



Town Hall
East Street
Wareham
Dorset
BH20 4NS

13 October 2020

To: All Members of the Personnel Committee

NOTICE IS HEREBY GIVEN that a meeting of the **Personnel Committee** will be held on **20 October 2020** via Zoom at **10:30 hrs** for the purpose of transacting the business set out in the Agenda below and you are hereby requested to attend.

Public Participation

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details below:

The Zoom meeting ID is: 833 6646 7215

Or click here: <https://us02web.zoom.us/j/83366467215>

Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.

MEMBERS OF Personnel Committee

Councillor: D Budd (Chairman)
 C Turner (Vice Chairman)
 K Critchley
 B Ezzard
 Z Gover
 K Green
 M Russell

Vanessa Ricketts
Town Clerk



20 October 2020

1. Apologies for absence

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest.

3. Public participation time

Members of the public have been encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these have been made available to all Councillors. The response to these questions or comments will be addressed at this point.

4. Minutes of the Personnel Committee

To confirm as a correct record the minutes of the Personnel Committee meeting held on 28 July and the Extraordinary meetings of 7 August and 1 September 2020.

5 Matters arising from the minutes of the previous meeting

6. Items considered urgent by the Chairman for report of agenda item for the next meeting.

7. Date of the next meeting

To note date of next meeting: **12 January 2021 (provisional) at 10.30.**

8. Confidential session

At the conclusion of this part of the Agenda, the Chairman will move the following resolution:

That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted

9. Overtime and Annual Leave report.

To receive a report on the claimed overtime of the Operational Staff for 2019/20 and 2020/21, and the Annual Leave taken/remaining of all Council staff for the current year.

10. Staff Review.

To consider the staff review report prepared by the Council's appointed consultant.