

**MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON WEDNESDAY 31<sup>st</sup> AUGUST 2011 IN THE COUNCIL CHAMBER, TOWN HALL, EAST STREET, WAREHAM AT 7.00 P.M.**

Present: Councillors D Budd (Chairman), Ms D Adkins, Mr K Green, Mrs A Selby and Mrs J Spooner.

Officers present: Mr R Curtis Town Clerk, Mrs K Richardson Administration Officer.

Others present: Councillor K Critchley.

**30. PUBLIC PARTICIPATION TIME**

There were no members of the public present.

**31. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors D Critchley - prior work commitment and Mr M Wiggins – prior work commitment.

**32. DECLARATIONS OF INTEREST**

No declarations of interest were received

**33. CONFIRMATION OF THE MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON 20<sup>th</sup> July 2011 AT 7.00 PM.**

The minutes of the Amenities Committee meeting held on 20<sup>th</sup> July 2011 were accepted as a true and accurate record of the meeting and signed by the Chairman subject to the following amendments:

Page 29 – minute 15 – delete “Mrs M Maria Gomez” and insert “Mrs M Gomes Maria”

Page 29 – minute 16 – delete “engagement” and insert “work commitment”

Page 30 – minute 20 – delete “Curator” and insert “Curate”

Page 32 – minute 29 – delete “PEAT” and insert “Purbeck Transport Action Group”

**34. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20<sup>th</sup> JULY 2011.**

Minute 20 – Hauses Field – Community Picnic: the event took place but solely with residents from Northmoor Park.

Minute 22 – Dog Waste Bin – the waste bin has been moved on to the sward by the railway station but needs to be securely fixed.

Minute 27 – Wareham Recreation Ground – tennis court tarmac surfacing - the Town Clerk reported that he expected to make a grant application in time for the Viridor meeting in November.

**35. CROQUET CLUB REQUEST**

The Committee considered a request from the Croquet Club asking the Town Council to provide protection for the croquet lawns whilst the Circus is on the Recreation Ground.

It was:-

**RESOLVED** that the Town Council use its best endeavours to provide and maintain suitable protection for the croquet lawns with the cooperation of the Circus and that the "Conditions of Entry" sheet be amended to include any marked pitches.

**36. POLICE OPEN DAY - RECREATION GROUND**

The Town Clerk reported that two local police officers had requested use of the Recreation Ground to hold a Police Open Day ('Blue Light Day' featuring all emergency services) on the 17<sup>th</sup> September 2011. The open day would include fair rides, dog handling displays and catering. The event would be free to the public.

It was:-

**RESOLVED** that permission be granted to hold this event subject to the layout being agreed by the Police representatives with the Town Clerk.

**37. WESTERMAN WEEKEND – USE OF CORN EXCHANGE**

The Town Clerk reported that a small committee organised by the Library Manager was organising a weekend to celebrate the life and achievements of local author Percy F Westerman, who had lived on a houseboat on the River Frome and written 178 adventure novels for children by the time of his death in 1959.

The committee had requested the use of the Corn Exchange on Sunday the 30<sup>th</sup> October for a talk and display including showing a short Pathé news film which had never been publicly shown before, and a reading of an extract of a play written by Mr Westerman. This event would be part of a 'Westerman Weekend' including a launch at the Library the previous day, a river walk to the site of the houseboat with a visit to Redclyffe Yacht Club - founded by Mr Westerman - and a raft-building competition on the Frome.

It was:-

**RESOLVED** that the Corn Exchange be offered free of charge on Sunday 30<sup>th</sup> October for the Percy Westerman celebration event.

**38. WAREHAM RECREATION GROUND – WAREHAM COMMUNITY HOSPITAL STAFF AND FAMILY BAR-B-Q.**

The Town Clerk reported that he had been approached by staff at the Community Hospital requesting the use of Wareham Recreation Ground to hold

a staff and family Bar-B-Q on Saturday 17<sup>th</sup> September from 16:30 until 21:30. Unfortunately this date clashed with the Police Open Day.

It was:-

**RESOLVED** that the Committee agree in principle to the Hospital using the Recreation Ground subject to the Town Clerk agreeing a date that did not conflict with the Police Open Day.

**39. HAUSES FIELD – FOOTPATH LIGHTING**

The Chairman reported that, based on estimated costs of £1,000 per column and £40 per metre length for trenching, the total estimated cost of installing lighting along the footpath would be in the region of £17,000. He also reported that he was aware that solar power street lighting had been installed by Lynton and Lynmouth Town Council

It was:-

**RESOLVED** not to proceed at this time with the footpath lighting due to the cost, and the Town Clerk to investigate the cost of solar power street lighting as an alternative and less costly option.

**40. CONVERSION OF TOILET AREA – TOWN HALL**

The Committee considered a report on the current toilet provisions within the Town Hall which confirmed that the current provision met the current standards for public use of the building.

It was:-

**RESOLVED** that no further action be taken on this project.

The Committee requested that an item be placed on a future agenda to consider upgrading the gentlemen's toilets.

**41. TOWN HALL CHAIRLIFT**

The Committee discussed the use and reliability of the existing chairlift.

It was:-

**RESOLVED** that the Town Clerk and Finance Officer obtain quotes for a new chairlift to assist with budget setting for 2012/2013.

**42. ANY OTHER or URGENT ITEMS – FOR REPORT OR FOR THE NEXT MEETING**

- a) The Chairman requested that an item regarding the installation of bollards in North Street and South Street by two Banks be placed on the next agenda.

- b) The Town Clerk reported that the new notice board at Bere Road had been vandalised and the glass broken. The Caretaker would be repairing the notice board, replacing the glass with Perspex.

**43. SUPPLEMENTARY AGENDA ITEM –TOWN HALL FIRE RISK ASSESSMENT**

The Committee considered the outstanding items from the last Town Hall Fire Risk Assessment. It was agreed that a technical specification was required to enable quotations from suitable contractors to be obtained to carry out any work identified.

It was:-

**RESOLVED** that the Town Clerk and the Premises Working Party investigate the appointment of a suitable building surveyor to draw up a specification and bring back a report to the Committee.

**44. DATE OF NEXT MEETING**

It was noted that the next meeting of the Amenities Committee would be held at **7.00pm on Wednesday 12<sup>th</sup> October 2011** in the Council Chamber, Town Hall.

There being no further business, the meeting closed at 8.20 pm.

.....Chairman