



Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

11 July 2023

To: All Members of the Council

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 11 JULY 2023** in the Council Chamber, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray  
Town Clerk

***Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.***

#### **Members of Wareham Town Council**

Councillor C Turner (Mayor)  
Councillor M Cotton (Deputy Mayor)  
Councillor D Budd  
Councillor K Critchley  
Councillor B Ezzard  
Councillor Z Gover  
Councillor V Green  
Councillor S Kemp  
Councillor M Russell

Councillor D Cleaton  
Councillor R Dean  
Councillor H Goodinge  
Councillor K Green  
Councillor M Humphries  
Councillor L Kirk  
Councillor D Robinson

**1. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**3. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**4. Confirmation of minutes of previous meeting held on 18 May 2023 and 30 May 2023**

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

**5. Matters arising from the minutes of the last meeting held on 18 May 2023 and 30 May 2023**

To consider any matters arising from the previous minutes of the Committee.

**6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies**

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

**7. Payment of outstanding creditors – TO FOLLOW**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

**8. To receive such communications as the Town Mayor may wish to place before the Council**

**9. Reports of Committees and Sub-Groups**

To **NOTE** the **APPROVED** minutes of the following meetings.

- a) Amenities Committee – 17 May 2023
- b) Policy, Resources and Finance Committee – 9 May 2023

**10. Land Purchase Offer**

To consider the formal letter of request to purchase land in Bestwall Road.

**11. Dorset Dog Order**

To consider the consultation of the Dorset Dog Order.

**12. Portable BBQ's – Dorset Council Byelaws**

To consider the request to support a request to Dorset Council to prohibit the use of portable BBQs in Wareham Forest and surrounding Heathland.

**13. West Street Petition in respect of Anti-Social Behaviour**

To consider the petition submitted to Council in respect of Anti-Social Behaviour being experienced in West Street.

**14. Community Speed Watch – Cllr Ezzard – Verbal**

To consider supporting the Community Speed Watch proposal.

**15. Youth Council Proposal – Cllr Cotton**

To consider the proposal to introduce a Wareham Town Council Youth Council.

**16. Formal Thanks to be Given - Verbal**

To acknowledge and thank Mr P Andrews and his team (Andrews Plant Hire) who stored, maintained and installed the Wareham Stones free of charge.

**17. Clerk's Update - Verbal**

To note the Clerk's update on current work being undertaken.

**18. Any other items the Mayor deems urgent**

For report, information or for the agenda of the next meeting of the Town Council.

**19. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Tuesday 22 August 2023 at 7.00 pm.**



## Minutes of a meeting of the Annual Town Council held on 18 May 2023 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

**Members Present:** Councillors M Russell (Mayor), C Turner (Deputy Mayor), D Budd, K Critchley, B Dean, B Ezzard, H Goodinge, Z Gover, K Green, V Green, M Humphries, S Kemp, L Kirk, D Robinson.

**Officers present:** N Gray, Town Clerk & RFO

The Mayor welcomed everyone and invited Reverend Canon Simon Everett to say a prayer before the meeting commenced.

### TC 001/23 Election of the Town Mayor for 2023/2024

Cllr Turner was proposed by Cllr Gover and seconded by Cllr Kemp. Cllr Turner accepted the proposal and was unanimously voted as Town Mayor for 2023/24.

Cllr Russell provided a summary of his year as Mayor and the events he had attended, as well as presenting a cheque to the Alison Campbell Trust for the last tranche of fundraising he had achieved as Mayor.

The formal exchanging of robes took place and Cllr Turner took her position as Mayor.

### TC 002/23 Apologies for absence

Apologies were received and accepted from Cllr Cotton and Cllr Cleaton

### TC 003/23 Declarations of interest

There were no declarations of interest relating to the business of the meeting, or any dispensation requests from the Clerk.

### TC 004/23 Mayor 2022/23 vote of thanks and response

Cllr Turner thanked Cllr Russell for his service over the previous year and presented the past Mayor's badge, along with flowers and thanks to his escort Cllr Kemp.

### TC 005/23 Mayors Announcements

Cllr Turner confirmed her escort as Mr M Turner and presented the Mayor's Escort badge accordingly.

Cllr Turner confirmed her appointment of officials as:

- Town Mayor's Chaplain – Reverend Canon Simon Everett
- Sergeant at Mace – Nigel Spiller
- Mayor's Constables – Dave Reeves and Tony Ball
- Town Crier – Jacquie Hall
- Mayor's Guide – Miss Lily Barber
- Mayor's Scout – Master Zachary Burbidge
- Mayor's Air Training Cadet – Cadet Harry Clarke

### TC 006/23 Election of Deputy Town Mayor 2023/2024

Cllr Cotton was proposed by Cllr Gover and seconded by Cllr Kemp in her absence and was unanimously voted as Deputy Town Mayor. Cllr Turner confirmed the

respective regalia would be passed to Cllr Cotton at the beginning of the next meeting.

**TC 007/23      Town Clerk to confirm possession of regalia, deeds, and trust investments in custody of the Council and to confirm arrangements for insurance cover in respect of all insured risks**

The Town Clerk made the declaration to Council confirming regalia, deeds, investments, and insurance cover were all in place.

**TC 008/23      Resolution to adjourn the meeting, to be resumed on 30 May 2023 at 7pm in the Council Chamber, Town hall, East Street, Wareham.**

Cllr Turner adjourned the meeting to enable the Mayor's reception to take place and the meeting would reconvene on 30 May 2023 at 7pm to conclude the Annual Town Council business.

Mayor..... Date.....



## Minutes of the reconvened Annual Town Council meeting held on Tuesday 30 May 2023 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

**Members Present:** Councillors C Turner (Mayor), D Budd, M Cotton (Deputy Mayor), D Cleaton, B Dean, B Ezzard, H Goodinge, Z Gover, K Green, V Green, M Humphries, S Kemp, L Kirk, D Robinson, M Russell.

**Officers present:** N Gray, Town Clerk & RFO, Gale Pettifer, Deputy Clerk

The Mayor reconvened the meeting and congratulated Cllr Sue Kemp on her forthcoming nuptials.

The Mayor presented the Deputy Mayor's Badge to the new Deputy Mayor, Cllr Marian Cotton.

### **TC 009/23 Apologies for absence**

Apologies were received and accepted from Cllr Critchley.

### **TC 010/23 Declarations of interest**

There were no declarations of interest.

### **TC 011/23 Public participation time**

There was one member of the public present who did not wish to speak.

### **TC 012/23 Confirmation of the minutes of the previous meeting**

It was noted that Minute no.726 had a missing 'e' from Carey.

It was **RESOLVED** that subject to the above amendment, the minutes of the previous meeting held on 18 April 2023 were **APPROVED** as a correct record of the meeting and would be signed by the Chairman following the meeting.

### **TC 013/23 Matters arising from the minutes of the previous meeting**

Cllr Goodinge asked when Councillors ID badges would be ready. The Clerk advised they would be ordered very soon.

Cllr V Green was asked about the public representation at the last Council meeting regarding the skate park in Hauses Field. She reported that it had been discussed at the recent Amenities Committee, and whilst there were no plans to reinstate the skate park in Hauses Field, discussions were progressing with Dorset Council about creating a new facility at the old Middle School site in Wareham.

### **TC 014/23 Suspension of Standing Orders**

It was **RESOLVED** to suspend Standing Orders 3.12(h) and 8.9(a) for the purposes of appointing membership to the Committees of the Council, with those Committees then electing their respective Chairman at their first meetings.

### **TC 015/23 Appointment of Committees and Other Bodies**

It was **RESOLVED** to appoint members to the Committees of the Council and to serve on these bodies for the Civic Year 2023/2024 in accordance with Appendix 1 to the minutes.

It was **RESOLVED** to appoint members to serve on the Museum Committee, and Wareham Neighbourhood Plan Steering Group in accordance with Appendix 2 to the minutes.

**TC 016/23      Representatives on Outside Bodies**

It was **RESOLVED** to appoint members to the committees of outside bodies for the 2023/24 municipal year in accordance with Appendix 3 to the minutes.

**TC 017/23      Reports by Dorset Councillors and representatives on outside bodies**

The report from Cllr Ezzard, Dorset Ward Councillor, was **NOTED**.

**TC 018/23      Payments for outstanding creditors**

The Town Clerk presented a list of payments for approval.

Cllr Goodinge queried a payment of £960.00 for training. It was explained that two members of the Grounds Team had attended courses for Chemical Spraying & Weeding.

Cllr Budd queried the bank charge of £7.50. The Clerk explained that this was commission charge to have the use of a card payment machine in the Museum.

Cllr Budd queried the bank charge of £150.00. The Clerk, whilst unable to recall the details of the item, would send an email to all Councillors with full details following the meeting.

It was **RESOLVED** that payments in the sum of £47,773.27 be **APPROVED**.

**TC 019/23      Reports of Committees and Sub-Groups**

The minutes of the Planning and Transport Committee for dates 12 April 2023 and 3 May 2023 (DRAFT) were **NOTED**.

**TC 020/23      2022-2023 Annual Budget Review**

The Clerk presented the overview report of the 2022/23 Annual Budget, noting the Council had finished the year ahead of budget, but advised that finances needed to be carefully managed in 2023/24 to ensure the budget remained on track given the very modest precept increase for the year.

**TC 021/23      Internal Audit Report**

The Clerk presented the Internal Audit Report noting the Auditor had raised two queries. The first regarded the procedure for payroll which had been negated by the outsourcing of payroll to Dorset Council from 1 April 2023.

The second related to the lack of an investment policy for the Council. The Clerk reported that she had in fact raised this matter as there was no evidence of investment management in previous years. The Clerk noted a policy would be taken to the Policy, Resources & Finance Committee with recommendations as to best protection of Council finances.

Cllr Robinson asked if the current banking arrangements provided adequate protection for the Council's finances given the statutory £85,000 threshold. The Clerk advised that they did not as the Council held only two accounts, one holding a very large sum of money. In addition, it was not earning as much interest as it could, and therefore, a more appropriate public sector specific bank account was required.

Cllr Russell asked if the response to the Internal Control Objective from the Internal Auditor on the Annual Governance and Accountability Return would have any

impact or repercussions for the Council. The Clerk noted the Internal Auditor had provided an explanatory note but advised that it did impact the Annual Governance Statement, in that section 5 had to also be ticked as “no” by the RFO. However, an explanatory note from the RFO had been provided for the External Auditor and it was hoped that this would be sufficient.

The Internal Audit Report for 2022/23 was **RECEIVED** and **NOTED**.

**TC 022/23      Annual Governance Statement**

The Clerk presented the Annual Governance Statement for the year ending 31 March 2023, noting it would be signed in the meeting if approved as it formed the documents which would be submitted to the External Auditor.

The Annual Governance Statement for 2022/23 was **APPROVED** and duly signed by the Mayor and Clerk.

**TC 023/23      Accounting Statements**

The Clerk, as the Responsible Financial Officer (RFO), presented the Accounting Statements for 2022/23, noting they had been restated because of the Burial Board finances, which are managed by the Joint Burial Board and then the respective percentage added Town Council’s accounts each year. Invariably there were additions made after the Town Council’s AGAR had been submitted which always left the Council having to restate its figures in the following year’s accounts.

The Accounting Statements for the year ending 31 March 2023 was **APPROVED** and duly signed by the Mayor. As RFO, the Clerk had correctly signed the Accounting Statements when they had been prepared in readiness for the meeting.

**TC 024/23      Notice of Public Rights**

The Clerk confirmed the dates for the Notice of Public Rights and Publication of the Unaudited Annual Governance and Accountability Return would be from Monday 12 June 2023 to Friday 21 June 2023, with the notice being published on Friday 9 June 2023.

The Notice of Public Rights was **NOTED**.

**TC 025/23      To declare any Conflicts of Interest with the External Auditor, BDO LLP**

The Clerk advised that the new Auditors, BDO, had requested that all Councils being audited confirm whether they had any conflicts of interest with BDO, and that a resolution be made accordingly.

It was **RESOLVED** that there were no conflicts of interest between the Council and BDO.

**TC 026/23      Any other items the Mayor deems urgent**

There were no other items.

**TC 027/23      Date of next meeting**

It was noted that the next meeting of the Town Council was scheduled to be held on Tuesday 11 July 2023, at 7.00pm.

Mayor..... Date.....



<b>STANDING COMMITTEES 2023/24</b>	
<b>Policy, Resources &amp; Finance Committee (9)</b>	
David Budd Marian Cotton Doreen Cleaton Keith Critchley Zoe Gover	Keith Green David Robinson Malcolm Russell Carol Turner
<b>Amenities Committee (7)</b>	
David Budd Beryl Ezzard Vera Green Maxine Humphries	Sue Kemp Lucia Kirk Carol Turner
<b>Planning &amp; Transport Committee (7)</b>	
David Budd Doreen Cleaton Bob Dean Zoe Gover	Keith Green Maxine Humphries David Robinson
<b>Personnel Committee (7)</b>	
David Budd Zoe Gover Keith Critchley Keith Green	Lucia Kirk Malcolm Russell Carol Turner

## Appendix 2: Appointments to Other Committees & Groups

<b>OTHER COMMITTEES &amp; GROUPS 2023/24</b>
<b>Museum Committee</b>  Doreen Cleaton Bob Dean
<b>Wareham Neighbourhood Plan Steering Group</b>  David Budd Doreen Cleaton Keith Critchley Bob Dean Beryl Ezzard Hilary Goodinge Keith Green Carol Turner

Appendix 3: Appointment of representatives to Outside Bodies for 2023/2024

<b>APPOINTMENTS TO OUTSIDE BODIES 2023/24</b>	
Allotment Associations	
Bestwall	B Dean
Northmoor	M Cotton
Carey Hut Charitable Trust	D Cleaton M Cotton
Christmas Lights Committee	H Goodinge
DAPTC Purbeck Area	D Robinson
DAPTC Larger Parishes & Towns	K Green and V Green
Dementia Friendly Purbeck	Z Gover L Kirk C Turner
Dorset Age Partnership	B Ezzard
Harbin & Pitts Charity	C Turner
Litter Free Purbeck	Z Gover M Humphries C Turner
Purbeck Citizens Advice	B Dean
Purbeck Community Rail Partnership	D Budd
Purbeck Heritage Network (Forum)	B Dean
Purbeck Transport Action Group	M Cotton
Streche Almshouses (4-year term)	M Russell C Turner
Swanage & Wareham Rugby Club	S Kemp
Twinning Associations	D Cleaton B Dean
Wareham Area Seniors Forum	D Cleaton M Humphries

Wareham Burial Joint Committee	D Cleaton K Critchley H Goodinge V Green L Kirk
Wareham Carnival Committee	B Dean Z Gover
Wareham Community Growers	B Dean
Wareham Disabled Club	D Cleaton
Wareham & District Development Trust	M Humphries
Wareham Relief in Need and Sickness	C Turner
Wareham Town Band	D Cleaton
Wareham Youth & Community Foundation	B Dean S Kemp L Kirk
Wareham Zone Fairtrade Foundation	B Dean B Ezzard



**Minutes of a meeting of the Amenities Committee held on Wednesday 17 May 2023 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Committee Members present:** Councillors V Green (Chairman), D Budd (Vice Chairman), B Ezzard, H Goodinge, S Kemp, L Kirk, C Turner.

**Officers present:** N Gray, Town Clerk and RFO, G Pettifer, Deputy Clerk

**754. Apologies for absence**

There were no apologies.

**755. Declarations of interest**

There were no declarations of interest.

**756. Public participation time**

There were two members of the public present who voiced concerns about the possible return of the skate park at Hauses Field and requested that the Committee consider alternative sites away from residential areas.

**757. Confirmation of the minutes of the previous meeting**

Cllr Budd asked that a duplicate 'the' should be removed from Minute no. 699 second paragraph, end of third sentence.

Cllr Goodinge asked that an apostrophe be added to Minute no. 701, to read 'Wareham Men's Shed'.

Subject to the above amendments, the minutes of the previous Amenities Committee meeting held on 5 April 2023 were **APPROVED** as a correct record of the meeting and would be signed by the Chairman following the meeting.

**758. Matters arising from the minutes of the previous meeting**

Cllr Goodinge asked for an update on the Wareham stones. The Clerk reported that Dorset Highways had given consent for the stones to be erected at the agreed sites and that they were due to be installed by Mr Andrews.

**759. Replacement notice board**

The Committee **RESOLVED** to approve Option D and install a notice board from Greenbarnes Ltd at a cost of £981.13 plus vat.

**760. Purchase of Dishwasher**

The Committee **RESOLVED** to approve Option A and purchase a BEKO dishwasher at a cost of £350.00 plus vat, to be installed in the main downstairs kitchen by the grounds team.

**761. Skip Hire at Recreation Ground**

The Committee **RESOLVED** to approve Option A and hire a 14 yard skip from Wareham & Purbeck Skip Hire at a cost of £393.00 plus vat.

**762. Skate Park**

A general discussion took place regarding the skate park provision and the current status. It was agreed that a skate park was required in Wareham but noted that the regulations regarding the siting of skate parks had changed; Hauses Field did not meet the requirement to have 80 metres between the skate park and any residential property.

The alternative location at the old Middle School site was discussed and Cllr Ezzard reported that Dorset Council was open to discussions about this location and would ensure the matter would be taken further.

The Committee agreed that any new skate park in Wareham would have to be of an outstanding design and quality construction to attract users.

**763. Any other items the Chairman deems urgent**

The Chairman announced that she would be absent from the next meeting and asked Cllr Budd to Chair the meeting, but stated she would be willing to stand as chair when the election of chairman was discussed at that meeting.

**764. Date of next meeting**

It was noted that the next meeting of the Amenities Committee was scheduled to be held at 7.00pm on 28 June 2023.

Chairman..... Date.....



## Minutes of a meeting of the Policy, Resources and Finance Committee held on 9 May 2023 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

**Committee Members Present:** Councillors K Critchley (Chairman), D Budd (Vice Chairman), M Cotton, Z Gover, K Green, V Green, M Russell, D Robinson, C Turner

**Officers present:** N Gray, Town Clerk & RFO, G Pettifer, Deputy Clerk

The Chairman welcomed Cllr Ezzard to the meeting.

### **742. Apologies for absence**

There were no apologies.

### **743. Declarations of interest**

There were no declarations of interest.

### **744. Public participation time**

Cllr Ezzard spoke on behalf of the Station Steering Group who had liaised with Dorset Council over signage for the Station Car Park

### **745. Confirmation of the minutes of the previous meeting**

Minute. 676 should read Cllr Critchley not Cllr Budd

Minute. 685 should read 'Committee wished to proceed' and not 'Committee which to proceed'.

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 28 March 2023, were **APPROVED** subject to the above amendments and would be signed by the Chairman following the meeting.

### **746. Matters arising from the minutes of the previous meeting**

There were no matters arising.

### **747. Payment of outstanding creditors**

It was noted that receipts from Just Parking Ltd had been erroneously entered as payments. This had been amended and circulated to members prior to the meeting, which reduced the payment of outstanding creditors from £27,788.53 to £25,608.52.

It was **RESOLVED** the payment to creditors in the sum of £25,608.52 be **APPROVED**.

### **748. Invoice for Visit Wareham software**

Members discussed a request to make an ex-gratia payment for an invoice of £503.76 to Lewis-Fry Publishing in respect of booking software connected to the Visit Wareham website.

The Committee agreed that payment of the invoice could not be made, as it was not addressed to Wareham Town Council and would raise issues of financial

mismanagement and possibly VAT fraud. In addition, it was considered that the payment had been included as part of the invoice the Council had paid for the last quarter of 2022/23 year's Visit Wareham website invoice.

It was **RESOLVED** not to make payment for the invoice.

#### **749. Remembrance Day Parade Arrangements**

The Clerk requested that the Committee considered arrangements for the Remembrance Day Parade on 12 November 2023.

It was **RESOLVED** that the road closure should be outsourced in the same way as 2022 and the Clerk should engage with contractors as soon as possible.

#### **750. Car Parking Machines**

The Clerk updated members in respect of the charges for the Just Park car parking app used in Howards Lane car park. Just Park have mandated a 0.12p booking fee per transaction, payable by the app user, and a 12% MID fee (the charge made for using the payment system). However, they have waived the £50 per month management fee. The contract would be for 3 years with a rolling 12-month agreement on the same terms. The current signage at the ticket machines would have to be replaced to advertise the charges, and Just Park would provide stickers for this.

The Deputy Clerk presented the report regarding the options for maintaining the parking ticket machines when the 3G network is switched off by providers in 2024. The Deputy Clerk also noted there were some snagging issues which needed addressing, which could be carried out at the same time as the upgrade.

It was **RESOLVED** to request information for possible upgrading to 5G modems rather than 4G, with delegation to the Chair, Vice Chair and Town Clerk to instigate this if it were possible and the price was considered reasonable.

It was **RESOLVED** to adopt Option 1 and upgrade the modems to 4G in the existing car parking machines if 5G modems were not available.

#### **751. Memorial Bench Policy**

The Deputy Clerk presented the draft policy for consideration and members noted the following amendments to be made:

- Page 2, first para, change "Wareham Town Council" to "The Council".
- Page 2, fifth para, add the words "by law" after "or trees is not permitted".
- Page 2, ninth para, exchange the word "park" with the word "location".
- Page 3, fifth para, change "Wareham Town Council" to "The Council".
- Page 3, sixth para, change "Wareham Town Council" to "The Council".
- Page 3, seventh para, change "Wareham Town Council" to "The Council".

It was **RESOLVED** to adopt the Policy on Memorial Benches, Trees, and Shrubs subject to the above amendments.



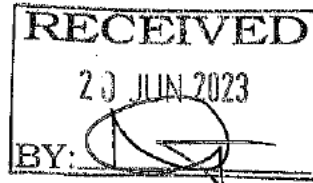
**752. Any other items the Chairman deems urgent**

The Clerk provided an update on the EV chargers in Howards Lane and reported that Dorset Council had agreed to pay the Masonic Hall's legal fees for the wayleave agreement so that the installation could proceed.

**753. Date of next meeting**

It was noted that the next meeting of the Policy, Resources, and Finance Committee was scheduled to be held at 7.00pm on 20 June 2023.

Chairman..... Date.....



18<sup>th</sup> June 2023

The Leaders  
Wareham Town Council  
Town Hall  
East Street  
Wareham  
BH20 4NS

Dear sirs/madam,

Strip of land to the left of 29 Bestwall Road

I have owned 29 Bestwall Road for over 10 years and love being a resident of Wareham. During that time the strip of land between myself and the next-door property (to the left when looking at the front from the road) has remained uncared for, and the boat stored there, never moved. It is unsightly and not in keeping with the rest of the area.

I understand that the piece of land is owned by Wareham Town council and that retention is required in order to maintain the possibly of accessing the rugby club via it.

I have, however, been advised by a land agent, that the land would not be able to be used for either vehicle or pedestrian access. This is firstly because for vehicles, it is too narrow and the dog leg at the back would make it impossible to manoeuvre through it. And secondly, that the narrowness would represent a safety issue should pedestrians depart the ground en masse at the end of a game.

I have also been advised that the ground has no particular commercial value. However, I am in the unique position since, if I were able to extend my property, it would enable me to create my forever home. Plus, it would relieve the council of the responsibility to maintain it and the headache of collecting a small amount of rent for it.

I therefore would like to purchase the strip and wish to offer the council £6,000 for it.

I look forward to hearing from you in this respect and would appreciate receiving confirmation of who this letter will be passed to, so that I may follow it up directly with them.

Yours faithfully,

**From:** [ENV Health](#)  
**Subject:** Dorset Council consultation on a Dog related Public Space Protection Order (PSPO)  
**Date:** 20 June 2023 09:07:34  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[Dogs PSPO poster 2023 \(1\).pdf](#)

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## **Dorset Council consultation on a Dog related Public Space Protection Order (PSPO)**

You have been identified as being a stakeholder in the above consultation.

I write to invite you to respond to the Council's consultation concerning dog control in the Dorset Council area (not including Bournemouth, Christchurch, and Poole).

The Council is required to consult on any Order produced under the Antisocial Behaviour Crime and Policing Act 2014 every three years, to ensure that they continue to be current and appropriate. This proposal aims to help ensure consistency, fairness and clarity for residents and visitors to Dorset and will assist the efficient use of enforcement resources.

The current Order expires on 31 December 2023. From 1 January 2024 we will need to either extend the current Order (if unamended) or provide a new Order if changes are required. A public consultation is required for either option. The public consultation will run from 14 June 2023 until 25 August 2023 and can be accessed on the [Dorset Council website](#). Results will be published online and will guide councillors' decision making for the PSPO relating to dog control. It would be much appreciated if you could give 15-20 minutes of your time, to complete the survey.

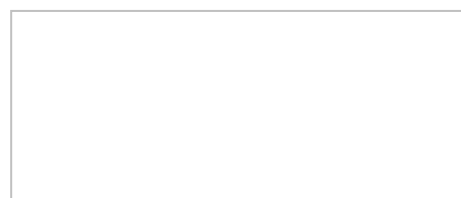
It would be appreciated if the survey link can be shared in any parish or town magazine, discussed in council meeting(s), and/or placed on any notice board to encourage as many views as possible. We can provide posters (designed with a QR code that enables access to the online survey) that local community centres/ pavilions etc can display to encourage participation in the consultation (copy attached). Paper copies will also be available on request in local libraries, for those that are unable to use the online form. We will try our best to accommodate those with English as a second language or have difficulties with completing such surveys and ask that they contact the Council directly on 01305 221000 to ask for assistance.

For further information about the dog warden service in Dorset and the current Order visit <https://www.dorsetcouncil.gov.uk/environmental-health/dog-warden-service.aspx>.

In anticipation of your assistance – thank you.

**Michelle Jones**  
**Team Leader Animal Welfare Dog Control**  
**Community and Public Protection**  
**Dorset Council**

[uk](#)



**From:** [Debbie](#)  
**To:** [Nicola Gray](#)  
**Subject:** Portable BBQs  
**Date:** 22 June 2023 15:25:17

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Hi Nicola and Town Councillors

Wareham St Martin Parish Council would like to request Dorset Council instigate a bye law prohibiting the use of portable BBQs in Wareham Forest and surrounding heathland due to fire issues. However parts of the area are in your Parish and I would ask that you put this on your agenda for the next meeting to decide if you could support this. I am also writing to Morden Parish Council, Arne Parish Council and Bere Regis Parish Council.

If I could have a reply within a month, the parish council will know what step to take next.

I look forward to hearing from you

Debbie Weller

Clerk



## WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 11 July 2023

### Agenda Item: 13

<b>Subject:</b>	West Street Petition in respect of Anti-Social Behaviour
<b>Prepared by:</b>	Nicola Gray, Town Clerk & RFO
<b>Purpose of Report:</b>	To consider the petition submitted to Council in respect of Anti-Social Behaviour being experienced in West Street.
<b>Background:</b>	At the end of May 2023, a letter, signed by the residents of 9 properties in West Street was received, requesting that the Council consider a CCTV camera in West Street to reduce the Anti-Social Behaviour.
<b>Key Points:</b>	<p>The letter which was received has been redacted to protect the resident's identity, but is Appendix A.</p> <p>CCTV was recently installed at Howards Lane, with an additional camera installed at North Street and the system having been overhauled and updated.</p>
<b>Implications:</b>	Financial implications as there is no budget for any further additional camera's.
<b>Recommendation:</b>	To consider the request from residents.

To: Wareham Town Council

9th May, 2023

My husband and I have lived in West Street for 50 years. On the main road we expect the antics of teenagers but for several weeks we have been tormented, not by bored children, but bullies whose fun is making, not just the lives of 70/80 year olds an absolute misery but everyone in the street.

These children of 13/14/15 are hitting the glass in our door and window with such force you have to hear it to believe it, and we think we are now being targeted by a boy who throws himself at the door with both feet. With the previous session we had to replace our double glazed units. This torment is any time of the day or evening, mid Coronation included.

Two panes of glass have been broken further down the road, graffiti sprayed on a window, a gate broken, plus the bevelled glass at what was the old shop broken - how do you replace that in these times and paying for these repairs is not what any of us need right now.

Dogs are tantalised with the constant knocking and owner's patience is running out. An 80 year old came out to pursue the bullies and what would have happened there if someone hadn't intervened.

Telephoning the police we are put through to 'priority' which turns out to be Scotland and no reply. 999 will send someone - we are still waiting as is our neighbour who phoned when bullies were tormenting 80 year olds in flats opposite. Residents feel completely on their own with no support whatever, and it is extremely upsetting to have this degree of aggression when we should feel safe and peaceful in our homes. Such constant anxiety is a sure path to a stroke, especially when there is family history.

Surely it is time for a camera in the street as many residents are not in a position to provide their own.

Any support you are able to give will be much appreciated.



## WAREHAM TOWN COUNCIL – REPORT

Meeting Date: 11 July 2023

### Agenda Item: 15

<b>Subject:</b>	Youth Council Proposal
<b>Prepared by:</b>	Nicola Gray, Town Clerk & RFO
<b>Purpose of Report:</b>	To consider the proposal to introduce a Wareham Town Council Youth Council by Cllr Cotton.
<b>Background:</b>	Cllr Cotton expressed an interest in better engagement with the Youth of Wareham Town as she has significant experience with younger people, and the Council appears detached at times with its younger residents.
<b>Key Points:</b>	<p>Youth Councils have been set up in a number of Councils across the UK and are used as a method of engagement with younger people in parishes to provide better services for them, as well as getting younger people engaged in the democratic process with the hope of bringing younger people into the Council to be the Councillors of the future.</p> <p>There is a registered charity “British Youth Council” that is set up to support youth councils by providing guidance and training to young people so that they may be effective in their input into local government. They see youth Councils as important input into local Councils.</p> <p><b>“Local youth councils are forums that represent the views of young people at a local level.</b></p> <p><b>What is a Youth Council?</b></p> <p><i>Local youth councils are forums that represent the views of young people at a local level. Run by young people for young people, they give young people a voice and enable them to make their views heard in the decision-making process. They give young people the chance to discuss relevant issues, engage with decision makers and contribute to improving the lives of young people within their communities. There are currently over 620 youth councils active across the UK. They work with all levels of local government including Parish and Community Councils as well as Unitary Authorities, Borough and County Councils.</i></p> <p><b>Youth councils identified their role within the local community as follows:</b></p> <ul style="list-style-type: none"> <li>• <i>representing the views of local young people to decision-makers</i></li> <li>• <i>campaigning on issues that are important to young people</i></li> <li>• <i>sitting on Youth Opportunity Fund panels</i></li> <li>• <i>reviewing the Children's Plan</i></li> <li>• <i>sitting on scrutiny panels within their local council</i></li> <li>• <i>running the Youth Opportunity Fund</i></li> <li>• <i>inspecting local services</i></li> </ul>

- *and much more....”*

Some examples of Youth Councils are:

#### ***“Dorset Youth Council***

*You have the opportunity to voice your opinion and help make a difference to young people's rights and responsibilities. You can make new friends and represent other young people from your area. This is your chance to talk to decision-makers about issues that are important to you, decisions such as:*

- *the environment*
- *public transport*
- *things for young people to do*

*By getting involved in local community projects and helping to make informed and positive decisions, this also promotes a positive view of young people across Dorset.*

#### ***Dorset Youth Council***

*Giving Dorset's young people a loud voice on decisions that affect them.*

*Youth councillors develop campaigns, projects and events to support other young people to have their #YouthVoice. Working closely with decision makers, they work to make Dorset a happier, kinder and safer place to live, study and work for everyone.*

*If you are aged between 11 and 18 and live, work or study in Dorset, we'd love for you to be part of our #YouthVoice team!*

*Make new friends, develop life skills, have a bunch of fun and change your community for the better!”*

#### ***“Ringwood Town Council***

***Project: Community Involvement – Student Advisors***

***Number of electors:***

*11,148*

***Population:***

*13,700*

***Precept:***

*£350,080*

*Ringwood town is situated in the southwest corner of Hampshire in New Forest district. Part of the town is within the New Forest National Park and is bisected by the A31 that links the M27/M3 with Bournemouth and the south.*

*The idea of Student Advisors was initiated by the town clerk to enable councillors to have a better understanding of the needs, hopes and aspirations of the younger generations. The underlying reason for the proposal was that, as most of the Councillors children had left home they were no longer*



*in regular contact with young people. Councillors were therefore, seeking a structured arrangement that would give them direct access to young people to enable them to obtain their views on a regular basis. They were acutely aware that they were making decisions that would often have more effect on these young people in the future than on themselves.*

*The proposal was simple in concept; built on the premise that sensible people gather all the relevant facts before making decisions. The council has always sought advice on relevant issues and as the decisions being taken will affect the future of the town's young people, councillors believed that they should seek the views of young people in the town. They felt that their views and advice should be treated in exactly the same way as the expert views sought on other issues.*

*The council had already built good relations with the local secondary school, working in partnership on a number of projects. It approached the school and offered it the opportunity to appoint two Student Advisors to each of the council's committees. The council determined the overall arrangements, which were agreed with the school and incorporated in a Protocol that sets out roles and responsibilities of all those involved in the initiative. There is no age bar for Student Advisors with the emphasis being on appointing the most suitable applicants irrespective of age. The arrangements enable Student Advisors to be present at council meetings and contribute at that time to debates before decisions are made.*

*The council now has two Student Advisors for each of its four main programme committees whose role is to provide views and advice. In order to assist members in coming to reasoned conclusions and decisions, the students are encouraged to give their views in the same way that officers or any other specialists would.*

*While the students are appointed by Ringwood School, they are expected to represent the views of all young people in Ringwood, including those who have not reached an age to attend Ringwood School, and also those who have left school. The students are also required to represent the views of former students who currently reside outside the area. There are a number of reasons the council feels that the initiative is working, from the start it was honest about what would be expected from all parties and made sure that the initiative was achievable. It was made clear early on that the Student Advisors would not be able to vote at council meetings but that an advisory role would bring about greater benefits to the council's decision making. The council started with smaller partnership-working with the school to build trust and understanding and, perhaps most importantly, recognised that without the support and enthusiasm of councillors, the clerk and head teacher the initiative would fail.*

	<i>The council see the initiative as helping to bridge the gap between young people and their elected representatives, and are keen to emphasise that young people have a very important stake in the future of the town. Councillors accepted the students from the beginning and the students have risen to the responsibilities entrusted to them. The council feels that the initiative has revealed views they did not have access to before and has added an extra dimension to the decision-making process. Importantly, the council feels that it is making a contribution in getting young people interested and engaged in democratic decision making."</i>
<b>Implications:</b>	<p>Officer time in setting up, managing and meetings.</p> <p>Better local engagement with schools and youth organisations.</p> <p>Better information and advice received by Council on youth matters</p>
<b>Recommendation:</b>	To consider the proposal to set up a Youth Council and agree a way forward.