



Town Hall
East Street
Wareham
Dorset
BH20 4NS

11 January 2022

To: All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **WAREHAM TOWN COUNCIL** to be held on **TUESDAY 18 January 2022** in the Corn Exchange, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Vanessa Ricketts FSLCC
Town Clerk

Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.

Members of Wareham Town Council

Councillor K Green (Town Mayor)
Councillor M Russell (Deputy Mayor)
Councillor D Budd
Councillor M Cotton
Councillor R Dean
Councillor H Goodinge
Councillor V Green
Councillor S Kemp
Councillor R Schofield

Councillor D Cleaton
Councillor K Critchley
Councillor B Ezzard
Councillor Z Gover
Councillor M Humphries
Councillor L Kirk
Councillor C Turner



FULL COUNCIL MEETING

A G E N D A

18 January 2022

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 14 December 2021

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 14 December 2021

To consider any matters arising from the previous minutes of the Committee.

6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies (no report received at time of print).

7. Payment of outstanding creditors

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and sign cheques accordingly. A list of outstanding payments and corresponding invoices will be available at the Committee meeting. (LGA1972 s150).

8. To receive such communications as the Town Mayor may wish to place before the Council

9. Reports of Committees and Sub-Groups

- a) Planning and Transport Committee – 8 December 2021

10. Budget 2022/2023 and precept

To consider the proposed budget, recommended by Policy Resources and Finance Committee and to set the precept for the 2022/2023 financial year. (LGA 1972 s101(6))

11. Delegation of the Purbeck Local Plan consultation response

To agree to delegate the formal consultation response from the Council to the Purbeck Local Plan to the Town Clerk, in consultation with the Mayor and Chairman and Vice Chairman of the Neighbourhood Plan Steering Group.

12. Temporary Scheme of Delegation

To agree by resolution to approve a Temporary Scheme of Delegation due to the concerns of meeting face to face during the period of high Covid19 Omicron cases.

13. Any other items the Mayor deems urgent

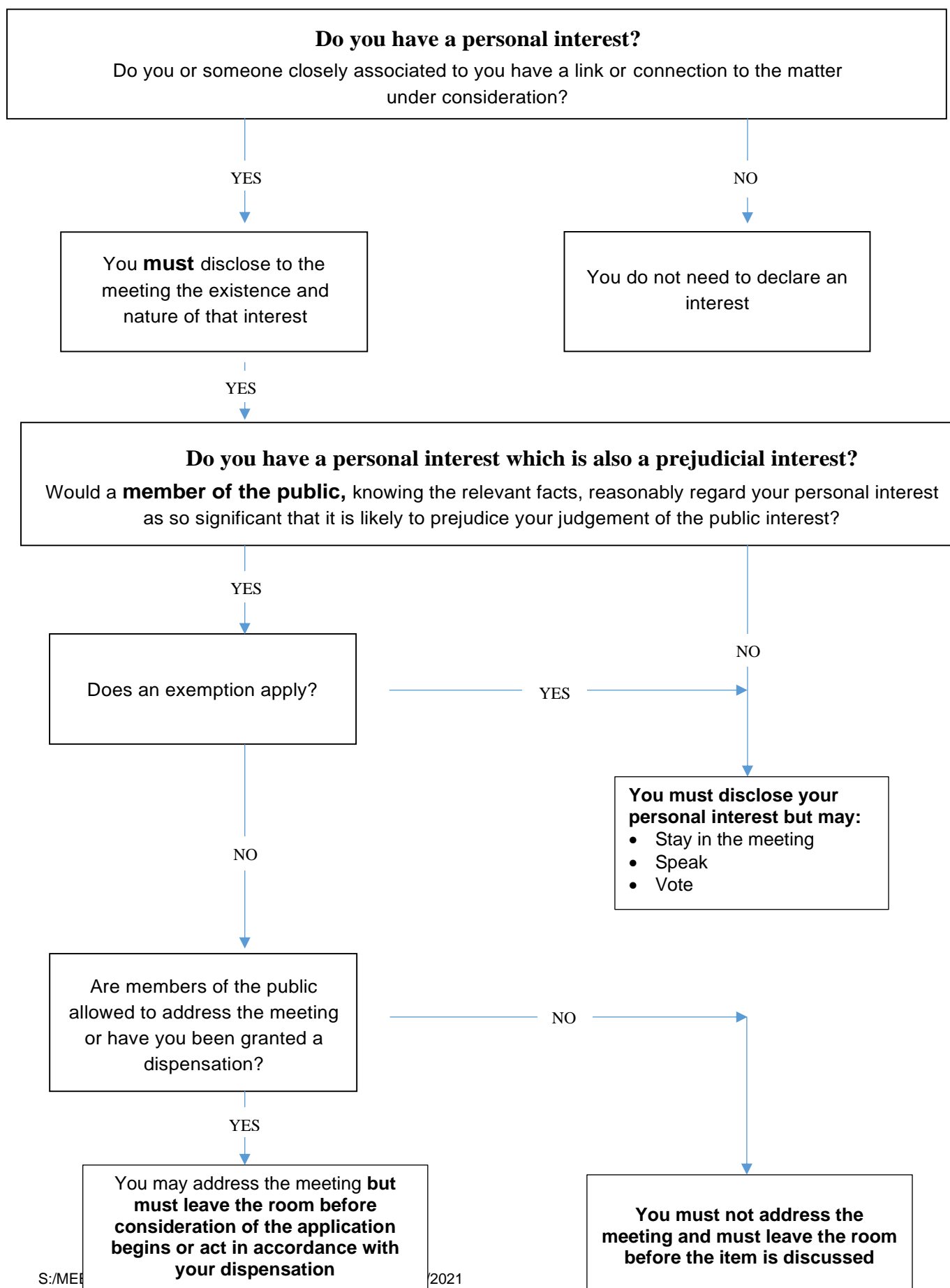
For report, information or for the agenda of the next meeting of the Town Council.

14. Date of next meeting

To note the date of the next meeting, which is scheduled for
Tuesday 1 March 2022 at 7.00 pm, subject to Covid restrictions.

Declaration of personal and prejudicial interests

Questions to ask yourself. If in doubt you should ask your Clerk or your Monitoring Officer.





Minutes of a meeting of the Town Council held on 14 December 2021 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Members Present: Councillors K Green (Mayor), D Budd, D Cleaton, M Cotton, K Critchley, B Dean, H Goodinge, Z Gover, V Green, M Humphries, S Kemp, L Kirk, C Turner

Officers present: V Ricketts, Town Clerk

332. Apologies for absence

Apologies were received from Councillors M Russell (Deputy Mayor), B Ezzard, R Schofield and Dorset Councillor R Holloway.

333. Declarations of interest

There were no declarations of interest.

334. Public participation time

There was one member of the public present. No public present wished to speak.

335. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Town Council held on 23 November 2021 were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

336. Matters arising from the minutes of the previous meeting

In response to a question regarding Minute 286 Customer Service and Visitor Information Hub, the Town Clerk gave an update stating that the grant from Dorset Council had been received; the Officers were in the process of receiving further quotes for the building work and the Town Clerk had attended a meeting with the website designer.

With regard to Minute 291 Christmas Parking, the Town Clerk asked Members if they would be willing to remove the signs from Dorset Council car parks on Christmas Eve. Councillor Turner confirmed she would cover Church Green, Sainsburys, Connigar Lane and St Johns Hill; Councillor Kirk advised she would cover Streche Road. The Clerk advised that the Operations Supervisor would cover Bonnets Lane, The Quay and Howards Lane.

337. Reports by Dorset Councillors and representatives on outside bodies

The report from the Dorset Councillor had been received after the publication of the agenda and is attached as an appendix to these minutes. There were no questions.

Councillor V Green verbally reported on a meeting with DAPTC where a new Chairman and Vice Chairman had been appointed. The minutes would be circulated once received.

338. Payments for outstanding creditors

The Town Clerk presented a list of payments for approval.

Resolved that payments in the sum of £6647.54 (£1506.49 BACS and £5141.05 Direct Debit) be approved.

339. To receive such communications as the Town Mayor may wish to place before the Council

The Mayor thanked all those that had attended his charity concert and stated that it was a great success. The amount received for his charity would be reported at the next meeting.

340. Reports from committees and sub-groups

- a) Amenities Committee – 24 November
- b) Planning and Transport Committee – 17 November
- c) Policy, Resources and Finance – 30 November

Resolved that the reports be received.

341. Recreational Facilities Project – Public Work Loan

The Town Clerk advised that this project was completely separate from any consideration of a replacement skatepark and was merely for the replacement of the Council's four play areas.

A member stated that a number of the consultation responses indicated that residents were unsure of the areas of responsibilities of the Town Council and Dorset Council and requested that an article be placed in the next edition of Tower Chimes clarifying "who does what".

Resolved to seek the approval of the Secretary of State for the Department of Levelling Up Housing and Communities to apply for a PWLB loan of £288,750 over the borrowing term of 20 years for the recreational facilities projects.

342. Parking Tariffs for Howard's Lane Car Park

Members considered a recommendation from Amenities Committee to align parking charges with Dorset Council. It was noted that the cost of the statutory advertisement would be £468.

Resolved that Howard's Lane car parking times and tariffs be aligned with Dorset Council car parks, taking effect from 1 April 2022.

343. Any other items the Mayor deems urgent

There were no matters of urgency.

344. Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held on 18 January 2022.

Mayor..... Date.....

Cllr Ryan Holloway DC Report December 2021 Wareham Town Council

Dorset Council (DC) Meetings

The next Full Council will be on Tuesday 14 December at 6.30pm. The “Hybrid” meetings have been delayed until the new year due to equipment not being installed in time. In the meantime, Full Council will remain Online, and most Committee Meetings will be online too

DC Library Review/Survey

A review of Libraries in Dorset is still underway. Do have your say in the survey now available on the Dorsetforyou website until 7 January 2022.

DC Highway roadworks

The East walls Road will be closed from the 7th December but is expected to reopen on the 9th December Openreach are carrying out civil works

DC Covid-19 update

The latest numbers in the Dorset Area are coming down although still high; 2168 confirmed cases in Latest figures from the 27th November. Hospital cases have increased from 95 to 103 in the last 7 days. DC urge everyone to take twice weekly rapid lateral Covid-19 Tests to check you are not infectious to others. Face coverings are now mandatory unless exempt in Shops and Public Transport again.

If you are due a Booster Jab, you can book after 5 months of your 2nd one, by NHS App online. Also Flu vaccines are still available you can also book these online via NHS website.

DC Local Plan

Please do comment and send feedback on this as this will shape the future of the Purbecks.

DC Surveys

The Rights of Way Improvement Plan has had a residents' survey available for all in DC area.

Have your say on the draft Dorset Domestic Abuse Strategy 2021-2024 (Dorsetforyou) from 15 November to 12 December. If you are affected by Domestic Abuse call Paragon Helpline on 08000325204 the DC 24-hour service.

Former Wareham Middle School Site

We are still awaiting confirmation of a meeting DC Officers, an update on Planning proposals for the site. We will update on this when we have new information.

DC Rubbish collections

DC still having difficulties with Staff shortages and recruiting new HGV drivers. The depot supervisor at Wareham updates us daily, when there are problems with collections, however they endeavour to return to missed collections within the week.

Dorset Cllrs Monthly Advice Surgeries

Ryan and Beryl's Surgeries at the Wareham Library have now resumed, for those in the Ward wishing to discuss problems or issues. Beryl's on second Friday 10.15 am – 12 noon. Ryan's on third Tuesday 5pm – 6.15pm Beryl - 01929 550138 Ryan - 07783362330

Draft

Payments List - Meeting Date 18.01.22

Inv.

| Date | Ref No. | Payee | Amount | Details |
|----------|-------------------|--------------------------|-----------------|--|
| 02.12.21 | 299244 | Amazon | 92.04 | Disposable face masks |
| 26.10.21 | 50310 | Play Inspection Co | 300.00 | Play area annual inspections |
| 30.11.21 | 463211 | Loomis | 42.86 | Coin sorting November 2021 |
| 30.11.21 | 27604 | Wm Pond | 36.94 | General maintenance |
| 30.11.21 | WGS9760 | Wessex Ground Services | 1464.58 | Grass cutting November 2021 |
| 01.12.21 | 113429 | Amazon | 17.98 | Disposable gloves |
| 01.12.21 | 113498 | Amazon | 35.96 | Disposable gloves |
| 01.12.21 | SINV030342 | Ellis Whittam | 3963.92 | Combined core insurance Year 3 |
| 02.12.21 | 63373 | Aston Rose | 2475.00 | Quarterly rent on Depot |
| 04.12.21 | 041221CJS | CJ Smith Plumbing | 48.00 | Attend Town Hall boiler |
| 06.12.21 | 2021-708 | Amazon | 47.98 | Photo frames |
| 09.12.21 | GM13GMRK4AEUI | Amazon | 7.35 | Washing up liquid |
| 09.12.21 | GM13GMUV3AEUI | Amazon | 30.00 | Bathroom cleaner |
| 09.12.21 | 2021-214294 | Amazon | 37.22 | Toilet rolls |
| 10.12.21 | 376209 | Amazon | 18.64 | Bleach |
| 10.12.21 | 376880 | Amazon | 11.30 | Glass & mirror cleaner |
| 10.12.21 | 2021-230352 | Amazon | 33.96 | Centrefeed toilet rolls |
| 11.12.21 | GB13J8456AAEUI | Amazon | 29.28 | Paper towels |
| 11.12.21 | GB13J5WB0AEUI | Amazon | 12.00 | Bleach |
| 12.12.21 | GB13KD3RYAEUI | Amazon | 10.62 | Floor cleaner |
| 13.12.21 | 500792 | Dorset Electrical & Fire | 219.32 | Replace fire extinguishers |
| 13.12.21 | 2021-3832 | Amazon | -23.90 | Credit re return of picture frames |
| 15.12.21 | 464948 | Loomis | 283.13 | Cash collection service - January 2022 |
| 15.12.21 | SINV030485 | Ellis Whittam | 232.50 | Health & Safety insurance |
| 16.12.21 | 200783 | Lewis-Fry Publications | 1000.00 | Event booking website initial setup cost |
| 16.12.21 | 27641 | Wm Pond | 12.90 | Drain cleaner |
| 17.12.21 | | B Churchill | 7.32 | Refund of postage paid |
| 18.12.21 | 105488 | OHE Horticultural | 10.26 | First Aid kit |
| 19.12.21 | 30733 | A R Harris | 226.32 | Adapt ceiling lights to LEDs |
| 29.12.21 | Dec21HMRC | HMRC | 5047.81 | December 2021 PAYE & NIC |
| 29.12.21 | Dec21DCPF | DC Pension Fund | 5208.47 | December 2021 pension contributions |
| 29.12.21 | 82678 35515 | SSE Scottish Hydro | 64.87 | Unit 2, electricity 10-30.11.21 |
| 31.12.21 | | Salaries | 13566.99 | December 2021 salaries |
| 31.12.21 | 16078 | Rejuvenate | 720.00 | 8 hours support |
| 31.12.21 | WGS9847 | Wessex Ground Services | 46.12 | Recreation ground 10.12.21 |
| 01.01.22 | 16199 | Rejuvenate | 606.48 | Software support - January 2022 |
| 01.02.22 | MEM238024 | SLCC | 476.00 | Membership fees - V Ricketts |
| | Total BACS | | 36420.22 | |

Direct Debits

| | | | | |
|----------|-------------|------------|--------|--|
| 26.12.21 | 9002500415 | Fuel Card | 55.37 | Van diesel |
| 01.12.21 | 31871336 | SSE Gas | 168.47 | Town Hall gas usage 01.09.21 to 30.11.21 |
| 03.12.21 | 51826 48314 | SSE SWALEC | 53.67 | Pavilion electric |
| 08.12.21 | 92887254 | Asda | 42.00 | Work trousers |
| 10.12.21 | 136 | The Bear | 260.00 | Christmas lunch |
| 10.12.21 | MF67DCV | DVLA | 275.00 | Van road tax |
| 12.12.21 | 9002468847 | Fuel Card | 54.31 | Van diesel |
| 17.12.21 | 77903 20411 | SSE SWALEC | 333.59 | Quay toilets electricity usage |
| 18.12.21 | 357536247 | Lloyds | 7.00 | Bank charges 10.10.21 to 09.11.21 |

ITEM 7

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|----------|---------------------------|-----------------------|-----------------|---|
| 19.12.21 | 6944108 | O2 | 28.80 | Mobile - December 2021 |
| 21.12.21 | 6652437 | Waterlogic | 63.41 | Water cooler rental + sanitisation service - Dec 2021 |
| 22.12.21 | 846847 | Bonline | 46.97 | CCTV Town Hall & Museum January 2022 |
| 31.12.21 | 32508467 | Suez | 189.59 | Town Hall waste removal - December 2021 |
| 04.01.22 | 961510801 | Water2Business | 26.50 | Pavilion water - January 2022 |
| 04.01.22 | 2697290001 | Water2Business | 55.00 | Howards Lane toilets January 2022 |
| 04.01.22 | 962000001 | Water2Business | 63.00 | Town Hall water - January 2022 |
| 04.01.22 | 840002567 | Dorset Council | 150.00 | Museum rates January 2022 |
| 04.01.22 | 2688769801 | Water2Business | 601.00 | Quay toilets water January 2022 |
| 04.01.22 | 840002647 | Dorset Council | 936.00 | Town Hall rates January 2022 |
| 04.01.22 | 840002576 | Dorset Council | 948.00 | Howards Lane car park rates January 2022 |
| 04.01.22 | 1130016683 | Grenke Leasing | 120.00 | Photocopier |
| | Total DDRs Payable | | 4477.68 | |
| | | Total Payments | 40897.90 | |



Minutes of a meeting of the Planning and Transport Committee held on Wednesday 8 December 2021 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors B Dean (Chairman), Z Gover (Vice Chairman) D Budd, D Cleaton, M Humphries

Officers present: K Noble, Deputy Town Clerk

322. Apologies for absence

Apologies were received from Councillors K Green and R Schofield.

323. Declarations of interest

There were no declarations of interests.

324. Public participation time

There were no members of the public present.

325. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Planning and Transport Committee held on 17 November 2021 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

326. Matters arising from the minutes of the previous meeting

The informal virtual meeting regarding the proposed blue badge charging policy would be held on 15 December. Unfortunately, the office would be closed that day due to electrical works being undertaken. Dorset Council would be asked to supply a summary from the meeting.

327. DC Planning Applications

The following planning applications were received from Dorset Council, in its capacity as the local Planning Authority, for Wareham Town Council to consider.

Application Number: P/FUL/2021/04060
Location: 15B South St, Wareham BH20 4LR
Proposal: Demolish existing and erect a replacement dwelling

Decision: **No objection but would like to see a parking agreement with St Johns House for access and egress.**

Application Number: P/LBC/2021/04061 (Listed Building Consent)
Location: 15B South St, Wareham BH20 4LR
Proposal: Demolish existing and erect a replacement dwelling

Decision: **No objection.**

Application Number: P/LBC/2021/04098
Location: 14a North St, Wareham BH20 4AG
Proposal: Remove existing chimney, replace the internal trays and rebuild as existing

Decision: No objection.

Application Number: P/LBC/2021/04423
Location: 10 Church St, Wareham BH20 4NE
Proposal: Re-roofing of main roof area

Decision: No objection, providing the drainpipe and guttering were metal and not UPVC. It was noted that the application and specification refer to using different tiles.

Application Number: P/HOU/2021/04581
Location: 28 Worgret Rd, Wareham BH20 4PN
Proposal: Remove single detached garage and erect single storey side extension and a new detached garage

Decision: No objection.

Application Number: P/HOU/2021/04535
Location: 39 Mill Lane, Wareham BH20 4QY
Proposal: Erect single storey rear extension

Decision: No objection.

Application Number: P/HOU/2021/04824
Location: Flat 2 South Bestwall House, 2 Bestwall Rd, Wareham BH20 4HZ
Proposal: Erect single storey side extension and re-instatement of chimneys

Decision: No objection.

Application Number: P/LBC/2021/04825 (Listed Building Consent)
Location: Flat 2 South Bestwall House, 2 Bestwall Rd, Wareham BH20 4HZ
Proposal: Erect single storey side extension and re-instatement of chimneys

Decision: No objection.

Application Number: P/CLP/2021/04876 **(For information only)**
Location: 4 Monmouth Rd, Wareham BH20 4QF
Proposal: Erect single storey front and rear extensions

Application Number: 6/2021/0351
Location: 18 Tarrant Drive, Wareham BH20 4EP
Proposal: Retain shed for purposes ancillary to residential use of 18 Tarrant Drive

Decision: No objection.

Application Number: P/FUL/2021/05077
Location: The Old Courts, Worgret Rd, Wareham BH20 4PL
Proposal: Erect single storey rear extension to provide additional office space. Provide new parking spaces and relocate cycle shelter

Decision: No objection.

328. Notification of appeals:

Application No: 6/2021/0067
Location: 19 Carey Road Wareham BH20 4AX
Description of Development: Remove hedge and erect a 2m high wooden fence along the boundary with Carey Road and Walls View Road
Appeal Reference: APP/D1265/D/21/3285008
Appellant: Mr Stuart Upton
Appeal Start Date: 17 November 2021

A further response would be submitted supporting the Council's original objection. The replacement fence was oppressive and not sympathetic to the street scene.

Application Number: 6/2021/0168
Location: 12 Folly Lane, Wareham, BH20 4HH
Description of Development: Sever plot from existing property and erect a detached house with parking
Appeal Reference: APP/B1225/W/21/3284106
Appellant: Mr Philip Mulholland
Appeal Start Date: 17 November 2021

A letter to confirm the Wareham Neighbourhood Plan had been approved and should be considered.

329. Parking Issues Working Party

Members of the Working Party felt the scope was too large and nothing was being moved forward. Issues regarding people parking dangerously on double yellow or zig zag lines could be reported to the 'No Excuses' team. If clear photos are submitted, retrospective fines could be sent. The resident who had raised concerns had been informed of this procedure.

Resolved that the Working Party would be put in abeyance, until any parking issues were raised. The Working Party would review the issue and make a recommendation to this Committee.

330. Any other items the Chairman deems urgent

A discussion took place regarding notifications of planning decisions, and it was agreed this should be a standard agenda item.

A presentation by the developers of the former gasworks site would take place at the next meeting.

331. Date of next meeting

It was noted that the next meeting of the Planning and Transport Committee was scheduled to be held at 7.00pm on 5 January 2022.

Chairman.....

Date.....

Draft

Budget 2022/2023 and Precept

ITEM 10

Comparison between 01/04/21 and 03/11/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

| | 2021/2022 | Revised | Actual Net | Balance | 2022/2023 |
|---|--------------------|--------------|--------------------|--------------------|--------------------|
| INCOME | | | | | |
| Council | | | | | |
| 100 Precept | £439,340.00 | £0.00 | £439,382.18 | £42.18 | £482,355.00 |
| 101 Mayor's Charity | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Council | £439,340.00 | £0.00 | £439,382.18 | £42.18 | £482,355.00 |
| Policy Resources & Finance | | | | | |
| 200 Rent Received | | | | | |
| 200/1 | £38,000.00 | £0.00 | £27,219.00 | -£10,781.00 | £38,000.00 |
| 200 Total | £38,000.00 | £0.00 | £27,219.00 | -£10,781.00 | £38,000.00 |
| 210 Bank Interest | £100.00 | £0.00 | £20.73 | -£79.27 | £0.00 |
| 220 Neighbourhood Plan | £0.00 | £0.00 | -£500.00 | -£500.00 | £0.00 |
| 230 Misc Income | £0.00 | £0.00 | £553.00 | £553.00 | £0.00 |
| 250 CIL | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 290 Suspense | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Policy Resources & Finance | £38,100.00 | £0.00 | £27,292.73 | -£10,807.27 | £38,000.00 |
| Amenities | | | | | |
| 300 Corn Exchange Hire Income | | | | | |
| 300/1 Corn Exchange | £0.00 | £0.00 | £2,530.24 | £2,530.24 | £3,000.00 |
| 300/2 Council Chamber | | | | | |
| 300/2/1 Weddings | £500.00 | £0.00 | £1,083.32 | £583.32 | £1,000.00 |
| 300/2/2 Council Chamber Meeting | £0.00 | £0.00 | £42.19 | £42.19 | £0.00 |
| 300/2/3 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 300/2 Total | £500.00 | £0.00 | £1,125.51 | £625.51 | £1,000.00 |
| 300/3 Town Hall Electricity Rech | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 300 Total | £500.00 | £0.00 | £3,655.75 | £3,155.75 | £4,000.00 |
| 310 Donations | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 320 Parking Income | | | | | |
| 320/1 Credit card | £13,000.00 | £0.00 | £9,295.44 | -£3,704.56 | £13,000.00 |
| 320/2 Cash | £30,000.00 | £0.00 | £27,760.82 | -£2,239.18 | £30,000.00 |
| 320/3 Telephone payments | £0.00 | £0.00 | £6,444.07 | £6,444.07 | £7,000.00 |
| 320 Total | £43,000.00 | £0.00 | £43,500.33 | £500.33 | £50,000.00 |
| 330 Car Park Permits | | | | | |
| 330/1 Reserved Bay | £2,500.00 | £0.00 | £215.88 | -£2,284.12 | £3,000.00 |
| 330/2 Unreserved Bay | £1,000.00 | £0.00 | £798.29 | -£201.71 | £2,500.00 |
| 330/3 Commercial bay | £1,000.00 | £0.00 | £0.00 | -£1,000.00 | £500.00 |
| 330/4 Temporary Permits | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 330/5 Permit amendments/reissu | £0.00 | £0.00 | £24.99 | £24.99 | £0.00 |
| 330 Total | £4,500.00 | £0.00 | £1,039.16 | -£3,460.84 | £6,000.00 |
| 340 Recreation Ground Income | | | | | |
| 340/1 Football Income | £1,500.00 | £0.00 | £845.84 | -£654.16 | £1,500.00 |
| 340/1 Other | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 340 Total | £1,500.00 | £0.00 | £845.84 | -£654.16 | £1,500.00 |
| 350 Croquet Income | £500.00 | £0.00 | £1,325.01 | £825.01 | £1,500.00 |
| 360 Cricket Income | £0.00 | £0.00 | £458.34 | £458.34 | £500.00 |
| | £500.00 | £0.00 | £1,783.35 | £1,283.35 | £2,000.00 |
| Total Amenities | £50,000.00 | £0.00 | £50,824.43 | £824.43 | £63,500.00 |

Planning & Transport

| | | | | | |
|---------------------------------------|-------|-------|-------|-------|--------------|
| 400 General | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Planning & Transport | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Personnel | | | | | |
| 500 General | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Personnel | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |

Museum

| | | | | | |
|---------------------|-----------|-------|-----------|----------|------------------|
| 600 Donations | £1,000.00 | £0.00 | £793.88 | -£206.12 | £1,000.00 |
| 610 Events | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 620 Sales Income | £1,000.00 | £0.00 | £670.18 | -£329.82 | £1,000.00 |
| 201 Sundry income | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Museum | £2,000.00 | £0.00 | £1,464.06 | -£535.94 | £2,000.00 |

Floral Displays

| | | | | | |
|------------------------------|-------|-------|-----------|-----------|------------------|
| 700 Floral Displays | £0.00 | £0.00 | £2,660.78 | £2,660.78 | £2,500.00 |
| Total Floral Displays | £0.00 | £0.00 | £2,660.78 | £2,660.78 | £2,500.00 |

Reserves

| | | | | | |
|-----------------------|-------|-------|------------|------------|--------------|
| 800 Cil | £0.00 | £0.00 | £11,400.87 | £11,400.87 | £0.00 |
| Total Reserves | £0.00 | £0.00 | £11,400.87 | £11,400.87 | £0.00 |

| | | | | | |
|---------------------|-------------|-------|-------------|-----------|--------------------|
| Total Income | £529,440.00 | £0.00 | £533,025.05 | £3,585.05 | £588,355.00 |
|---------------------|-------------|-------|-------------|-----------|--------------------|

Financial Budget Comparison

Comparison between 01/04/21 and 03/11/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

| | | 2021/2022 | Revised | Actual Net | Balance | 2022/2023 |
|---------------------------------------|--------------------------------|------------------|--------------|----------------|-------------------|--------------------|
| EXPENDITURE | | | | | | |
| Council | | | | | | |
| | 1100 Mayoral Expenses | | | | | |
| 1100/1 | Mayor | £2,500.00 | £0.00 | £310.65 | £2,189.35 | £2,500.00 |
| 1100/2 | Deputy Mayor | £225.00 | £0.00 | £0.00 | £225.00 | £225.00 |
| 1100/3 | Regalia & Gowns | £0.00 | £0.00 | £0.00 | £0.00 | £1,000.00 |
| 1100/4 | Mayor's Charity | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | 1100 Total | £2,725.00 | £0.00 | £310.65 | £2,414.35 | £3,725.00 |
| | 1200 Election Expenses | £1,500.00 | £0.00 | £0.00 | £1,500.00 | £1,500.00 |
| | 1250 Ceremonial Photographs | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | 1260 Events | | | | | |
| 1260/1 | Civic Events | £1,500.00 | £0.00 | £0.00 | £1,500.00 | £4,000.00 |
| 1260/2 | General Events | £500.00 | £0.00 | £0.00 | £500.00 | £1,000.00 |
| | 1260 Total | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £5,000.00 |
| | Total Council | £6,225.00 | £0.00 | £310.65 | £5,914.35 | £10,225.00 |
| Policy Resources & Finance | | | | | | |
| | 2100 Staff Costs - Salaries | | | | | |
| 2100/1 | Staff Costs - Salaries | £227,575.00 | £0.00 | £125,058.51 | £102,516.49 | £246,000.00 |
| 2100/2 | Employers NI | £21,450.00 | £0.00 | £11,628.53 | £9,821.47 | £28,000.00 |
| 2100/3 | Staff Pensions Employee | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 2100/4 | Mileage | | | | | |
| | 2100/4/1 Mileage - Councillors | £750.00 | £0.00 | £0.00 | £750.00 | £750.00 |
| | 2100/4/2 Mileage - Staff | £750.00 | £0.00 | £532.49 | £217.51 | £1,000.00 |
| 2100/4 | Total | £1,500.00 | £0.00 | £532.49 | £967.51 | £1,750.00 |
| 2100/5 | Employee NI | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 2100/6 | Employee PAYE | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 2100/7 | Staff Pensions Employer | £52,600.00 | £0.00 | £27,295.14 | £25,304.86 | £55,500.00 |
| | 2100 Total | £303,125.00 | £0.00 | £164,514.67 | £138,610.33 | £331,250.00 |
| | 2200 Staff Costs General | | | | | |
| 2200/1 | Meetings & Training | £2,500.00 | £0.00 | £840.00 | £1,660.00 | £3,000.00 |
| 2200/2 | Staff Clothing | £700.00 | £0.00 | £287.74 | £412.26 | £700.00 |
| | 2200 Total | £3,200.00 | £0.00 | £1,127.74 | £2,072.26 | £3,700.00 |
| | 2250 Neighbourhood Plan | £500.00 | £0.00 | £1,566.55 | -£1,066.55 | £0.00 |
| | 2260 Honorariums | £2,000.00 | £0.00 | £1,450.00 | £550.00 | £2,000.00 |
| | 2270 Town Crier Competition | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| | 2280 Burial Board Contribution | £15,850.00 | £0.00 | £7,916.85 | £7,933.15 | £15,850.00 |
| | | £22,050.00 | £0.00 | £12,061.14 | £9,988.86 | £22,050.00 |
| | 2300 Professional Fees | | | | | |
| 2300/1 | Audit Fees | | | | | |
| 2300/1 | Audit Fees - Internal | £600.00 | £0.00 | £713.00 | -£113.00 | £1,200.00 |
| 2300/2 | Audit Fees - External | £1,000.00 | £0.00 | £1,000.00 | £0.00 | £1,300.00 |
| 2300/1 | Total | £1,600.00 | £0.00 | £1,713.00 | -£113.00 | £2,500.00 |
| | 2300 Total | £1,600.00 | £0.00 | £1,713.00 | -£113.00 | £2,500.00 |
| | 2310 H & S Consultancy | £3,000.00 | £0.00 | £0.00 | £3,000.00 | £3,700.00 |
| | 2311 Consultancy Fees | £3,500.00 | £0.00 | £0.00 | £3,500.00 | £2,000.00 |
| | 2320 Subscriptions | £3,000.00 | £0.00 | £1,974.34 | £1,025.66 | £3,000.00 |
| | 2330 Legal Fees & Costs | £2,500.00 | £0.00 | £1,205.00 | £1,295.00 | £2,500.00 |
| | | £12,000.00 | £0.00 | £3,179.34 | £8,820.66 | £11,200.00 |
| | 2340 Grants & Donations | | | | | |
| 2340/1 | Donations | £0.00 | £0.00 | £2,000.00 | -£2,000.00 | £0.00 |

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| 2340/2 | Grants | £6,000.00 | £0.00 | £0.00 | £6,000.00 | £6,000.00 |
| 2340/3 | PYCF SLA | £4,500.00 | £0.00 | £4,500.00 | £0.00 | £4,500.00 |
| 2340 | Total | £10,500.00 | £0.00 | £6,500.00 | £4,000.00 | £10,500.00 |
| 2400 | Office Costs | | | | | |
| 2400/1 | Insurance | £6,700.00 | £0.00 | £85.00 | £6,615.00 | £6,700.00 |
| 2400/2 | Bank Charges | £60.00 | £0.00 | £42.85 | £17.15 | £100.00 |
| 2400/3 | Office Expenditure | £3,000.00 | £0.00 | £1,888.83 | £1,111.17 | £3,000.00 |
| 2400/4 | Telephones | £2,000.00 | £0.00 | £1,262.35 | £737.65 | £2,000.00 |
| 2400/5 | Premises Licences | £1,500.00 | £0.00 | £241.39 | £1,258.61 | £2,000.00 |
| 2400/6 | Computer | £1,000.00 | £0.00 | £2,011.69 | -£1,011.69 | £1,500.00 |
| 2400/7 | Software Support | £6,000.00 | £0.00 | £6,845.80 | -£845.80 | £8,000.00 |
| 2400/8 | Web Site | £300.00 | £0.00 | £35.00 | £265.00 | £300.00 |
| 2400/9 | Misc Cleaning | £500.00 | £0.00 | £467.76 | £32.24 | £500.00 |
| 2400 | Total | £21,060.00 | £0.00 | £12,880.67 | £8,179.33 | £24,100.00 |
| 2450 | CCTV Costs | £1,000.00 | £0.00 | £273.98 | £726.02 | £1,000.00 |
| 2460 | Vehicle Replacement | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £2,000.00 |
| 2465 | Contingency | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £2,000.00 |
| 2500 | Health & Safety Mitigation | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £2,000.00 |
| 2800 | General Reserves | £10,000.00 | £0.00 | £0.00 | £10,000.00 | £8,000.00 |
| 2900 | COVID19 costs | £1,000.00 | £0.00 | £211.59 | £788.41 | £0.00 |
| 2999 | Suspense | £0.00 | £0.00 | £3,524.87 | -£3,524.87 | £0.00 |
| | TOTAL | £18,000.00 | £0.00 | £4,010.44 | £13,989.56 | £15,000.00 |
| Total Policy Resources & Finance | | £388,335.00 | £0.00 | £204,859.26 | £183,475.74 | £416,600.00 |

Amenities

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| 3100 | Town Hall General | | | | | |
| 3100/1 | Town Hall Electric | £3,000.00 | £0.00 | £1,432.40 | £1,567.60 | £3,000.00 |
| 3100/2 | Town Hall Gas | £2,000.00 | £0.00 | £2,292.72 | -£292.72 | £4,000.00 |
| 3100/3 | Town Hall Water | £1,300.00 | £0.00 | £526.00 | £774.00 | £1,300.00 |
| 3100/4 | Town Hall Rates | £10,000.00 | £0.00 | £6,548.25 | £3,451.75 | £10,000.00 |
| 3100/5 | Town Hall Advertising | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| 3100/6 | Town Hall Equipment New | £1,000.00 | £0.00 | £256.07 | £743.93 | £1,000.00 |
| 3100/7 | Town Hall Equip & Builings | £7,000.00 | £0.00 | £9,464.08 | -£2,464.08 | £10,000.00 |
| 3100/8 | Town Hall replacement wii | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £2,000.00 |
| 3100/9 | Town Hall lighting upgrade | £15,000.00 | £0.00 | £0.00 | £15,000.00 | £0.00 |
| 3100/10 | Town Hall stair lift | £0.00 | £0.00 | £0.00 | £0.00 | £1,000.00 |
| 3100/11 | Town Hall Cleaning | £0.00 | £0.00 | £0.00 | £0.00 | £500.00 |
| 3100/70 | Town Hall Reserves | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 3100 | Total | £41,800.00 | £0.00 | £20,519.52 | £21,280.48 | £33,300.00 |
| 3150 | Depot | | | | | |
| 3150/1 | Depot Rent | £9,000.00 | £0.00 | £9,677.41 | -£677.41 | £9,000.00 |
| 3150/2 | Depot Equipment | £1,000.00 | £0.00 | £334.17 | £665.83 | £1,000.00 |
| 3150/3 | Depot Utilities | | | | | |
| 3150/3/1 | Depot Electricity | £0.00 | £0.00 | £108.01 | -£108.01 | £750.00 |
| 3150/3/2 | Depot Water | £0.00 | £0.00 | £0.00 | £0.00 | £250.00 |
| 3150/3 | Total | £0.00 | £0.00 | £108.01 | -£108.01 | £1,000.00 |
| 3150/4 | Depot Insurance | £0.00 | £0.00 | £166.81 | -£166.81 | £350.00 |
| 3150/5 | Depot Service Charge | £0.00 | £0.00 | £223.77 | -£223.77 | £500.00 |
| 3150/6 | Depot Maintenance | £0.00 | £0.00 | £37.82 | -£37.82 | £500.00 |
| 3150 | Total | £10,000.00 | £0.00 | £10,547.99 | -£547.99 | £12,350.00 |
| 3200 | Vehicle Costs | | | | | |
| 3200/1 | Vehicle Service & Mainten | £1,200.00 | £0.00 | £580.41 | £619.59 | £1,200.00 |
| 3200/2 | Vehicle Leasing Costs | £2,500.00 | £0.00 | £1,362.06 | £1,137.94 | £2,500.00 |
| 3200/3 | Vehicle Fuel | £1,500.00 | £0.00 | £1,080.66 | £419.34 | £1,500.00 |

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| 3200/4 | Vehicle Insurance | £800.00 | £0.00 | £0.00 | £800.00 | £800.00 |
| 3200/5 | Machinery & Equipment | £0.00 | £0.00 | £0.00 | £0.00 | £5,000.00 |
| 3200 | Total | £6,000.00 | £0.00 | £3,023.13 | £2,976.87 | £11,000.00 |
| 3300 | General Expenditure | | | | | |
| 3300/1 | Street Lighting | £1,500.00 | £0.00 | £426.39 | £1,073.61 | £1,500.00 |
| 3300/2 | War Memorial Maintenan | £250.00 | £0.00 | £0.00 | £250.00 | £250.00 |
| 3300/3 | General Maintenance | £1,500.00 | £0.00 | £1,632.40 | -£132.40 | £1,500.00 |
| 3300/4 | Street Furniture & seats | £1,000.00 | £0.00 | £95.00 | £905.00 | £1,000.00 |
| 3300/5 | Bus Shelter Maintenance | £250.00 | £0.00 | £0.00 | £250.00 | £250.00 |
| 3300 | Total | £4,500.00 | £0.00 | £2,153.79 | £2,346.21 | £4,500.00 |
| 3400 | Howards Lane Toilets | | | | | |
| 3400/1 | HL Rates | £1,250.00 | £0.00 | -£1,010.48 | £2,260.48 | £0.00 |
| 3400/2 | HL Cleaning | £1,000.00 | £0.00 | £454.52 | £545.48 | £1,000.00 |
| 3400/3 | HL Maintenance | £1,000.00 | £0.00 | £146.86 | £853.14 | £1,000.00 |
| 3400/4 | HL Utilities | | | | | |
| 3400/4/1 | HL Water Charges | £1,000.00 | £0.00 | £619.49 | £380.51 | £1,000.00 |
| 3400/4/2 | HL Electricity Charges | £1,000.00 | £0.00 | £290.79 | £709.21 | £1,000.00 |
| 3400/4 | Total | £2,000.00 | £0.00 | £910.28 | £1,089.72 | £2,000.00 |
| 3400 | Total | £5,250.00 | £0.00 | £501.18 | £4,748.82 | £4,000.00 |
| 3450 | Quay Toilets | | | | | |
| 3450/1 | Quay Toilets Rates | £2,300.00 | £0.00 | -£1,771.45 | £4,071.45 | £0.00 |
| 3450/2 | Quay Toilets Cleaning | £1,000.00 | £0.00 | £539.02 | £460.98 | £1,000.00 |
| 3450/3 | Quay Toilets Maintenance | £1,500.00 | £0.00 | £141.64 | £1,358.36 | £13,000.00 |
| 3450/4 | Quay Toilets Utilities | | | | | |
| 3450/4/1 | Quay Toilets Water | £6,000.00 | £0.00 | £2,173.83 | £3,826.17 | £5,100.00 |
| 3450/4/2 | Quay Toilets Electricity | £1,000.00 | £0.00 | £780.40 | £219.60 | £1,000.00 |
| 3450/4 | Total | £7,000.00 | £0.00 | £2,954.23 | £4,045.77 | £6,100.00 |
| 3450 | Total | £11,800.00 | £0.00 | £1,863.44 | £9,936.56 | £20,100.00 |
| 3500 | Howards Lane Car Park | | | | | |
| 3500/1 | HL Car Park Rates | £9,750.00 | £0.00 | £6,637.00 | £3,113.00 | £10,000.00 |
| 3500/2 | HL Car Park New Equipm | £1,000.00 | £0.00 | £0.00 | £1,000.00 | £1,000.00 |
| 3500/3 | HL Car Park Tickets | £300.00 | £0.00 | £138.00 | £162.00 | £300.00 |
| 3500/4 | HL Car Park Money Collection | | | | | |
| 3500/4/1 | HL Money Collection Card | £1,000.00 | £0.00 | £760.33 | £239.67 | £1,000.00 |
| 3500/4/2 | HL Money Collection Cash | £3,000.00 | £0.00 | £2,118.09 | £881.91 | £3,000.00 |
| 3500/4/3 | HL tickets cash refunds | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 3500/4 | Total | £4,000.00 | £0.00 | £2,878.42 | £1,121.58 | £4,000.00 |
| 3500/5 | HL Car Park Maintenance | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| 3500/6 | HL Car Park Drainage Wo | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 3500/7 | HL Car Park Tree Works | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 3500 | Total | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| 3501 | Commission on CC taking | £0.00 | £0.00 | £418.28 | -£418.28 | £750.00 |
| 3502 | Commission on telephone | £0.00 | £0.00 | £364.75 | -£364.75 | £1,000.00 |
| 3500 | Total | £15,550.00 | £0.00 | £10,436.45 | £5,113.55 | £17,550.00 |
| 3550 | Pavilion | | | | | |
| 3550/1 | Pavilion Utilities | | | | | |
| 3550/1/1 | Pavilion Utilities Gas | £100.00 | £0.00 | £0.00 | £100.00 | £100.00 |
| 3550/1/2 | Pavilion Utilities Water | £500.00 | £0.00 | £219.56 | £280.44 | £500.00 |
| 3550/1/3 | Pavilion Utilities Electric | £400.00 | £0.00 | £122.79 | £277.21 | £400.00 |
| 3550/1 | Total | £1,000.00 | £0.00 | £342.35 | £657.65 | £1,000.00 |
| 3550/2 | Pavilion Maintenance | £500.00 | £0.00 | £2.92 | £497.08 | £500.00 |
| 3550 | Total | £1,500.00 | £0.00 | £345.27 | £1,154.73 | £1,500.00 |
| 3600 | Recreation Ground | | | | | |

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| 3600/1 | Recreation Ground Mainte | £1,000.00 | £0.00 | £2,969.03 | -£1,969.03 | £1,500.00 |
| 3600/2 | Recreation Ground Grass | £5,000.00 | £0.00 | £1,971.68 | £3,028.32 | £3,000.00 |
| 3600/3 | Recreation Ground New E | £250.00 | £0.00 | £1,097.66 | -£847.66 | £250.00 |
| 3600/4 | Recreation Ground hire re | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | 3600 Total | £6,250.00 | £0.00 | £6,038.37 | £211.63 | £4,750.00 |
| | 3650 Play Area | | | | | |
| 3650/1 | Play Area Maintenance | £1,000.00 | £0.00 | £0.00 | £1,000.00 | £1,000.00 |
| 3650/2 | Play Area Reserve | £5,000.00 | £0.00 | £0.00 | £5,000.00 | £5,000.00 |
| 3650/3 | Play Area PWLB | £0.00 | £0.00 | £0.00 | £0.00 | £19,000.00 |
| | 3650 Total | £6,000.00 | £0.00 | £0.00 | £6,000.00 | £25,000.00 |
| | 3660 Skate Park | | | | | |
| 3660/1 | Skate Park build | £0.00 | £0.00 | £205.00 | -£205.00 | £0.00 |
| | 3660 Total | £0.00 | £0.00 | £205.00 | -£205.00 | £0.00 |
| | 3670 Play Area Projects | | | | | |
| 3670/1 | Professional fees | £0.00 | £0.00 | £9,750.00 | -£9,750.00 | £0.00 |
| | 3670 Total | £0.00 | £0.00 | £9,750.00 | -£9,750.00 | £0.00 |
| | 3700 Mill Lane | | | | | |
| 3700/1 | Mill Lane Maintenance | £1,000.00 | £0.00 | £844.99 | £155.01 | £1,000.00 |
| 3700/2 | Mill Lane PWLB | £4,400.00 | £0.00 | £2,201.79 | £2,198.21 | £4,400.00 |
| 3700/3 | Mill Lane Roof | £8,000.00 | £0.00 | £47,901.74 | -£39,901.74 | £0.00 |
| | 3700 Total | £13,400.00 | £0.00 | £50,948.52 | -£37,548.52 | £5,400.00 |
| | 3750 Northmoor Allotments | | | | | |
| 3750/1 | Northmoor Allotment Rent | £0.00 | £0.00 | £0.00 | | £350.00 |
| 3750/2 | Northmoor Haven Group | £0.00 | £0.00 | £0.00 | £0.00 | £350.00 |
| | 3750 Total | £0.00 | £0.00 | £0.00 | £0.00 | £700.00 |
| | 3800 Hauses Field | | | | | |
| 3800/1 | Hauses Field Tree Survey | £0.00 | £0.00 | £708.80 | -£708.80 | £1,000.00 |
| 3800/3 | Hauses Field Maint | | | | | £1,000.00 |
| 3800/2 | Hauses Field Grass Cuttin | £0.00 | £0.00 | £1,701.37 | -£1,701.37 | £3,000.00 |
| | 3800 Total | £0.00 | £0.00 | £2,410.17 | -£2,410.17 | £5,000.00 |
| | 3850 Floral Displays | | | | | |
| 3850/1 | Plants for displays | £4,500.00 | £0.00 | £4,044.81 | £455.19 | £5,500.00 |
| | 3850 Total | £4,500.00 | £0.00 | £4,044.81 | £455.19 | £5,500.00 |
| | 3860 General Tree Survey | £0.00 | £0.00 | £0.00 | £0.00 | £5,000.00 |
| Total Amenities | | £126,550.00 | £0.00 | £122,787.64 | £3,762.36 | £155,650.00 |
| Planning & Transport | | | | | | |
| | 4000 P &T General | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Planning & Transport | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Personnel | | | | | | |
| | 5000 Personnel General | | | | | |
| 5000/1 | Advertising Staff Vacancie | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| | 5000 Total | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| Total Personnel | | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| Museum | | | | | | |
| | 6000 Museum Rates | £2,000.00 | £0.00 | £1,047.00 | £953.00 | £2,000.00 |
| | 6100 Museum Events | £300.00 | £0.00 | £0.00 | £300.00 | £300.00 |
| | 6110 Museum Telephone | £200.00 | £0.00 | £107.57 | £92.43 | £200.00 |
| | 6120 Museum Stationery | £100.00 | £0.00 | £10.00 | £90.00 | £100.00 |
| | 6130 Museum Security Alarm | £500.00 | £0.00 | £0.00 | £500.00 | £500.00 |
| | 6140 Museum Stock for Resale | £500.00 | £0.00 | £325.13 | £174.87 | £500.00 |
| | 6150 Museum Subscriptions | £250.00 | £0.00 | £73.00 | £177.00 | £150.00 |
| | 6160 Museum Equipment New | | | | | |
| 6160/1 | Display Cabinet Reserve | £250.00 | £0.00 | £0.00 | £250.00 | £250.00 |

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| 6160/2 | Museum New Equipment (| £500.00 | £0.00 | £127.61 | £372.39 | £500.00 |
| 6160 | Total | £750.00 | £0.00 | £127.61 | £622.39 | £750.00 |
| 6170 | Museum Equipment Maint | £250.00 | £0.00 | £0.00 | £250.00 | £250.00 |
| 6175 | Museum Cleaning Maint Ir | £175.00 | £0.00 | £0.00 | £175.00 | £175.00 |
| 6180 | Museum Training | £180.00 | £0.00 | £0.00 | £180.00 | £180.00 |
| 6185 | Museum Signage | £200.00 | £0.00 | £0.00 | £200.00 | £200.00 |
| 6190 | Museum Mileage | £50.00 | £0.00 | £0.00 | £50.00 | £50.00 |
| 6195 | Museum Sundries | £25.00 | £0.00 | £200.00 | -£175.00 | £25.00 |
| 6200 | Covid requirements | £500.00 | £0.00 | £190.83 | £309.17 | £0.00 |
| Total Museum | | £5,980.00 | £0.00 | £2,081.14 | £3,898.86 | £5,380.00 |
| Floral Displays - Transferred to Amenities | | | | | | |
| 7000 | Floral Displays | | | | | |
| 7000/1 | Floral Displays Expenses | £0.00 | £0.00 | £6.25 | -£6.25 | £0.00 |
| 2550 | Total | £0.00 | £0.00 | £6.25 | -£6.25 | £0.00 |
| Total Floral Displays | | £0.00 | £0.00 | £6.25 | -£6.25 | £0.00 |
| Reserves | | | | | | |
| 8001 | Earmarked Reserves | | | | | |
| 8001/1 | Gateway Project | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 8001/2 | Skate Park | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| 8001 | Total | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Reserves | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Expenditure | | £527,590.00 | £0.00 | £330,044.94 | £197,545.06 | £588,355.00 |
| | | | | | | |
| Total Income | | £529,440.00 | £0.00 | £533,025.05 | £3,585.05 | £588,355.00 |
| Total Expenditure | | £527,590.00 | £0.00 | £330,044.94 | £197,545.06 | £588,355.00 |
| Total Net Balance | | £1,850.00 | | £202,980.11 | | £0.00 |
| | | | | | | |
| Precept 2021/22 | | 439,340.00 | | | | |
| | | | | %increase | | 100.00% |

2021/2022 precept £439,340 - Band D precept on tax base of 2163.3 = £203.09

2022/2023 precept £482,355 - Band D precept on tax base of 2186.3 = £220.63

Increase = £17.54 per annum (£1.46 per month/34p per week) or 8.64%

Temporary Scheme of Delegation Council 18 January 2022

The Prime Minister has implemented Plan B which instructs people to work from home where possible, wear masks in indoor public spaces and meet outdoors if possible. Due to the current high number of cases of Omicron in our area (1,078 per 100,000 as per the date of this report) and uncertainty around how legislation or COVID-19 risks and restrictions may change over the coming weeks, it is:

Recommended

- a) That Council approves the temporary delegation to the Proper Officer of the Council in consultation with Members of the Council and its Committees
- b) That this delegation will cease at the next lawful meeting of the Council called in accordance with LGA 1972 Sch12.

Temporary Scheme of Delegation

1. Section 101 of the Local Government Act 1972 provides:
 - That a Council may delegate its powers (except those incapable of delegation) to a committee or an officer.
 - A Committee may delegate its powers to an officer.
2. Any delegation to a Committee or the Proper Officer shall be exercised in compliance with the Council's Standing Orders, any other policies or conditions imposed by the Council and within the law.
3. The Proper Officer may nominate another named Officer to carry out any powers and duties, which have been, delegated to that Officer.
5. In an emergency the Proper Officer is empowered to carry out any function of the Council
6. Where officers are contemplating any action under delegated powers, which is likely to have a significant impact in a particular area, they should also consult the Members, and must ensure that they obtain appropriate legal, financial and other specialist advice before action is taken.

Delegation to The Proper Officer

7. As a temporary measure, to allow for effective decision making, the Proper Officer may be empowered to take any and all decisions in consultation with the Chairman and Vice Chairman of the relevant Committee or Full Council
8. This empowerment does not affect the delegations already in place via Standing Orders or Financial regulations.
9. Records will be kept demonstrating a clear trail (particularly around decision making in any form).
10. All decisions will be reported at the next available Full Council Meeting.

Full Council matters

11. The following items are reserved for Full Council decision only and cannot be delegated to an Officer.
- To appoint the Chairman and Vice-Chairman in May each year
 - To sign off the Governance Statement by 30 June each year
 - To set the Precept
 - To appoint the Head of Paid Service (Town Clerk)
 - To make byelaws
 - To borrow money
 - To consider any matter required by law to be considered by Council

Work in Practice

Planning – Planning applications will be circulated to all members of the Planning and Transport Committee for comment before a specified date. These comments will then be assessed by the Chairman and Deputy Town Clerk, under delegation, before being formulated into a formal response.

Amenities, Personnel and Policy and Resources Committee – informal Zoom meetings of these Committees will take place on the dates scheduled with reports from the Proper Officer with “minded to” decisions, for discussion with Committee Members.

Vanessa Ricketts
Town Clerk

6 January 2022