

**MINUTES OF A MEETING OF THE AMENITIES COMMITTEE HELD ON WEDNESDAY 4<sup>th</sup> JANUARY 2011 IN THE COUNCIL CHAMBER, TOWN HALL, EAST STREET, WAREHAM AT 7.00 P.M.**

Present: Councillors D Budd (Chairman), Ms D Adkins, Mr K Green, Mrs A Selby and Mrs J Spooner.

Officers present: Mr R Curtis Town Clerk, Mrs K Richardson Administration Officer.

Others present: Councillor K Critchley.

**58. PUBLIC PARTICIPATION TIME**

There were no members of the public present.

**59. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor D Critchley due to a prior work commitment and Councillor Mr M Wiggins.

**60. DECLARATIONS OF INTEREST**

No declarations of interest were made.

**61. CONFIRMATION OF THE MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON 12<sup>th</sup> October 2011 AT 7.00 PM.**

The minutes of the Amenities Committee meeting held on 12<sup>th</sup> October 2011 were accepted as a true and accurate record of the meeting and signed by the Chairman subject to the following amendments:

Minute 48- bullet point 2 - delete "auctioned" and insert "actioned"

**62. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12<sup>th</sup> OCTOBER 2011**

- Minute 48 - The Town Hall roof now repaired
- Minute 48 – The Carey notice board at Bere Road has now been re-erected.
- Minute 48 – Self-closing gates at BMX facility – the Chairman suggested that the gate hinges be adjusted before a new mechanism is purchased.
- Minute 50 – There had been no progress on the donation of a public bench to be placed in the vicinity of the Spar Shop in Carey. Councillor Mrs Selby offered to discuss the matter further with the shop manager.
- Minute 52 – The Town Clerk reported that there had been no progress with replacing the shed in the rear yard as he had been made aware of a security issue with the rear gate and East Street emergency exit. Safe Partnership had offered to replace the rear gate lock and issue new keys at their own expense and this offer had been accepted by the Town Clerk.

A full list of keyholders had now been provided. It was agreed to carry on with the shed replacement project once the caretaker had returned from his extended leave.

**63. REQUEST for WALL MIRRORS – CORN EXCHANGE**

The Committee considered a request from a regular hirer for wall mirrors to be installed in the Corn Exchange. After discussion it was agreed that it would not be appropriate due to health and safety concerns and the cost implications.

It was:-

**RESOLVED** that the Town Clerk write to the hirer turning down the request for wall mirrors.

**64. RE-SURFACING of REDUNDANT TENNIS COURT**

The Town Clerk reported that he had started the process of applying for a grant from the Viridor Landfill Communities Fund. The Town Council needed to demonstrate that they had consulted amongst the community and that there was support for the application; it was agreed that the Town Council should approach local clubs who use the facility. The Town Council is also required to provide details of its income and an access statement. The 10% match funding had been identified within the Town Council's reserves from a donation made by Purbeck District Council which could be used for recreational amenities in the Worgret Road area. The next Viridor meeting is at the end of February and it was anticipated that the application form will be submitted by the end of January 2012.

It was:-

**RESOLVED** that the report be noted.

**65. TOWN CENTRE FINGER POSTS**

Councillors D Budd and K Critchley declared a personal interest in this item as members of Purbeck District Council.

The Town Clerk reported that he had received a request from Purbeck District Council for a contribution towards the cost of repairing and maintaining the Town Centre fingerposts. Purbeck District Council had initiated a three year rolling programme with an estimated cost in Year 1 of £2500 and was seeking a contribution from the Town Council. There was £1000 in the current Town Centre Enhancement budget.

It was:-

**RESOLVED** that the Committee unanimously agreed to make a contribution of £1000 towards the cost of repairing the finger posts.

**66. HOWARDS LANE CAR PARK TICKETS MACHINES- CASH BOXES**

The Town Clerk reported that there was an opportunity to purchase four very good condition cash boxes from Bournemouth Services at a cost of £70 each. The current cash boxes were showing signs of wear and it would cost £150 each to purchase new versions.

It was:-

**RESOLVED** that it be unanimously agreed to purchase four second hand cash boxes from Bournemouth Services at a total cost of £280.

**67. HOWARDS LANE CAR PARK FEES AND PERMITS**

The Chairman reported that Purbeck District Council had not increased its hourly car parking charge but had increased its permit charges to £347:52 for a reserved space and £260:65 for an unreserved space with effect from the 1st April 2012. There were no figures available from Dorset County Council.

It was:-

**RESOLVED** that it be agreed to increase the reserved car parking permit fee to £345 and the unreserved permit fee to £260 with effect from the 1<sup>st</sup> April 2012.

**68. REFURBISHMENT OF TOWN HALL GENTLEMENS TOILETS**

The Committee considered a draft specification for the refurbishment of the gentlemen's toilets on the ground floor of the Town Hall. It was suggested that the specification be amended to include tiling walls which are currently painted, include a non-slip floor surface and possibly replacing the window with a UPVC double glazed unit.

It was:-

**RESOLVED** that the Chairman and the Administration Officer meet to discuss a revised specification.

**69. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that under Section 100A(4) of the Local Government Act 1972, the press and members of the public be excluded from the remainder of the meeting on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 8 of Part 1 of Schedule 12A of the said Act.

**70. PREMISES AT MILL LANE**

Councillor Mrs A Selby declared a personal interest in this item as a Town Council's representative for the Citizens Advice Bureau (CAB).

The Town Clerk reported on a meeting he had, together with Councillor Mrs Kenyon and representatives of the Town Band. The Town Band was willing to discuss the option of moving to the Community Arts Centre which is planned to

be developed on the Wareham Middle School site, however it was unlikely to be ready before summer 2013. It was suggested that the Town Council contact Reverend A Bowerman to see if there was any available space in the Holy Trinity Church. The Town Clerk suggested that the Bureau may also be interested in using the Council Chamber on a flexible basis for one day per week for confidential client interview purposes, since they were one room short of this facility at the Mill Lane premises and were urgently in need of a third option.

It was:-

**RESOLVED** that the Town Clerk be authorised to offer the CAB the use of the Council Chamber for confidential interviews for two half days each week.

**71. TOWN HALL CHAIRLIFT**

The Committee considered the quotation from Rise Lift Services for the installation of a platform lift to replace the existing chairlift. It was agreed that site reference visits should be arranged to check the suitability of the proposed equipment. The Committee requested that the files should be checked for any plans of the building that may help in any future discussions on the possibility of installing a lift within the Town Hall.

It was:-

**RESOLVED**

- (a) that the circuit boards in the existing chairlift be replaced in order to keep the equipment operational.
- (b) that the Town Clerk be authorised to investigate any funding avenues that might be able to contribute towards the funding of a replacement platform lift.

**72. ANY OTHER or URGENT ITEMS – FOR REPORT OR FOR THE NEXT MEETING**

None.

**73. DATE OF NEXT MEETING**

It was noted that the next meeting of the Amenities Committee would be held at **7.00pm on Wednesday 15<sup>th</sup> February 2012** in the Council Chamber, Town Hall.

There being no further business, the meeting closed at 8.20 pm.

.....Chairman

Initial .....