-85.00	-17.00	-102.00	702,209.79	28/02/2025
800	26/02/2025	Lloyds Bank Busin	Equipment & Buildi	FPO	down pipe realignment to guttering	Gutter Cleaning Speci	-250.00	-50.00	-300.00	701,909.79	28/02/2025
803	26/02/2025	Lloyds Bank Busin	Equipment & Buildi	FPO	PAT Testing	Dorset PAT Testing	-160.00		-160.00	701,749.79	28/02/2025
806	26/02/2025	Lloyds Bank Busin	Cleaning - Town H	FPO	Janitorial supplies	Eastern Shires Purcha	-9.95	-1.99	-11.94	701,737.85	28/02/2025
806	26/02/2025	Lloyds Bank Busin	Cleaning - Town H	FPO	Janitorial supplies	Eastern Shires Purcha	-38.30	-7.66	-45.96	701,691.89	28/02/2025
838	26/02/2025	Lloyds Bank Busin	General Maintenanc	FPO	concrete for noticeboard/benches	Trade UK	-37.86	-7.57	-45.43	701,646.46	28/02/2025
819	26/02/2025	Lloyds Bank Busin	Card Payment fees	FPO	Car park credit card processing fees	3C Payment UK Ltd	-78.31	-15.66	-93.97	701,552.49	28/02/2025
822	26/02/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park Coin Sorting Fee	Loomis UK Ltd	-24.05	-4.81	-28.86	701,523.63	28/02/2025
832	26/02/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park Coin Sorting Fee	Loomis UK Ltd	-334.14	-66.83	-400.97	701,122.66	28/02/2025
813	26/02/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	Fence repair/maintenance	W Pond & Co.	-3.13	-0.63	-3.76	701,118.90	28/02/2025
808	26/02/2025	Lloyds Bank Busin	Maintenance - Hau	FPO	Keep Clear Signs	Trade UK	-10.82	-2.17	-12.99	701,105.91	28/02/2025
804	26/02/2025	Lloyds Bank Busin	Events	FPO	Reimbursement for Refreshments for Museum Ta	Paul Willis	-7.00		-7.00	701,098.91	28/02/2025
810	26/02/2025	Lloyds Bank Busin	Events	FPO	Museum Lecture series	Natural History Photo	-130.00		-130.00	700,968.91	28/02/2025
811	26/02/2025	Lloyds Bank Busin	Events	FPO	Refreshments for museum lecture series	Paul Willis	-5.10		-5.10	700,963.81	28/02/2025
837	26/02/2025	Lloyds Bank Busin	Events	FPO	Museum Lecture series	Jon Woolcott	-75.00		-75.00	700,888.81	28/02/2025
799	26/02/2025	Lloyds Bank Busin	Stock (for Resale)	FPO	Museum Books for resale	Halsgrove Publishing	-77.82	-15.57	-93.39	700,795.42	28/02/2025
801	26/02/2025	Lloyds Bank Busin	Stock (for Resale)	FPO	Museum Books for resale	Pen and Sword Books	-114.83	-22.97	-137.80	700,657.62	28/02/2025
839	26/02/2025	Lloyds Bank Busin	Stock (for Resale)	FPO	Tote Bags for Museum shop	Hotline Group Ltd	-156.75	-31.35	-188.10	700,469.52	28/02/2025
814	26/02/2025	Lloyds Bank Busin	New Equipment	FPO	Museum Display Case	GR Cabinet Hire	-375.00	-75.00	-450.00	700,019.52	28/02/2025
814	26/02/2025	Lloyds Bank Busin	New Equipment	FPO	Museum Display Case	GR Cabinet Hire	-175.00	-35.00	-210.00	699,809.52	28/02/2025

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 28/02/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
807	26/02/2025	Lloyds Bank Busin	Consumables	FPO	Jumbo toilet rolls	Bunzl UK Ltd T/A Com	-176.50	-35.30	-211.80	699,597.72	28/02/2025
807	26/02/2025	Lloyds Bank Busin	Consumables	FPO	Jumbo toilet rolls	Bunzl UK Ltd T/A Com	-176.50	-35.30	-211.80	699,385.92	28/02/2025
836	26/02/2025	Lloyds Bank Busin	Gas	FPO	Gas Usage - 3 East Street	Utility Warehouse T/A	-30.66	-1.53	-32.19	699,353.73	28/02/2025
491	28/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501214	Hand - Made iron 3-Tier Fresstanding Planter	Penny King	30.00		30.00	699,383.73	28/02/2025
492	28/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501214	Hand - Made iron 3-Tier Fresstanding Planter	Andy Magor	15.00		15.00	699,398.73	28/02/2025
486	28/02/2025	Lloyds Bank Recei	Parking - Cash Inco	TFR	Car Park cash receipts	Loomis UK Ltd	161.00	32.20	193.20	699,591.93	28/02/2025
490	28/02/2025	Lloyds Bank Recei	Donations	DEP 501213	Museum Lecture series	Wareham Museum	160.90		160.90	699,752.83	28/02/2025
493	28/02/2025	Lloyds Bank Recei	Council Chamber H	FPI	Hire of Council Chamber	Megan Mitchell	206.25	41.25	247.50	700,000.33	28/02/2025
493	28/02/2025	Lloyds Bank Recei	Council Chamber H	FPI	Hire of Council Chamber	Megan Mitchell	22.92	4.58	27.50	700,027.83	28/02/2025
843	28/02/2025	Lloyds Bank Busin	Salaries	BACS	Monthly salaries	Dorset Council	-15,744.43		-15,744.43	684,283.40	28/02/2025
815	28/02/2025	Lloyds Bank Busin	Refuse Collection	DD	Town Hall monthly refuse collection	Suez Recycling & Rec	-304.30	-60.86	-365.16	683,918.24	28/02/2025
CLOSING BALANCE - 28/02/2025										683,918.24	
							66,681.64	-4,152.29	62,529.35		

POLICY RESOURCES AND FINANCE COMMITTEE REPORT



Meeting Date: 11 March 2025

Agenda Item: 8

Subject:	Review of Car Park Permit Charges
Prepared by:	Nicola Gray, Town Clerk & RFO
Purpose of Report:	To review the current parking permit charges and consider the charges to be set for 2025/26 financial year.
Background:	The permits for Howard's Lane car park were last reviewed in 2024 and were not increased. The fees should ideally be reviewed annually.
Key Points:	<p>Current charges per annum are as follows:</p> <ul style="list-style-type: none">• reserved bays = £496.00• commercial permits = £677• unreserved permits = £373 <p>There are seven reserved bays with only five in use, leaving two bays vacant.</p> <p>There are no commercial permits in operation.</p> <p>There are 37 unreserved permits issued, with only 8 of those paid for. The unpaid permits are made up of Councillors, staff, Town Crier, Clock Winder and museum volunteers.</p> <p>The income budget for 2024/25 financial year for reserved bays was £2,000 with an income budget for unreserved bays £2,500. Actual income for 2024/25 financial year has been £1,859.98 for reserved bays and £2,797.47 for unreserved bays. Both figures are net of VAT as VAT applies to car park charges.</p>
Implications	<p>Financial - The maintenance of the car park has been relatively minimal in the past 12 months, however, there will be a need to repaint the very faded lines at some point and a budget has been created at budget setting for this.</p> <p>Financial - The car park permits budget for the 2024/25 year has made a £157.45 surplus, which if no changes are made to the fees, is likely to not change in 2025/26.</p>
Recommendation	To review the permit fees and determine whether an increase is required.

POLICY RESOURCES AND FINANCE COMMITTEE REPORT



Meeting Date: 11 March 2025

Agenda Item: 9

Subject:	Adverse Weather Policy
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider the Adverse Weather Policy for adoption.
Background:	<p>Wareham Town Council's adverse weather policy has not been updated for several years and is due for consideration.</p> <p>A current adverse weather policy is currently not adopted by the Council and the Policy, Resource and Finance committee holds delegated authority to consider and adopt such policies as required.</p>
Key Points:	<p>Adopting an Adverse Weather Policy allows the Council to quickly respond to adverse weather conditions in a pre-planned and strategic approach.</p> <p>An adverse weather policy protects members of the public and officers as well as maximising the safe delivery of Council services.</p>
Implications	<p>Failure to have an Adverse Weather Policy exposes the Council to a lack of guidance and direction in extreme adverse weather should services be impacted.</p> <p>Failure to have an Adverse Weather Policy exposes the Council to risks of legal challenge if officers or members of the public came to harm due to poor situation management during adverse weather.</p>
Recommendation	To consider and approve the Adverse Weather Policy for adoption.



Wareham Town Council Adverse Weather Policy

Introduction

Wareham Town Council ('The Town Council') is committed to delivering its services throughout the year. The Town Council's operations are diversely spread between services provided by officers at the Town Hall including administrative functions and the services officers deliver across Wareham's public realm.

The Town Council realises an essential component to maintaining these diverse services is ensuring that officers are prepared to handle circumstances such as adverse weather so that work can be delivered consistently and safely for members of the public and officers alike.

This policy serves as a publicly available guide for how the Town Council will navigate adverse weather conditions to deliver services as far as is practicable and safe as well as the measures which will be taken to ensure members of the public and officers are protected from risks associated with adverse weather.

This policy has been composed with a view to reflect the needs of Wareham, factoring in the various types of adverse weather the town is most likely to experience. The policy seeks to compliment broader existing guidance from organisations such as the Met Office, Health and Safety Executive and other partner organisations as well as legislative guidance and requirements.

This policy is reviewed every three years.

Scope

This policy covers all aspects of Wareham Town Council's operations. Including, but exclusively not limited to:

- The Town Hall building and 3 East Street.
- Officers working within the Town Hall and members of the public visiting.
- Officers working within Town Council other buildings and in Wareham's public realm.
- Recreation Grounds and Play Parks and members of the public using these spaces.
- Howard's Lane car park, Howard's Lane Public Toilets and the Quay Public Toilets.
- Officers travelling offsite for work.
- 2 Mill Lane
- Other Town Council owned land

Definitions

The Town Council refers to the following terms throughout this policy. For clarity, these terms are defined according to the Town Council's interpretation below:

"Adverse weather", refers to bad weather that can be dangerous or damaging. Adverse weather can manifest in a variety of ways but is categorised by weather that may disrupt travel, infrastructure, daily activities or has a high propensity to damage property.

"Member(s) of the public", refers to any person who is not directly employed by Wareham Town Council. This broadly includes residents, contractors, visitors, volunteers and those otherwise using the Town Council's facilities or spaces.

"Officer(s)", refers to a person directly employed by Wareham Town Council or another Council if that Council's name precedes "officers".

"Public realm", refers to anywhere within Wareham which is not Town Council owned but Town Council officers might work or travel through.

"Offsite", refers to anywhere outside of Wareham where an officer has Town Council business.

"Equipment", refers to tools, machinery, temporarily installable fixture, vehicles and other equipment which be deployed by the Town Council throughout the public realm.

"PPE", refers to Personal Protective Equipment which and are characteristically wearable items which protect wearers from external risks or minimise their impact. E.g. gloves or masks.

High Winds, Storms, Floods Ice and Heavy Snow

Wareham's location brings it into contact with periodic episodes of high winds and storms. Wareham equally experiences snow, ice and periodic flooding. These can pose risks to people and property and Wareham Town Council takes its responsibility to safeguard members of the public using its facilities, its officers and its property seriously.

Early Detection and Prevention:

Wareham Town Council's officers will monitor guidance, advice and warnings as disseminated by the Met Office¹. When Met Office guidance is given in advance of adverse weather the Town Council will seek to make appropriate preparations to minimise the impact to service delivery, risks to members of the public or officers and risk to Town Council property.

The preparations the Town Council will make at an operational level will be directed by the Clerk informed by guidance from the Met Office for business and service continuation.

Yellow Warnings will prompt preparations to ensure that property and equipment is stored safely to prevent damage to the property and equipment and minimise the risk of these causing harm to members of the public or officers during the adverse weather.

Officers should seek to notify members of the public of the increased risk attached to using some of the Town Council's facilities, such as play parks and recreation grounds, in such weather through practicably available channels.

¹ [Met Office](#) ² [Met Office](#)

Councillors will be notified of the adverse weather conditions and any impact this may have on Council meetings and services.

Amber Warnings will prompt preparations to ensure officers are able to safely travel to and from work. Should officers working primarily from the Town Hall expect difficulties travelling to work in a timely manner or safely, preparations should be made to work from home at the direction of their line manager. In the unlikely event this should impact all office-based officers, preparations to notify the public will be made. Should officers working within the public realm expect difficulties travelling to work in a timely manner or safely, alternative preparations should be made in consultation with their line managers to:

- Allow for public toilets to be opened for the public.
- Notify members of the public that the use of play parks should be avoided during the adverse weather in the interest of health and safety.

If alternative provisions for the opening of public toilets are not possible, these facilities will remain closed to the public until the adverse weather has passed and staff are able to return to work.

Dependant on the severity of the adverse weather and elements of adverse weather present, bookings and other activities arranged by members of the public may be cancelled at the discretion of the Clerk in the interest of public safety. Should it be deemed necessary to cancel paid events, arrangements to host the event at a later date will be investigated or, if not possible, a refund will be considered at the discretion of the Council.

Preparations will be made to ensure that property and equipment is stored safely to prevent damage to the property and equipment and minimise the risk of these causing harm to members of the public or officers during the adverse weather.

Officers should seek to notify members of the public of the increased risks attached to using some of the Town Council's facilities, such as play parks and recreation grounds, in such weather through practicably available channels.

Councillors will be notified of the adverse weather conditions and any impact this may have on Council meetings and services. It may be the case that meetings must be rescheduled and this will be done in line with current legislation.

Red Warnings will prompt preparations to be made to allow the continuation of the most urgent Town Council activities and those which are safe to still be carried out in severe adverse weather.

During severe adverse weather, officers will not be expected to travel into Wareham to work in the Town Hall or public realm. The Clerk will inform officers of the period the adverse weather is expected and the arrangements to close the office to members of the public. All office-based officers will prepare to carry out administrative duties from home. Officers working within the public realm will not be expected to work in dangerous conditions.

Preparations should be made to:

- Notify members of the public of closure dates for public toilets.
- Notify members of the public that the use of play parks should be avoided during the adverse weather in the interest of health and safety.

Bookings and other activities arranged by members of the public will be cancelled in the interest of public safety.

Preparations will be made to ensure that property and equipment is stored safely to prevent damage to the property and equipment and minimise the risk of these causing harm to members of the public or officers during the adverse weather.

Officers will seek to notify members of the public of the increased risk attached to using some of the Town Council's facilities, such as play parks and recreation grounds, in such weather through practicably available channels.

Councillors will be notified of the adverse weather conditions and the impact this will have on Council meetings and services. Council meetings will be rescheduled.

During Adverse Weather:

Wareham Town Council will seek to continue to deliver as many of its services during adverse weather events. The Town Council will however only deliver services which are safe to do so for members of the public and officers under the prevailing conditions. The way some Town Council services are delivered may need to adapt for the purposes of business continuity and safety.

The way these services are delivered will be at the direction of the Clerk in conjunction with guidance from the Met Office, Health and Safety Executive, Dorset Council and national government and the procedures outlined within this policy.

Yellow warnings may only require minor alterations to way the Town Council delivers its services.

The ongoing adverse weather conditions will be monitored by officers using the Met Office's guidance. Should adverse weather conditions change, the Town Council's preparations and ongoing management of the adverse weather will change in accordance, at the Clerk's direction.

During yellow warnings officers working within the Town Hall are likely to be able to discharge their duties without interruption.

Officers working within the public realm should ensure that they have familiarised themselves with risk assessments for tasks within the public realm, and that any additional risks are identified and managed appropriately. It will be the responsibility of these officers and their line manager to ensure that risks are suitable mitigated or eliminated and appropriate PPE is available and used.

Some tasks may no longer be safe or practicable to carry out in the public realm. These tasks will be rescheduled at the direction of the officers' line manager.

Officers will monitor the condition of Town Council property and equipment to ensure they remain safe from damage and do not pose a risk to members of the public or officers.

Amber warnings may require more thorough alterations to way the Town Council delivers its services.

The ongoing adverse weather conditions will be monitored by officers using the Met Office's guidance. Should adverse weather conditions change, the Town Council's preparations and ongoing management of the adverse weather will change in accordance, at the Clerk's direction.

During amber warnings officers working within the Town Hall will be consulted to ensure they will be able to travel to and from work safely. Officers who may experience considerable difficulties in travelling to and from work, or who might be exposed to significant risk may work from home at the Clerk's discretion.

Officers working within the public realm should ensure that they have familiarised themselves with risk assessments for tasks within the public realm, and that any additional risks are identified and managed appropriately. It will be the responsibility of these officers and their line manager to ensure that risks are suitable mitigated or eliminated and appropriate PPE is available and used.

Some tasks may no longer be safe or practicable to carry out in the public realm. These tasks will be rescheduled at the direction of the officers' line manager.

Officers will monitor the condition of Town Council property and equipment to ensure they remain safe from damage and do not pose a risk to members of the public or officers.

Red warnings require the Town Council to operate carefully to ensure the safety of members of the public and officers. This will impact the Town Council's ability to deliver its services.

Officers who typically work within the public realm will not be expected to travel into work.

Officers who work within the Town Council offices will not be expected to travel but will be expected to carry out their duties at home to the best of their ability.

Following Adverse Weather:

Wareham Town Council seeks to return to normal operations as swiftly as possible following adverse weather.

Should any changes to open hours for members of the public have changes, officers working in the Town Hall will update any notices informing members of the public of the return to normal operations.

Officers working in the public realm will check the integrity of Town Council equipment and property to identify and escalate any damage or maintenance work.

Town Council operated play parks, recreation spaces and public toilets will be reopened as normal.

Heavy Snow and Ice:

Wareham Town Council appreciates the impact snow and ice can have on members of the public and Town Council operations.

Dorset Council assumes primary responsibility for ensuring the public realm is safe and accessible in the event of heavy snow and ice.

Officers working within the Town Hall should be able to discharge their duties with limited impact in the event of snow and ice.

All officers should heed Met Office advice, and the guidance set out instructing actions to be taken in the event of different weather alerts.

Officers working within the public realm should ensure that they have familiarised themselves with risk assessments for tasks within the public realm, and that any additional risks are identified and managed appropriately. It will be the responsibility of these officers and their line

manager to ensure that risks are suitable mitigated or eliminated and appropriate PPE is available and used.

Some tasks may no longer be safe or practicable to carry out in the public realm. These tasks will be rescheduled at the direction of the officers' line manager.

Floods and Flooding:

Wareham Town Council is aware of the impact floods and flooding can have on its operations as well as their impact on members of the public.

Wareham Town Council works closely with Dorset Council officers to support in flood signposting and will continue to do so.

Floods and flooding are expected to have a lessened impact on the direct daily operations of Wareham Town Council officers.

In the event of floods and flooding, Wareham Town Council will support the dissemination of guidance as provided by Dorset Council for the benefit of members of the public. Officers working within the public realm may be unable to carry out some of their tasks in areas experiencing active flooding. These tasks will be rescheduled as appropriate. The Quay Toilets will be closed in the event of flooding which is likely to make these toilets inaccessible.

Officers working within the public realm will inspect Town Council property and equipment to identify any damage or appropriate maintenance following floods and flooding.

Extreme Temperatures:

Wareham Town Council carries a responsibility as an employer to protect the wellbeing of officers in extreme temperatures. Wareham Town Council will follow guidance from the Health and Safety Executive² to ensure that officers working within the public realm can do so safely.

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