



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

23 April 2025

To: All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 29 April 2025** in the Council Chamber, Town Hall, East Street, Wareham at **7.30pm** (or on the rising of the Planning and Transport Committee if later) for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray
Town Clerk

Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.

Members of Wareham Town Council

Councillor M Cotton (Mayor)
Councillor Z Gover (Deputy Mayor)
Councillor D Budd
Councillor D Cleaton
Councillor K Critchley
Councillor A Dallimore
Councillor I Davey
Councillor B Dean
Councillor S Dean

Councillor V Green
Councillor M Hill
Councillor R Holloway
Councillor L Kirk
Councillor D Robinson
Councillor M Tighe
Councillor S Wheatley

29 April 2025 at 7.30pm

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 25 March 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 25 March 2025

To consider any matters arising from the previous minutes.

6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

7. Payment of outstanding creditors (TO FOLLOW)

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

8. To receive such communications as the Town Mayor may wish to place before the Council

9. Reports of Committees and Sub-Groups

To note the approved minutes of the following committees:

- a) Amenities Committee – 11/02/2025
- b) Personnel Committee – 21/01/2025
- c) Planning and Transport Committee – 11/03/2025 and 25/03/2025

10. Internal Audit Report – Visit 2

To note the report of the Internal Audit.

11. Bank Reconciliation – March 2025

To approve the bank reconciliation for March 2025.

12. To consider recommendations from Amenities Committee for Approval

To consider the items recommended for approval from the Amenities Committee due to their level of expenditure exceeding the amount set within the Financial Regulations.

- a) Council Chamber Curtains
- b) Cricket Wicket Replacement
- c) Replacement Flag Poles

13. Support for Men’s Shed Planning Application - VERBAL

To consider supporting the Men’s Shed application for a new Building at the Swanage and Wareham Rugby Club when it is submitted.

14. Healthmatic Ltd Charity suggestions

To consider which charity to recommend to Healthmatic Ltd for their social value contribution as part of their tender submission for the Howard’s Lane Public Toilets project.

15. Dorset Council Street Lighting and Illuminated Signs Policy Review Consultation

To consider and respond to the review of Dorset Council’s Street Lighting and Illuminated Signs Policy.

16. Town Council Action List

To note the actions and progress from previous Town Council and Committee Meetings and approve the letter already agreed by email to the MP for Mid Dorset and North Poole, Vicki Slade.

17. Report of Museum Co-Ordinator – TO FOLLOW

To note report of Museum Co-Ordinator.

18. Town Clerk’s Update – VERBAL

To note update from Town Clerk.

19. Any other items the Mayor deems urgent

For report, information or for the agenda at the next meeting. Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

20. Date of next meeting

To note the date of the next meeting, which is the Annual Town Council Meeting scheduled for **Tuesday 13 May 2025 at 7.30 pm.**



**Minutes of a meeting of the Town Council held on 25 March 2025
in the Council Chamber, Town Hall, East Street, Wareham at
7.30pm.**

Members Present: Councillors M Cotton (Mayor), Z Gover (Deputy Mayor), D Budd, D Cleaton, K Critchley, A Dallimore, I Davey, B Dean, S Dean, V Green, M Hill, L Kirk, D Robinson, M Tighe and S Wheatley.

Officers present: N Gray, Town Clerk & RFO, S Dickins, Deputy Clerk

TC 194/25 Apologies for absence

Apologies were received and accepted from Cllr Holloway.

TC 195/25 Declarations of interest

There were no declarations of interest.

TC 196/25 Public participation time

There were two members of the public present, neither of whom wished to speak.

TC 197/25 Confirmation of the minutes of the previous meeting

It was **RESOLVED** the minutes of the extraordinary meeting of the Town Council held on 03 March 2025 be **APPROVED** and would be signed by the Mayor following the meeting.

TC 198/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

TC 199/25 Reports by Dorset Councillors and representatives on outside bodies

Cllr Robinson shared correspondence he had received from the MP for Mid Dorset & North Poole, Vikki Slade, regarding developments at the Wareham ground-level crossing. The Town Clerk noted the Town Council had not received a letter or any direct communication from the MP and expressed disappointment about this. The content of the correspondence was read out for members.

Cllr Robinson noted that while the developments were welcome in principle, the "rolling basis" for the crossing's lease and the statement from Cllr Nick Ireland, Dorset Council leader, that the crossing would remain as long as he remained leader of the Council, left the long-term future of the crossing with uncertainty.

Members agreed with the concerns and expressed their own disappointment in respect of the lack of communication with the Town Council.

It was **RESOLVED** to delegate the drafting of a letter to the MP for Mid Dorset and North Poole to the Town Clerk, which would be shared with members for comment before approval at the next meeting and sending.

The report from Cllr Ezzard was NOTED.

TC 200/25 Payments for outstanding creditors

Members considered the list of payments for approval.

It was **RESOLVED** that payments in the sum of £41,110.96 be approved.

TC 201/25 To receive such communications as the Town Mayor may wish to place before the Council

The Mayor noted that she would not be calling an Annual Town Meeting in light of their low attendance historically, however, 2 Councillors or 6 electorate may choose to call a meeting before 30 June, should they so wish. The Clerk noted that the next elected Mayor in May could opt to call a meeting.

The Mayor noted that her charity skydive in support of the Air Cadets was fast approaching and encouraged members to support the fund raising effort.

TC 202/25 Reports from committees and sub-groups

The minutes from the following meetings were NOTED:

- a) Neighbourhood Plan Steering Group 23/01/2025
- b) Planning and Transport Committee 11/02/2025
- c) Policy, Resources and Finance 14/01/2025

TC 203/25 Support for Defibrillator installation in Wareham - Verbal

The Deputy Clerk shared a tabled map which indicated the locations for the installation of defibrillators in proposed locations in Northmoor from the Wareham-based sub-group of the Purbeck Defibrillator Organisation. The group was seeking Council's support in respect to the indicated locations only, as the group had raised funds to finance installation and on-going maintenance themselves.

The suggested locations were:

- The South-Eastern point of Northmoor Way before the footpath leading to Wareham Roundabout.
- The North-Eastern point of Northmoor Way between numbers 88 and 92 Northmoor Way.
- On Northmoor Way opposite the entrance to Burns Road.
- The Western point of Northmoor Way outside of numbers 174 and 172.
- On Northmoor Way outside of numbers 192 and 194.

It was **RESOLVED** to support the organisation's request to install and maintain defibrillators at the five locations listed.

TC 204/25 Town Council Action List

Cllr Tighe noted her progress in arranging a meeting with Purbeck School to further the Youth Council initiative.

Cllr S Dean noted that the action regarding the paving slab at Hauses Field had reached its conclusion and no further action was required.

Members noted the Town Council action list.

TC 205/25 Report of Museum Manager

The Mayor noted the museum manager’s last day in post would be on 27 March 2025.

The Town Clerk noted that the incoming museum co-ordinator had commenced in post and was settling in well.

Members conveyed their thanks to the Museum Manager for his hard work over the previous 11 Months noting the huge progress which had been made in upscaling the Museum’s profile and offerings.

The report of the museum manager was NOTED.

TC 206/25 Town Clerk’s Update

The Town Clerk presented the report which had been shared ahead of the meeting.

Cllr Critchley enquired as to the response received since the publication of the Town Council’s press release regarding the museum development. The Town Clerk reported that she had only received positive feedback from residents via email and in-person at events within Wareham.

Cllr Critchley noted the importance of the positive message being publicised, and the Town Clerk noted that the Chartered Surveyor and Building Consultant, who were local and specialised in cultural and heritage development, would be attending the Annual Town Council meeting in May to present some initial aesthetic plans and answer questions. After that meeting, it was intended to use the plans when attending the local community groups to garner support. The Town Clerk further noted the importance and benefit of Councillors sharing this personally with residents and throughout their community connections.

Cllr Hill noted the poignancy of drawing residents’ attention to the moderate additional cost to the public purse to deliver the museum’s developments at less than one pound per household per week.

The Mayor and Town Clerk noted the positive opportunity Wareham Town Council had recently had in hosting a student for a week-long work placement at the Council, and that another student had made contact for a future placement within the museum.

Cllr Robinson noted a vote of thanks to the Town Clerk and other officers who had supported the student’s work placement at the Town Council in a positive and productive way in such a short time scale.

TC 207/25 Any other items the Mayor deems urgent

There were no items deemed urgent.

TC 208/25 Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held at 7:30pm on 29 April 2025.

Mayor..... Date.....

Cllr Beryl Ezzard DC Report for Wareham Town Council April 2025

Dorset Council (DC) & DC Cabinet

At the Extraordinary Full Council Meeting on Tuesday 25 March approved to extend its borrowing time for loans to still be prudent; this is still subject to the Auditors ratification in six months. The full Council Meeting on 10 April at 6.30pm approved unanimously for Dr Catherine Howe to be appointed the new Chief Executive Officer (CEO), Head of Service, for DC to commence probably in August. . The newly Reviewed DC Street Lighting Policy will be decided in a few months. With improved softer and variable street lighting being considered.

There is a DC Consultation on Day Care Opportunities now available until June for everyone to have their say in the way Day Care will be provided in the future. Wareham Day Care Centre at Anglebury Court will continue, contrary to rumours circulating. Do take part in the consultation, on DC Website.

Wareham area Defibrillators

Following the tragic loss of their son last year, where having a Defib close by, could have prevented his death, the parents have formed a Sub-Group of the Swanage based Purbeck Defib Organisation, to raise funds to place Defibs on Northmoor Park especially and to increase the number in the Wareham area. Ryan & I are very much in favour of this project, as compared to other places in Purbeck, Wareham is poorly served. We encourage the Town & Parish Councils to support and approve this Campaign, having a briefing of the Swanage Defib Organisation, for what is entailed.

Wareham Level Crossing to be kept in perpetuity.

After a Meeting between the DC Leader Cllr Nick Ireland, Vikki Slade MP & Network Rail Officer, an agreement that the level crossing at Wareham Station will remain, as the only sensible option to go forward with. The Agreement between the parties is being set up to confirm this arrangement with **NO END DATE. This is a remarkable success for Wareham after 20 years of campaigning to establish the step-free level crossing in perpetuity.**

DC-Cabinet Cost of Living Support for families on Income Support /Pension Credit.

The DC has put aside £500k extra available each year to support those in need. Contact the Citizens Advice or visit the DC Website for information.

Wareham Area Community Speedwatch Team

Regular Sessions monitoring the speed of traffic in the Sandford, Wareham and Arne have taken place. We have sessions in April in Sandford and Worgret Road. More volunteers needed.....

Purbeck Shuttle 200 (formerly 2RN Bus) update.

The PCRP are leading this new project to continue a Shuttle bus, from Wareham Station with DCT Minibuses, to visit the Blue Pool, Norden Farm and Purbeck Park as well as Arne RSPB. Since our Meeting, we have been successful in being granted £5,000 from the Dorset Community Transport Fund, for rural community transport. We have received local funding from WTC, and Wareham St Martin PC; thank you for your support. Donations from individuals and support from RSPB & Blue Pool, showing local partnership buy-in to the Project for this year. We have been unsuccessful in the CCIF funding of £20,000 which means we will only be able to provide two days a week Wednesday & Saturday, from the Summer Half Term to end of August (14 weeks).

Planning Enforcement & DC Road Works

If any Councillor suspects a breach of planning act 1990, please go to DC website and you can report your concerns there or contact your local DC Cllrs. Local roadwork information is notified to PC Clerk.

The Cordite Way – Right of Way No30: First Phase Opened by MP

On Saturday 29 March at 11 am MP Vikki Slade successfully officially Opened the Cordite Way, to the viewing point overlooking Poole Harbour. It was a beautiful day with sixty attending: the Leaders of both DC & BCP and the DC Interim CEO, Sam Crowe. This was the culmination of 20 years from the first idea for the Footpath was suggested by the Poole Harbour Trails members. With the Application being made by Beryl 15 years ago for this Right of Way.

Dorset Cllrs Monthly Advice Surgeries in Wareham Library. Ryan on fourth Saturday every month; 10-12 noon. Beryl on second Friday every month 10.00-12 noon. All welcome to come along and see us, no appointment needed.



Minutes of a meeting of the Amenities Committee held on TUESDAY 11 February 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.30pm.

Committee Members present: Councillors V Green (Chairman), S Wheatley (Vice Chairman), M Cotton, K Critchley, I Davey, M Hill, L Kirk, D Robinson

Officers present: Sam Dickins, Deputy Town Clerk, K Babbs, Admin Officer

A 041/25 Apologies for absence

There were no apologies for absence.

A 042/25 Declarations of interest

There were no declarations of interest.

A 043/25 Public participation time

There were no members of the public present.

A 044/25 Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Amenities Committee held on Tuesday 8 October 2024 were **APPROVED** and signed by the Chairman following the meeting.

A 045/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

A 046/25 Portable Pressure Washer Equipment Purchase

Members considered the purchase a Portable Pressure Washer for the Town Council Grounds operative team.

It was **RESOLVED** to purchase Comet 120l Wheelbarrow Tank Pressure Washer from Agratech NW Ltd at a cost of £1315.00 (excl. VAT) to be taken from the Vehicles – Machinery and Equipment budget.

A 047/25 Recreation Ground Bench Placement

Members considered the report regarding selecting a location for a refurbished bench at the Recreation Ground.

It was **RESOLVED** to select "Location 2" due to its central location, which is located on the far side of the recreation ground adjacent to Streche Road, with the possibility of adding additional benches in the future.

A 048/25 Wareham Wednesdays Bonfire Night Fireworks

The Deputy Clerk gave a verbal report following the success of the bonfire and fireworks event outlining operational considerations for potential future iterations.

Cllr Critchley noted concerns regarding potential historical restrictions regarding entry charges for events on the Recreation Field. The Deputy Clerk noted the Clerk had thoroughly reviewed the deeds and conveyances for the land and no such restrictions were in place.

A 049/25 Notice Board at Wareham Railway Station

Cllr Green noted her thanks for the Grounds Operative Team for installing the new Notice Board.

Cllr Critchley noted the need to install paving slabs to prevent grass damage from residents reading the notice board.

It was **RESOLVED** to retrospectively approve the additional spend of £302.70 for the purchase of the Notice Board sited at the junction of Bere Road and Carey Approach to be taken from Town Features and Furniture – General Maintenance.

A 050/25 Wareham Town Council Grass Cutting Contract 2025-2025

Members considered the report noting the need to select a contractor to carry out grass and hedge cutting, strimming and ditch flailing at the Recreation Ground and Hauses Field.

It was **RESOLVED** that Contractor C (Countrywide Ground Maintenance) be selected to carry out grass and hedge cutting, strimming and ditch flailing at the Recreation Ground and Hauses Field at a cost of £4000 per annum for a one-year contract.

A 051/25 Removal of benches outside The Red Lion Hotel, North Street

Members considered the request from the owner of The Red Lion Hotel.

It was **RESOLVED** to progress with the removal of the two benches and delegate the arrangements for an alternative, suitable location to be identified to the Town Clerk.

A 052/25 Purchase of Self-Watering Planters for The Town Hall

Members considered the report to purchase self-watering planters for The Town Hall in readiness for the summer planting season.

It was **RESOLVED** to purchase 6 planters from Amberol to match the self-watering planters through town at a cost of £996.75 (excl. VAT) to be taken from the Wareham in Bloom reserve.

A 053/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

A 054/25 Confidential session

***Resolved:** That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.*

A 055/25 Howards Lane Toilet Tender

Cllr Green welcomed Cllr Dean and Cllr Budd from The Building Steering Project Group to the meeting to aid in discussion.

Members considered the tender submissions in line with members' scored marking criteria.

It was **RESOLVED** to select Tender 1 as a recommendation to Full Council for approval.

A 056/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

A 057/25

Date of next meeting

It was noted that the next meeting of the Amenities Committee was scheduled to be held Tuesday 15 April 2025 on the rising of the Planning and Transport Committee.

Chairman..... Date.....



Minutes of a meeting of the Personnel Committee held on 21 January 2025 in the Council Chamber, Town Hall, East Street, Wareham at 2.30pm

Councillors Present: Councillors K Critchley (Chair), Cllr I Davey (Deputy Chair), D Budd, M Cotton, Z Gover and L Kirk.

Officer Present: N Gray, Town Clerk and RFO

P 031/25 Apologies for absence

There were no apologies for absence.

P 032/25 Declarations of Interest

There were no declarations of interest.

P 033/25 Public participation time

There were no members of the public present.

P 034/25 Confirmation of the minutes of the meeting held on 12 November 2024

The Minutes of the meeting held on 12 November 2024 were **APPROVED** as a correct record of the meeting and would be signed by the Chairman following the meeting.

P 035/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

P 036/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

P 037/25 Date of the next meeting

The next meeting would be held on 8 April 2025 at 2.30pm.

P 038/25 Confidential session

***Resolved:** That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

P 039/25 Staffing Update - Verbal

The Clerk advised members of the resignation of the Museum Manager, noting his reasons were personal, but although he had been made very welcome and enjoyed being in the staffing team, he had experienced some resistance to his appointment from within the museum. As a result of his resignation there was an opportunity to reconsider the role with a more operational post, and the Clerk shared a draft job description and person specification for members to consider.

It was **RESOLVED** to approve the job description and person specification for a museum co-ordinator on SCP 13, £28,163 and to delegate recruitment and appointment of the Museum Co-ordinator to the Chair and Town Clerk.

Chairman Date



Minutes of a meeting of the Planning and Transport Committee held on Tuesday 11 March 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors B Dean (Chair), D Budd, D Cleaton, A Dallimore, S Dean, M Hill, M Tighe.

Officers present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk

P&T 154/25 Apologies for absence

Apologies for absence were received and accepted from Cllr D Robinson.

P&T 155/25 Declarations of interest

There were no declarations of interest.

P&T 156/25 Public participation time

There were no members of the public present.

P&T 157/25 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the meeting held on 11 February 2025 were approved and would be signed by the Chair following the meeting.

P&T 158/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

P&T 159/25 Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider:

Application Number: P/HOU/2025/01067
Location: 17 Bestwall Road Wareham BH20 4HY
Proposal: SINGLE STOREY REAR EXTENSION & ALTERATIONS TO SIDE WINDOWS/DOORS

Decision: No Objection

Application Number: P/HOU/2025/00990
Location: 9 Stowell Crescent Wareham BH20 4PT
Proposal: Erection of single storey rear extension

Decision: No Objection

Application Number: P/HOU/2025/00895
Location: 37 Stour Drive Wareham BH20 4EW

Proposal: **Single storey rear extension and garage conversion**

Decision: **No objection with comment** – it was noted the redevelopment of the garage into accommodation was not aligned with the rest of the development as accommodation. Therefore, Wareham Town Council would like to request that a planning condition be imposed to ensure the new accommodation created within the extension to the existing house and separate garage be used for residential purposes only.

Application Number: **P/CLP/2025/00871**
Location: **14 Stowell Crescent Wareham BH20 4PY**
Proposal: **Removal of a chimney stack**

Decision: **Noted**

P&T 160/25 Planning Decisions

The planning decisions report was noted.

P&T 161/25 Any other items the Chairman deems urgent

The Town Clerk noted she had been approached by the owner of the Old Gas Works requesting support from the Town Council for the extension of condition one of the planning consent. The condition had specified the works must be commenced within 3 years, which was not feasible with Southern Gas Works requiring a minimum of 34 months to carry out removal of historic gas pipes to comply with Health and Safety requirements and timings. The support of the Town Council would be by way of letter for the owner to attach to their case to Dorset Council, which would return to the next meeting for noting.

The Town Clerk further noted that she had also discussed logistics for the roundel Wareham Town Crest, which was located on the side of the Old Gas Works building, to be delivered to the Wareham Men's Shed for restoration work. The owner had expressed that they would like the roundel to be returned to the building as it was a prominent site for it for those visiting the Town, and they were keen to have it restored.

In addition to the support and the roundel, the Town Clerk reported that during the meeting possible solutions to overcome accessibility issues in respect to the pavement width in front of the old gas works had been discussed which would be passed to Dorset Council for consideration.

It was **RESOLVED** to support the owner of the Old Gas Works in their request for an extension to condition one of the planning consent, and to delegate the writing of a letter of support to the Town Clerk, which would be included for noting at the next meeting, and to delegate the contact between the parties in respect of the roundel to officers.

P&T 162/25 Date of next meeting

It was noted that the next meeting of the Planning and Transport Committee was scheduled for Tuesday 15 April 2025 at 19:00.

Chairman..... Date.....



Minutes of a meeting of the Planning and Transport Committee held on Tuesday 25 March 2025 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors B Dean (Chair), D Robinson (Vice Chair), D Budd, Cllr D Cleaton, A Dallimore, S Dean, M Hill, M Tighe.

Officers present: N Gray, Town Clerk & RFO, S Dickins, Deputy Town Clerk

P&T 163/25 Apologies for absence

There were no apologies for absence.

P&T 164/25 Declarations of interest

There were no declarations of interest.

P&T 165/25 Public participation time

There were no members of the public present.

P&T 166/25 Confirmation of the minutes of the previous meeting

It was **RESOLVED** that the minutes of the meeting held on 11 March 2025 were approved and would be signed by the Chair following the meeting.

P&T 167/25 Matters arising from the minutes of the previous meeting

There were no matters arising.

P&T 168/25 Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider:

Application Number: P/PASO/2025/01391
Location: The Purbeck School Worgret Road
Wareham BH20 4PF
Proposal: Installation of solar panels on the roofs of
the school
Decision: Noted

Application Number: P/TRC/2025/01352
Location: Wareham Telephone Exchange Bells
Orchard Lane Wareham BH20 4HS
Proposal: T1 & T2 Ash: Reduce overall by 2 – 3
meters.
T3 – T6 Young self-sown Ash: Remove to
ground level
Decision: Noted

P&T 169/25 Planning Decisions

The planning decisions report was noted.

P&T 170/25 Open Licence Application for Dorset Hampers, 12 Old Furzebook Road, Wareham, HB20 5DD

The Chairman noted that this application was not within Wareham Town Council's boundary and therefore would not be discussed.

P&T 171/25 Government Consultation – A Railway Fit for Britain's Future

Members consider the report in respect to the "A Railway Fit for Britain's Future" government consultation noting and expressing various concerns and comments.

It was **RESOLVED** to delegate the consultation response submission to the Chair of the Planning and Transport Committee and Deputy Town Clerk, with input from members comments.

P&T 172/25 Old Gas Works – Letter of Support

Members noted the letter of support for the current owner of The Old Gas Works in respect to overcoming the challenges faced for the development of the site.

P&T 173/25 Any other items the Chairman deems urgent

There were no items deemed urgent.

P&T 174/25 Date of next meeting

It was noted that the next meeting of the Planning and Transport Committee was scheduled for Tuesday 15 April 2025 at 19:00.

Chairman.....

Date.....



FINAL

Internal audit report 2024/25

Visit 2 of 3

WAREHAM TOWN COUNCIL

Date: 1st April 2025

Report author: R Darkin-Miller
Email: r.darkin@darkinmiller.co.uk

Introduction

This report contains a note of the audit recommendations made to Wareham Town Council following the carrying out of internal audit testing on site on the 20th March 2025, with later remote working.

The audit work has been carried out in accordance with Wareham Town Council's bespoke Internal Audit programme, which is based on Appendix 9 of the 2014 'Governance and Accountability for Local Councils: A Practitioners' Guide' as supplemented by the additional tests required by later AGARs.

An internal audit covers the review of the operation of the Council's internal control environment. It is not designed to review and give full assurance over every transaction carried out by the Council. Instead it enables the auditor, following the sample testing of a number of different types of transaction, to give an opinion as to whether or not the control objectives are being achieved across a range of financial and governance systems.

Audit Opinion

As this audit report is an interim one, no audit opinion is offered at this stage.

The report issued after the final visit for 2024/25 (which will be in April, May or June 2025) will contain the audit opinion.

The following areas were reviewed during this audit visit:

1. Payments
2. Risk Management
3. Budgetary Control
4. Income
5. Transparency

Audit Recommendations

Recommendations made during the audit are shown in appendix one to this report. Recommendations are graded as follows:

Rating	Significance
High	Either a critical business risk is not being adequately addressed or there is substantial non-conformity with regulations and accepted standards.
Medium	Either a key business risk is not being adequately addressed or there is a degree of non-conformity with regulations and accepted standards.
Low	Either minor non-conformity with procedure or opportunity to improve working practices further.

The number of recommendations made at this audit visit and their priority are summarised in the following table:

Rating	Number
High	1
Medium	0
Low	5
Information	0
TOTAL	6

I would like to thank Nicola Gray BA (Hons), PGDip Law, PSLCC, Town Clerk and RFO; and Katy Babbs (Administrator) for their assistance during this audit.

Darkin Miller ~ Chartered Accountants
2024/25 INTERNAL AUDIT OF WAREHAM TOWN COUNCIL
FINAL REPORT VISIT 2 OF 3: 1st APRIL 2025

Appendix 1 – Recommendations and Action Plan

Recommendation number	Detail	Priority (Low/Medium/High)	Management Response	Responsible Officer	Due Date
3.1 – Review level of fidelity guarantee	<p>I checked to see that insurance cover appeared adequate and appropriate. I found that cover appeared appropriate with the exception of the level of fidelity guarantee. The cover is currently set at £500k, but the value of the bank balance at 31/03/24 plus the first half of the precept for 24/25 (as a proxy for the highest amount of cash held) was £870k.</p> <p>I recommend that the Council considers increasing the level of fidelity cover when the insurance is next reviewed.</p>	L	Noted. Delegated to Deputy Clerk to oversee when they are dealing with the insurance renewal in November to raise fidelity to £1m.	Deputy Clerk/Town Clerk	01/11/2025
3.2 – Amend minute as required	<p>I reviewed the minutes to confirm that there was no unusual financial activity. I found no such activity but did note that:</p> <p><u>PRF</u> - Minutes PRF 048/25 referred in error to the approval of the minutes of 10/09/24, but they had been approved at the meeting on 12/11/24. The minutes of 12/11/24 have not yet been approved.</p> <p>I recommend that minute PRF 048/25 is amended as required in order to ensure that a</p>	L	Minutes flagged for amendment and re-approval at next meeting on 08/07/2025.	Admin Officer/Town Clerk	08/07/2025

	complete record of approved Council minutes is held.				
5.1 – Ensure all invoices raised for rental income	<p>I checked to see that all income due to the Council is collected. I noted that the final invoice for the CAB rent had not been raised for 24/25.</p> <p>I recommend that the final invoice of 24/25 is raised for the CAB in order to ensure that all income due is collected.</p>	L	Completed - Invoice raised on day of Audit and payment received 26/03/2025.		
5.2 – Consider whether to adjust the comparatives for 24/25 cricket pitch income received in 23/24	<p>I noted that there was no receipt in advance adjustment carried out for the £400 cricket pitch income received in January 2024 for the 24/25 season (meaning that the monies received in January 2024 were shown in the 23/24 financial year, overstating 23/24 and understating 24/25 income). Note that the receipt in advance adjustment will not be required for the 24/25 year (into 25/26) as the cricket pitch income for 25/26 was not received until the 25/26 year.</p> <p>I recommend that the Council considers whether the cricket pitch income is sufficiently material to restate the prior year debtor and income values</p>	L	The payment for the Cricket season had been paid in January 2024 and was not noted as a receipt in advance for the 2024/25 financial year in error. The Council will restate on the AGAR the 2023/24 income by -£400 and include as an adjustment for the 2024/25 financial year to include the receipt in advance of £400.	Town Clerk & RFO	31/03/2025
5.3 – Ensure new lease agreed	I checked to see that prices agreed with those set by the Council. I found that there is no current lease for the Wareham Town Band. I last tested this rental income in 2016/17 and found at that point that the lease on file was for the period 25/03/95 to 24/03/05 and that there was	H	This was uncovered with the Auditor present and agreed that the necessary arrangements to get a lease prepared for the Town Band.	Town Clerk & RFO	31/08/2025

	<p>no sign of any later lease. There was a note on the Council's file of a proposal to increase the rent by £20 every 3 years, with a signed memorandum for the first increase 25/03/01 (£335), which meant that the rent in 2016/17 should have been £435 and should now be £495. The band pay £194 every six months, or £394 per annum. A recommendation was made in 2016/17 for a new lease to be prepared and signed, but this action does not appear to have been implemented.</p> <p>I recommend that the Council agrees a new lease with the Town Band in order to ensure that the terms and conditions including the annual rental are governed by a current agreement. This will help to ensure that the Council is protected and that all income due is collected.</p>				
5.4 – Ensure VAT error is amended	<p>I noted that VAT of £32.83 was charged in error on one of the rental amounts.</p> <p>I recommend that this is amended in the accounts in order to ensure that income and output VAT are correctly stated.</p>	L	Completed - This was corrected on the day of the Audit.		



Your account statement

Issue date: 31 March 2025

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Call us on: 0345 072 5555 (from UK)
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Visit us online: www.lloydsbank.com

Your branch: WAREHAM

WAREHAM TOWN COUNCIL



BUSINESS ACCOUNT

WAREHAM TOWN COUNCIL

Our records indicate that your business is not eligible for FSCS deposit protection. Further details can be found on the Useful Information page.

Account summary

Balance On 28 Feb 2025	£24,123.99
Total Paid In	£101,360.47
Total Paid Out	£99,142.97
Balance On 31 Mar 2025	£26,341.49

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Feb 25		STATEMENT OPENING BALANCE			24,123.99
03 Mar 25	DEB	SAVERS CD 4714 01MAR25		5.97	24,118.02
03 Mar 25	DD	WATER2BUSINESS 0961510801		50.00	24,068.02
03 Mar 25	DD	WATER2BUSINESS 0962000001		73.50	23,994.52
03 Mar 25	DD	WATER2BUSINESS 2697290001		106.00	23,888.52
03 Mar 25	DD	WATER2BUSINESS 2688769801		201.00	23,687.52
03 Mar 25	DD	SSE ENERGY SUPPLY 0079490-DD00905156		205.64	23,481.88
03 Mar 25	DD	GOCARDLESS CLEANDEEPSER-ADFVS		2,606.40	20,875.48
10 Mar 25	DD	EE LIMITED Q66800359601986518		215.66	20,659.82
10 Mar 25	DD	PENINSULA BUSINESS 000WAR194		385.11	20,274.71
10 Mar 25	DD	DORSET COUNCIL DC300898		11,696.81	8,577.90
10 Mar 25	TFR	WAREHAM TOWN COUNC 309912 00707232	60,000.00		68,577.90
10 Mar 25	FPO	COLES MILLER SOLIC 100000001513082955 KLH/261716/1 309673 10 10MAR25 13:06		55,600.00	12,977.90
10 Mar 25	DEB	Adobe.com CD 4714		19.97	12,957.93
13 Mar 25	FPO	LAVAT CONSULTING L 600000001523517982 INV-113464 202542 10 13MAR25 11:45		810.00	12,147.93
13 Mar 25	FPO	PPL PRS 600000001523518218 01522651SIN2961280 207898 10 13MAR25 11:46		1,049.56	11,098.37
13 Mar 25	FPO	M RANDALL 300000001527210137 001 403736 10 13MAR25 11:46		65.00	11,033.37
13 Mar 25	FPO	WORKWEAR EXPRESS L 300000001527210340 INV2124436 600001 10 13MAR25 11:47		72.78	10,960.59
13 Mar 25	FPO	REJUVENATE 400000001528631245 250300073234 090128 10 13MAR25 11:47		93.43	10,867.16
13 Mar 25	FPO	REJUVENATE 400000001528631442 26904 090128 10 13MAR25 11:47		770.51	10,096.65
13 Mar 25	FPO	LOOMIS UK LIMITED 100000001514617509 1607056 560061 10 13MAR25 11:48		28.33	10,068.32

Your Account activity is continued overleaf



Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
13 Mar 25	FPO	PARISH ONLINE 400000001528631932 19UG023-0007 090129 10 13MAR25 11:48		180.00	9,888.32
13 Mar 25	FPO	EDEN SPRINGS UK LT 600000001523519721 315855796 151000 10 13MAR25 11:49		24.10	9,864.22
13 Mar 25	FPO	CLARITY COPIERS 100000001514618061 135705 206836 10 13MAR25 11:49		123.40	9,740.82
13 Mar 25	FPO	CMB ELECTRICAL SER 200000001519771122 1311 518101 10 13MAR25 11:49		72.00	9,668.82
13 Mar 25	FPO	DAPTC 200000001519771392 INV-2423 608301 10 13MAR25 11:50		75.00	9,593.82
13 Mar 25	FPO	PAUL WILLIS 400000001528633077 MUSEUM REFRESHMENT 110960 10 13MAR25 11:50		10.30	9,583.52
13 Mar 25	FPO	VIKING OFFICE UK L 400000001528633251 5534563 406384 10 13MAR25 11:51		32.32	9,551.20
13 Mar 25	FPO	TRADEWIND GRAPHICS 100000001514619100 2803 403736 10 13MAR25 11:51		108.00	9,443.20
13 Mar 25	FPO	TRADE UK 600000001523521139 2002605102 401160 10 13MAR25 11:51		42.14	9,401.06
13 Mar 25	FPO	MARIAN COTTON 300000001527213024 EASTER EGGS 070436 10 13MAR25 11:52		67.50	9,333.56
13 Mar 25	FPO	CMB ELECTRICAL SER 500000001523792977 1312 518101 10 13MAR25 11:52		380.30	8,953.26
13 Mar 25	FPO	NICOLA GRAY 200000001519772666 MILEAGE CLAIM 070246 10 13MAR25 11:52		31.50	8,921.76
14 Mar 25	BGC	JUSTPARK PARKING L JUSTPARK-12-03-202	1,360.47		10,282.23
14 Mar 25	FPI	CCLA INVESTMENT MA PS1007051-WAREHAM 0661652294314161FU 400530 40 14MAR25 13:49	40,000.00		50,282.23
17 Mar 25	DD	FUEL CARD SERVICES FFB075166		93.35	50,188.88
17 Mar 25	DD	CROWN GAS & POWER L022803		577.51	49,611.37
18 Mar 25	PAY	SERVICE CHARGES REF : 449979659		15.50	49,595.87
21 Mar 25	DD	SSE ENERGY SUPPLY 0079490-DD00933372		262.58	49,333.29
21 Mar 25	DD	SSE ENERGY SUPPLY 0079490-DD00933366		288.29	49,045.00
21 Mar 25	DD	SSE ENERGY SUPPLY 0079490-DD00933378		1,730.06	47,314.94
21 Mar 25	DEB	SP ROYAL BRITISH L CD 4714		23.98	47,290.96
24 Mar 25	DEB	ASDA STORES CD 4714 23MAR25		9.00	47,281.96
24 Mar 25	DD	FUEL CARD SERVICES FFB075166		7.37	47,274.59
24 Mar 25	DD	BT GROUP PLC GP01081432-000025		39.54	47,235.05
26 Mar 25	FPO	MR CHARLES DONNELL 100000001521689598 TM MILEAGE CLAIM 070806 10 26MAR25 11:31		74.70	47,160.35
26 Mar 25	FPO	3C PAYMENT UK LTD 300000001534277580 204785 309897 10 26MAR25 11:32		111.17	47,049.18
26 Mar 25	FPO	PAUL WILLIS 300000001534277810 MUSEUM REFRESHMENT 110960 10 26MAR25 11:32		14.40	47,034.78
26 Mar 25	FPO	WAREHAM COBBLERS 100000001521690374 ORDER NO 61549 309912 10 26MAR25 11:33		21.00	47,013.78
26 Mar 25	FPO	AGRATECH NW LTD 500000001530852139 INV-8096 010085 10 26MAR25 11:33		1,599.48	45,414.30
26 Mar 25	FPO	GIFTSTONES LIMITED 400000001535698984 SIN068517 522134 10 26MAR25 11:33		113.94	45,300.36
26 Mar 25	FPO	MJ WHITE LTD 500000001530852532 INV-81165 309912 10 26MAR25 11:34		345.70	44,954.66
26 Mar 25	FPO	TRADE UK 400000001535699354 2002841842 401160 10 26MAR25 11:34		10.00	44,944.66
26 Mar 25	FPO	TRADE UK 200000001526838319 2002810478 401160 10 26MAR25 11:35		69.18	44,875.48
26 Mar 25	FPO	LOOMIS UK LIMITED 200000001526838530 1608880 560061 10 26MAR25 11:35		400.97	44,474.51
26 Mar 25	FPO	UNIQUE FIRE AND SE 500000001530853352 SI42471 309673 10 26MAR25 11:35		372.00	44,102.51

Your Account activity is continued on the next page



Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
26 Mar 25	FPO	UNIQUE FIRE AND SE 200000001526839036 SI43012 309673 10 26MAR25 11:36		146.40	43,956.11
26 Mar 25	FPO	COUNTRYWIDE GROUND 400000001535700481 621217 163424 10 26MAR25 11:36		400.00	43,556.11
26 Mar 25	FPO	KEVAN MANWARING 600000001530590428 190325LLD 074456 10 26MAR25 11:36		100.00	43,456.11
26 Mar 25	FPO	PAUL WILLIS 600000001530590664 LEATHER FOR LATHE 110960 10 26MAR25 11:37		5.50	43,450.61
26 Mar 25	FPO	W POND LTD 200000001526839899 0669 602045 10 26MAR25 11:37		12.30	43,438.31
27 Mar 25	DD	PERSONNEL HYGIENE AI00171043		741.31	42,697.00
27 Mar 25	DEB	HALFORDS 0765 CD 4714		12.79	42,684.21
31 Mar 25	DEB	B & Q 1278 CD 4714 29MAR25		30.00	42,654.21
31 Mar 25	DD	FUEL CARD SERVICES FFB075166		54.88	42,599.33
31 Mar 25	DD	SSE ENERGY SUPPLY 0079490-DD00957459		185.73	42,413.60
31 Mar 25	DD	SUEZ R&R 0076203756		279.36	42,134.24
31 Mar 25	DD	MONTHLY PAYROLL BACS		15,792.75	26,341.49
31 Mar 25		STATEMENT CLOSING BALANCE	101,360.47	99,142.97	26,341.49

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

DEB - Debit Card DD - Direct Debit TFR - Transfer FPO - Faster Payment
 BGC - Bank Giro Credit FPI - Faster Payment PAY - Payment



Issue date: 31 March 2025

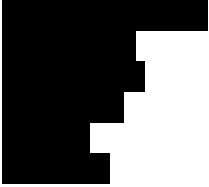
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WAREHAM TOWN COUNCIL



BUS BANK INSTANT

WAREHAM TOWN COUNCIL - BUS CALL A/C

Our records indicate that your business is not eligible for FSCS deposit protection.

Further details can be found on the Useful Information page.

Account summary

Balance On 28 Feb 2025	£72,764.25
Total Paid In	£13,020.75
Total Paid Out	£60,000.00
Balance On 31 Mar 2025	£25,785.00

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Feb 25		STATEMENT OPENING BALANCE			72,764.25
04 Mar 25	FPI	WORLDLINE FIN. SER ALL 400.30/NR DF2506307599174300 236391 10 04MAR25 07:33	381.86		73,146.11
04 Mar 25	TFR	FROM30788310354460	236.00		73,382.11
05 Mar 25	DEP	501215	90.00		73,472.11
05 Mar 25	TFR	FROM30788310354460	272.20		73,744.31
07 Mar 25	FPI	WAREHAM ART CLUB WAREHAM ART CLUB 06023124448963000N 602245 40 07MAR25 02:31	84.15		73,828.46
07 Mar 25	FPI	FARNELL STUART INV362 FP25066004243599 070806 10 07MAR25 07:59	27.50		73,855.96
07 Mar 25	FPI	RAPLEYS ASTON ROSE 3152820213317030HN 404035 10 07MAR25 13:31	2,650.11		76,506.07
10 Mar 25	TFR	WAREHAM TOWN COUNC 309912 00290390		60,000.00	16,506.07
10 Mar 25		INTEREST (GROSS)	63.58		16,569.65
11 Mar 25	FPI	WORLDLINE FIN. SER ALL 442.50/NR DF2507007653441100 236391 10 11MAR25 07:06	422.00		16,991.65
11 Mar 25	TFR	FROM30788310354460	349.90		17,341.55
12 Mar 25	FPI	THE KORU PROJECT C INVOICE 361 200000001519357018 309950 10 12MAR25 15:09	66.00		17,407.55
12 Mar 25	TFR	FROM30788310354460	279.55		17,687.10
13 Mar 25	FPI	DARLING EMMA EMMA DARLING ZUMBA FP25072008864829 071226 10 13MAR25 22:26	80.00		17,767.10
14 Mar 25	DEP	501216	142.91		17,910.01
14 Mar 25	DEP	501217	70.00		17,980.01
14 Mar 25	DEP	501217	250.00		18,230.01
17 Mar 25	FPI	WAREHAM RANGERS FO 365 600000001525125913 309950 10 16MAR25 08:29	50.00		18,280.01
17 Mar 25	FPI	WAREHAM LIONS CLUB INVOICE 357 367 300000001529491469 309191 10 17MAR25 14:43	88.00		18,368.01

Your Account activity is continued overleaf



Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
18 Mar 25	FPI	WORLDLINE FIN. SER ALL 467.90/NR DF2507707702986100 236391 10 18MAR25 08:33	446.93		18,814.94
18 Mar 25	TFR	FROM30788310354460	419.00		19,233.94
19 Mar 25	FPI	A HOOPER HJ68WFT INV NO 369 300000001530669009 309912 10 19MAR25 19:36	248.00		19,481.94
19 Mar 25	TFR	FROM30788310354460	199.10		19,681.04
20 Mar 25	FPI	HAZEL CRABB COASTSINMIND 00153425632HQHFGSY 090129 10 20MAR25 11:39	30.00		19,711.04
20 Mar 25	FPI	ELLIS R&E ELLIS27BEAST 569320633321023001 403804 10 20MAR25 12:33	373.00		20,084.04
20 Mar 25	FPI	SUMUP PAYMENTS ACC MC9 PID1035872 QDP7N18OWQ7DGV6XLE 041401 10 20MAR25 14:26	9.83		20,093.87
20 Mar 25	FPI	FOURDOT AFFINITY L FOURDOT REFUND 600000001527409268 301274 10 20MAR25 16:11	23.94		20,117.81
21 Mar 25	DEP	501218	97.30		20,215.11
24 Mar 25	FPI	SWANAGE AND WAREHA INV 375 SWRFC 100000001520722373 309912 10 24MAR25 17:24	2,000.00		22,215.11
25 Mar 25	FPI	WORLDLINE FIN. SER ALL 528.90/NR DF2508407757805900 236391 10 25MAR25 08:17	504.49		22,719.60
25 Mar 25	DEP	501219	20.00		22,739.60
25 Mar 25	TFR	FROM30788310354460	317.20		23,056.80
26 Mar 25	FPI	CITIZENS ADVICE IN EDPKA INV376 200000001526980923 309912 10 26MAR25 15:49	662.50		23,719.30
26 Mar 25	FPI	SWANAGE EMMANUEL B FOOTY 08/03, 22/03 100000001521849803 309897 10 26MAR25 16:16	100.00		23,819.30
27 Mar 25	TFR	FROM30788310354460	263.60		24,082.90
28 Mar 25	DEP	501220	77.70		24,160.60
28 Mar 25	FPI	EWART S J INV 370 RP4679967412341400 206879 10 28MAR25 15:52	373.00		24,533.60
28 Mar 25	FPI	PATRICIA ASHBY RUD INVOICE 381 P8LE19GTOYHZUOAHGV 040004 10 28MAR25 16:35	373.00		24,906.60
31 Mar 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMRYDBR00 200000 40 31MAR25 08:11	367.20		25,273.80
31 Mar 25	FPI	STRIPE PAYMENTS UK STRIPE PH737VTI1HMRYORE00 200000 40 31MAR25 08:14	367.20		25,641.00
31 Mar 25	DEP	501221	144.00		25,785.00
31 Mar 25		STATEMENT CLOSING BALANCE	13,020.75	60,000.00	25,785.00

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

FPI - Faster Payment

TFR - Transfer

DEP - Deposit

Statement of Account

Miss Nicola V Gray
Wareham Town Hall
East Street
Wareham
Dorset
BH20 4NS

5 April 2025

Account name: **Wareham Town Council**
Account number: **PS1007051-001**
Statement period: **28/02/2025 to 31/03/2025**

Account summary

Total valuation as at 31 March 2025 **£470,826.62**
Total valuation as at last statement at 28 February 2025 **£509,044.23**

Holdings as at 31 March 2025

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	470,826.6200	£1.00	£470,826.62
			Total value
			£470,826.62

Transactions for the period from 28 February 2025 to 31 March 2025

The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
04/03/2025	Income Reinvestment	1,782.3900	£1.0000	£1,782.39
14/03/2025	Withdrawal	-40,000.0000	£1.0000	£-40,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 4.50% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Mar 2025	02/04/2025	Reinvestment	£1,863.02	PS1007051-001

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

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If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Wareham Town Council

Transactions for All Banks (From 01/04/2024 to 31/03/2025)

Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
807	26/02/2025	Lloyds Bank Busin	Consumables	FPO	Jumbo toilet rolls	Bunzl UK Ltd T/A Com	-176.50	-35.30	-211.80	699,597.72	28/02/2025
807	26/02/2025	Lloyds Bank Busin	Consumables	FPO	Jumbo toilet rolls	Bunzl UK Ltd T/A Com	-176.50	-35.30	-211.80	699,385.92	28/02/2025
836	26/02/2025	Lloyds Bank Busin	Gas	FPO	Gas Usage - 3 East Street	Utility Warehouse T/A	-30.66	-1.53	-32.19	699,353.73	28/02/2025
491	28/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501214	Hand-Made iron 3-Tier Fresstanding Planter	Penny King	30.00		30.00	699,383.73	28/02/2025
492	28/02/2025	Lloyds Bank Recei	Plants for Display	DEP 501214	Hand-Made iron 3-Tier Fresstanding Planter	Andy Magor	15.00		15.00	699,398.73	28/02/2025
486	28/02/2025	Lloyds Bank Recei	Parking - Cash Incr	TFR	Car Park cash receipts	Loomis UK Ltd	161.00	32.20	193.20	699,591.93	28/02/2025
490	28/02/2025	Lloyds Bank Recei	Donations	DEP 501213	Museum Lecture series	Wareham Museum	160.90		160.90	699,752.83	28/02/2025
493	28/02/2025	Lloyds Bank Recei	Council Chamber	FPI	Hire of Council Chamber	Megan Mitchell	206.25	41.25	247.50	700,000.33	28/02/2025
493	28/02/2025	Lloyds Bank Recei	Council Chamber	FPI	Hire of Council Chamber	Megan Mitchell	22.92	4.58	27.50	700,027.83	28/02/2025
843	28/02/2025	Lloyds Bank Busin	Salaries	BACS	Monthly salaries	Dorset Council	-15,744.43		-15,744.43	684,283.40	28/02/2025
815	28/02/2025	Lloyds Bank Busin	Refuse Collection	DD	Town Hall monthly refuse collection	Suez Recycling & Rec	-304.30	-60.86	-365.16	683,918.24	28/02/2025
829	03/03/2025	Lloyds Bank Busin	Water - Town Hall	DD	Town Hall monthly water usage charge	Water2Business 0962	-73.50		-73.50	683,844.74	31/03/2025
847	03/03/2025	Lloyds Bank Busin	Cleaning - Town H	DEB	Cleaning materials	Savers Stores Plc	-4.97	-1.00	-5.97	683,838.77	31/03/2025
862	03/03/2025	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-118.52	-5.93	-124.45	683,714.32	31/03/2025
862	03/03/2025	Lloyds Bank Busin	Street Lighting	DD	Electricity Supply Street Lighting	SSE Energy Solutions	-67.66	-13.53	-81.19	683,633.13	31/03/2025
816	03/03/2025	Lloyds Bank Busin	Cleaning - HL Toile	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	682,329.93	31/03/2025
827	03/03/2025	Lloyds Bank Busin	Water - HL Toilets	DD	Howards Lane toilets monthly water usage charge	Water2Business 2697	-106.00		-106.00	682,223.93	31/03/2025
816	03/03/2025	Lloyds Bank Busin	Cleaning - Quay To	DD	Daily clean of public toilets	Clean Deep Services I	-1,086.00	-217.20	-1,303.20	680,920.73	31/03/2025
828	03/03/2025	Lloyds Bank Busin	Water - Quay Toilet	DD	Quay toilets monthly water usage	Water2Business 2688	-201.00		-201.00	680,719.73	31/03/2025
826	03/03/2025	Lloyds Bank Busin	Water - Pavilion	DD	water usage Pavilion	Water2Business 0961	-50.00		-50.00	680,669.73	31/03/2025
541	04/03/2025	CCLA (PSDF)	Bank Interest	FPI	Bank interest	CCLA	1,782.39		1,782.39	682,452.12	31/03/2025
498	04/03/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	333.58	66.72	400.30	682,852.42	31/03/2025
499	04/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	196.67	39.33	236.00	683,088.42	31/03/2025
874	04/03/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-15.37	-3.07	-18.44	683,069.98	31/03/2025
494	05/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501215	Money raised at Cheese and Wine Evening 28.2.	Garden Gate Tea Roo	90.00		90.00	683,159.98	31/03/2025
500	05/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	226.83	45.37	272.20	683,432.18	31/03/2025
496	07/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Art Club	70.12	14.03	84.15	683,516.33	31/03/2025
497	07/03/2025	Lloyds Bank Recei	Council Chamber	FPI	Hire of Council Chamber	Stuart Farnell	22.92	4.58	27.50	683,543.83	31/03/2025
869	07/03/2025	Lloyds Bank Busin	Uniform		Keith Work Trousers	Tower Supplies				683,543.83	31/03/2025
875	07/03/2025	Lloyds Bank Recei	Rent	FPI	Deposit money plus interest returned Re; Depot	Rapleys	2,208.43	441.68	2,650.11	686,193.94	31/03/2025
501	10/03/2025	Lloyds Bank Recei	Bank Interest		Bank interest	Lloyds Bank	63.58		63.58	686,257.52	31/03/2025
844	10/03/2025	Lloyds Bank Busin	HMRC	BACS	HMRC and Pension costs	Dorset Council	-5,790.51		-5,790.51	680,467.01	31/03/2025
844	10/03/2025	Lloyds Bank Busin	Pension Contributi	BACS	HMRC and Pension costs	Dorset Council	-5,906.30		-5,906.30	674,560.71	31/03/2025
824	10/03/2025	Lloyds Bank Busin	H&S Consultancy F	DD	Peninsula H&S and HR Service	Peninsula Business Sr	-320.92	-64.19	-385.11	674,175.60	31/03/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
825	10/03/2025	Lloyds Bank Busin	Office Expenditure	DD	Adobe Acrobat Program subscription	Adobe Systems Softw	-16.64	-3.33	-19.97	674,155.63	31/03/2025
864	10/03/2025	Lloyds Bank Busin	Telephones	DD	Mobile phone and car park ticket machine line rer	EE	-173.04	-34.60	-207.64	673,947.99	31/03/2025
864	10/03/2025	Lloyds Bank Busin	Payment Machine	DD	Mobile phone and car park ticket machine line rer	EE	-6.68	-1.34	-8.02	673,939.97	31/03/2025
879	10/03/2025	Lloyds Bank Busin	Property Developm	FPO	Purchase deposit	Coles Miller Solicitors	-55,600.00		-55,600.00	618,339.97	31/03/2025
505	11/03/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	368.75	73.75	442.50	618,782.47	31/03/2025
503	11/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	291.58	58.32	349.90	619,132.37	31/03/2025
880	11/03/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-17.08	-3.42	-20.50	619,111.87	31/03/2025
502	12/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPO	Hire of Corn Exchange	The Koru Project	55.00	11.00	66.00	619,177.87	31/03/2025
502	12/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPO	Hire of Corn Exchange	The Koru Project				619,177.87	31/03/2025
502	12/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPO	Hire of Corn Exchange	The Koru Project				619,177.87	31/03/2025
504	12/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	232.96	46.59	279.55	619,457.42	31/03/2025
506	13/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	619,477.42	31/03/2025
506	13/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	619,497.42	31/03/2025
506	13/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	619,517.42	31/03/2025
506	13/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Zumba	16.67	3.33	20.00	619,537.42	31/03/2025
873	13/03/2025	Lloyds Bank Busin	Mayor	FPO	Easter eggs for Mayors event 19.4.2025	Marian Cotton	-56.25	-11.25	-67.50	619,469.92	31/03/2025
851	13/03/2025	Lloyds Bank Busin	Meetings & Trainin	FPO	Clerk Training - Property and Land Tax	PSTAX	-675.00	-135.00	-810.00	618,659.92	31/03/2025
867	13/03/2025	Lloyds Bank Busin	Meetings & Trainin	FPO	Future Planning Event Training 4.3.25	Dorset Association of I	-75.00		-75.00	618,584.92	31/03/2025
854	13/03/2025	Lloyds Bank Busin	Uniform	FPO	Groundsman uniform	Workwear Express Ltc	-27.14		-27.14	618,557.78	31/03/2025
854	13/03/2025	Lloyds Bank Busin	Uniform	FPO	Groundsman uniform	Workwear Express Ltc	-32.24	-6.45	-38.69	618,519.09	31/03/2025
854	13/03/2025	Lloyds Bank Busin	Uniform	FPO	Groundsman uniform	Workwear Express Ltc	-5.79	-1.16	-6.95	618,512.14	31/03/2025
877	13/03/2025	Lloyds Bank Busin	Mileage - Staff	FPO	Clerks Mileage Claim	Nicola Gray	-31.50		-31.50	618,480.64	31/03/2025
852	13/03/2025	Lloyds Bank Busin	Subscriptions	FPO	Music Licence Fees	PPL PRS Ltd	-874.63	-174.93	-1,049.56	617,431.08	31/03/2025
860	13/03/2025	Lloyds Bank Busin	Office Expenditure	FPO	Monthly Photocopier Useage	Clarity Copiers Ltd	-102.83	-20.57	-123.40	617,307.68	31/03/2025
855	13/03/2025	Lloyds Bank Busin	Telephones	FPO	Office Telephone Line Rental	Rejuvenate	-77.86	-15.57	-93.43	617,214.25	31/03/2025
856	13/03/2025	Lloyds Bank Busin	Software Support	FPO	Monthly IT Provision	Rejuvenate	-642.09	-128.42	-770.51	616,443.74	31/03/2025
870	13/03/2025	Lloyds Bank Busin	Equipment - New	FPO	Soft Brooms	Viking Direct	-26.93	-5.39	-32.32	616,411.42	31/03/2025
872	13/03/2025	Lloyds Bank Busin	Equipment - New	FPO	Roller sleeve and Grass Marking spray paint	Trade UK	-11.15	-2.23	-13.38	616,398.04	31/03/2025
876	13/03/2025	Lloyds Bank Busin	Equipment & Buildi	FPO	replace vent axia fan speed controller in council c	CMB Electrical Servic	-316.92	-63.38	-380.30	616,017.74	31/03/2025
857	13/03/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park Coin Sorting Fee	Loomis UK Ltd	-23.61	-4.72	-28.33	615,989.41	31/03/2025
872	13/03/2025	Lloyds Bank Busin	Maintenance - Rec	FPO	Roller sleeve and Grass Marking spray paint	Trade UK	-23.97	-4.79	-28.76	615,960.65	31/03/2025
861	13/03/2025	Lloyds Bank Busin	Maintenance - ML	FPO	CAB Electric Heating Unit Repair	CMB Electrical Servic	-60.00	-12.00	-72.00	615,888.65	31/03/2025
853	13/03/2025	Lloyds Bank Busin	Events	FPO	Museum Lecture series	Mike Randall	-65.00		-65.00	615,823.65	31/03/2025
868	13/03/2025	Lloyds Bank Busin	Events	FPO	Refreshments for museum lecture series	Paul Willis	-10.30		-10.30	615,813.35	31/03/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
871	13/03/2025	Lloyds Bank Busin	Signage	FPO	Exhibition panels for museum display	Tradewind Graphics Li	-90.00	-18.00	-108.00	615,705.35	31/03/2025
859	13/03/2025	Lloyds Bank Busin	Water Cooler	FPO	Monthly Water Cooler Service Charge	Eden Springs UK Ltd	-20.08	-4.02	-24.10	615,681.25	31/03/2025
858	13/03/2025	Lloyds Bank Busin	Software Subscript	FPO	Parish Online Subscription	Parish Online Mapping	-150.00	-30.00	-180.00	615,501.25	31/03/2025
508	14/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501517	Monies for mayors charity from Duke of Wellington	Duke of Wellington Mc	250.00		250.00	615,751.25	31/03/2025
509	14/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501217	Sky dive sponsorship monies	Wareham Town Mayor	40.00		40.00	615,791.25	31/03/2025
510	14/03/2025	Lloyds Bank Recei	Plants for Display	DEP 501217	Semi - circle cast iron planter x 3	Alan Davies	30.00		30.00	615,821.25	31/03/2025
507	14/03/2025	Lloyds Bank Busin	Parking - Phone Pæ	BGC	Car park App payments	Just Park Parking Ltd	1,271.87	254.37	1,526.24	617,347.49	31/03/2025
511	14/03/2025	Lloyds Bank Recei	Donations	DEP 501216	Donations from museum lectures	Wareham Museum	142.91		142.91	617,490.40	31/03/2025
881	14/03/2025	Lloyds Bank Busin	Phone Payment Co	Auto deduct	Car Park Phone Payment Commission	Just Park Parking Ltd	-138.14	-27.63	-165.77	617,324.63	31/03/2025
513	17/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Lions Club	36.67	7.33	44.00	617,368.63	31/03/2025
513	17/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Lions Club				617,368.63	31/03/2025
514	17/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Wareham Lions Club	36.67	7.33	44.00	617,412.63	31/03/2025
512	17/03/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Fran Wareham Range	50.00		50.00	617,462.63	31/03/2025
866	17/03/2025	Lloyds Bank Busin	Gas - Town Hall	DD	Town Hall gas monthly gas usage	Crown Gas & Power L	-481.26	-96.25	-577.51	616,885.12	31/03/2025
898	17/03/2025	Lloyds Bank Busin	Fuel	DD	MF67 DCV Fuel	Fuelcard Services	-77.79	-15.56	-93.35	616,791.77	31/03/2025
515	18/03/2025	Lloyds Bank Recei	Parking - Card Incc	FPI	Car Park Card Receipts	Worldline Financial Se	389.92	77.98	467.90	617,259.67	31/03/2025
516	18/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	349.17	69.83	419.00	617,678.67	31/03/2025
882	18/03/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-17.47	-3.50	-20.97	617,657.70	31/03/2025
883	18/03/2025	Lloyds Bank Busin	Bank Interest	PAY	Bank Charges	Lloyds Bank	-15.50		-15.50	617,642.20	31/03/2025
518	19/03/2025	Lloyds Bank Recei	Parking - Cash Incc	TFR	Car Park cash receipts	Loomis UK Ltd	165.92	33.18	199.10	617,841.30	31/03/2025
517	19/03/2025	Lloyds Bank Recei	Parking Permits - F	FPI	Reserved Parking Bay number 6	Adrian Hooper	206.67	41.33	248.00	618,089.30	31/03/2025
525	20/03/2025	Lloyds Bank Recei	New Equipment	FPI	Delivery refund	The Display Works T//	19.95	3.99	23.94	618,113.24	31/03/2025
519	20/03/2025	Lloyds Bank Recei	Corn Exchange Hir	FPI	Corn Exchange Hire	Museum of London Ar	25.00	5.00	30.00	618,143.24	31/03/2025
520	20/03/2025	Lloyds Bank Recei	Parking Permits - L	FPI	Unreserved parking bay Permit	Liz Ellis	310.83	62.17	373.00	618,516.24	31/03/2025
533	20/03/2025	Lloyds Bank Recei	Donations	FPI	Museum donation	Sum Up	10.00		10.00	618,526.24	31/03/2025
884	20/03/2025	Lloyds Bank Busin	Civic Events	DEB	VE Day flag	Royal British Legion	-19.98	-4.00	-23.98	618,502.26	31/03/2025
913	20/03/2025	Lloyds Bank Recei	Card Sales Commi	Auto deduct	Sum Up Charges	Sum Up	-0.17		-0.17	618,502.09	31/03/2025
522	21/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501218	Sky dive sponsorship monies	Wareham Town Mayor	20.00		20.00	618,522.09	31/03/2025
521	21/03/2025	Lloyds Bank Recei	Donations	DEP 501218	Donations from museum lectures	Wareham Museum	77.30		77.30	618,599.39	31/03/2025
895	21/03/2025	Lloyds Bank Busin	Electric - Town Hall	DD	Town Hall Electricity	SSE Energy Solutions	-1,441.72	-288.34	-1,730.06	616,869.33	31/03/2025
896	21/03/2025	Lloyds Bank Busin	Electricity - HL Toik	DD	Electricity - Howards Lane Toilets	SSE Energy Solutions	-250.07	-12.51	-262.58	616,606.75	31/03/2025
897	21/03/2025	Lloyds Bank Busin	Electricity - Quay T	DD	Quay Toilets Electricity	SSE Energy Solutions	-274.56	-13.73	-288.29	616,318.46	31/03/2025
526	24/03/2025	Lloyds Bank Recei	Rents Received	FPI	Swanage & Wareham Rugby Club Rent	Swanage & Wareham	2,000.00		2,000.00	618,318.46	31/03/2025
908	24/03/2025	Lloyds Bank Busin	Office Expenditure	DEB	Office Equipment	Asda Stores Ltd	-7.50	-1.50	-9.00	618,309.46	31/03/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
899	24/03/2025	Lloyds Bank Busin	Maintenance - Rec	DD	Fuel for Equipment	Fuelcard Services	-6.14	-1.23	-7.37	618,302.09	31/03/2025
878	24/03/2025	Lloyds Bank Busin	Telephone	DD	Museum Telephone	BT	-32.95	-6.59	-39.54	618,262.55	31/03/2025
529	25/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501219	Sky dive sponsorship monies	Wareham Town Mayor	20.00		20.00	618,282.55	31/03/2025
527	25/03/2025	Lloyds Bank Recei	Parking - Card Incr	FPI	Car Park Card Receipts	Worldline Financial Se	440.75	88.15	528.90	618,811.45	31/03/2025
534	25/03/2025	Lloyds Bank Recei	Parking - Cash Incr	TFR	Car Park cash receipts	Loomis UK Ltd	264.33	52.87	317.20	619,128.65	31/03/2025
528	25/03/2025	Lloyds Bank Recei	Parking Permits - F		Reserved Parking Bay Permit	Ken Courtenay				619,128.65	31/03/2025
910	25/03/2025	Lloyds Bank Recei	Card Payment Con	Auto deduct	Car park credit card processing fees	Worldline Financial Se	-20.34	-4.07	-24.41	619,104.24	31/03/2025
911	25/03/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe				619,104.24	31/03/2025
531	26/03/2025	Lloyds Bank Recei	Rents Received	FPI	Quarterly rent	Citizens Advice Burea	662.50		662.50	619,766.74	31/03/2025
530	26/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	Syncop 8 Dance Studi				619,766.74	31/03/2025
532	26/03/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Swanage EBC	50.00		50.00	619,816.74	31/03/2025
532	26/03/2025	Lloyds Bank Recei	Football Pitch Hire	FPI	Football Pitch Hire	Swanage EBC	50.00		50.00	619,866.74	31/03/2025
863	26/03/2025	Lloyds Bank Busin	Mayor	FPO	Mayor's Expenses - mileage	Mr C Donnelly	-74.70		-74.70	619,792.04	31/03/2025
887	26/03/2025	Lloyds Bank Busin	Office Expenditure	FPO	Key cutting	Wareham Cobblers	-21.00		-21.00	619,771.04	31/03/2025
900	26/03/2025	Lloyds Bank Busin	CCTV	FPO	CCTV Maintenance	Unique Fire and Secu	-310.00	-62.00	-372.00	619,399.04	31/03/2025
901	26/03/2025	Lloyds Bank Busin	CCTV	FPO	CCTV Remedial Works	Unique Fire and Secu	-122.00	-24.40	-146.40	619,252.64	31/03/2025
891	26/03/2025	Lloyds Bank Busin	Contingency	FPO	Hammerite brush cleaner	Trade UK	-8.33	-1.67	-10.00	619,242.64	31/03/2025
892	26/03/2025	Lloyds Bank Busin	Contingency	FPO	Hammerite paint and paint brushes for benches	Trade UK	-57.65	-11.53	-69.18	619,173.46	31/03/2025
909	26/03/2025	Lloyds Bank Busin	Equipment - New	FPO	Paint brushes	W Pond & Co.	-10.25	-2.05	-12.30	619,161.16	31/03/2025
890	26/03/2025	Lloyds Bank Busin	Service & Maintena	FPO	HD55 EKB MOT	M J White Ltd	-58.00		-58.00	619,103.16	31/03/2025
890	26/03/2025	Lloyds Bank Busin	Service & Maintena	FPO	HD55 EKB MOT	M J White Ltd	-239.75	-47.95	-287.70	618,815.46	31/03/2025
888	26/03/2025	Lloyds Bank Busin	Machinery & Equip	FPO	Wheelbarrow Pressure Washer	Agratech	-1,315.00	-263.00	-1,578.00	617,237.46	31/03/2025
888	26/03/2025	Lloyds Bank Busin	Machinery & Equip	FPO	Wheelbarrow Pressure Washer	Agratech	-17.90	-3.58	-21.48	617,215.98	31/03/2025
885	26/03/2025	Lloyds Bank Busin	Card Payment fees	FPO	Car park credit card processing fees	3C Payment UK Ltd	-92.64	-18.53	-111.17	617,104.81	31/03/2025
894	26/03/2025	Lloyds Bank Busin	Cash Payment Fee	FPO	Car Park monthly cash collection service contract	Loomis UK Ltd	-334.14	-66.83	-400.97	616,703.84	31/03/2025
903	26/03/2025	Lloyds Bank Busin	Grass Cutting	FPO	Grass cutting	Countrywide Grounds	-222.50	-44.50	-267.00	616,436.84	31/03/2025
903	26/03/2025	Lloyds Bank Busin	Grass Cutting - Ha	FPO	Grass cutting	Countrywide Grounds	-110.83	-22.17	-133.00	616,303.84	31/03/2025
886	26/03/2025	Lloyds Bank Busin	Events	FPO	Refreshments for museum lecture series	Paul Willis	-14.40		-14.40	616,289.44	31/03/2025
904	26/03/2025	Lloyds Bank Busin	Events	FPO	Museum talk 19.3.2025	Kevan Manwaring	-100.00		-100.00	616,189.44	31/03/2025
889	26/03/2025	Lloyds Bank Busin	Stock (for Resale)	FPO	Museum stock for resale	Giftstones Limited T/A	-94.95	-18.99	-113.94	616,075.50	31/03/2025
905	26/03/2025	Lloyds Bank Busin	Equipment Mainter	FPO	Museum equipment repair	Paul Willis	-5.50		-5.50	616,070.00	31/03/2025
893	26/03/2025	Lloyds Bank Busin	Refuse Collection	FPO	Town Hall sanitary waste collection	Initial Washroom Hygi				616,070.00	31/03/2025
912	26/03/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe				616,070.00	31/03/2025
535	27/03/2025	Lloyds Bank Recei	Parking - Cash Incr	TFR	Car Park cash receipts	Loomis UK Ltd	219.67	43.93	263.60	616,333.60	31/03/2025

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Voucher	Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
914	27/03/2025	Lloyds Bank Busin	Machinery & Equip	DEB	Equipment and Consumables	Halfords Limited	-10.66	-2.13	-12.79	616,320.81	31/03/2025
849	27/03/2025	Lloyds Bank Busin	Maintenance - HL	DD	Annual Contract for Sanitary Bin Emptying	PHS Group	-209.94	-41.99	-251.93	616,068.88	31/03/2025
850	27/03/2025	Lloyds Bank Busin	Maintenance - Qua	DD	Annual Contract for Sanitary Bin Emptying	PHS Group	-407.82	-81.56	-489.38	615,579.50	31/03/2025
537	28/03/2025	Lloyds Bank Recei	Parking Permits - L	FPI	Unreserved parking bay Permit	Selina Ewart	310.83	62.17	373.00	615,952.50	31/03/2025
538	28/03/2025	Lloyds Bank Recei	Parking Permits - L	FPI	Unreserved parking bay Permit	Trisha Ashby-Rudd	310.83	62.17	373.00	616,325.50	31/03/2025
536	28/03/2025	Lloyds Bank Recei	Donations	DEP 501220	Museum donations	Wareham Museum	77.70		77.70	616,403.20	31/03/2025
539	31/03/2025	Lloyds Bank Recei	Mayor's Charity	DEP 501221	Sky dive sponsorship monies	Wareham Town Mayor	144.00		144.00	616,547.20	31/03/2025
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,517.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,487.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,457.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,427.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,397.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,367.20	
540	31/03/2025	Lloyds Bank Recei	Corn Exchange Hir		Corn Exchange Hire	The Koru Project	-25.00	-5.00	-30.00	616,337.20	
523	31/03/2025	Lloyds Bank Recei	Parking Permits - L	FPI	Unreserved parking bay Permit	Miss Ho	310.83	62.17	373.00	616,710.20	31/03/2025
524	31/03/2025	Lloyds Bank Recei	Parking Permits - L	FPI	Unreserved parking bay Permit	Paul McDonald	310.83	62.17	373.00	617,083.20	31/03/2025
902	31/03/2025	Lloyds Bank Busin	Salaries	DD	Monthly salaries	Dorset Council	-15,792.75		-15,792.75	601,290.45	31/03/2025
917	31/03/2025	Lloyds Bank Busin	Fuel	DD	Fuel HD55 EKB	Fuelcard Services	-45.73	-9.15	-54.88	601,235.57	31/03/2025
916	31/03/2025	Lloyds Bank Busin	Street Lighting	DD	Unmetered electrical supply for street lamps	SSE Energy Solutions	-107.05	-5.35	-112.40	601,123.17	31/03/2025
916	31/03/2025	Lloyds Bank Busin	Street Lighting	DD	Unmetered electrical supply for street lamps	SSE Energy Solutions	-61.11	-12.22	-73.33	601,049.84	31/03/2025
915	31/03/2025	Lloyds Bank Busin	New Equipment	DEB	Museum Equipment	B & Q	-25.00	-5.00	-30.00	601,019.84	31/03/2025
865	31/03/2025	Lloyds Bank Busin	Refuse Collection	DD	Town Hall monthly refuse collection	Suez Recycling & Rec	-232.80	-46.56	-279.36	600,740.48	31/03/2025
906	31/03/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe	-5.80		-5.80	600,734.68	31/03/2025
907	31/03/2025	Lloyds Bank Recei	Stripe Fees	Auto deduct	Stripe Transaction Fee	Stripe	-5.80		-5.80	600,728.88	31/03/2025
CLOSING BALANCE - 31/03/2025							-15,811.46	-4,848.55	-20,660.01	600,728.88	



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 29 April 2025

Agenda Item: 12a

Subject:	Council Chamber Curtain Expenditure Approval
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To accept the Amenities Committee recommendation and approve the expenditure for the replacement of the Council Chamber's curtains
Background:	<p>The Amenities Committee considered the replacement of the Council Chamber's curtains at its meeting on 15 April 2025 following the budget provision having been made at the Council's 2025/25 budget setting for their replacement up to £10,000.</p> <p>The expenditure of this procurement exceeds £5,000 and in line with Wareham Town Council's Financial Regulations, Full Council must authorise the commitment of this spend.</p>
Key Points:	<p>The Amenities Committee considered three quotes, requesting the provision of dark blue or navy curtains in velvet or velour, with pelmets and gold trim to complement the existing carpet within the Council Chamber.</p> <p>The Amenities Committee resolved to recommend the appointment of Creative Curtains Dorset for the Council Chamber's curtains at a cost of £7,890 (no VAT payable).</p> <p>This recommendation is £2,110 below the maximum allocated budget for this activity.</p>
Implications:	<p>Project delay - Failure to approve this expenditure would prevent or delay the Town Council in replacing the Council Chamber's curtains.</p> <p>Material - Failure to procure replacement curtains may lead to the Council Chamber's current curtains deteriorating and visible as to their condition.</p> <p>Revenue loss - Failure to procure replacement curtains may contribute to making the Council Chamber a less attractive venue, leading to revenue losses.</p>
Recommendation:	To consider the Amenities Committee's recommendation and approve the expenditure of £7,890 for Creative Curtains Dorset to replace the Council Chamber's curtains.



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 29 April 2025

Agenda Item: 12b

Subject:	Cricket Wicket Replacement Expenditure Approval
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider the recommended expenditure for the replacement cricket wicket from the Amenities Committee for approval.
Background:	<p>On 15 April 2025 the Amenities Committee considered the replacement of the cricket wicket following provision having been made in the Council's 2025/26 budget of £8,500.</p> <p>The expenditure of this procurement exceeds £5,000 and in line with Wareham Town Council's Financial Regulations, Full Council must authorise the commitment of this spend.</p> <p>The recommended company for appointment quote exceeds the allocated earmarked reserve and constitutes an over-budget spend, which Full Council must consider for approval in accordance with spending limits.</p>
Key Points:	<p>The Amenities Committee considered quotes from two suppliers for the replacement of the cricket wicket. A third supplier had been contacted on multiple occasions, but no quote was forthcoming.</p> <p>The Amenities Committee resolved to recommend the appointment of Slatter Cricket & Play for the replacement of the artificial cricket wicket at a cost of £8,672 plus VAT.</p> <p>This recommendation is £172 over the allocated budget for this activity, requiring approval for an over-budget expenditure.</p>
Implications:	<p>Project delay - Failure to approve this expenditure would prevent or delay the Town Council in replacing the cricket wicket.</p> <p>Revenue loss - Failure to replace the artificial cricket wicket may lead to decreased revenue generation from Wareham Town Council's cricketing facilities as clubs may avoid using the Recreation Ground.</p> <p>Financial - This expenditure is £172 over budget, and Council should consider its budget implications.</p>
Recommendation:	To consider the Amenities Committee's recommendation and approve the expenditure of £8,672 plus VAT for Slatter Cricket & Play to replace the artificial cricket wicket.



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 29 April 2025

Agenda Item: 12c

Subject:	Flag Poles Replacement Expenditure Approval
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider the recommended expenditure for the replacement of the Town Hall flag poles from the Amenities Committee for approval.
Background:	<p>The Amenities Committee considered the replacement of the town hall's flag poles at its meeting on 15.04.2025 following the provision having been made in the Council's 2025/25 budget for their replacement totalling £2,000.</p> <p>The recommended company for appointment quote exceeds the allocated earmarked reserve and constitutes an over-budget spend, which either PR&F or Full Council must consider for approval.</p>
Key Points:	<p>The Amenities Committee considered quotes from two suppliers for the replacement flag poles. Other companies had been contacted but were unable to offer installations or quotes were not forthcoming.</p> <p>The Amenities Committee resolved to recommend the appointment of House of Flags for the replacement of the Town Hall's flag poles at a cost of £2,760 plus VAT.</p> <p>This recommendation is £760 over the maximum allocated budget for this activity, requiring approval for an over-budget expenditure.</p> <p>There will be an additional minimal cost to the Council for a permit from highways for closure of the pavement to facilitate the installation.</p>
Implications:	<p>Project delay – Failure to approve this expenditure would prevent or delay the Town Council in Town Hall's flag poles.</p> <p>Material – Failure to replace the flag poles increases the risk of the current flags' deterioration.</p> <p>Health and Safety – deterioration of the current flag poles could see an incident of falling debris onto the pavement below, putting pedestrians at risk.</p> <p>Financial – This expenditure is £760 over budget, and Council should consider its budget implications.</p>
Recommendation:	To consider the Amenities Committee's recommendation and approve the expenditure of £2,760 plus VAT for House of Flags to replace the town hall's flag poles.



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 29 April 2025

Agenda Item: 14

Subject:	Healthmatic Social Value – Local Charity Support
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider which charity to recommend to Healthmatic Ltd for their social value contribution as part of their tender submission for the Howard’s Lane Public Toilets project.
Background:	<p>Healthmatic Ltd. are the appointed company for the Howard’s Lane Toilets demolition and construction project.</p> <p>As part of its tender submission under social value, Healthmatic Ltd. pledged a donation to the value of £1000 in whichever form most effective to charitable causes in Wareham tackling the cost-of-living.</p> <p>During a project kick-off meeting between officers and Healthmatic Ltd. it was agreed that officers would consult members for which cause to recommend for support to Healthmatic Ltd.</p>
Key Points:	<p>The cause(s) supported should fall within the scope of supporting with the cost-of-living.</p> <p>Members should consider whether there are charitable causes which work within this remit. Generally, Wareham-based food banks operating within Wareham, such as those working from the Purbeck Gateway Church and those operating from supermarkets.</p> <p>Members are encouraged to bring forward other suggested charities within Wareham which assist with cost-of-living impact to Wareham residents.</p>
Implications:	<p>Impact for local people: Considerations should be made to ensure as much benefit for local people can be captured.</p> <p>Reputational risk: Mis or poor allocation of this donation may damage the Town Council’s perception within the community.</p>
Recommendation:	To consider and recommend one or more charitable causes which deliver cost-of-living work to support with Healthmatic Ltd’s social value donation.



WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 29 April 2025

Agenda Item: 15

Subject:	Street Lighting and Illuminated Signs Policy Review – Dorset Council
Prepared by:	Sam Dickins, Deputy Town Clerk
Purpose of Report:	To consider and respond to the review of Dorset Council’s Street Lighting and Illuminated Signs Policy.
Background:	<p>Dorset Council launched a review of its Street Lighting and Illuminated Signs Policy on 24 March 2025 running until 4 May 2025.</p> <p>The current policy can be viewed on Dorset Council’s website, https://www.dorsetcouncil.gov.uk/w/street-lighting-and-illuminated-signs-policy.</p>
Key Points:	<p>The potential changes being consulted on are:</p> <ul style="list-style-type: none"> • using lower correlated colour temperature (CCT) LEDs in new streetlights • clarifying the environmental zoning for street lighting • dimming lights in residential areas during quieter times. <p>Dorset Council’s introduction of the review notes “<i>Town and parish councils will also be empowered to fund bespoke streetlights for their communities.</i>”. Whether Town Councils will be expected to wholly or part-fund <i>bespoke</i> streetlights in conservation areas is not clarified within the review, though this is likely to impact Wareham.</p> <p>The review seeks answers to the following 7 questions and ask for open feedback in its closing question.</p> <p>Question 1: Do members believe warm lighting (yellow – less energy efficient) or cold lighting (whiter – more energy efficient) should be used in urban and suburban areas?</p> <p>Question 2: To what extent members have concerns (from “extreme concerns 1” to “no concern 5”) about the use of LED lights on:</p> <ul style="list-style-type: none"> - Wildlife - Human Health - Sky quality and light spill <p>Question 3: If members agree it is reasonable to expect residents to cover their windows at night to reduce light from public highways as some light intrusion is to be expected in urban and suburban areas.</p> <p>Question 4: If members feel a reduction in lighting coverage and brightness effects crime rates and feelings of personal safety.</p>

	<p>Question 5: Members' consideration regarding switching off some residential streetlighting, currently between midnight and 05:30.</p> <ul style="list-style-type: none"> - If they should be switched off for longer - If this seems about the right amount of time - If they should be switched off for a shorter amount of time - If they should not be switched off at all <p>Question 6: To what extent members agree or disagree with the following:</p> <ul style="list-style-type: none"> -Streetlights should be dimmed on residential streets, where considered safe to do so - Streetlights on the road network should be dimmed, where considered safe to do so <p>Question 7: In which order members prioritise the following:</p> <ul style="list-style-type: none"> - Reducing energy use and carbon emissions - Reducing light pollution - Keeping the current level of lighting at night the same - Taking a precautionary approach to avoid health issues from LED lights - Reducing crime and/or feeling safe - Reducing effect on nature <p>Question 8: Invites open feedback for members.</p>
Implications:	<p>Ongoing local concern – Streetlighting not in keeping with Wareham's conservation area has been a concern the Town Council has raised and been unable to progress.</p> <p>Financial implications – There is unclarity about financial implications of town councils being <i>empowered</i> to fund bespoke lighting options, the extend of any costs and whether this may be shared with Dorset Council.</p> <p>Representing Wareham – Failure to respond to this consultation might lead to Wareham's needs not being observed in the review and any resolution as to the current state of street lighting changes which were enforced onto the Town may not be resolved.</p>
Recommendation:	<p>To consider the Street Lighting and Illuminated Signs Policy consultation questions within the report and delegate a response formulated from Councillors comments to officers for submission.</p>

ACTION LIST						
DATE OF MEETING	COMMITTEE	SUBJECT	MINUTE NUMBER	ACTION	PROGRESS & DATE COMPLETED	PROJECT OWNER/ RESPONSIBLE
25.03.25	Full Council	Wareham Ground Level Crossing	TC 199/25	It was RESOLVED to delegate the drafting of a letter to the MP for Mid Dorset and North Poole to the Town Clerk, which would be shared with members for comment before approval at the next meeting and sending.	Letter drafted and circulated to Councillors on 04/04/2025 and sent on 15/04/2025. No response received to date.	Town Clerk
11.02.25	Amenities	Benches - Red Lion Hotel	A 051/25	It was RESOLVED to progress with the removal of the two benches and delegate the arrangements for an alternative, suitable location to be identified to the Town Clerk	The Red Lion Hotel owner notified of council decision and will work with Town Clerk and Dorset Highways to identify a suitable alternative site, near the bus stop.	Town Clerk / Deputy Clerk
13.08.24	Amenities	Paving slab damage, Hauses Field	A 023/24	Information regarding reported paving slab damage to be reported back to amenities following meeting of Cllr. S Dean, a Grounds Team representative and representatives from Wildlife Haven at Hauses Field.	UPDATE: Paving slab not damaged, matter pertains to gaps around stone where weeds grow. Liaising with group to find mutually pleasing solution. Information awaited - ongoing UPDATE - Cllr S Dean noted that the action regarding the paving slab at Hauses Field had reached its conclusion and no further action was required.	Cllr S Dean, Grounds Team Representative, Wildlife Haven representatives, Deputy Town Clerk

24/10/23	PR&F	Public Engagement	PRF 054/23	Town Clerk to draft a Community Engagement Strategy and Policy for consideration at a future meeting.	UPDATE: Being drafted alongside the Corporate Plan and Museum Strategy Plan. 1st draft initially scheduled for 26th Nov, postponed to PR&F 08/07/25. Strategy currently being drafted for consideration by the newly elected Council. Being prepared for September PR&F Meeting.	Town Clerk / Deputy Clerk
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11/07/23	Full Council	Youth Council Proposal	TC 042/23	Council supported Cllr Cotton in investigating the possibility of a Youth Council in Wareham and bring back any proposals for approval.	<p>UPDATE: Cllr Tighe advised that she has had contact with the school and will be updating the Deputy Clerk in due course.</p> <p>School sent materials for student recruitment at the end of 2024. School to be recontacted with draft presentation for students before end of January. Initial operational meeting between Council Officers and school staff lead. Application form for interested students and recruitment presentation being drafted. Time to present to students in an assembly being organised. Contact made with Purbeck School to deliver this work following meeting with Cllrs Cotton and Tighe to define the scope of the project. Awaiting response. Clerk attended a youth engagement event and will now be working with the Deputy Clerk, Cllr Cotton & Cllr Tighe to develop the first stages of youth engagement. Ongoing - The Clerk is attending a Youth Summit to gain further information on 18/07/2024</p>	Deputy Clerk/ Cllrs Cotton & Tighe
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WAREHAM
Town Council

Vikki Slade MP
House of Commons
London
SW1A 0AA

15 Date 2025

Dear Ms Slade

RE THE FUTURE OF WAREHAM RAILWAY CROSSING

The Town Council acknowledges your update regarding the future of Wareham crossing and welcomes the commitment to maintaining ground-level pedestrian access for the long term. We appreciate the efforts made by Network Rail, Dorset Council, and all those involved in securing this outcome, which is vital for the connectivity and accessibility of Wareham's residents.

However, we are concerned that the Town Council was not formally consulted as the statutory consultee for matters affecting our town. As the elected representatives of our community, we believe it is essential that we are kept informed of discussions and decisions that directly impact local residents. The lack of communication with the Town Council in this instance is disappointing, as it is our role to ensure that community concerns are fully represented.

While we support the agreement reached, we require urgent clarification on how the rolling agreement between Network Rail and Dorset Council will be structured and what concrete assurances are in place to guarantee continued funding beyond the tenure of individual councillors. It is imperative that a transparent and legally binding mechanism is established to ensure the long-term security of this arrangement. Furthermore, we demand confirmation that the Town Council will be formally consulted in all future discussions regarding the crossing. The lack of prior engagement must not be repeated, and we expect a commitment to ongoing dialogue moving forward.

We look forward to your prompt and earliest response addressing these concerns and to working collaboratively to ensure that Wareham remains an accessible and connected town.

Yours sincerely

Town Clerk & RFO
On behalf of Wareham Town Council

Town Hall East Street, Wareham, Dorset, BH20 4NS
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