

MINUTES OF A MEETING OF WAREHAM TOWN COUNCIL HELD ON 16th MAY 2011 AT 7.00 PM IN THE COUNCIL CHAMBER, TOWN HALL, EAST STREET, WAREHAM BH20 4NS

Present: Councillors Ms D Adkins, D A Budd, Mrs D R Cleaton (Town Mayor), D Critchley, K Critchley, Mrs S D Elmes, K Green (Deputy Mayor), D Hutton, Mrs L Kenyon, E L Osmond, M Russell, Mrs A Selby, Mrs J Spooner, Mrs N Wiggins, M Wiggins

Officers present: Mr R M Curtis, Town Clerk
Mrs D T Cousins, Administration Officer

Members of the Public: 1

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs Turner

2. **DECLARATIONS OF INTEREST**

NIL

3. **CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 18th APRIL 2011**

The minutes of the meeting of 18th April 2011 were accepted as a true and accurate record and signed by the Mayor subject to the following amendment:

Page 4 Minute 183 delete;

RESOLVED that the Town Clerk correspond with the Rugby Club lease-holders over their proposed building plans and to remind them that the Town Council needs to be informed of any proposals for building on Council owned land in the future.

Insert

RESOLVED that the Town Clerk contact the Rugby Club lease-holders over their proposed building plans and request them to make a formal application to the Town Council regarding proposals for building on Council owned land.

4. **MATTERS ARISING FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 18TH APRIL 2011**

Minute 171 page 1 referring to Minute 152 item 102 page 3 Town Council Minutes 7th March 2011. Councillor Mrs Elmes asked whether the planters for the Tantinoby Lane site had been purchased yet. The Town Clerk told the Council that a quotation had been accepted, the planters ordered and that delivery was awaited.

Minute 176 (d) Councillor Russell asked the Town Clerk the proposed dates for the Circus on the Recreation Ground. The Town Clerk advised Council that the

booking had not yet been confirmed but it was in September and he would email Councillors the date for their diaries.

Councillor Russell requested that the referral to Councillors in Council Minutes be standardised.

5. **PUBLIC PARTICIPATION TIME**

NIL

6. **TO RECEIVE PETITIONS AND DELEGATIONS**

NONE

7. **TO ANSWER MEMBERS' QUESTIONS (IF ANY)**

NONE

8. **MAYOR'S ANNOUNCEMENTS**

The Mayor thanked the Councillors for attending the Mayor Making Meeting (Annual Council Meeting) and informed Council that she would be attending her first official engagement as Town Mayor on Wednesday at Portland. All Councillors and spouses were invited to attend former Town Mayor and Honoured Townsman Jack Spiller's funeral at Wareham Recreation Ground on Friday 20th May at 2.30pm. Numbers for seating were requested from all Councillors. The Mayor also wished to congratulate Councillor Osmond on his appointment as Chairman, Councillor Budd as Leader and Councillor K Critchley as Deputy Leader of Purbeck District Council.

9. **TO RECEIVE COMMITTEE REPORTS:-**

- (a) Planning and Transport Committee – meeting of 26th April 2011.
Chairman Councillor Mrs Selby presented the minutes of the meeting and advised the Council that the next meeting was scheduled for Monday 23rd May 2011.
- (b) Amenities Committee 27th April 2011
Councillor Budd presented the minutes of the meeting and advised the Council that all items were resolved items; the date of next meeting was scheduled for Wednesday 8th June 2011.
- (c) Human Resources Panel – 19th April 2011
Councillor Mrs Elmes presented the minutes of the meeting and advised the Council that the date for the next meeting was not yet scheduled.
- (d) Policy, Resources and Finance Committee 3rd May 2011
Councillor K Critchley presented the minutes of the meeting and advised the Council that all items were resolved items; the date of next meeting was scheduled for Monday 13th June 2011.

10. **REPORTS BY DISTRICT COUNCILLORS, COUNTY COUNCILLOR AND REPRESENTATIVES ON OUTSIDE BODIES.**
Purbeck District Council

Councillor Osmond presented his report – **See Annex A**

Dorset County Council

Councillor Budd presented his report –**See Annex B**

Swanage and Wareham Rugby Club

Councillor Russell presented his report - **See Annex C**

Viridor Credits Environmental Company

Councillor Russell presented his report - **See Annex D**

11. **APPOINTMENT OF STANDING COMMITTEES and OTHER BODIES**

(a) To appoint Standing Committees of the Council and to appoint Members to serve on these bodies for Civic Year 2011/2012:

It was proposed and duly seconded that the following Standing Committees be appointed with the membership indicated:

- Policy, Resources and Finance Committee (9)
- Amenities Committee (7)
- Planning and Transport Committee (7)

RESOLVED that approval be given to the appointment of the above mentioned committees.

Following consideration of the Town Clerk's report on composition of Standing Committees according to the Council's Standing Orders 7.4, allocating in proportion to the total number of seats held by each political party or other such grouping to give a percentage entitlement, the meeting was adjourned to enable discussions to take place on this matter and for Chairmen and Vice Chairmen to be elected for the three Standing Committees.

On resumption of the meeting, it was proposed, seconded and duly

RESOLVED that the Chairmen, Vice Chairmen and Members indicated in Appendix E be appointed to serve on the Standing Committees shown.

Re-appointment of Sub Committees, Steering Groups, Panels or Working Parties

It was proposed, seconded and duly

RESOLVED that the following bodies be re-appointed with the membership shown at Annex E:

- (i) **Human Resources Panel** (Chairman/Vice Chairman to be appointed at the first meeting of the Panel)
- (ii) **Standing Orders Working Party**
- (iii) **Premises Working Party**
- (iv) **Public Convenience Working Party**

12. **MEMBERSHIP OF MUSEUM COMMITTEE AND WAREHAM IN BLOOM COMMITTEE**

Council considered the appointment of two Members to the Museum Committee and to the Wareham in Bloom Committee, noting that Chairmen/Vice Chairmen and other members of these bodies would be appointed at their next scheduled meetings.

It was proposed, seconded and duly:

RESOLVED that Councillors Mrs D Cleaton and Mrs M Wiggins be appointed to serve on the Museum Committee.

It was proposed, seconded and duly

RESOLVED that Councillors Osmond and Mrs Elmes be appointed to serve on the Wareham in Bloom Committee.

Note: These memberships are listed at Annex E to these minutes.

13. **REPRESENTATIVES ON OUTSIDE BODIES FOR 2011/2012**

Council considered the appointment of Representatives on Outside Bodies for Civic Year 2011/2012. Following detailed discussion on the requirements for each body, it was proposed, seconded and duly:

RESOLVED that the Council's Representatives on Outside Bodies for Civic Year 2011/2012 be as indicated at Annex F.

14. **PUBLIC CONVENIENCES IN WAREHAM**

The Council considered correspondence from Purbeck District Council's General Manager, Environmental Services regarding Howards Lane and Wareham Quay public conveniences, which contained several questions. The Council's views

were requested for conveying to the District Council's Policy Development Panel. After discussion it was

RESOLVED that a working party be set up comprising Councillors Mrs Elmes, E Osmond, Mrs Wiggins and the Town Clerk, the date of the first meeting be decided by discussion after the Council meeting.

15. **BT PAYPHONES 'ADOPT A PHONEBOX' SCHEME – WAREHAM**

The Town Clerk presented information following a recent letter to Council from BT Payphones which drew attention to their 'Adopt a Phonebox' Scheme for just £1.00. He clarified that the phonebox referred to was the cash payphone in North Street. Following discussion on possible options for use of the phonebox, following removal of the telephone apparatus by BT, it was

RESOLVED that the 'Adopt a Phonebox' Scheme be deferred and discussed as an agenda item at the next Policy, Resources and Finance Committee meeting when further information had been gathered.

16. **PAYMENT OF ACCOUNTS, ACKNOWLEDGMENT BY MEMBERS AND INSTRUCTION TO SIGNATORIES TO SIGN CHEQUES**

A budget report dated 12th May 2011 was scrutinised by Council and a number of cheques were presented for signature in payment of current invoices. It was:

RESOLVED that the budget report be noted and accepted, accounts for payment in the sum of £5254.94, be approved and signatories instructed to sign cheques in payment of this sum, including a total of £390 noted as being for urgent payments.

17. **ANY OTHER ITEMS THE MAYOR DEEMS URGENT**

18. The date of the next scheduled meeting was noted as: **Tuesday 28th June 2011 at 7.00pm**

The meeting closed at 8.35pm

.....Mayor

**ANNEX A
DISTRICT COUNCILLOR'S REPORT
TO WAREHAM TOWN COUNCIL**

16th May 2011

Elections May 2011

Virtually all the District Council business at its last meeting was connected to the local council elections. All Towns and Parishes had to carry out the 4 Year elections and Purbeck District Council by a third of their members. At the Annual District Council meeting, the Conservatives had eleven seats and the Liberal Democrats ten, however the two Independents sided with the Liberal Democrats to make them the ruling group. Councillor E Osmond was elected as Chairman, Councillor N Dragon as Vice Chairman, Councillor D Budd elected as Leader and Councillor K Critchley as Deputy Leader to Purbeck District Council.

With the exception of Chair of the Overview and Scrutiny Committee, which falls to the opposition, and Chair of the Planning Board, the other portfolio posts were taken by the Liberal Democrats.

Work now commences in earnest.

Councillor E Osmond

**ANNEX B
COUNTY COUNCILLORS REPORT
TO WAREHAM TOWN COUNCIL**

16 May 2011

Wareham Middle School

The County Council Cabinet has resolved as follows:

1. That the land comprising playing fields at Wareham Middle school be declared surplus to the County Council's requirements upon completion of the re-organisation of schools in the Purbeck area.
2. That the disposal of the playing field land be approved, subject to obtaining the necessary consent from the Secretary of State under Section 77 of the Schools Standards and Framework Act 1998, on terms to be agreed by the Director for Environment.

Traffic Regulations

I understand that the Town Council has been informed that a review of on-street parking in the town is imminent. The Planning and Transport Committee might like to take a detailed look at this issue. Can I suggest they consider reducing parking in South Street adjacent The Cross following the changes last year to the traffic signals? I would be happy to attend the Committee to suggest consideration of additional on-street spaces, but I have not, to date, had time to give these adequate thought.

Collision Statistics

The County Council has just released collision statistics for 2009 broken down by Parish / Town, of which the Town Clerk and I have a copy. Later data is not available due to the potential for ongoing legal proceedings.

There were 6 serious collisions in Wareham in 2009:

- 3 involving a car and pedal cycle
- 2 involving a car and motorcycle
- 1 involving a vehicle and a pedestrian

In four cases failing to look properly was the most likely case of the collision.

Councillor D Budd

ANNEX C**Swanage and Wareham Rugby Club Management Committee**

16 May 2011

A Committee meeting was held at Bestwalls on 4 May 2011. An opportunity arose at this meeting to explain the vagaries of the Planning System and what the Council would normally expect from a tenant. It was considered best if most communications in future are through John Burgess, the Club President, with a copy to the Chairman, Steve Orchard. Later it was agreed with the Town Clerk that the Council representative for the Club should be factored into the communications system so that he or she might have prior knowledge and may be able to head off any unusual incidences. The club has had a successful season both on and off the pitch.

Councillor M Russell

ANNEX D**Viridor Credits Environmental Company**

16 May 2011

The Dorset Committee met at Trigon for a meeting on 9 May 2011. This report is from the unconfirmed minutes. If anyone can come up with a £1Million project by 30 June that organisation could get it free in Viridor Credit's latest competition. An applications affecting Wareham was the present installation of the new west window in Lady St Mary Church. From this last meeting a further application for repairs to the LSM Tower appeared. It is thought that a third application will be required to make good damage uncovered around the new west LSM window. Hopefully these works will not affect the forthcoming Mayor's Civic Parade and Church Service on 26th June.

Councillor M Russell

ANNEX E



WAREHAM TOWN COUNCIL

MEMBERSHIP OF STANDING COMMITTEES 2011/12

AMENITIES (7)

Councillors

Ms D Adkins
D Budd - (Chairman)
D Critchley
K Green (Vice Chairman)
Mrs A Selby
Mrs J Spooner
M. Wiggins

PLANNING AND TRANSPORT (7)

Councillors

Ms D Adkins
Mrs D Cleaton - (Vice Chairman)
Mrs S Elmes
D Hutton
Mrs M A Selby - (Chairman)
Mrs C Turner
M Wiggins

POLICY, RESOURCES & FINANCE (9)

Councillors

D Budd
K Critchley - (Chairman)
Mrs S Elmes - (Vice Chairman)
K Green
Mrs L Kenyon
Mrs C Turner
M Russell
Mrs J Spooner
Mrs N Wiggins

HUMAN RESOURCES PANEL (6)

Councillors K Critchley
 Mrs S Elmes
 Mrs L Kenyon
 Mrs C Turner
 Mrs N Wiggins
 M Wiggins
 Town Clerk - Secretary

PREMISES WORKING PARTY

Councillors D Budd
 K Critchley
 Town Clerk

STANDING ORDERS WORKING PARTY

Councillors D Budd
 K Critchley
 Mrs D Cleaton (Town Mayor)
 Mrs M A Selby
 Town Clerk

PUBLIC CONVENIENCES WORKING PARTY

Councillors Mrs S Elmes
 Mrs N Wiggins
 E Osmond
 Town Clerk

MEMBERSHIP OF OTHER TOWN COUNCIL COMMITTEES

MUSEUM

Councillors Mrs D Cleaton
 M Wiggins

Curator M O'Hara

Curatorial Adviser D Tucker

Volunteers (To be confirmed at Wareham Town Museum Annual General Meeting 7th June 2011)

WAREHAM IN BLOOM

Councillors E Osmond
 Mrs S Elmes

ANNEX F**WAREHAM TOWN COUNCIL****LIST OF REPRESENTATIVES ON OUTSIDE BODIES
APPOINTMENTS FOR THE CIVIC YEAR 2011 - 2012**

Organisation	Member(s) appointed
Allotment Associations: Bestwall/Northmoor	K Green M Wiggins
Carey Hall Charitable Trust	Mrs D Cleaton
Christmas Lights Committee	D Critchley Vacancy
PACT	K Critchley Mrs J Spooner Mrs S Elmes
Citizens Advice Bureau	Mrs M A Selby Mrs L Kenyon
DAPTC Purbeck Area Larger Town Councils	Mrs C Turner D Hutton
Dorset Age Partnership	Mrs M A Selby
Wareham Disabled Club	Mrs D Cleaton
Harbin & Pitts Charity	Mrs M A Selby
Wareham Burial Joint Committee	Mrs D Cleaton K Critchley K Green Mrs J Spooner Mrs N Wiggins

Lady St Mary First School (link School & Town Council)	Mrs S Elmes
Purbeck Heritage Forum	Vacancy
Rural Transport Forum	M Russell
Streche Almshouses (4 year term)	Mrs D Cleaton E Osmond M Russell Mrs C Turner
Swanage and Wareham Rugby Club	M Russell
Twinning Association Hemsbach	Mrs D Cleaton
Wareham Area Seniors Forum	Mrs M A Selby Mrs D Cleaton
Wareham Community Partnership (in abeyance)	Mrs S Elmes
Wareham Conche Society	Mrs S Elmes
Wareham Relief in Need & in Sickness	Town Mayor (ex officio) Mrs M A Selby Mrs J Spooner
Wareham Carnival Committee	Ms D Adkins
Purbeck Transport Action Group	Mrs C Turner D Hutton
Wareham and District Development Trust	Mrs S Elmes
Wareham & Isle of Purbeck Scout District Executive Committee	Vacancy
Viridor Waste Management Landfill Credits	E Osmond M Russell
For Information Councillors serving in a private capacity on Schools:	
Wareham Middle School	Mrs D Cleaton

19th May 2011