



Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

16 August 2023

To: All Members of the Council

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 22 AUGUST 2023** in the Council Chamber, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Nicola Gray  
Town Clerk

***Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.***

#### **Members of Wareham Town Council**

Councillor C Turner (Mayor)  
Councillor M Cotton (Deputy Mayor)  
Councillor D Budd  
Councillor K Critchley  
Councillor B Ezzard  
Councillor Z Gover  
Councillor V Green  
Councillor L Kirk  
Councillor M Russell

Councillor D Cleaton  
Councillor R Dean  
Councillor H Goodinge  
Councillor K Green  
Councillor M Humphries  
Councillor D Robinson  
Councillor S Wheatley

**1. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**3. Public participation time**

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

**4. Confirmation of minutes of previous meeting held on 11 July 2023**

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

**5. Matters arising from the minutes of the last meeting held on 11 July 2023**

To consider any matters arising from the previous minutes of the Committee.

**6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies**

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

**7. Payment of outstanding creditors – TO FOLLOW**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and approve payments. (LGA1972 s150).

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

**8. To receive such communications as the Town Mayor may wish to place before the Council**

**9. Reports of Committees and Sub-Groups**

To **NOTE** the **APPROVED** minutes of the following meetings.

- a) Amenities Committee – 28/06/2023
- b) Museum Committee – 15/03/2023
- c) Personnel Committee – 06/06/2023
- d) Planning and Transport Committee – 14/06/2023
- e) Policy, Resources and Finance Committee – 20/06/2023

**10. Annual Risk Assessment**

To consider and **APPROVE** the Annual Risk Assessment.

**11. Bank Reconciliation – July**

To **APPROVE** the bank reconciliation for July.

**12. Asset Register – TO FOLLOW**

To note and **APPROVE** the Asset Register.

**13. Asbestos Management Policy – TO FOLLOW**

To **APPROVE** the Asbestos Management Policy.

**14. Station Ticket Office Consultation**

To consider the consultation and to agree a response.

**15. Action List**

To note the action list.

**16. Clerks Update - Verbal**

To note the update from the Clerk on work being carried out or achieved since the last meeting.

**17. Any other items the Mayor deems urgent**

For report, information or for the agenda of the next meeting of the Town Council.

**18. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Tuesday 3 October 2023 at 7.00 pm.**