

**MINUTES OF A MEETING OF THE POLICY, RESOURCES & FINANCE COMMITTEE HELD AT 10.00 AM TUESDAY 3<sup>RD</sup> MAY 2011 IN THE COUNCIL CHAMBER, TOWN HALL, EAST STREET, WAREHAM.**

**Present:** Councillors D Budd, K Critchley (Chairman), Mrs S Elmes, K. Green, E. Osmond

**Officers present:** Mr R Curtis, Town Clerk  
Mr R Jones, Finance Administrator

**124. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs L Kenyon and M. Russell.

**125. DECLARATIONS OF INTEREST**

Councillor Mrs S Elmes declared a personal interest in budget line 11687 – supply of Court Leet Publications, £54.00 credited to her husband Mr H Elmes, a Museum volunteer.

Councillor E Osmond declared a personal interest in budget line no. 11690 - supply of sword £495.00 for Wareham in Bloom Saxon Roundabout project, sword having been made by his son Mr R Osmond of Metal Fabrications Ltd with grant funding obtained from Viridor Environmental Credits Company (Viridor PR, Taunton).

**126. REPORT OF UP TO DATE EXPENDITURE AND INCOME AGAINST BUDGET, PAYMENT OF ACCOUNTS (INCLUDING URGENT PAYMENTS), ACKNOWLEDGEMENT BY MEMBERS AND INSTRUCTION TO SIGNATORIES TO SIGN CHEQUES**

The Committee received a Budget Report dated 3<sup>rd</sup> May 2011 and accounts for payment with invoices, including urgent payments. During scrutiny of the budget report, reference was made to several matters including:

- Income (Amenities): variance of £6,088.88 due to budget figure looking for 2 months' worth of income
- Lease rent: Council's CAB contribution due but not yet reflected.
- Wareham in Bloom variance £932.70 but in credit £3932.70 since accounts carried over into new Financial Year.
- Expenditure shortfall £11097.17 (PRF line) however £7,000 worth of salaries to be processed shortly.
- PRF income: Matched funding/grant line: £3,000 variance as funding of £10,000 is to be received from Dorset County Council (invoice sent) for Lengthsman scheme.
- Council: variance ref: Mayors/Deputy Mayors Allowances, cheques not yet processed prior to official Mayor/Deputy Mayor inauguration at Council meeting on 11<sup>th</sup> May.

- Council: Line 11684 – More IT support hours purchased (10) for £780.00 due to recent problems with server unit.
- Cash payments: Lines 11716, 11717: New mobile phone/top-up purchased for Lengthsman, total cost £30.97
- Bank receipts: Line 11604: Precept for 2<sup>nd</sup> half of year received from Purbeck District Council - £53,484.00

It was then proposed by Councillor Mrs S Elmes, seconded by Councillor K. Green and:

**RESOLVED** that the budget report be noted and accepted, accounts for payment in the sum of £9,825.80 including urgent payments be authorised, and signatories be authorised and instructed to sign cheques in payment of this sum.

2. **DATE OF NEXT MEETING**

It was noted that the date of the next meeting was scheduled for **Monday 13<sup>th</sup> JUNE 2011 at 7.00pm.**

..... Chairman