

## Action Plan for the period May 2021- April 2022

### 1. Improving governance and sustainability of the Town Council

Action	Lead Member and Officer	Timescale	Action Plan
1. Work towards making Wareham Town Council a carbon neutral organisation by 2030 as set out in the Council's agreed Climate Change Action Plan	Chairman of Policy Resources and Finance Committee and Town Clerk	Progress to be evidenced over the lifespan of this document	Continuance of the Climate Change Working Group to support this key objective. Working party to consider what may be achievable in the next 10 months
2. Provide new depot for the Operations Team	Chairman of Amenities Committee and Operations Manger	By beginning of June 2021	In progress – lease to be approved by April 2021 Depot to be in use by June 2021
3. Promoting the work of the Town Council through various formats and media	Chairman of Progress to be evidenced over the lifespan of this document and Deputy Town Clerk	March 2024	Town Council notice boards to be regularly updated. New editions of the Council's community magazine to be published Council to consider a facebook page
4. Training of staff and councillors to ensure WTC meets the requirements of a Quality Council and Continual Professional Development.	Mayor and Town Clerk	March 2024	Progress training and policies required to meet Foundation Quality Standard with a view to getting certified by end of March 2022. Quality Award to be achieved by 2024 (Quality Gold not obtainable within the timeframe of this Corporate Plan)
5. Decide on the best future use of the first floor of the Town Hall Annexe.	Chairman of Amenities Committee and Town Clerk	March 2022	Set up Task and Finish Group in autumn 2021, dependent on Covid Act 2020 restrictions.
6. Consider the viability of energy conservation measures such as solar panels for the Town Hall.	Chairman of Amenities Committee and Town Clerk	March 2023	To be considered in next review of this plan 2022/23 upon the findings of the Task and finish Group set up to consider the future use of the building.
7. Replacement of the small diesel van, at the end of its economic life, with an electric vehicle.	Chairman of Amenities Committee and Town Clerk	March 2024	Not in this year
8. Strive to improve our efficiency and accountability by regular reviews of our decision-making structures, staffing and financial procedures to ensure the council taxpayer receives value for money services.	Chairman of policy Resources and Finance Committee and Town Clerk	Progress to be evidenced over the lifespan of this document	To continue regular policy reviews
9. Increase the General Reserve to a minimum of 25% of expenditure on arrears budget and pursue external funding opportunities	Chairman of Policy Resources and Finance and Town Clerk	March 2024	To continue to be reviewed through budget monitors and budget setting process

## 2. To preserve and enhance the economy and tourism of Wareham

Action	Lead Member and Officer	Timescale	Action Plan
1. Provide an electric charging point in Howards Lane Car Park.	Chairman of Amenities Committee and Operations Manager	By March 2024	Not in this year
2. Create attractive gateway features at all entrances to the town	Chairman of Amenities Committee and Operations Manager	Welcome signs to be installed by end of 2021	Ongoing through this year, working with Dorset Highways
3. Promote Wareham Town Museum as an important heritage destination and improve access to historical information	Chairman of Museum Committee and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Ongoing through this year
4. Maintain support for keeping the existing pedestrian level crossing of the railway to prevent the railway becoming a barrier between the north and south of the town.	Mayor and Town Clerk	Progress to be evidenced over the lifespan of this document	Ongoing through this year, reacting at appropriate time
5. Maintain Town Council buildings in good condition, with a planned maintenance programme, setting aside funding yearly for major works and consideration of a Public Works Loanr major works to the buildings including a step free access from East Street to the Town Hall and, implement if feasible, a lift to enable persons with a disability to access the first floor.	Chairman of Amenities Committee and Town Clerk	By March 2024	Set up Task and Finish Group in autumn, dependent on Covid Act 2020 restrictions
6. Instigate a programme of planned maintenance and replacement of public seats and bins	Chairman of Amenities Committee and Deputy Town Clerk	By March 2024	Produce schedule and condition report of all bins and street furniture assets by end of March 2022
7. Continue to support tourism and events in the town	Chairman of Policy Resources and Finance and Town Clerk		Ongoing through this year
8. Work with lead authorities and organisations on improvement and enhancement schemes for Wareham	Chairmen and Town Clerk	In progress	Ongoing through this year

### 3. To further enhance our environment

Action	Lead Member and Officer	Timescale	Action Plan
1. Influence the improvement of the highway environment in the town centre to benefit the safety and wellbeing of pedestrians and cyclists by reducing the impact of vehicles and encouraging through traffic to use the bypass	Chairman of Planning and Transport and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Ongoing through this year
2. To continue to work with residents and stakeholders regarding parking and traffic issues.	Chairman of Planning and Transport and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Ongoing through this year
3. Develop an investment fund for the upgrade and refurbishment of all open spaces, play areas and other environmental enhancements that will improve Council owned public open space	Chairman of Amenities Committee and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Produce schedule and condition report of each piece of equipment and establish when each piece installed or last replaced
4. Determine the future of the pavilion, once Dorset Council plans for the former playing fields are known	Chairman of Amenities Committee and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Waiting on Dorset Council's decision
5. Install inclusive play equipment at larger play sites	Chairman of Amenities Committee and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	In development with 3.3 above
6. Establish a tree planting programme	Chairman of Amenities Committee and Deputy Town Clerk	Progress to be evidenced over the lifespan of this document	Not in this year

#### 4. To contribute to the development management of the town

Action	Lead Member and Officer	Timescale	Action Plan
1. To continue to support the Wareham Neighbourhood Plan through planning consultations and the development management process	Chairman of Planning and transport Committee	Progress to be evidenced over the lifespan of Neighbourhood Plan	Support and promotion. Referendum
2. Explore the feasibility of setting up a Community Land Trust to provide affordable rented homes for local people	Chairman of Policy Resources and Finance Committee and Town Clerk	Progress to be evidenced over the lifespan of this document	Not in this year
3. Support, encourage and create wildflower planting in public spaces to benefit pollinating insects	Chairman of Amenities Committee and Operations Manager	Progress to be evidenced over the lifespan of this document	Ongoing where the opportunity presents itself
4. Support the creation of a network of small community planting and tended flower and shrub gardens around the town	Chairman of Amenities Committee and Operations Manager	Progress to be evidenced over the lifespan of this document	Ongoing where the opportunity presents itself