



**Minutes of a meeting of the Policy, Resources and Finance Committee held on 26 March 2024 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Committee Members Present:** Councillors K Critchley (Chairman), Cllr D Budd (Vice Chairman), Cllr M Cotton, Cllr Z Gover, Cllr V Green and Cllr D Robinson.

**Officers present:** N Gray, Town Clerk & RFO

**PRF 097/24      Apologies for absence**

Apologies were received and accepted from Cllr K Green, Cllr M Russell, and Cllr C Turner.

**PRF 098/24      Declarations of interest**

There were no declarations of interest.

**PRF 099/24      Public participation time**

There were no members of the public present.

**PRF 100/24      Confirmation of the minutes of the previous meeting**

It was **RESOLVED** that the minutes of the previous meeting of the Policy, Resources and Finance Committee, held on 13 February 2024, be **APPROVED**, and would be signed by the Chairman following the meeting.

**PRF 101/24      Matters arising from the minutes of the previous meeting**

Cllr Budd asked what the position was in respect on Minute No. PRF 091/24. The Clerk advised that, until the year end had been completed, there was no confirmation as to any available funds and it would be sensible for Council to receive the report on year-end figures before any decisions were made.

**PRF 102/24      Payment of outstanding creditors**

Cllr Robinson asked if the cost of the bench on the payment list would be offset by a payment coming in from a resident, in accordance with the Street Furniture policy. The Clerk confirmed the money had been received from a member of the public some time ago and the purchase had been delayed by third parties.

It was **RESOLVED** that the payments to creditors in the sum of £34,069.62 be **APPROVED**.

Cllr Cotton requested that Groundsman S Thomas be thanked for his work done on servicing the Council vans as this had saved the Council quite a lot of money, and the skills of the team should be recognised.

It was **RESOLVED** that the Clerk pass on the Committee's thanks to S Thomas for his work on the Council vans.

**PRF 103/24      Bank Reconciliation – February 2024**

It was **RESOLVED** to approve the bank reconciliation for February 2024, which was signed by the Chairman.

**PRF 104/24      Traffic Regulation Order and Enforcement**

It was noted that Cllr Robinson had raised a number of questions in respect of the proposed TRO, and the Clerk confirmed she had responded, but provided a precis of the responses as Cllr Robinson had not seen the reply.

It was **RESOLVED** to APPROVE the drafting of a new Traffic Regulation Order for Howards Lane Car Park by Dorset Council, the cost being taken from any funds remaining in the 2023/24 financial year *Professional Fees* cost centre and *Legal Costs and Fees* budget line, with the remainder taken from the same budget in the 2024/25 financial year.

**PRF 105/24      Any other items the Chairman deems urgent**

The Clerk noted the email exchange she'd had with Dorset Council in respect of the replacement street lighting, noting that there had been no response to date, and she would pursue this again.

The Clerk reported the Rugby Club lease had been signed, sealed and exchanged, so the matter was now closed.

**PRF 106/24      Date of next meeting**

It was noted that the next meeting of the Policy, Resources and Finance Committee would be confirmed at the Annual Town Council Meeting following the election.

Chairman..... Date.....

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