

MINUTES of a meeting of the **POLICY, RESOURCES & FINANCE COMMITTEE** held on **MONDAY 5th December 2011** in the Council Chamber, Town Hall, East Street, Wareham at 09.30 am.

Present: Councillors D Budd, K Critchley (Chairman), Mrs S Elmes (Vice Chairman), Mrs L Kenyon (until 11.30 a.m.), M Russell, Mrs J Spooner, Mrs C Turner.

Officers Present: Mr R M Curtis, Town Clerk
Mr R Jones, Finance Administrator/Office Manager

71. **PUBLIC PARTICIPATION TIME** - an opportunity for members of the public to raise issues of concern or interest e.g. ask a question, make a comment or statement (limited to 15 minutes maximum, 3 minutes per speaker).

There were no members of the public present.

72. **APOLOGIES FOR ABSENCE**
Apologies for absence were received from Councillors Mrs N Wiggins due to business overseas and K Green due to a personal family matter.

73. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

74. **COUNCIL'S BUDGET FOR 2012/2013**
The committee received an updated spreadsheet from the Finance Administrator incorporating all Standing and Non-Standing Committee and Human Resources Panel proposed budget lines.

During the discussion which followed, the following points were noted:

- It had not been possible for the District Council's Council Tax Base figure to be received in time for the meeting. Post-meeting note: on enquiry, this had still to be set by the District Council at the time of the committee meeting.
- Car park fees/permit charges – noted for next Amenities committee agenda on 4th January 2012.
- Refurbishment of town centre finger pointer signs – plan by PDC but contribution requested: for next Amenities agenda.
- Chair lift – urgent replacement: for Amenities Committee to consider at its next meeting (possible grant funding bid).
- Contribution to Purbeck Information and Heritage Centre – need to formally advise Purbeck District Council should Council approve no further annual contributions from next financial year.
- New door mat at East Street entrance – to be purchased.
- Possible refurbishment of gents' toilets in Town Hall – item for Amenities Committee at next meeting.
- Grass cutting – current 3 year contract expiry date to be checked.

- Howards Lane car park – drainage gullies blocked in heavy rainfall, to be investigated.

Following further discussion, it was unanimously:

RESOLVED that a proposed draft budget for Financial Year 2012/2013, including a proposed Precept figure of £111,200, as attached to these minutes be submitted to the Town Council meeting of 12th December 2011 for approval.

75. **ITEMS CONSIDERED URGENT BY THE CHAIRMAN**

Nil.

76. **DATE OF NEXT MEETING**

Noted that the date of the next meeting is scheduled for **Wednesday 11th January 2012 at 7.00 PM.**