



# WAREHAM

Town Council

Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

15 JANUARY 2025

To: All Members of the Personnel Committee

**YOU ARE SUMMONED TO ATTEND** an ordinary meeting of the **Personnel Committee** to be held on **TUESDAY 21 JANUARY 2025** in the Council Chamber, Town Hall, East Street, Wareham at **14:30 hrs** for the purpose of transacting the business set out in the agenda below.

***Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.***

Nicola Gray  
Town Clerk

## **MEMBERS OF Personnel Committee**

Councillor:           K Critchley (Chairman)  
                              M Cotton  
                              D Budd  
                              I Davey  
                              Z Gover  
                              L Kirk

**21 JANUARY 2025 at 2.30pm**

**1. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**3. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**4. Confirmation of minutes of previous meeting held on TUESDAY 12 NOVEMBER 2024**

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

**5. Matters arising from the minutes of the last meeting held on TUESDAY 12 NOVEMBER 2024**

To consider any matters arising from the previous minutes of the Committee.

**6. Any other items the Chairman deems urgent**

For report, information or for the agenda at the next meeting of the Personnel Committee.

**7. Date of the next meeting**

To note date of next meeting: **TUESDAY 10 JUNE 2025 at 14.30.**

**8. Confidential Session**

***At the conclusion of this part of the Agenda, the Chairman will move the following resolution:***

*That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.*

**9. Staff Update**

To note the update on staffing matters and agree any changes required.